



ASBURY UNIVERSITY

Academic Excellence & Spiritual Vitality

High School Transcripts: Public, Private, and Home School

To be considered official, a transcript must include:

- full name of student
- birth date
- home address
- high school name
- high school address
- high school telephone number
- indication of high school type: public, private, or homeschool
- cumulative grade point average
- grade 12 final grades
- high school graduation date (not the date the transcript was issued).

High School Transcripts are evaluated on a four-point scale [A (4.0), B (3.0), C (2.0), D (1.0), F (0.0)]. The cumulative point standing based on this evaluation should be 2.50 or above. Variation from this scale is granted only when the transcript specifies a different evaluation. Weighted averages are taken into account for admission and for scholarships.

Home School Transcripts - Candidates to the freshman class or transfer students with fewer than 30 semester hours of University credit who have completed any portion of their secondary education through home schooling are required to provide certification of completion of a home schooling program and documentation of all course work completed.

NOTE: Official, final high school transcripts are required for varsity athletic participation, including home schools. [*Home school students seeking to participate in intercollegiate athletics will need additional documentation from their home state. NAIA policy states: "Home school students must receive a certificate (or equivalent) granted by the state verifying successful completion of home schooling requirement.. "*]

ALL TRANSCRIPTS, whether high school or University, must be sent directly from that institution to the Admissions Office of Asbury University. Hand-carried transcripts may be used for evaluation. They are NOT acceptable as final, official transcripts.

**Office of Admissions
Asbury University
1 Macklem Drive
Wilmore, KY 40390**