



ASBURY UNIVERSITY

ACADEMIC CATALOG

2021-2022

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ASBURY UNIVERSITY
ONE MACKLEM DRIVE
WILMORE, KENTUCKY 40390

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About Asbury University

The Statement of Mission

Asbury University, a Christian Liberal Arts University in the Wesleyan-Holiness tradition, equips students, through academic excellence and spiritual vitality, for lifelong learning, leadership and service to the professions, society, the family and the Church, preparing them to engage their cultures and advance the cause of Christ around the world.

The Statement of Purpose

Asbury University is an independent liberal arts University, providing undergraduate and graduate programs guided by the classical tradition of orthodox Christian thought. Central to this endeavor is a clear affirmation of the scriptures of the Old and New Testaments as God's infallible and authoritative word, and particularly its teaching that the world was created by God and that persons are created in the image of God. On this foundation, we seek to provide an excellent integrated educational experience that appreciates truth in all areas of life and develops whole persons for achievement and service. Whether preparing students for further advanced degree study or for professional employment, the educational programs of the University reflect a liberal arts character.

The University believes in the humanizing value of broad exposure to the Western cultural heritage, the "great tradition" as both a classical body of knowledge and a dynamic conversation on the great ideas and values that have shaped this civilization. In robust interaction with Christian faith and practice, this educational approach develops students' natural God-given potentials as rational, moral, spiritual, social, and physical beings. The University seeks to expand students' horizons outward to understand the history and value of other peoples and cultures and prepares them for involvement in a complex and changing global reality.

University life is shaped by the Wesleyan understanding of sin, grace, and the possibility of full salvation for Christ-like living. Asbury University embraces the equality, dignity, and worth of all persons and endeavors to be a campus community that reflects both the unity and diversity of the body of Christ. Asbury University fosters in students a commitment to Jesus Christ as personal Savior and to holiness of heart and life. The University sends them forth to transformatively engage the cultures in which they are called to live out their allegiance to the Kingdom of God and to participate in the cause of world redemption.

The Statement of Faith

Asbury University is a Christian liberal arts University which stands in the long succession of Christian orthodoxy. Although no official denominational emphasis exists at Asbury University and all may participate fully in the spiritual life of the campus, the institution maintains its commitment to an evangelical Wesleyan-Arminian perspective and requires all who affiliate with the University community to live within the guidelines of this commitment. Those basic beliefs to which Asbury University is dedicated are stated as follows:

We believe:

1. That the Scriptures of both the Old and New Testaments constitute the divinely inspired Word of God, that they are inerrant in the original writings, and that they are the final authority for truth and life.
2. That all truth is a unity since it originates in God, and that God imparts it to man through His revelation in Jesus Christ, in the Scriptures, and in nature.
3. That there is one God, eternally existing in three persons: Father, Son, and Holy Spirit.
4. That Jesus Christ was begotten by the Holy Spirit, born of the Virgin Mary, and is true God and true man.
5. That Jesus Christ died for our sins according to the Scriptures, that His atonement is for the whole human race, and that whosoever repents and believes through faith in Him is justified and regenerated and saved from the dominion of sin.
6. That man was created in the image of God, that man fell into sin through disobedience and "so death passed upon all men for that all have sinned" (Romans 5:12), that all human beings are born with a bent toward sinning, and in the case of those who reach moral responsibility, become sinners in need of conversion.
7. That entire sanctification is that act of divine grace, through the baptism with the Holy Spirit, by which the heart is cleansed from all sin and filled with the pure love of God. This is a definite cleansing work of grace in the heart of a believer subsequent to conversion, resulting from full consecration and faith in the cleansing merit of the blood of Jesus Christ.

8. That the Holy Spirit bears witness both to the new birth and to entire sanctification enables the Christian to live a godly life, to grow in the graces of the Spirit, and to walk blamelessly in His holy commandments.
9. That the church is the body of Christ, and that all who are united by faith to Him are its members and love one another out of pure hearts.
10. That the crucified body of the Lord was resurrected, that He ascended into heaven, and that His return will be personal and is imminent.
11. That there will be a bodily resurrection, of the just to everlasting blessedness, and of the unjust to everlasting punishment.

The institution maintains its historic Christian commitment and resists the public practice or propagation of beliefs alien to its Wesleyan Christian orthodoxy. It welcomes students though who have not come to that faith but are respectful of the institution, its mission, and its commitment.

In keeping with our rich Wesleyan-Holiness foundation and commitment, Asbury University believes firmly in the inherent equality of all persons before God, irrespective of race, gender, age, or socioeconomic reality. This equality includes salvation, full membership, participation, and leadership in Church and society (including pulpit ministry), reception & exercise of spiritual gifts, and pursuit of vocational call. Therefore, Asbury University is committed to encouraging all persons to explore, discover, and express their vocational call in obedience to God and for His glory.

The Wesleyan Theological Heritage

Five Biblical concepts, promoted by John Wesley and his followers, guide our mission.

1. The Nature of the Truth: We believe that all Truth is God's Truth, liberating us to pursue knowledge in any and every legitimate discipline of learning.
2. The Authority of Scripture: In pursuing Truth, we are anchored to the authority of the Bible employing reason, experience, and tradition to develop a Christian world view that unites academic excellence and spiritual vitality.
3. The Nature of Humanity: We believe that men and women are distinct beings created by God, endowed with a free will, and dependent upon God's undeserved mercy to exercise the freedom to choose and change responsibly.
4. The Importance of Purity: We believe that the Christian's deepest need is for a purity of heart and a freedom from the power of sin, which we describe as entire sanctification, in order to live pleasing to God. Sanctification is a definite cleansing experience by the Holy Spirit subsequent to conversion, and a life-long process of cleansing by the Holy Spirit gradually conforming the believer into the image of Christ. It is a process encompassing both purity and maturity.
5. The Call to Service: We believe that the primary motivation for seeking Truth is to live lives of meaningful, sacrificial service contributing to God's redemptive purposes for creation and society.

The Asbury Heritage

Asbury University was founded in 1890 as the fulfillment of a pledge the Reverend John Wesley Hughes, a Methodist evangelist, made as a student at Vanderbilt University a decade earlier. He chose Wilmore as the school's location because it was situated within his evangelistic preaching circuit and because the townspeople had shown a willingness to support the financing of the initial physical plant.

Originally named Kentucky Holiness College, the school was renamed Asbury College to honor the founder of American Methodism, Bishop Francis Asbury. He was directly responsible for the organization of Bethel Academy in the 1790's. The first of its kind west of the Allegheny Mountains, Bethel Academy was a pioneering Methodist school, located on the banks of the Kentucky River, approximately four miles south of the present Asbury University campus.

On March 5, 2010, Asbury College was renamed to Asbury University, to reflect the institution's growth and further planned expansion in its master's level programs and international markets.

Asbury opened its doors for instruction in September 1890, stating in its 'Bulletin' that, "While we give prominence to the religious, we give equal prominence to thorough mental training; thus giving liberal culture of mind and soul." Since 1893 the University has graduated more than 16,500 men and women, among whom are University presidents, denominational leaders, business executives, medical doctors, lawyers, school administrators, and professors. A host of pastors, missionaries, evangelists, and other full-time Christian workers are also among the alumni, who have placed the Asbury imprint around the world.

Asbury University is an independent institution, held in trust by a self-perpetuating board of trustees. It is evangelical in its religious commitment, bound by its by-laws to those doctrinal standards established by John Wesley and his immediate

successors. The University is not supported by any denomination nor does it receive government funds. Admission is open to any qualified student meeting its standards for matriculation.

Since its inception Asbury University has been led by eighteen presidents. Their names and dates of service are listed below.

John Wesley Hughes, Ph.B., D.D. (1890-1905)
 Francis Florian Fitch, A.M., S.T.B. (1905)
 Benjamin Franklin Haynes, D.D. (1905-1908)
 Newton Wray, D.D. (1908-1909)
 Aaron Sherman Watkins, D.D., Ph.D., LL.D. (1909-1910)
 Henry Clay Morrison, D.D., LL.D. (1910-1925)
 Lewis Robeson Akers, B.A., M.A., D.D., LL.D. (1925-1933)
 Henry Clay Morrison, D.D., LL.D. (1933-1940)
 Zachary Taylor Johnson, B.A., M.A., Ph.D., LL.D., D.D. (1940-1966)
 Karl Kenneth Wilson, B.A., B.D., Th.M., Ph.D. (1966-1967)
 Cornelius R Hager, B.A., B.D., M.A., LL.D. (1967-1968)
 Dennis Franklin Kinlaw, B.A., B.D., M.A., Ph.D. (1968-1981)
 Cornelius R Hager, B.A., B.D., M.A., LL.D. (1981-1983)
 John Newell Oswalt, B.A., B.D., Th.M., M.A., Ph.D. (1983-1986)
 Dennis Franklin Kinlaw, B.A., B.D., M.A., Ph.D. (1986-1991)
 Edwin Gene Blue, B.A., M.S., Ed.D. (1991-1992)
 Cornelius R Hager, B.A., B.D., M.A., LL.D. (1992-1993)
 David John Gyertson, B.A., Ph.D. (1993-2000)
 Paul Alexander Rader, B.A., B.D., Th.M., D.Miss. (2000-2006)
 William Clark Crothers, B.A., M.B.A., Ph.D. (2006-2007)
 Sandra Cowley Gray, B.B.A., M.B.A., Ph.D. (2007-2019)
 Kevin J Brown, B.S., M.B.A., M.Litt., Ph.D. (2019-)

The Wilmore Campus

Thousands of people have walked the paths of the beautiful Asbury University campus, graced with Georgian-colonial architecture, set on 65 acres of gently rolling hills of the Kentucky bluegrass. The total University property, including the campus, covers more than 700 acres. At the entrance to the campus is a semi-circle drive which borders a tree-shaded area, dotted in the spring and summer with park benches. Go to <https://www.asbury.edu/about/campus/> to learn about campus facilities.

Accreditation

- Asbury University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate, baccalaureate, masters, and education specialist degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call (404) 679-4500 for questions about the accreditation of Asbury University.
- Asbury University is authorized under federal law to enroll nonimmigrant alien students.
- Asbury University is an accredited institutional member of the National Association of Schools of Music (NASM).
- Asbury University is accredited by the Council for the Accreditation of Educator Preparation (CAEP). The Asbury University School of Education is approved by the State of Kentucky through the Kentucky Education Professional Standards Board (EPSB). Any education program offered is subject to changes made by the EPSB.
- The Asbury University Social Work Program is accredited by the Council on Social Work Education, Commission on Accreditation.

State Authorization

Asbury University is licensed by the Kentucky Council on Postsecondary Education to offer the A.A., A.S., B.A., B.S., M.A., M.A.T., M.B.A., M.F.A., and Ed.S. degrees.

Kentucky Council on Postsecondary Education
 100 Airport Road, 2nd Floor
 Frankfort, KY 40601
 Phone: (502) 573-1555
 Fax: (502) 573-1535

Memberships

Memberships include the Association of Independent Kentucky Colleges and Universities, Christian College Consortium, Council for Christian Colleges and Universities, American Association of Colleges for Teacher Education, National Athletic Intercollegiate Association, National Association of Independent Colleges and Universities, Southeastern Library Network, Inc., The University Board, Accreditation Council for Business Schools and Programs, and National Association of Student Financial Aid Administrators.

Professional Organizations

University chapters of organizations related to various professional groups and honor societies: Kentucky Education Association - Student Program, Sigma Delta Pi (Spanish), Sigma Zeta (physical sciences), Phi Beta Lambda (business), Phi Alpha Theta (history), Pi Kappa Delta (speech), Sigma Zeta Tau (English), the National Association for Music Education, the Student Association for Health, Physical Education and Recreation, Society of Collegiate Journalists, and the Student Chapter of the National Association of Teachers of Singing (SNATS).

Asbury Student Community Community Life

Asbury University is a community of learners in the Christian liberal arts tradition with a mission to prepare students educationally, socially, and spiritually to impact their world for Jesus Christ. The community is committed to foundational principles which promote the development of a holy, holistic and honoring life. At the heart of this community are Jesus' two great commandments found in Matthew 22:37-40: "You shall love the Lord your God with all your heart, and with all your soul, and with all your mind...And...you shall love your neighbor as yourself."

Students enrolled in the traditional undergraduate program can learn more from the *Handbook for Community Life* as well as other helpful information addressing community expectations, concerns and complaints, found on the Resources & Handbooks webpage.

Students enrolled in online programs in Adult Professional Studies and Graduate Studies will find information regarding Online Community Expectations on the Adult & Online Learning website. Master's students should also reference any specific graduate program handbooks.

For traditional undergraduate students in on-campus programs, Asbury University provides programs and support services to assist you as you pursue your educational goal. Go to asbury.edu/life for more information on campus living and opportunities. *If you are seeking Academic support, assistance or Accessibility resources go to the Academic Resources for All Students.*

Spiritual Life

The Asbury University community is committed to the integration of faith, learning and living. Engaging opportunities for worship, discipleship, service, ministry and justice are available to traditional undergraduate students. Go to asbury.edu/spiritual-life or call 859-858-3511 ext. 2200 for additional information.

Chapel - One of the historic distinctives of Asbury University is the gathering of the traditional undergraduate student body in chapel three times a week. Local online students are welcome to attend Chapel on campus, as well as evening worship during our spiritual emphasis weeks in September and January. All students are encouraged to take advantage of chapel livestreaming and podcasts of services available online. Go to asbury.edu/chapel or call 859-858-3511 ext. 2446 for more information.

Intercultural Life

The Office of Intercultural Life seeks to support the mission of Asbury University by facilitating awareness, biblical understanding, respect and appreciation for cultural diversity, as well as ensure the academic success and overall satisfaction of international, third culture, and U.S. ethnic minoritized students. Go to asbury.edu/intercultural or call 859-858-3511 ext. 2416 for additional information.

International Student Support - Designated School Officials are available to answer international students' questions regarding their student visa status and to ensure that they are maintaining compliance with U.S. regulations regarding international student study in the U.S. Call 859-858-3511 ext. 2166 for additional information.

Services for Residential Students and Students Local to the Wilmore Campus

Center for Wholeness and Wellness - The Center for Wholeness and Wellness endeavors to equip and encourage Asbury University students toward greater personal and community health through the Health Services Clinic and Center for Counseling. The Center staff of licensed counselors, graduate level intern counselors, nurses and doctor work together toward developing the God-given potential of Asbury students.

Center for Counseling - offers a broad range of professional counseling services including individual, group, couples, pre-marital, marital and crisis counseling. Integrating counseling practice with Christ-centered principles, the office seeks to prepare students for a lifetime of learning, leadership, and service. Services are free for traditional undergraduate students who are currently enrolled for at least nine hours. Students registered for fewer than nine hours and online students pay a fee of \$50 per session (no insurance required). All counseling services other than consultation/referral are provided on campus at the Center for Wholeness and Wellness. Visit asbury.edu/counseling for more information.

Health Services - The University maintains a well-equipped Health Services Clinic on campus with a competent staff of experienced registered nurses and a part-time physician. The Clinic is open weekdays during the traditional academic year (excluding summers). Residential traditional undergraduates may see the physician or nurses by appointment at no additional expense, except for certain prescription medications, diagnostic tests, and immunizations. Students in online programs who are local may schedule visits with the nurse or doctor on a fee-per-service basis. Since the Health Services Clinic does not participate with or bill any insurance, payment is due at the time of service. Excellent medical facilities exist in nearby Lexington in case of serious injury or illness. Visit asbury.edu/health for more information.

Activities Available On-campus

Intercollegiate Athletics - Asbury University recognizes the educational value of sports and maintains an extensive program of intercollegiate athletics. These programs are designed to give students the opportunity for physical exercise and participation in events which develop a spirit of cooperation and good sportsmanship. The programs are intended to be harmonious with the total training of students, preparing them to live as Christians in a competitive society. The varsity program is open to the skilled student-athlete who wants to participate in the highest level of athletic competition at Asbury University. Go to asburyeagles.com or call 859-858-3511 ext. 2475 for additional information.

Intramural Sports - The intramural program is open to all local Asbury University students, alumni, faculty, and staff. A variety of sports, activities, and special events are available throughout the year. Visit asbury.edu/intramurals for more information.

Student Publications - The Asbury Collegian (student newspaper) theasburycollegian.com is published by student staff and produced under the direction of a student/faculty Publications Committee related to the journalism program of the University. Other student publications include the Asbury Review (literary review magazine) and the Asburian (yearbook). For more information, contact 859-858-3511 with these extensions: The Asbury Collegian, ext. 2426; Asbury Review, ext. 2439; Asburian Yearbook, ext. 2426.

Music Organizations - Chorale, Concert Band, Handbell Choir, Jazz Ensemble, Men's Glee Club, Orchestra, Women's Choir, and many Chamber Ensembles are available for student participation. Contact the Music Department at 859-858-3511 ext. 2250 or visit asbury.edu/ensembles for more information.

PLUS:

Asbury Student Congress, Student Activities, Clubs & Organizations, Leadership & Service - Myriad opportunities for student engagement are available to traditional undergraduate students. Explore the links above or go to asbury.edu/life for additional information.

On Campus Dining

Food is available for residents, commuters and visitors during stated hours at the Z.T. Johnson Cafeteria and Z.T.'s Bistro. Snacks are available in the Hiccup Café coffee shop in the student center. See menu information and hours of service during regular fall and spring semesters at asbury.edu/menu. Please visit Pioneer College Caterers at asbury.pconline.net for health and nutritional information.

Traditional Undergraduate Meal Plans - Undergraduate students living in campus housing are required to sign up for one of the listed cafeteria meal plans outlined on asbury.edu/food. If a student has extenuating circumstances that might warrant an exception to the full meal plan requirements, they may submit a *Reduced Meal Plan Application* located under the Board Plan Requirements in the Student Handbook General Policies. For questions about meal plans, call the Student Accounts Office (859-858-3511 ext. 2330). With each meal plan, students have the option of purchasing Eagle Bucks to spend at different locations on campus, including the Bistro, Eagle Outlet and the coffee shops.

On Campus Residential Housing

Asbury University is committed to the residential university experience for traditional undergraduates and thus expects full-time single undergraduates to live in University housing. See asbury.edu/housing to learn more about the residence halls and campus housing or call 859-858-3511 ext. 2115.

Students meeting specific criteria may be eligible for an exception to living on campus and may file an *Application to Live Off-Campus* located under the Residency Requirements in the Student Handbook General Policies. For questions about living off campus, call the Business Affairs Office (859-858-3511 ext. 2140).

The University offers a limited number of one- and two-bedroom units for married and nontraditional-age undergraduate and graduate students, all unfurnished. Students wishing to make inquiries about this type of housing should contact the Physical Plant (859-858-3511 ext. 2443) at the earliest possible date, as there may be a wait list.

Academic Resources for All Students

Academic Calendar and Credit Hours

Asbury University operates under a semester calendar. All course credit hours are in semester hours.

Definition of Credit Hour

Asbury University has established the credit hour to be represented by minutes of guided faculty instruction and minutes of student work across all forms of instructional delivery resulting in equivalent learning opportunity.

Asbury University's definition of the credit hour observes the principles set forth in the federal definition and is the unit used in assigning course credits. Work represented in intended learning outcomes and verified by evidence of student achievement is equivalent to:

1. One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester hour of credit, or the equivalent amount of work over a different amount of time; or
2. At least an equivalent amount of work as required in point (1) of this definition for other academic activities as established by the institution, including laboratory work, internships, practicums, studio work, and other academic work leading to the award of credit hours.

Academic Program Levels and Degrees Offered

- **Traditional Undergraduate [TUG]** - primarily on campus, face-to-face classes with limited online classes. Offering the Associates of Arts, Bachelor of Arts, and also the Bachelor of Science for non-foreign language education majors.
- **Asbury Academy** - high school students, prior to high school graduation, are admitted to the Academy, making them eligible to take classes with and follow the policies of the traditional undergraduate level [TUG].
- **Adult Professional Studies Undergraduate [APS]** - adult learners, online classes. Offering the Associate of Science, Bachelor of Science, and elementary teacher certification courses.
- **Graduate Studies [GRAD]** - Online graduate programs, depending on degree and program occasional on campus requirements. Degrees offered in Business (Master of Business Administration), Media Communication (Master of Arts, Master of Fine Arts) and Education (Master of Arts, Master of Arts in Teaching, and Education Specialist).

Asbury University Email Account for Official Communication

The student's Asbury email is the official means of communication between students and the offices and faculty at Asbury University. An Asbury email account will be created for all students; the required log in identifies communications as being from the student. Students are responsible for reviewing and responding to emails in a timely manner. Students should pay close attention to email from the offices of Registrar, Financial Aid, or Student Accounts; these are often time sensitive.

Becoming a Student in an Asbury Program

- A. In order to become an Asbury University student in any program with access to class registration students must have applied, completed all admissions requirements, and been confirmed as "accepted and final" by the appropriate admissions office for that program. Students must submit all official transcripts and documents to be fully admitted.
- B. Selection of a program level determines admissions requirements, program costs, financial aid availability, and academic calendar, as well as availability of specific courses, majors, programs, and degrees.
- C. Students are considered "Active" in only one program level or one graduate program at a time.
- D. When moving from one of the four program levels to another, or from one graduate program to another, students must apply to and meet all the requirements for acceptance into the new program.
- E. When applying to move to another program, the start and end dates of any registered classes in the current program and the future program may not overlap.

- F. Students who complete an associate's degree must reapply to take additional courses or to continue a bachelor's degree; students who complete a graduate degree must reapply to take additional courses or to start a second graduate degree.

Academic Services and Resources

Academic Advising

The role of the academic advisor is to aid students in the choice of courses as well as to provide general guidance. The academic advisor should normally be the person of first recourse for a student who needs help in any area of adjustment to University life. Prior to each semester's registration, students should discuss a proposed schedule with a faculty advisor in the major to review the semester's class choices. The purpose of this personal attention is to help students make successful academic progress toward graduation.

- All students are assigned a faculty member as an academic advisor based upon the student's program and major field of study.
- Traditional undergraduate students who are undecided in their major will be advised by the Coordinator of New Student Advising.
- The APS Advising Center provides a contact point for adult learners in the APS program online. All APS undergraduates, and especially those who are undecided majors, should contact the APS Advising Center as an additional resource. Email: advisingcenter@asbury.edu
- All graduate program students will be assigned an advisor within the program entered. All steps in the graduate program will be accomplished in consultation with the advisor. It is the responsibility of the graduate student to become thoroughly informed about the general regulations and policies governing the master's program. The graduate student is also responsible for completing all program requirements within the permitted time limit.
- The Office of the Registrar is available to all university students for general help and advising on academics related issues.

Center for Academic Excellence

The Center for Academic Excellence (CAE), located on the lower level of Kinlaw Library, exists to support students across all academic disciplines. On campus, students are offered free academic support through the Center for Academic Excellence (CAE) - writing support and tutoring services. Fee-based tutoring is available for Academy students. Online students in the APS program and Graduate program are offered free academic support through the CAE - writing support and tutoring services. Students can request tutoring and other academic support services at any time during a semester through the CAE website, asbury.edu/academics/cae or by emailing: writingcenter@asbury.edu or tutoring@asbury.edu. Contact the CAE office, (859) 858-3511 ext. 2197, or your program office for details.

Academic Accessibility Resources

Academic Accessibility Resources (AAR) provides reasonable academic accommodations for students with disabilities in accordance with the ADA Amendments Act of 2008 (ADAAA). AAR offers academic accommodations on a case-by-case basis depending on student self-report, past history of need, and current need of academic accommodations. Even though the AAR reserves the right to request supporting documentation for requested services, we encourage students to meet with our AAR Director as soon as possible because accommodations are not retroactive. Students who receive academic accommodations complete the same course requirements as all students, and accommodations will not interfere with the fundamental requirements or objectives of the course. Academic accommodations are meant to provide equal access to students. Students who would like more information about receiving academic accommodations can contact the AAR Director at academicaccessibility@asbury.edu or (859) 858-5283. Disability information will remain confidential unless permission is given by the student or where disclosure is required by law. Documentation is housed in the Academic Accessibility Resources office. Documentation will be kept five years past graduation and three years past transfer or withdrawal. See more at www.asbury.edu/academics/resources/academic-accessibility/

Center for Career and Calling

The Center for Career and Calling exists to assist students in developing effective career decision-making and employment skills reflective of God's unique calling on their lives.

The Center for Career and Calling offers the following resources for students:

- **Online Job Postings** - Access online internship and job board at asbury.edu/career (postings from employers specifically interested in candidates from Asbury).
- **Career Resources and Job Preparation** - Access online career resources on our website, asbury.edu/career.
- **One-on-one Consultation** - Schedule a free one-on-one consultation with a Career and Calling staff member at career-calling/appointments.
- **Career Assessment Tools** - Career assessment costs: MBTI and Strong Interest Inventory \$12; StrengthsFinder \$10.

Go to asbury.edu/career for additional information and online resources or contact us at careerandcalling@asbury.edu or campus ext. 2401.

Academic Integrity

Academic integrity, the embodiment of the moral and spiritual principles to which we adhere, is the essential basis of the Asbury University academic community. Integrity, as partially defined by the Student or Program Handbook on Community Life Expectations, is "both knowing the right thing to do and doing it regardless of the circumstances." This definition may be applied to all of the scholastic interactions of the academic community. Every member of the community shares responsibility for maintaining mutual trust, respect, and integrity. Violations of such trust and specific acts of academic dishonesty will be subject to disciplinary action.

Definitions of Academic Dishonesty

Academic dishonesty can be defined as any type of cheating relative to a formal academic requirement. Academic dishonesty is typically thought of first as plagiarism. Plagiarism, whether intentionally or unintentionally, occurs when credit is taken for what someone else worked hard to discover and record if there is no clarification from where or from whom information is taken. Plagiarism is the use of another's ideas, words, thoughts, or organization without appropriate credit and documentation when used for a project, paper, presentation, or exam.

More examples of academic dishonesty include, but are not limited to: unauthorized collaborations, fabrications of data, unauthorized access to sources on an exam, excessive revision by someone other than the student, re-use of previous work without permission, and other situations described by faculty for specific purposes.

Appeals Process

Students desiring to appeal a determination of academic dishonesty will follow the 'Academic Appeals Procedure' below.

Determination of Academic Dishonesty and Consequences

Faculty will address suspected occurrences of academic dishonesty as follows:

1. The faculty member will meet with the student individually to discuss the incident. At the faculty member's discretion, the department chair will either be notified of the meeting or be asked to be present for it. The student will be informed of the department chair's involvement.
2. At the faculty member's discretion the student will receive a lowered grade, an 'F' or 0% on the assignment in question.

3. Within 2 weeks of the incident the faculty member will report the details in writing to the Registrar, including the course number/title, section, type of academic integrity violation, timeline, and actions taken (academic and otherwise). The Registrar maintains record of reported academic integrity violations and will notify the faculty member as to the number of offenses on record for the student.
 - a. If the incident is the student's second offense of academic dishonesty as verified by the Registrar, the student will meet with the Dean of the college or school where the most recent incident occurred. At the Dean's discretion, the student may be given an 'F' in the course.
 - b. If the incident is the student's third offense, the student will be suspended from Asbury University.

Academic Appeals Procedures

This section of the Academic Catalog exists to enable students to resolve academic concerns.

For all other non-academic concerns and complaints, contact the Office of Student Development. Procedures for the complaint resolution are available in the Office of Student Development, online in the Student Handbook at asbury.edu/complaint-policy, or email DeanofStudents@asbury.edu.

Procedure

1. The contact procedure for appeals should begin with the faculty or office where the issue originated. Use the following contact procedure for specific issues.
 - **Suspension (Academic or Chapel)** A student who is placed on Academic or Chapel Suspension may appeal in writing to the Vice Provost to be permitted to continue enrollment for the next semester. To make appeal continue with Step 2 below. If permission to enroll is granted, the student's status will become "academic probation" and/or "chapel probation".
 - **Academic Course** (academic integrity, class assignments, grades, materials, or procedures) First contact the faculty member instructing the class and then, if no resolution is achieved, contact the chair of the department within which the faculty member teaches. If still unresolved, refer the issue to the Dean of the College where the department is housed. If still unresolved, refer the issue by written appeal to the Vice Provost. Continue with Step 2 below.
 - **Graduate Program Requirements** First meet with the academic advisor or with the Program Director supervising the graduate program. If still unresolved refer the issue to the Dean of the College or School where the department of the program is housed. If still unresolved refer the issue by written appeal to the Vice Provost. Continue with step 2 below.
 - **Foundations Undergraduate Requirements** First contact the Registrar. The Registrar may review the matter with the department chair supervising courses in that area, or the Liberal Arts Council. If still unresolved, refer the issue by written appeal to the Vice Provost. Continue with Step 2 below.
 - **Major or Minor Undergraduate Requirements** First meet with the academic advisor or with the department chair who supervises that major or minor. If still unresolved, refer the issue to the dean of the college or school where the department is housed. If still unresolved, refer the issue by written appeal to the Vice Provost. Continue with Step 2 below.
 - **Transfer and Other Credit Sources (including AP, IB, AICE, CLEP)** - First contact the Registrar. If not resolved refer the issue by written appeal to the Vice Provost. Continue with Step 2 below.
 - **Cross-Cultural Engagement (CCE)** First submit a CCE Appeal Form to the Intercultural Affairs Office to be reviewed by the CCE Committee. If still unresolved, refer the issue by written appeal to the Vice Provost. Continue with Step 2 below.
 - **Chapel Record** First appeal to the Chapel Attendance Office and then, if no resolution is achieved, contact the Campus Chaplain. If still unresolved refer the issue by written appeal to the Vice Provost. Continue with Step 2 below.
 - **Other** academic policies, procedures and requirements not listed above - First contact the Registrar. If not resolved refer the issue by written appeal to the Vice Provost. Continue with Step 2 below.
2. Letters of appeal should be addressed to appeal@asbury.edu Clearly state issue of concern and desired change or outcome.
3. Letters of appeal for Suspensions, academic or chapel, should be filed within 10 calendar days of notification of suspension.
4. Letters for all other non-suspension appeals should be filed within thirty calendar days of the conference with the faculty member or office where the issue originated.

The Vice Provost will review the written appeal and if unable to resolve the matter, will refer the matter to members of the Academic Policies & Curriculum Committee. The student will receive a decision in writing. The decision of the Academic Policies & Curriculum Committee will be considered final.

Withdrawal from the University

Withdrawal From All Remaining Scheduled Classes

1. A student may completely withdraw from the University any time before the end of their final class period of the semester.
2. **To completely withdraw from the University a student must complete the appropriate form or written request to the Office of the Registrar. Email registrar@asbury.edu for withdrawal information.**
3. The official date of withdrawal is determined by the student's date of notification to the Registrar's Office.
4. A student who officially withdraws from the University after the end of the Drop/Add period is assigned the grade of 'W' in all scheduled courses in the current term which are in process or are still scheduled to start. The student will keep any final grades that were posted for classes that finished prior to the withdrawal date.
5. Courses registered for the next or future terms will be unregistered. Withdrawing may affect future financial aid.
6. Tuition reduction in charges percentages for a student who withdraws from the University are described in Student Accounts. See also Financial Aid Repayment.
7. Students who withdraw from the University are no longer Asbury University students and therefore a letter of good standing cannot be issued to another institution.
8. All students who withdraw from the University in a fall or spring semester **must re-apply and be readmitted to register for any subsequent semester - even the next immediate semester.**
9. Students who withdraw or become inactive must reenroll within two years of the last term attended to continue on the same year Academic Catalog degree requirements. Students who reenroll after the two years become subject to all catalog degree requirements in place at the time of reenrollment.
10. Students with any break in enrollment in certain programs may be subject to new requirements mandated by outside accrediting agencies upon reenrollment, even within this two year period.
11. NOTE: Returning students may not reenroll in a degree program, major or minor that has been discontinued. Returning students in such programs must declare a current active program at the time of readmission.

Administrative Withdrawal

A student can be involuntarily withdrawn for academic reasons, including failure to act like a student, financial or administrative reasons, and for violation of regulations (disciplinary reasons).

Non-Returning Students - after finishing the semester

Students who know, upon finishing the current semester, they do not plan to return for the next regular semester (Fall or Spring) are asked to inform the Office of the Registrar of this fact. The Registrar's Office will inform the other campus offices of the student's decision not to return.

UNDERGRADUATE MAJORS

Major requirements, admissions, and program details for the following are located in either the “Traditional Undergraduate” section or the “APS - Adult Professional Studies” section as indicated.

COLLEGE OF ARTS, HUMANITIES & SOCIAL SCIENCES

ANCIENT & MODERN LANGUAGES DEPARTMENT

Traditional Undergraduate Majors

Ancient Languages
 French
 French Grades P-12
 Latin Grades P-12
 Spanish
 Spanish Grades P-12

ART & DESIGN DEPARTMENT

Traditional Undergraduate Majors

Art & Design
 Art Grades P-12
 Pre-Art Therapy

CHRISTIAN STUDIES & PHILOSOPHY DEPARTMENT

Traditional Undergraduate Majors

Bible-Theology
 Christian Ministries
 Intercultural Studies
 Philosophy
 Pastoral Ministries
 Worship Arts
 Youth Ministry

APS Undergraduate Majors online

Leadership & Ministry
 Ministry Management (Salvation Army)

ENGLISH DEPARTMENT

Traditional Undergraduate Majors

Creative Writing
 English
 English Grades 8-12

MUSIC DEPARTMENT

Traditional Undergraduate Majors

Music
 Music Grades P-12

PSYCHOLOGY DEPARTMENT

Traditional Undergraduate Majors

Psychology

SOCIAL SCIENCE & HISTORY DEPARTMENT

Traditional Undergraduate Majors

History

Political Science
 Social Studies Grades 8-12
 Sociology

SOCIAL WORK DEPARTMENT

Traditional Undergraduate Majors

Social Work

APS Undergraduate Majors online

Social Work

HOWARD AND BEVERLY DAYTON SCHOOL OF BUSINESS

Traditional Undergraduate Majors

Accounting
 Business Administration
 Finance
 Marketing
 Sport Management

APS Undergraduate Majors online

Organizational Management

SCHOOL OF COMMUNICATION ARTS

COMMUNICATION & THEATRE ARTS DEPARTMENT

Traditional Undergraduate Majors

Communication
 Health Communication
 Theatre

APS Undergraduate Majors online

Health Communication

MEDIA, JOURNALISM & DIGITAL STORYTELLING DEPARTMENT

Traditional Undergraduate Majors

Instructional Design
 Media Communication
 Multimedia Journalism

APS Undergraduate Majors online

Digital Content Creation
 Instructional Design
 Instructional Design for Health Professions

SCHOOL OF EDUCATION

Traditional Undergraduate Majors

Elementary School Grades P-5
 Middle School Grades 5-9
 Learning & Behavior Disorders P-12 Dual Cert

Traditional Education majors in conjunction with other departments

P-12 Education (French, Spanish, Latin, Art, Music, and Health/PE)

Secondary Education 8-12 (Biology, Chemistry, English, Mathematics, and Social Studies)

APS Undergraduate Majors online

Elementary School Grades P-5

SCHOOL OF SCIENCE, HEALTH & MATHEMATICS

MATHEMATICS DEPARTMENT

Traditional Undergraduate Majors

Actuarial Mathematics

Computational Mathematics

Engineering Mathematics

Mathematics

Mathematics Grades 8-12

SCIENCE & HEALTH DEPARTMENT

Traditional Undergraduate Majors

Adventure Education & Leadership

Biological Science Grades 8-12

Biology

Biology – Pre-Nursing

Biology – Pre-Pharmacy

Chemistry

Chemistry – Biochemistry

Chemistry – Applied Research

Chemistry Grades 8-12

Computational Science

Equine Science

Equine Studies

Exercise Science

Health and Physical Education Grades P-12

APS Undergraduate Majors online

Health Promotion & Wellness

Public Health

COLLEGE OF ARTS, HUMANITIES & SOCIAL SCIENCES

The departments within the College of Arts, Humanities & Social Sciences span numerous traditional academic disciplines that celebrate human intellectual explorations and cultural expressions. From the visual and performing arts, to modern and pre-modern languages, to literary studies, theological and philosophical studies, historical inquiry, and to systematic analysis of human societies, our faculty seek to understand how human persons and communities have understood themselves and sought to flourish over time. Indeed, Faculty in the College of Arts, Humanities & Social Sciences believe that a rigorous exploration of the enduring questions about human life and culture, informed by a Wesleyan understanding of human nature and grace, provides the strongest foundation possible for successful experiences in the professions, society, the family, and the church. All of our courses from psychology to English to intercultural studies are taught within a structure that promotes the integration of faith and learning.

ANCIENT & MODERN LANGUAGES DEPARTMENT

- For Foundations Language requirements see *Traditional Undergraduate Courses for Foundations*.
- For purchasing language credits after placement tests see *Institutional Credit under Undergraduate Transfer and Other Credit Sources*.

MAJORS AND MINORS [See the UNIVERSITY COURSE CATALOG for course descriptions.](#)

ANCIENT LANGUAGES (ANC) MAJOR REQUIREMENTS (37-43)

REQUIRED CONCENTRATION (choose one of three):

ANCB - BIBLICAL LANGUAGES (40)

Choose one Classics course:

___ 3	CLA	211	Classical Mythology
___ 3	CLA	212	Classical Culture & Civ
___ 3	CLA	223	Survey of Classical Lit

And Take:

___ 1	CLA	475	Senior Seminar
___ 3	GRK	101	Elementary Greek I
___ 3	GRK	102	Elementary Greek II
___ 3	GRK	201	Intermediate Greek I
___ 3	GRK	202	Intermediate Greek II
___ 3	GRK	301	Readings in Greek Lit. I
___ 3	GRK	302	Readings in Greek Lit. II
___ 3	HEB	101	Elementary Hebrew I
___ 3	HEB	102	Elementary Hebrew II
___ 3	HEB	201	Intermediate Hebrew
___ 3	HEB	301	Advanced Hebrew Reading

Choose two biblical history courses:

___ 3	HIS	320	Ancient History
___ 3	NT	210	Growth NT Church
___ 3	OT	210	History of Israel

ANCC - CLASSICAL LANGUAGES (43)

___ 3	CLA	211	Classical Mythology
___ 3	CLA	212	Classical Culture & Civ
___ 3	CLA	223	Survey of Classical Lit
___ 1	CLA	475	Senior Seminar
___ 3	GRK	101	Elementary Greek I
___ 3	GRK	102	Elementary Greek II
___ 3	GRK	201	Intermediate Greek I
___ 3	GRK	202	Intermediate Greek II
___ 3	LAT	101	Elementary Latin I

__ 3	LAT	102	Elementary Latin II
__ 3	LAT	201	Intermediate Latin I
__ 3	LAT	202	Intermediate Latin II

Take two courses in same language:

__ 3	GRK	301	Readings in Greek Lit. I
	and		
__ 3	GRK	302	Readings in Greek Lit. II

Or

__ 3	LAT	301	Readings in Latin Lit. I
	and		
__ 3	LAT	302	Readings in Latin Lit. II

Choose one classical humanities course:

	ENG	370	Medieval Literature
__ 3	HIS	320	Ancient History
	PHL	211	Ancient/Medieval Philosophy

ANCL - LATIN (37)

__ 3	CLA	211	Classical Mythology
__ 3	CLA	212	Classical Culture & Civ
__ 3	CLA	223	Survey of Classical Lit
__ 1	CLA	475	Senior Seminar
__ 3	LAT	101	Elementary Latin I
__ 3	LAT	102	Elementary Latin II
__ 3	LAT	201	Intermediate Latin I
__ 3	LAT	202	Intermediate Latin II
__ 3	LAT	301	Readings in Latin Lit. I
__ 3	LAT	302	Readings in Latin Lit. II
__ 3	LAT	401	Readings in Latin Lit. III
__ 3	LAT	402	Readings in Latin Lit. IV

Choose one classical humanities course:

	ENG	370	Medieval Literature
__ 3	HIS	320	Ancient History
	PHL	211	Anc. & Medieval Philosophy

PLUS FOUNDATIONAL COURSE REQUIREMENTS (47)

(3 hours Foreign Language satisfied by required major courses.) **PLUS ELECTIVES NEEDED FOR THE 124 HOUR DEGREE REQUIREMENT (34-40, depending on Concentration)**

FRENCH (FRN) MAJOR REQUIREMENTS (37)

__ 3	FRN	101	Elementary French I
__ 3	FRN	102	Elementary French II
__ 3	FRN	201	Intermediate French
__ 3	FRN	291	Adv Intermediate French
__ 3	FRN	301	French Comp/Conv
__ 3	FRN	302	Adv French Grammar/Comp
__ 3	FRN	311	Survey French Lit I
__ 3	FRN	312	Survey French Lit II
__ 3	FRN	323	Intro French Civilization
__ 3	FRN	403	French Linguistics
__ 3	FRN	430	Adv French Lit Topics
__ 1	FRN	475	Senior Seminar

Choose 3 hours additional FRN course:

__ 3	FRN	___	_____
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PLUS FOUNDATIONAL COURSE REQUIREMENTS (47)(3 hours Foreign Language satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (40)****FRENCH GRADES P-12 (FRNE) MAJOR REQUIREMENTS (73)**

__ 2	ED	200	Intro to Education
__ 1	ED	201	Struct Inquiry Clinical
__ 2	ED	220	Tech for Education
__ 2	ED	230	Human Growth/Development
__ 1	ED	301	Guided Inquiry Clinical
__ 3	ED	320	Exceptional Learner
__ 3	ED	385	Read/Writ Across Curriculum
__ 1	ED	401	Open Inquiry Clinical
__ 3	ED	405	Learning/Perform Assess
__ 2	ED	410	Classroom Manage
__ 3	ED	420	Secondary/P-12 Methods
__ 2	ED	428	Interventions/Differentiation
__ 6	ED	498	Student Teaching
__ 6	ED	499	Student Teaching
__ 3	FRN	101	Elementary French I
__ 3	FRN	102	Elementary French II
__ 3	FRN	201	Intermediate French
__ 3	FRN	291	Adv Intermediate French
__ 3	FRN	301	French Comp/Conv
__ 3	FRN	302	Adv French Grammar/Comp
__ 3	FRN	311	Survey French Lit I
__ 3	FRN	312	Survey French Lit II
__ 3	FRN	323	Intro French Civilizations
__ 3	FRN	403	French Linguistics
__ 3	FRN	410	French Teaching Methods

Choose 3 hours additional FRN course:

__ 3 FRN _____

PLUS FOUNDATIONAL COURSE REQUIREMENTS (47)(3 hours Foreign Language satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (4)****LATIN GRADES P-12 (LATE) MAJOR REQUIREMENTS (77)**

__ 3	CLA	211	Classical Mythology
__ 3	CLA	212	Classical Culture & Civ
__ 3	CLA	223	Survey of Classical Literature
__ 2	ED	200	Intro to Education
__ 1	ED	201	Struct Inquiry Clinical
__ 2	ED	220	Tech for Education
__ 2	ED	230	Human Growth/Development
__ 1	ED	301	Guided Inquiry Clinical
__ 3	ED	320	Exceptional Learner
__ 3	ED	385	Read/Writ Across Curriculum
__ 1	ED	401	Open Inquiry Clinical
__ 3	ED	405	Learning/Perform Assess
__ 2	ED	410	Classroom Management
__ 3	ED	420	Secondary/P-12 Methods
__ 2	ED	428	Interventions/Differentiation
__ 6	ED	498	Student Teaching

__ 6	ED	499	Student Teaching
__ 3	LAT	101	Elementary Latin I
__ 3	LAT	102	Elementary Latin II
__ 3	LAT	201	Intermediate Latin I
__ 3	LAT	202	Intermediate Latin II
__ 3	LAT	301	Readings in Latin Lit. I
__ 3	LAT	302	Readings in Latin Lit. II
__ 3	LAT	401	Readings in Latin Lit. III
__ 3	LAT	402	Readings in Latin Lit. IV
__ 3	LAT	410	Latin Teaching Methods
__ 1	CLA	475	Senior Seminar

Choose one classical humanities course:

	ENG	370	Medieval Literature
__ 3	HIS	320	Ancient History
	PHL	211	Ancient/Medieval Philosophy

PLUS FOUNDATIONAL COURSE REQUIREMENTS (47)

(3 hours Foreign Language satisfied by required major courses.) **Plus electives if needed for the 124 hour degree requirement**

SPANISH (SPN) MAJOR REQUIREMENTS (37)

__ 3	SPN	101	Elementary Spanish I
__ 3	SPN	102	Elementary Spanish II
__ 3	SPN	201	Intermediate Spanish
__ 3	SPN	291	Adv Intermediate Spanish
__ 3	SPN	301	Spanish Comp/Conv
__ 3	SPN	302	Adv Spanish Gram/Comp
__ 3	SPN	322	Culture/Civ Span America
__ 3	SPN	323	Culture/Civ Spain

Choose one Spanish Lit:

__ 3	SPN	331	Spanish Lit I
	SPN	332	Spanish Lit II

Choose one Spanish American Lit:

__ 3	SPN	341	Spanish American Lit I
	SPN	342	Spanish American Lit II

Also take:

__ 3	SPN	403	Spanish Linguistics
__ 3	SPN	430	Masterpieces/Spanish Lit
__ 1	SPN	475	Senior Seminar

PLUS FOUNDATIONAL COURSE REQUIREMENTS (47)

(3 hours Foreign Language satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (40)**

SPANISH GRADES P-12 (SPNE) MAJOR REQUIREMENTS (76)

__ 2	ED	200	Intro to Education
__ 1	ED	201	Struct Inquiry Clinical
__ 2	ED	220	Tech for Education
__ 2	ED	230	Human Growth/Develop
__ 1	ED	301	Guided Inquiry Clinical
__ 3	ED	320	Exceptional Learner
__ 3	ED	385	Read/Writ Across Curriculum
__ 1	ED	401	Open Inquiry Clinical
__ 3	ED	405	Learning/Perform Assess
__ 2	ED	410	Classroom Management

__ 3	ED	420	Secondary/P-12 Methods
__ 2	ED	428	Interventions/Differentiation
__ 6	ED	498	Student Teaching
__ 6	ED	499	Student Teaching
__ 3	SPN	101	Elementary Spanish I
__ 3	SPN	102	Elementary Spanish II
__ 3	SPN	201	Intermediate Spanish
__ 3	SPN	291	Adv Intermediate Spanish
__ 3	SPN	301	Spanish Comp/Conv
__ 3	SPN	302	Adv Spanish Gram/Comp
__ 3	SPN	322	Culture/Civ Spanish America
__ 3	SPN	323	Culture/Civ Spain

Choose one Spanish Lit:

__ 3	SPN	331	Spanish Lit I
	SPN	332	Spanish Lit II

Choose one Spanish American Lit:

__ 3	SPN	341	Spanish American Lit I
	SPN	342	Spanish American Lit II

Complete

__ 3	SPN	403	Spanish Linguistics
__ 3	SPN	410	Spanish Teaching Methods
__ 3	SPN	430	Masterpieces/Spanish Lit

PLUS FOUNDATIONAL COURSE REQUIREMENTS (47)

(3 hours Foreign Language satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (1)**

BIBLICAL LANGUAGES MINOR (BIBL) Requirements (24)

Choose one Classics course:

	CLA	211	Classical Mythology
__ 3	CLA	212	Classical Culture & Civ
	CLA	223	Survey of Classical Lit

Take:

__ 3	GRK	101	Elementary Greek I
__ 3	GRK	102	Elementary Greek II
__ 3	HEB	101	Elementary Hebrew I
__ 3	HEB	102	Elementary Hebrew II

Take two additional courses in same language:

__ 3	GRK	201	Intermediate Greek I
__ 3	GRK	202	Intermediate Greek II

Or

__ 3	HEB	201	Intermediate Hebrew
__ 3	HEB	301	Advanced Hebrew Reading

Choose one biblical history course:

	HIS	320	Ancient History
__ 3	NT	210	Growth of NT Church
	OT	210	History of Israel

CLASSICAL LANGUAGES MINOR (CLAL) Requirements (24)

Choose two Classics courses:

__ 3	CLA	211	Classical Mythology
__ 3	CLA	212	Classical Culture & Civ
	CLA	223	Survey of Classical Lit

Take:

__ 3	GRK	101	Elementary Greek I
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__ 3	GRK	102	Elementary Greek II
__ 3	LAT	101	Elementary Latin I
__ 3	LAT	102	Elementary Latin II

Choose two additional courses in same language:

__ 3	GRK	201	Intermediate Greek I
__ 3	GRK	202	Intermediate Greek II

Or

__ 3	LAT	201	Intermediate Latin I
__ 3	LAT	202	Intermediate Latin II

FRENCH MINOR (FRN) Requirements (24)

__ 3	FRN	101	Elementary French I
__ 3	FRN	102	Elementary French II
__ 3	FRN	201	Intermediate French
__ 3	FRN	291	Adv Intermediate French
__ 3	FRN	301	French Comp/Conv

Choose one French Literature course:

	FRN	311	Survey French Lit I
__ 3	FRN	312	Survey French Lit II
	FRN	430	Adv French Lit Topics

Choose 6 more hours FRN above 301:

__ 3	FRN	___	_____
__ 3	FRN	___	_____

GREEK MINOR (GRK) Requirements (24)

__ 3	GRK	101	Elementary Greek I
__ 3	GRK	102	Elementary Greek II
__ 3	GRK	201	Intermediate Greek I
__ 3	GRK	202	Intermediate Greek II
__ 3	GRK	301	Readings in Greek Lit I
__ 3	GRK	302	Readings in Greek Lit II

Complete one set (6)

1) Take both Greek courses

__ 3	GRK	401	Read Greek Lit III
__ 3	GRK	402	Read Greek Lit IV

Or

2) Choose two Classics courses:

__ 3	CLA	211	Classical Mythology
__ 3	CLA	212	Classical Culture & Civ
	CLA	223	Survey of Classical Lit

LATIN MINOR (LAT) Requirements (24)

__ 3	LAT	101	Elementary Latin I
__ 3	LAT	102	Elementary Latin II
__ 3	LAT	201	Intermediate Latin I
__ 3	LAT	202	Intermediate Latin II
__ 3	LAT	301	Readings in Latin Lit I
__ 3	LAT	302	Readings in Latin Lit II

Complete one set (6)

3) Take both Latin courses

__ 3	LAT	401	Read Latin Lit III
__ 3	LAT	402	Read Latin Lit IV

Or

4) Choose two Classics courses:

- 3 CLA 211 Classical Mythology
- 3 CLA 212 Classical Culture & Civ
- CLA 223 Survey of Classical Lit

SPANISH MINOR (SPN) Requirements (24)

- 3 SPN 101 Elementary Spanish I
- 3 SPN 102 Elementary Spanish II
- 3 SPN 201 Intermediate Spanish
- 3 SPN 291 Adv Intermediate Spanish
- 3 SPN 301 Spanish Comp/Conv

Choose one Literature course:

- SPN 302 Adv Spanish Grammar/Comp
- SPN 303 Intro to Literature
- 3 SPN 331 Spanish Lit I
- SPN 332 Spanish Lit II
- SPN 341 Spanish American Lit I
- SPN 342 Spanish American Lit II

Choose 6 more hours SPN 302 or higher:

- 3 SPN ___ _____
- 3 SPN ___ _____

ART & DESIGN DEPARTMENT

MAJORS AND MINORS See the University Course Catalog for course descriptions.

ART & DESIGN MAJOR (ARD) MAJOR REQUIREMENTS (46-50)

(34-35 Core + 12-15 Concentration)

Complete Creativity Core (21-22):

__ 3	ART	110	Art & Creativity in Practice
__ 3	ART	111	Intro 2D Form/Design
__ 3	ART	112	Intro 3D Form/Design
__ 3	ART	123	Intro to Drawing
__ 3	ART	231	Intermediate Design
__ 3	ART	254	Graphic Design I

Choose one Studio Enrichment course not used in concentration:

	ART	212	Stained Glass (4)
	ART	222	Ceramics I (4)
	ART	233	Figure Drawing (4)
__ 3-4	ART	266	Intro to Photography
	ART	340	Trad Black & White Photo (4)
	ART	356	Digital Darkroom & Imaging
	ART	372	Sculpture
	ART	381	Painting (4)
	ART	390	Printmaking (4)
	ART	452	Graphic Design II

Complete Concept Core (13):

__ 3	ART	292	Working in the Visual Arts
__ 3	ART	396	Contemporary Art Seminar
__ 1	ART	475	Senior Seminar

Choose one Art History course:

	ART	251	Art History Through 1500
__ 3	ART	252	Art History Since 1500
	ART	456	Adv Topics in Art History

Choose one Art Theory course:

	ART	300	Art Theory & Criticism
__ 3	ART	360	Aesthetics

REQUIRED CONCENTRATION (choose one of six):

ARDC - CERAMICS (13)

__ 4	ART	222	Ceramics I
__ 3	ART	322	Ceramics II
__ 3	ART	450	Advanced Art Practice
__ 3	ART	477	Senior Art Thesis

ARDD or ARDP - DRAWING / PAINTING (14-15)

__ 4	ART	233	Figure Drawing
__ 4	ART	381	Painting
__ 3	ART	477	Senior Art Thesis

Choose one:

__ 3-4	ART	403	Studies in Painting/Drawing (4)
	ART	450	Advanced Art Practice

ARDG - GRAPHIC DESIGN (12-13)

__ 3	ART	450	Advanced Art Practice
__ 3	ART	452	Graphic Design II
__ 3	ART	477	Senior Art Thesis

Choose one course:

	ART	266	Intro to Photography
__ 3-4	ART	390	Printmaking (4)
	ART	435	Internship
	MC	225	Interactive Media I

ARDH - ART HISTORY (12)

__ 3	ART	360	Aesthetics+
__ 3	ART	456	Adv Topics in Art History+
__ 3	ART	477	Senior Art Thesis

Choose one course:

	ART	300	Art Theory & Criticism+
__ 3	ART	435	Internship
	ART	491	Independent Study Art Hist (3)

+ cannot count in Concept Core for ARDH Conc. students

ARDI - PHOTO & DIGITAL IMAGING (12-13)

__ 3	ART	266	Intro to Photography
__ 3	ART	450	Advanced Art Practice
__ 3	ART	477	Senior Art Thesis

Choose one course:

	ART	340	Trad Black & White Photo (4)
__ 3-4	ART	356	Digital Darkroom & Imaging

ARDS - SCULPTURE (13)

__ 3	ART	372	Sculpture
__ 3	ART	450	Advanced Art Practice
__ 3	ART	477	Senior Art Thesis

Choose one

	ART	212	Stained Glass
__ 4	ART	222	Ceramics I
	ART	233	Figure Drawing

PLUS FOUNDATIONS REQUIREMENT OF (47)(3 hours Fine Arts satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement** (29-31, depending on Concentration)**ART GRADES P-12 (ARTE) MAJOR REQUIREMENTS (83-87)****(34-35 Core + 12-15 Concentration + 37 Education)**

Complete Creativity Core (21-22)

__ 3	ART	110	Art & Creativity in Practice
__ 3	ART	111	Intro 2D Form/Design
__ 3	ART	112	Intro 3D Form/Design
__ 3	ART	123	Intro to Drawing
__ 3	ART	231	Intermediate Design
__ 3	ART	254	Graphic Design I

Choose one Enrichment course not used in concentration:

	ART	212	Stained Glass (4)
	ART	222	Ceramics I (4)

	ART	233	Figure Drawing (4)
__ 3-4	ART	266	Intro to Photography
	ART	340	Trad Black & White Photo (4)
	ART	356	Digital Darkroom & Imaging
	ART	372	Sculpture
	ART	381	Painting (4)
	ART	390	Printmaking (4)
	ART	452	Graphic Design II

Complete Concept Core (13)

__ 3	ART	292	Working in the Visual Arts
__ 3	ART	396	Contemporary Art Seminar
__ 1	ART	475	Senior Seminar

Choose one Art History course:

	ART	251	Art History Through 1500
__ 3	ART	252	Art History After 1500
	ART	456	Adv Topics in Art History

Choose one Art Theory course:

__ 3	ART	300	Art Theory & Criticism
	ART	360	Aesthetics

Complete Education requirements (37)

__ 2	ED	200	Intro to Education
__ 1	ED	201	Struct Inquiry Clinical
__ 2	ED	220	Tech for Education
__ 2	ED	230	Human Growth/Development
__ 1	ED	301	Guided Inquiry Clinical
__ 3	ED	320	Exceptional Learner
__ 3	ED	385	Read/Writ Across Curriculum
__ 1	ED	401	Open Inquiry Clinical
__ 3	ED	405	Learning/Performing Assess
__ 2	ED	410	Classroom Management
__ 3	ED	421	Art Methods
__ 2	ED	428	Intervent/Differentiation
__ 6	ED	498	Student Teaching
__ 6	ED	499	Student Teaching

REQUIRED CONCENTRATION (choose one of five):

ARTEC - CERAMICS (13)

__ 4	ART	222	Ceramics I
__ 3	ART	322	Ceramics II
__ 3	ART	450	Advanced Art Practice
__ 3	ART	477	Senior Art Thesis

ARTED or ARTEP - DRAWING / PAINTING (14-15)

__ 4	ART	233	Figure Drawing
__ 4	ART	381	Painting
__ 3	ART	477	Senior Art Thesis

Choose one

__ 3-4	ART	403	Studies in Painting/Drawing (4)
	ART	450	Advanced Art Practice

ARTEG - GRAPHIC DESIGN (12-13)

__ 3	ART	450	Advanced Art Practice
__ 3	ART	452	Graphic Design II

__ 3 ART 477 Senior Art Thesis

Choose one course:

ART 266 Intro. to Photography
 __ 3-4 ART 390 Printmaking (4)
 ART 435 Internship
 MC 225 Interactive Media I

ARTEI - PHOTO & DIGITAL IMAGING (12-13)

__ 3 ART 266 Trad Black & White Photo
 __ 3 ART 450 Advanced Art Practice
 __ 3 ART 477 Senior Art Thesis

Choose one course:

ART 340 Trad Black & White Photo (4)
 __ 3-4 ART 356 Digital Darkroom & Imaging

ARTES - SCULPTURE (13)

__ 3 ART 372 Sculpture
 __ 3 ART 450 Advanced Art Practice
 __ 3 ART 477 Senior Art Thesis

Choose one

ART 212 Stained Glass
 __ 4 ART 222 Ceramics I
 ART 233 Figure Drawing

PLUS FOUNDATIONS REQUIREMENTS (44)

(3 hours Fine Arts satisfied by required major courses; Foreign Language not required for B.S. ARTE majors. Degree becomes B.A. with completion of Foreign Language.) **Plus electives if needed for the 124 hour degree requirement**

PRE-ART THERAPY MAJOR (ARTT) MAJOR REQUIREMENTS (70-74)

(34-35 Art Core + 24 Psychology + 12-15 Concentration)

Complete Creativity Core (21-22)

__ 3 ART 110 Art & Creativity in Practice
 __ 3 ART 111 Intro 2D Form/Design
 __ 3 ART 112 Intro 3D Form/Design
 __ 3 ART 123 Intro to Drawing
 __ 3 ART 231 Intermediate Design
 __ 3 ART 254 Graphic Design I

Choose one Studio Enrichment course not used in concentration:

ART 212 Stained Glass (4)
 ART 222 Ceramics I (4)
 ART 233 Figure Drawing (4)
 __ 3-4 ART 266 Intro to Photography
 ART 340 Trad Black & White Photo (4)
 ART 356 Digital Darkroom & Imaging
 ART 372 Sculpture
 ART 381 Painting (4)
 ART 390 Printmaking (4)
 ART 452 Graphic Design II

Complete Concept Core (13)

__ 3 ART 292 Working in the Visual Arts
 __ 3 ART 396 Contemporary Art Seminar
 __ 1 ART 475 Senior Seminar

Choose one Art History course:

	ART	251	Art History Through 1500
__ 3	ART	252	Art History Since 1500
	ART	456	Adv Topics in Art History

Choose one Art Theory course:

__ 3	ART	300	Art Theory & Criticism
	ART	360	Aesthetics

Complete courses in Psychology (24)

__ 3	PSY	201	Developmental Psychology
__ 3	PSY	220	Stress Management
__ 3	PSY	351	Counseling I
__ 3	PSY	352	Counseling II
__ 3	PSY	360	Abnormal Psychology
__ 3	PSY	452	Psychology of Personality
__ 3	PSY	454	Expressive Therapies
__ 3	PSY	462	Psychological Assessment

REQUIRED CONCENTRATION (choose one of five):

ARTTC - CERAMICS (13)

__ 4	ART	222	Ceramics I
__ 3	ART	322	Ceramics II
__ 3	ART	450	Advanced Art Practice
__ 3	ART	477	Senior Art Thesis

ARTTD or ARTTP - DRAWING / PAINTING (14-15)

__ 4	ART	233	Figure Drawing
__ 4	ART	381	Painting
__ 3	ART	477	Senior Art Thesis

Choose one

__ 3-4	ART	403	Studies in Painting/Drawing (4)
	ART	450	Advanced Art Practice

ARTTG - GRAPHIC DESIGN (12-13)

__ 3	ART	450	Advanced Art Practice
__ 3	ART	452	Graphic Design II
__ 3	ART	477	Senior Art Thesis

Choose one course:

	ART	266	Intro. to Photography
__ 3-4	ART	390	Printmaking (4)
	ART	435	Internship
	MC	225	Interactive Media I

ARTTI - PHOTO & DIGITAL IMAGING (12-13)

__ 3	ART	266	Trad Black & White Photo
__ 3	ART	450	Advanced Art Practice
__ 3	ART	477	Senior Art Thesis

Choose one course:

	ART	340	Trad Black & White Photo (4)
__ 3-4	ART	356	Digital Darkroom & Imaging

ARTTS - SCULPTURE (13)

__ 3	ART	372	Sculpture
__ 3	ART	450	Advanced Art Practice
__ 3	ART	477	Senior Art Thesis

Choose one

	ART	212	Stained Glass
__ 4	ART	222	Ceramics I
	ART	233	Figure Drawing

PLUS FOUNDATIONS REQUIREMENTS (47)

(3 hours Fine Arts met by required major courses.) **Plus electives needed for the 124 hour degree requirement**
(5-7, depending on Concentration)

All Art & Design Department minors below may not be completed by ART, ARTE or ARTT majors.

ART & DESIGN MINOR (ARD) Requirements (24-27)

__ 3	ART	110	Art & Creativity in Practice
__ 3	ART	292	Working in the Visual Arts

Choose 2D or 3D Design:

__ 3	ART	111	2D Design
	ART	112	3D Design & Form

Choose one additional Design course :

__ 3	ART	123	Intro to Drawing
	ART	254	Graphic Design I

Choose one Art History course:

	ART	396	Contemporary Art Seminar
__ 3	ART	251	Art History through 1500
	ART	252	Art History after 1500

Choose at least 9-12 unique hours ART studio 200 or above:

__ 3-4	ART	___	_____
__ 3-4	ART	___	_____
__ 3-4	ART	___	_____

ART HISTORY MINOR (ARTH) Requirements (24)

__ 3	ART	110	Art & Creativity in Practice
__ 3	ART	292	Working in the Visual Arts

Choose five Art History courses:

__ 3	ART	251	Art History through 1500
__ 3	ART	252	Art History after 1500
__ 3	ART	300	Art Theory & Criticism
__ 3	ART	360	Aesthetics
__ 3	ART	396	Contemporary Art Seminar
	ART	456	Adv Topics in Art History

Choose one Design course:

	ART	111	2D Design
__ 3	ART	112	3D Design & Form
	ART	123	Intro to Drawing
	ART	254	Graphic Design I

GRAPHIC DESIGN MINOR (GRD) Requirements (22)

__ 3	ART	110	Art & Creativity in Practice
__ 3	ART	254	Graphic Design I
__ 4	ART	390	Printmaking
__ 3	ART	396	Contemporary Art Seminar
__ 3	ART	452	Graphic Design II

Choose one Media course:

	ART	266	Intro to Photography
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__ 3 ART 435 Internship in Graphic Design
 MC 225 Interactive Media I

Choose one Art History course:

__ 3 ART 252 Art History after 1500
 ART 292 Working in the Visual Arts

PHOTOGRAPHY & DIGITAL IMAGING MINOR (PHO) Requirements (22-23)

__ 3 ART 110 Art & Creativity in Practice
 __ 3 ART 266 Intro to Photography
 __ 4 ART 340 Black & White Photography
 __ 3 ART 356 Digital Darkroom & Imaging
 __ 3 ART 396 Contemporary Art Seminar

Choose one Photo Design course:

 ART 254 Graphic Design I
 __ 3-4 ART 390 Printmaking (4)
 ART 435 Internship in Photography (3)
 JRN 343 Photo Journalism

Choose one Art History course:

__ 3 ART 252 Art History after 1500
 ART 292 Working in the Visual Arts

CHRISTIAN STUDIES & PHILOSOPHY DEPARTMENT

See the Adult Professional Studies Program section for major available online in **Leadership & Ministry**.

MAJORS AND MINORS See the University Course Catalog for course descriptions.

OT 100, NT 100, and TH 250 are Foundations requirements for all students and do not apply to the majors and minors listed below.

BIBLE-THEOLOGY (BTH) MAJOR REQUIREMENTS (43-49)

(34 Core + 9-15 Concentration)

__ 1 BTH 475 Senior Seminar

Choose one philosophy:

__ 3 PHL 231 Ethics

PHL 361 Philosophy of Religion

Choose 6 hours BTH (not BTH 435, 475):

__ 3 BTH ____ _____

__ 3 BTH ____ _____

Choose 9 hours NT(not NT 100):

__ 3 NT ____ _____

__ 3 NT ____ _____

__ 3 NT ____ _____

Choose 9 hours OT (not OT 100):

__ 3 OT ____ _____

__ 3 OT ____ _____

__ 3 OT ____ _____

Choose 6 hours TH (not TH 250 and not in Concentration):

__ 3 TH ____ _____

__ 3 TH ____ _____

REQUIRED CONCENTRATION (choose one):

BTHM - PRE-MINISTRY (15)

__ 3 BTH 435 Internship

__ 3 CM 331 Principles of Preaching

__ 3 TH 340 Pastoral Theology

Choose one Ministry course:

CM 201 Dynamic Spiritual Growth

CM 211 Instructional Bible Study

__ 3 CM 213 Intro to Worship

CM 380 Organ Strategies/Ministry

CM 411 Leadership in Ministry

Choose one Intercultural Studies course:

__ 3 ICS 201 Christianity & World Religions

ICS 311 Strategies Intercultural Comm

BTHS - PRE-SEMINARY (9)

Choose one Ministry course:

CM 201 Dynamic Spiritual Growth

CM 380 Org Strategies/Ministry

__ 3 CM 331 Principles of Preaching

ICS 201 Christianity & World Religions

ICS 311 Strategies Intercultural Comm

Choose one HIS/PHL course:

	HIS	313	History of Religion in U.S.
	HIS	320	Ancient History
	HIS	321	History of Christianity
__ 3	PHL	211	Ancient/Medieval Philosophy
	PHL	231	Ethics
	PHL	361	Philosophy of Religion
Take:			
__ 3	TH	400	Historical Theology

PLUS FOUNDATIONS REQUIREMENT OF (50) Plus electives needed for the 124 hour degree requirement (25-31, depending on concentration)

CHRISTIAN MINISTRIES (CM) MAJOR REQUIREMENTS (51)

__ 3	CM	100	Ministry & Mission
__ 3	CM	201	Dynamics of Spiritual Growth
__ 3	CM	211	Instructional Bible Study
__ 1	CM	235	CM Practicum
__ 3	CM	380	Org Strategies/Ministry
__ 3	CM	435	Internship
__ 3	CM	475	Senior Seminar
__ 3	EM	220	Teaching in the Church
__ 3	EM	280	Foundations Educational Ministry
__ 3	EM	340	Children's Ministry
__ 3	EM	360	Adult Ministry
__ 3	ICS	201	Christianity & World Religions
__ 3	YM	350	Youth Ministry

Choose 5 hours of CM or EM:

__ 3	CM / EM	__	_____
__ 2	CM / EM	__	_____

Choose 6 hours of NT or OT:

__ 3	NT / OT	__	_____ (not 100)
__ 3	NT / OT	__	_____ (not 100)

Choose 3 hours of BTH or TH: (not BTH 475; not TH 250)

__ 3	BTH / TH	__	_____
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MAJOR PLUS FOUNDATIONS REQUIREMENT OF (50) PLUS ELECTIVES NEEDED FOR THE 124 HOUR DEGREE REQUIREMENT (23)

INTERCULTURAL STUDIES (ICS) MAJOR REQUIREMENTS (45-51)

(21 Core + 24-30 Concentration)

__ 3	CM	100	Ministry & Mission
__ 3	CM	201	Dynamics of Spiritual Growth
__ 3	CM	211	Instructional Bible Study
__ 3	CM	475	Senior Seminar
__ 3	ICS	311	Strat Intercultural Comm
__ 3	ICS	322	Contextualization: Christianity/Culture
__ 3	ICS	435	Internship

REQUIRED CONCENTRATION (choose one):

ICSS - SOCIAL JUSTICE (30)

__ 3	BTH	300	Bible, Culture, & Justice
__ 3	ICS	312	Mission Theology & Strategy

Choose 3 Church & Society courses:

__ 3	ICS	201	Christianity/World Religions
__ 3	ICS	210	Cross-cultural Life and Work

- ___ 3 ICS 250 World Christianity
- ___ 3 ICS 330 The Church in Context
- SOC 100 Intro to Sociology
- ___ 3 SW 100 Intro to Social Work
- SW 331 Research Methods

Choose 4 Social Issues courses:

- PS 302 International Relations
- SOC 201 Inequalities in Society
- ___ 3 SOC 260 Practical Sociology
- SOC 322 Rural Studies
- ___ 3 SOC 323 Urban Studies
- SOC 350 Race and Ethnicity
- ___ 3 SOC 353 International Social Issues
- SOC 355 Gender and Society
- ___ 3 SOC 372 Sociological Theory
- SW 211 Encountering Poverty
- SW 402 Social Welfare Policies

Choose 3 hours BTH/NT/OT (not 100; not BTH 475):

- ___ 3 BTH / NT / OT ___ _____

ICSC - CROSS-CULTURAL MINISTRY (24)

- ___ 3 ICS 201 Christianity & World Religions
- ___ 3 ICS 312 Mission Theology & Strategy

Choose two Ministry courses:

- BU 339 Business as Mission
- ENG 200 Intro to TESL
- ___ 3 ICS 210 Cross-Cultural Life & Work
- ICS 250 World Christianity
- ___ 3 ICS 330 Church in Context
- ICS 340 Urban Ministry
- SOC 112 Intro Anthropology

Choose 12 hours of NT/OT (not 100):

- ___ 3 NT / OT ___ _____
- ___ 3 NT / OT ___ _____
- ___ 3 NT / OT ___ _____
- ___ 3 NT / OT ___ _____

ICSB - BUSINESS AS MISSION (30)

- ___ 3 ACC 201 Financial Accounting
- ___ 3 BTH 300 Bible, Culture, & Justice
- ___ 3 BU 211 Principles of Management
- ___ 3 BU 312 Small Business Management
- ___ 3 BU 339 Business as Mission
- ___ 3 ECN 272 Intro to Microeconomics
- ___ 3 ICS 201 Christianity & World Religions
- ___ 3 MKT 241 Principles of Marketing

Choose one Economics course:

- ECN 393 Sem: International Bus Dev
- ___ 3 ECN 471 International Economics

Choose 3 hours BTH/NT/OT (not 100; not BTH 475):

- ___ 3 BTH / NT / OT ___ _____

PLUS FOUNDATIONAL REQUIREMENTS (50) Plus electives needed for the 124 hour degree requirement (23-29, depending on Concentration)

PASTORAL MINISTRIES (PM) MAJOR REQUIREMENTS (51)

Pastoral Ministries Core (33)

__ 3	CM	100	Ministry & Mission in the Contemporary Church
__ 3	CM	201	Dynamics of Spiritual Growth
__ 3	CM	213	Introduction to Worship
__ 3	CM	331	Principles of Preaching
__ 3	CM	380	Organizational Strategies in Ministry
__ 3	CM	475	Senior Seminar
__ 3	EM	220	Teaching in the Church
__ 3	ICS	322	Contextualization: Christianity and Culture
__ 3	PM	400	Pastoral Care and Counseling
__ 3	PM	410	Evangelism
__ 3	___	435	Internship (select an area – BTH / CM / ICS / PM / YM)

Biblical/Theological/Historical Foundations (18)

__ 3	BTH	320	Biblical Interpretation
__ 3	BTH	340	Holiness and Christian Life
__ 3	PM	420	Denominational Polity/History/Theology

Choose one New Testament 200 or above:

__ 3 NT _____

Choose one Old Testament 200 or above:

__ 3 OT _____

Choose one History:

__ 3	HIS	321	History of Christianity
	ICS	250	World Christianity

MAJOR PLUS FOUNDATIONS REQUIREMENT OF (50) Plus electives needed for the 124 hour degree requirement (23)

PHILOSOPHY (PHL) MAJOR REQUIREMENTS (30)

Choose 3 PHL core courses:

__ 3	PHL	211	Ancient & Medieval Phil
__ 3	PHL	212	Modern Philosophy
__ 3	PHL	221	Logic
	PHL	231	Ethics*

Choose 9 hours of PHL (300 or above):

__ 3	PHL	___	_____
__ 3	PHL	___	_____
__ 3	PHL	___	_____

Choose 12 hours additional PHL courses (not PHL 200):

__ 3	PHL	___	_____
__ 3	PHL	___	_____
__ 3	PHL	___	_____
__ 3	PHL	___	_____

PLUS FOUNDATIONS REQUIREMENTS (50) Plus electives needed for the 124 hour degree requirement (44)* *If PHL231 is used, it satisfies FND Philosophy requirement, add 3 hours electives.

WORSHIP ARTS (WA) MAJOR REQUIREMENTS (47-49.5)

(29 Core + 18-20.5 Concentration)

__ 3	CM	100	Ministry & Mission
__ 3	CM	201	Dynamics of Spiritual Growth
__ 3	CM	361	Worship Through Ages
__ 3	MC	225	Interactive Media I

__ 2	WA	101	Intro to Worship Arts
__ 3	WA	242	Contemporary Songwriting
__ 2	WA	300	Worship Arts Leadership
__ 3	WA	330	Worship Design
__ 3	WA	435	Internship
__ 1	COM	375	Junior Seminar

Choose one Audio course:

__ 3	MC	121	Audio Production
	MC	228	Live Audio & Sound

REQUIRED AREA OF CONCENTRATION (Choose one):

WAC - CREATIVE ARTS (18-20)

__ 3	ART	254	Graphic Design I
__ 3	ART	360	Aesthetics
__ 3	MC	330	Media Ministry & the Church

Choose at least three courses (minimum 9 hours) from Art, Media, or Theatre courses:

	ART	266	Intro to Photography
	ART	452	Graphic Design II
	COM	261	Social Media & Emerging Tech
__ 3-4	MC	261	Multi-Cam Production + Lab (4)
	MC	282	Feature Film Screenwriting (4)
	MC	325	Design for Film/TV/Theatre
__ 3-4	MC	340	Editing Practice & Theory
	MC	372	Interactive Media II
	MC	440	Directing the Narrative Film
__ 3	THA	151	Acting I
	THA	262	Intro to Production Design
	THA	325	Fundamentals of Directing
	WA	293	Worship Arts Seminar (1-3)

WAM - MUSIC (20.5)

Entry into the Music Emphasis of the Worship Arts major is by audition only. Applicants may audition on guitar, keyboard, bass, drums, or voice. Students who do not pass this may begin their general core classes and re-audition during a later semester.

__ 2	MTH	111	Written Theory I
__ 1.5	MTH	121	Sight/Aural Training I
__ 1	MUS	150	Music Technology
__ 3	WA	121	Contemporary Music Theory I
__ 1	WA	151	Worship Arts Technology
__ 2	WA	321	Introduction to Worship Band
__ 3	WA	322	Contemporary Music Theory II

Complete at least 2 hours from Private lessons in major instrument (INS/ORG/PNO/VOC)

__ 1	___	___	_____
__ 1	___	___	_____

Complete at least 5 semesters in worship band.

__ 1	WA	211	Worship Band Ensemble
__ 1	WA	211	Worship Band Ensemble
__ 1	WA	211	Worship Band Ensemble
__ 1	WA	211	Worship Band Ensemble
__ 1	WA	211	Worship Band Ensemble

PLUS FOUNDATIONAL REQUIREMENTS (50) Plus electives needed for the 124 hour degree requirement (24.5-27, depending on Concentration)

YOUTH MINISTRY (YM) MAJOR REQUIREMENTS (51)

__ 3	CM	100	Ministry & Mission
__ 3	CM	201	Dynamics of Spiritual Growth
__ 3	CM	211	Instructional Bible Study
__ 3	CM	380	Org Strategies/Ministry
__ 3	CM	475	Senior Seminar
__ 3	EM	220	Teaching in the Church
__ 3	EM	280	Foundations Educ Ministry
__ 3	EM	360	Adult Ministry
__ 3	ICS	201	Christianity & World Religions
__ 1	YM	235	YM Practicum
__ 3	YM	350	Youth Ministry
__ 3	YM	435	Internship

Choose one Youth course:

	YM	360	Youth & Culture
__ 2	YM	365	Youth & Evangelism
	YM	370	Pastoral Care of Youth

Choose 6 hours of CM/EM/YM courses:

__ 2-3	CM / EM / YM	__	_____
__ 2-3	CM / EM / YM	__	_____
__ 2-3	CM / EM / YM	__	_____

Choose 6 hours of NT/OT (not 100):

__ 3	NT/OT	__	_____
__ 3	NT/OT	__	_____

Choose 3 hours of BTH/TH (not BTH 475; not TH 250):

__ 3	BTH / TH	__	_____
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PLUS FOUNDATIONS REQUIREMENT OF (50) Plus electives needed for the 124 hour degree requirement (23)

BIBLE-THEOLOGY MINOR (BTH) Requirements (18)

__ 3	BTH	__	_____
__ 3	NT	__	_____
__ 3	OT	__	_____
__ 3	TH	__	_____

Choose 6 hours of BTH, NT, OT, or TH courses:

__ 3	__	__	_____
__ 3	__	__	_____

CHRISTIAN MINISTRIES MINOR (CM) Requirements (18)

[May not be completed by YM majors.]

__ 3	CM	100	Ministry & Mission
__ 3	CM	201	Dynamics Spiritual Growth
__ 3	CM	380	Org Strategies/Ministry

Choose one:

	EM	340	Children's Ministry
__ 3	EM	360	Adult Ministry
	YM	350	Youth Ministry

Choose 6 hours CM/EM courses:

__ 3	CM / EM	__	_____
__ 3	CM / EM	__	_____

INTERCULTURAL STUDIES MINOR (ICS) Requirements (18)

__ 3 CM 100 Ministry & Mission

Choose 15 hours ICS courses:

__ 3 ICS ___ _____
 __ 3 ICS ___ _____
 __ 3 ICS ___ _____
 __ 3 ICS ___ _____
 __ 3 ICS ___ _____

PHILOSOPHY MINOR (PHL) Requirements (18)

Choose 18 hours of PHL 211 or higher:

__ 3 PHL ___ _____
 __ 3 PHL ___ _____
 __ 3 PHL ___ _____
 __ 3 PHL ___ _____
 __ 3 PHL ___ _____
 __ 3 PHL ___ _____

WORSHIP ARTS MINOR (WA) Requirements (18-19)

__ 3 CM 100 Ministry & Mission
 __ 3 CM 201 Dynamics of Spiritual Growth
 __ 2 WA 101 Intro to Worship Arts
 __ 1 WA 211 Worship Band Ensemble*
 __ 1 WA 211 Worship Band Ensemble*
 __ 2 WA 300 Worship Arts Leadership

Complete one semester of private lessons in guitar, voice, piano or drums

__ 1 INS / PNO / VOC ___ _____

Choose one Music Theory course:

__ 2-3 MTH 111 Written Theory (2)
 WA 121 Contemporary Music Theory I (3)

Choose one Audio course:

__ 3 MC 121 Audio Production
 MC 228 Live Audio & Sound Reinforcement

*minimum 2 semesters WA 211 required

YOUTH MINISTRY MINOR (YM) Requirements (20)

[May not be completed by CM majors.]

__ 3 CM 100 Ministry & Mission
 __ 3 CM 211 Instructional Bible Study
 __ 3 CM 380 Org Strategies/Ministry
 __ 3 YM 350 Youth Ministry

Choose one Youth course:

YM 360 Youth & Culture
 __ 2 YM 365 Youth & Evangelism
 YM 370 Pastoral Care of Youth

Choose 6 more hours CM, EM, or YM courses:

__ 2-3 CM / EM / YM ___ _____
 __ 2-3 CM / EM / YM ___ _____
 __ 2-3 CM / EM / YM ___ _____

ENGLISH DEPARTMENT

- For English Composition Foundations requirements see *Traditional Undergraduate Courses for Foundations*.

MAJORS AND MINORS See the University Course Catalog for course descriptions.

CREATIVE WRITING (CRW) MAJOR REQUIREMENTS (40-42)

__3	ENG	230	Intro to Literature
__3	ENG	241	Intro Creative Writing/Fiction
__3	ENG	242	Intro Creative Writing/Poetry
__1	ENG	403	Creative Writing Practicum - repeatable
__3	ENG	450	Adv Studies in Creative Writing
__3	JRN	390	Non-Fiction Storytelling
__3	MC	212	Writing for the Media

Choose 9 hours Creative Writing courses:

__3	ENG	353	Creative Writing for Young Readers
__3	ENG	371	Intermediate Creative Writing/Fiction
__3	ENG	372	Intermediate Creative Writing/Poetry
	MC	282	Feature Film Screenwriting (4)

Choose one Media Industry course:

	ENG	300	Rhetoric for Writers
__3	JRN	303	Features & Opinions
	MC	225	Interactive Media I

Choose 9 hours Literature courses:

	ENG	231	British Lit I
	ENG	232	British Lit II
	ENG	261	American Lit I
	ENG	262	American Lit II
__3	ENG	311	The English Novel
	ENG	315	Film as Literature
	ENG	322	Victorian Period
	ENG	340	Modern Poetry
__3	ENG	342	The American Novel
	ENG	345	Modern Novel
	ENG	348	Contemporary Literature
	ENG	361	Adolescent Literature
__3	ENG	362	American Multi-Ethnic Literature
	ENG	370	Medieval Literature
	ENG	375	Renaissance Literature
	ENG	378	Milton & the Seventeenth Century
	ENG	382	Reason & Revolution: 18th Century
	ENG	393	Seminar
	ENG	410	Shakespeare
	ENG	423	C.S Lewis and the Oxford Circle
	ENG	431	Literary Criticism

PLUS FOUNDATIONS REQUIREMENTS (50) Plus electives needed for the 124 hour degree requirement (32-34)

ENGLISH (ENG) MAJOR REQUIREMENTS (39)

__3	ENG	230	Intro to Literature
__3	ENG	231	British Lit I
__3	ENG	232	British Lit II
__3	ENG	261	American Lit I

__ 3	ENG	262	American Lit II
__ 3	ENG	410	Shakespeare
__ 3	ENG	431	Literary Criticism
__ 3	ENG	475	Senior Seminar

Choose one Medieval or Renaissance course:

	ENG	370	Medieval Lit
__ 3	ENG	375	Renaissance Lit
	ENG	378	Milton/17th Century Lit

Choose one Eighteenth- or Nineteenth-Century course:

	ENG	311	English Novel
	ENG	322	Victorian Period
__ 3	ENG	342	American Novel
	ENG	382	18 th Century English Lit

Choose one Modern or Contemporary course:

	ENG	340	Modern Poetry
__ 3	ENG	345	Modern Novel
	ENG	348	Contemporary Lit

Choose 6 hours additional ENG courses. (200 or higher, excluding ENG205) May also use ENG courses not chosen above.

	ENG	200	Intro to Teaching ESL
	ENG	240	Gram/Comp for Elem Teachers
	ENG	241	Intro to Creative Writing-- Fiction
	ENG	242	Intro to Creative Writing--Poetry
	ENG	250	Writing for Teachers
	ENG	300	Rhetoric for Writers
__ 3	ENG	315	Film as Lit
	ENG	331	Linguistics and Advanced Grammar
	ENG	335	Sound Systems of Language
	ENG	336	Grammatical Structure of Language
	ENG	353	Creative Writing for Young Readers
	ENG	360	Children's Lit (P-5)
	ENG	361	Adolescent Lit
__ 3	ENG	362	American Multi-Ethnic Lit
	ENG	371	Intermed Creative Writing—Fiction
	ENG	372	Intermed Creative Writing—Poetry
	ENG	391	Independent Study
	ENG	393	Seminar
	ENG	402	ESL Practicum
	ENG	403	Practicum in Creative Writing
	ENG	423	C. S. Lewis and the Oxford Circle
	ENG	450	Advanced Studies in Creative Writing

PLUS FOUNDATIONS REQUIREMENTS (50) Plus electives needed for the 124 hour degree requirement (35)

ENGLISH GRADES 8-12 (ENGE) MAJOR REQUIREMENTS (79)

__ 3	ENG	230	Intro to Literature
__ 3	ENG	231	British Lit I
__ 3	ENG	232	British Lit II
__ 3	ENG	250	Writing for Teachers
__ 3	ENG	261	American Lit I
__ 3	ENG	262	American Lit II
__ 3	ENG	331	Linguistics/Advanced Grammar
__ 3	ENG	361	Adolescent Literature
__ 3	ENG	410	Shakespeare
__ 3	ENG	431	Literary Criticism

Choose 9 hours additional ENG courses:

- ENG 311 English Novel
- ENG 322 Victorian Period
- ENG 340 Modern Poetry
- __ 3 ENG 342 American Novel
- ENG 345 Modern Novel
- ENG 348 Contemporary Literature
- __ 3 ENG 362 American Multi-Ethnic Lit
- ENG 370 Medieval Literature
- ENG 375 Renaissance Literature
- __ 3 ENG 378 Milton & The 17th Century
- ENG 382 Reason & Revolution: 18th Century
- ENG 393 Seminar (may be selected only once)
- ENG 423 C.S. Lewis & Oxford Circle

Choose one Communications course:

- COM 331 Group Comm & Leadership
- ENG 200 Intro to ESL
- ENG 241 Intro Creative Writing/Fiction
- ENG 242 Intro Creative Writing/Poetry
- __ 3 ENG 300 Rhetoric for Writers
- JRN 110 Foundations of Journalism
- THA 151 Acting I
- THA 382 Theatre History

Complete Education Requirements

- __ 2 ED 200 Intro to Education
- __ 1 ED 201 Struct Inquiry Clinical
- __ 2 ED 220 Tech for Education
- __ 2 ED 230 Human Growth & Development
- __ 1 ED 301 Guided Inquiry Clinical
- __ 3 ED 320 Exceptional Learner
- __ 3 ED 385 Read/Write Across Curriculum
- __ 1 ED 401 Open Inquiry Clinical
- __ 3 ED 405 Learning/Performance Assessment
- __ 2 ED 410 Classroom Management
- __ 3 ED 420 Secondary/P-12 Methods
- __ 2 ED 428 Interventions/Differentiation
- __ 12 ED 499 Student Teaching

PLUS FOUNDATIONS REQUIREMENTS (47) (Foreign Language not required for B.S. ENGE majors. Degree becomes B.A. with completion of Foreign Language.) Plus electives if needed for the 124 hour degree requirement

CREATIVE WRITING MINOR (CRW) Requirements (18)

[Requires advising plan to be completed by ENG or ENGE majors, or LIT minors.]

^Choose 12 hours of Creative Writing ENG, JRN, or MC classes (See list below):

- __ 3 ENG ___ _____
- __ 3 ENG ___ _____
- __ 3 ENG ___ _____
- __ 3 ENG ___ _____

Choose 6 hours of any ENG classes listed as ENG 200 or higher (not ENG 205), as well as any of the MC or JRN courses below that are not already used:

- __ 3 ENG ___ _____
- __ 3 ENG ___ _____

ENGLISH AS A SECOND LANGUAGE MINOR (ESL) Requirements (18)

__ 3	ED	418	TESL Methods/Culture
__ 3	ENG	200	Intro to TESL
__ 3	ENG	331	Linguistics/Advanced Grammar
__ 3	ENG	335	Sound Systems of Language
__ 3	ENG	336	Grammatical Structure of Language
__ 3	ENG	402	ESL Practicum

LITERATURE MINOR (LIT) Requirements (18)

[May not be completed by ENG or ENGE majors.]

*Choose any four Literature ENG classes (12 hours total – See list below. (not ENG 205)):

__ 3	ENG	___	_____
__ 3	ENG	___	_____
__ 3	ENG	___	_____
__ 3	ENG	___	_____

Choose two more of any ENG classes (6 hours total) listed as ENG 200 or higher (not ENG 205):

__ 3	ENG	___	_____
__ 3	ENG	___	_____

***LITERATURE COURSES**

ENG 230 Intro to Literature
 ENG 231 British Lit I
 ENG 232 British Lit II
 ENG 261 American Lit I
 ENG 262 American Lit II
 ENG 311 English Novel
 ENG 315 Film as Lit
 ENG 322 Victorian Period
 ENG 340 Modern Poetry
 ENG 342 American Novel
 ENG 345 Modern Novel
 ENG 348 Contemporary Lit
 ENG 360 Children's Lit (P-5)
 ENG 361 Adolescent Lit
 ENG 362 American Multi-Ethnic Lit
 ENG 370 Medieval Lit

ENG 375 Renaissance Lit
 ENG 378 Milton/17th Century Lit
 ENG 382 18th Century English Lit
 ENG 410 Shakespeare
 ENG 423 C. S. Lewis and the Oxford Circle

^CREATIVE WRITING CLASSES

ENG 241 Intro to Creative Writing — Fiction
 ENG 242 Intro to Creative Writing — Poetry
 ENG 353 Creative Writing for Young People
 ENG 371 Intermediate Creative Writing — Fiction
 ENG 372 Intermediate Creative Writing — Poetry
 ENG 450 Advanced Studies in Creative Writing
 JRN 390 Nonfiction Storytelling
 MC 212 Writing for Media
 MC 282 Feature Film Screenwriting

C. S. LEWIS UNDERGRADUATE STUDY PROGRAM

The C. S. Lewis Study Undergraduate Study Center at Asbury University offers three courses devoted to the thought and writings of Lewis as well as other lectures and events open to the entire student body. The classes are PHL 251 Philosophy of C. S. Lewis, ENG 423 C. S. Lewis and the Oxford Circle, and ENG 391 Independent Study (which may focus on additional writings of Lewis). The program offers C. S. Lewis Scholarships on a competitive basis to incoming freshmen.

MUSIC DEPARTMENT

Audition Requirements: All students who wish to major or minor in music must have the approval of the music faculty, based on an entering performance audition. A student who successfully passes the entrance audition will be admitted to the music program through the sophomore level, at which time a second audition will determine eligibility for upperclassman standing. Auditions on campus are generally held during prospective student visit weekends. Applicants may also submit a video audition (DVD or online). Audition requests may be submitted online at this website:

<http://www.asbury.edu/academics/departments/music/auditions-scholarships>.

Music Scholarships: Students who desire consideration for Music Performance Scholarships (which are available to future music majors, music minors, and other musically gifted students as well) must complete a successful musical performance audition, and must complete the application for a Music Performance Scholarship found on this web page: <http://www.asbury.edu/academics/departments/music/auditions-scholarships>.

Ensembles: Primary ensembles at Asbury are those that exist in support of the degree requirements for music majors and minors. Students must not only register for an ensemble but also meet that ensemble's membership requirements in order to participate. Music majors, for whom a primary ensemble is required, must participate in that primary ensemble for the first 75% of the total ensemble semesters required for the degree. Further information about Asbury University Music Ensembles may be found on our website: <https://www.asbury.edu/academics/departments/music/ensembles>.

Recital Requirement: All music majors must present a recital of high caliber in accordance with music department standards. These standards are found in the "Recital Requirements & Guidelines" document on the Music Department's website <https://www.asbury.edu/academics/departments/music/student-resources/>

Recital Attendance: All music majors and minors are required to attend a minimum number of recitals.

Piano Requirements For All Music Majors:

1. Non-keyboard music majors must enroll in Functional Piano (151, 152, & 251) concurrently with the freshman and sophomore music theory courses; this enrollment in Functional Piano must continue without interruption until all required courses have been passed.
2. Keyboard music majors are required to take: PNO 161, 162, 261, 262. (Church music keyboard majors take PNO 130 instead of PNO 261, 262).
3. No student will be permitted either to register for student teaching or to request a senior recital hearing until he/she passes all Functional Piano requirements.

Private Lessons: All Music majors and minors are required to take private music lessons which are available on piano, organ, voice, handbells, all orchestral and band instruments, and guitar. A private lesson fee per credit is charged in addition to tuition credit. Students request private lessons by registering for INS 999 (Instrumental), ORG 999 (organ), PNO 999 (piano), or the appropriate VOC (voice) lessons number. Documents on private lessons are found on the Music Department's website <https://www.asbury.edu/academics/departments/music/student-resources/>

MAJORS AND MINORS See the University Course Catalog for course descriptions.

MUSIC (MUS) MAJOR REQUIREMENTS (44-47)

(33 Core + 11-13 Required Emphases)

__ 2	CON	311	Conducting I
__ 2	CON	312	Conducting II
__ 1.5	FA	101	Art & Culture [may be satisfied by ART 100]
__ 3	MHL	251	History & Lit of Music I
__ 3	MHL	252	History & Lit of Music II

Choose one Music History course:

	MHL	355	World Music Survey
__ 2-3	MHL	357	History African Am Music (3)
	MHL	358	Music Criticism
__ 2	MTH	111	Written Theory I
__ 2	MTH	112	Written Theory II
__ 1.5	MTH	121	Sight/Aural Train I
__ 1.5	MTH	122	Sight/Aural Train II
__ 4	MTH	231	Adv Musicianship I
__ 0	MTH	231L	Adv Musicianship I Lab
__ 4	MTH	232	Adv Musicianship II
__ 0	MTH	232L	Adv Musicianship II Lab

__ 2	MTH	311	Form & Analysis
__ 1	MTH	331	Orchestration [Composition/Arranging Emphasis take: MTH 332 (2)]
__ 1	MUS	150	Music Technology
__ 0.5-1	RCT	480-483	Senior Recital [Performance Emphasis take RCT 484 or RCT 485 (2)]

(8) Ensemble - minimum one required every semester:

__ 0-1	ENS	___	Fall / Spring 20__
__ 0-1	ENS	___	Fall / Spring 20__
__ 0-1	ENS	___	Fall / Spring 20__
__ 0-1	ENS	___	Fall / Spring 20__
__ 0-1	ENS	___	Fall / Spring 20__
__ 0-1	ENS	___	Fall / Spring 20__
__ 0-1	ENS	___	Fall / Spring 20__
__ 0-1	ENS	___	Fall / Spring 20__

(8) Recital Attendance required – one every semester:

__ 0	RCT	041	Fall / Spring 20__
__ 0	RCT	041	Fall / Spring 20__
__ 0	RCT	041	Fall / Spring 20__
__ 0	RCT	041	Fall / Spring 20__
__ 0	RCT	041	Fall / Spring 20__
__ 0	RCT	041	Fall / Spring 20__
__ 0	RCT	041	Fall / Spring 20__
__ 0	RCT	041	Fall / Spring 20__

All Instrument Emphases below must complete 8 major instrument lessons:

Private Lessons required every semester based on instrument:

	<i>Instrument (circle one)</i>		<i>Semester (circle one)</i>
__ 1	INS / ORG / PNO / VOC†	211 / 212	Fall / Spring 20__
__ 1	INS / ORG / PNO / VOC	211 / 212	Fall / Spring 20__
__ 1	INS / ORG / PNO / VOC	211 / 212	Fall / Spring 20__
__ 1	INS / ORG / PNO / VOC	211 / 212	Fall / Spring 20__
__ 1	INS / ORG / PNO / VOC	411 / 412	Fall / Spring 20__
__ 1	INS / ORG / PNO / VOC	411 / 412	Fall / Spring 20__
__ 1	INS / ORG / PNO / VOC*	411 / 412	Fall / Spring 20__
__ 1	INS / ORG / PNO / VOC*	411 / 412	Fall / Spring 20__

† Voice students may substitute VOC 100 for the first semester of private lessons, depending upon audition results.

* Students with Composition/Arranging Emphasis satisfy 2 semesters of 400 level lessons with MTH 411.

REQUIRED EMPHASES (choose one of four major instrument areas):

MUSI - INSTRUMENTAL (11) (3 PNO courses + 8 INS lessons)

__ 1	PNO	151	Begin Functional Piano
__ 1	PNO	152	Elementary Functional Piano
__ 1	PNO	251	Intermediate Functional Piano

MUSO - ORGAN (11) (3-4 PNO courses + 8 ORG lessons)

__ 1	PNO	161	Adv Functional Piano I
__ 1	PNO	162	Adv Functional Piano II

Complete 1 hour from Accompanying courses:

__ 0.5	PNO	261	Piano Accompanying I
__ 0.5	PNO	262	Piano Accompanying II

Church Music Leadership emphasis will take instead:

PNO	130	Piano Service Playing (1)
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MUSP - PIANO (13) (5-6 PNO courses + 8 PNO lessons)

__ 1	PNO	161	Adv Functional Piano I
__ 1	PNO	162	Adv Functional Piano II
__ 1	PNO	361	Piano Pedagogy I

__ 1 PNO 362 Piano Pedagogy II

Complete 1 hour from Accompanying courses:

__ 0.5 PNO 261 Piano Accompanying I

__ 0.5 PNO 262 Piano Accompanying II

Church Music Leadership emphasis will take instead: PNO 130 Piano Service Playing (1)

MUSV - VOICE (13) (5 PNO/VOC courses + 8 VOC lessons)

__ 1 PNO 151 Begin Functional Piano

__ 1 PNO 152 Elementary Functional Piano

__ 1 PNO 251 Intermediate Functional Piano

__ 1 VOC 105 Diction for Singers I

__ 1 VOC 106 Diction for Singers II

PLUS FOUNDATIONS REQUIREMENTS (47) (3 hours Fine Arts satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement** (31-33, depending on Emphases)

IN ADDITION, ONE OF THE FOLLOWING EMPHASES MAY BE COMPLETED TOWARDS ELECTIVE HOURS:

A. CHURCH MUSIC LEADERSHIP EMPHASIS (12-13)

__ 2 CHM 210 Music in Worship

__ 2 CHM 312 Church Music Administration

__ 2 CHM 472 Songs of the Church

__ 3 CHM 435 Internship

plus choose one:

__ MED 302 Intro to Elem Music Teaching

__ 3 MED 304 Choral Music Pedagogy

plus take:

__ 1 PNO 130 Piano Service Playing

(KEYBOARD majors only)

__ 0 VOC 200 Proficiency*

(met by 4 hours of VOC lessons or examination)

* If the Vocal Proficiency requirements are not completed by the end of the sophomore year, students must enroll in voice lessons beginning with the first term of the junior year.

B. COMPOSITION/ARRANGING EMPHASIS (12)

__ 2 MTH 210 Intro Composition Lessons

__ 2 MTH 332 Adv Orchestration

__ 2 MTH 411 Composition/Arranging Lessons

__ 2 MTH 411 Composition/Arranging Lessons

__ 2 MTH 411 Composition/Arranging Lessons

__ 2 MTH 411 Composition/Arranging Lesson

C. PERFORMANCE EMPHASIS (12-15)

For NON VOCAL MAJORS – (INS, ORG, or PNO)

8 extra lesson credits: Take Private Music Lessons courses at 2.0 credits each

__ 4 extra lesson credits in 211 for four semesters

__ 4 extra lesson credits in 411 for four semesters

plus take:

__ 1 ___ 461 Pedagogy and Lit (INS, ORG)

__ 1 ___ 462 Pedagogy and Lit (INS, ORG)

__ 1 RCT 380 Junior Recital

__ 2 RCT 484 Senior Performance Recital

PNO majors also take:

__ 1 PNO 371 Piano Literature (with PNO 362)

For VOCAL MAJORS – (VOC)

6-8 extra lesson credits: Take Private Music Lessons courses at 2.0 credits each

___2- 4 extra lesson credits in 212 for minimum two semesters

___ 4 extra lesson credits in 422 for four semesters

plus take:

___1	RCT	380	Junior Recital
___2	RCT	485	Senior Vocal Performance Recital
___1-2	VOC	300	Opera Workshop
___1	VOC	461	Vocal Pedagogy I
___1	VOC	462	Vocal Pedagogy II

D. PRE-MUSIC THERAPY EMPHASIS (18)

___0	VOC	200	Proficiency*
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(met by 4 hours of voice lessons grade B or higher)

Satisfy one:

___1	INS	100	Class Guitar
	INS	201/211	Private Lessons/Majors

(or demonstrated proficiency on guitar)

Also take:

___3	MED	302	Intro to Elementary Music Teaching
___2	MED	243	Percussion Methods

(or demonstrated proficiency on percussion)

___2	MTP	200	Introduction to Music Therapy
___1	MTP	201	Music Therapy Practicum
___3	PSY	201	Developmental Psychology
___3	PSY	351	Counseling and Psychotherapy I
___3	PSY	360	Abnormal Psychology

Also Recommended:

___3	PSY	315	Statistics for Behavioral Science
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INTEGRATED MUSIC GRADES P-12 (MUSE) MAJOR REQUIREMENTS (88.5-94.5)

(65.5 Core + 10-11 Instrument Emphases + 11-18 Education Tracks)

___2	CON	311	Conducting I
___2	CON	312	Conducting II
___2	ED	200	Intro to Education
___1	ED	201	Struct Inquiry Clinical
___2	ED	220	Technology for Educ
___2	ED	230	Human Growth/Development
___1	ED	301	Guided Inquiry Clinical
___3	ED	320	Exceptional Learner
___3	ED	385	Read/Writ Across Curriculum
___1	ED	401	Open Inquiry Clinical
___3	ED	405	Learning/Perform Assess
___2	ED	410	Classroom Management
___2	ED	428	Interventions/Differentiation
___6	ED	498	Student Teaching
___6	ED	499	Student Teaching
___3	MHL	251	Hist & Lit of Music I
___3	MHL	252	Hist & Lit of Music II
___2	MHL	35__	(Choose one of *355, 357, 358) *MHL 355 recommended
___2	MTH	111	Written Theory I
___2	MTH	112	Written Theory II
___1.5	MTH	121	Sight/Aural Train I
___1.5	MTH	122	Sight/Aural Train II
___4	MTH	231	Adv Musicianship I +lab
___4	MTH	232	Adv Musicianship II +lab

__ 2	MTH	311	Form & Analysis
__ 1	MTH	331	Orchestration
__ 1	MUS	150	Music Technology
__ 0.5-1	RCT	483	Senior Recital

(7) Ensembles-one required every semester except student teaching:

__ 0-1	ENS	___	Fall / Spring 20__
__ 0-1	ENS	___	Fall / Spring 20__
__ 0-1	ENS	___	Fall / Spring 20__
__ 0-1	ENS	___	Fall / Spring 20__
__ 0-1	ENS	___	Fall / Spring 20__
__ 0-1	ENS	___	Fall / Spring 20__
__ 0-1	ENS	___	Fall / Spring 20__

(7) Recital Attendance-one every semester except student teaching:

__ 0	RCT	041	Recital Attendance
__ 0	RCT	041	Recital Attendance
__ 0	RCT	041	Recital Attendance
__ 0	RCT	041	Recital Attendance
__ 0	RCT	041	Recital Attendance
__ 0	RCT	041	Recital Attendance
__ 0	RCT	041	Recital Attendance

Based on instrument Complete 7 Major instruments lessons:

Private **Lessons** required every semester except student teaching*:

	<i>Instrument (circle one)</i>		<i>Semester (circle one)</i>
__ 1	INS / ORG / PNO / VOC†	211 / 212	Fall / Spring 20__
__ 1	INS / ORG / PNO / VOC	211 / 212	Fall / Spring 20__
__ 1	INS / ORG / PNO / VOC	211 / 212	Fall / Spring 20__
__ 1	INS / ORG / PNO / VOC	211 / 212	Fall / Spring 20__
__ 1	INS / ORG / PNO / VOC	411 / 412	Fall / Spring 20__
__ 1	INS / ORG / PNO / VOC	411 / 412	Fall / Spring 20__
__ 1	INS / ORG / PNO / VOC	411 / 412	Fall / Spring 20__

† Voice students may substitute VOC 100 for the first semester of private lessons, depending upon audition results.

REQUIRED EMPHASES: Choose one **Instrument Area** Emphasis **AND** one **Education** Track.

INSTRUMENT EMPHASIS (choose one of four):

MUSEI - INSTRUMENTAL (10) (7 lessons + 3 PNO courses)

__ 1	PNO	151	Beg Functional Piano
__ 1	PNO	152	Elem Functional Piano
__ 1	PNO	251	Inter Functional Piano

MUSEO - ORGAN (11) (7 lessons + 4 PNO courses)

__ 1	PNO	161	Adv Functional Piano I
__ 1	PNO	162	Adv Functional Piano II
__ 0.5	PNO	261	Piano Accompanying I
__ 0.5	PNO	262	Piano Accompanying II
__ 1	PNO	361	Piano Pedagogy I

MUSEP - PIANO (11) (7 lessons + 4 PNO courses)

__ 1	PNO	161	Adv Functional Piano I
__ 1	PNO	162	Adv Functional Piano II
__ 0.5	PNO	261	Piano Accompanying I

__ 0.5	PNO	262	Piano Accompanying II
__ 1	PNO	361	Piano Pedagogy I

MUSEV - VOICE (12) (7 lessons + 5 PNO/VOC courses)

__ 1	PNO	151	Beg Functional Piano
__ 1	PNO	152	Elem Functional Piano
__ 1	PNO	251	Inter Functional Piano
__ 1	VOC	106	Diction for Singers II
__ 1	VOC	461	Vocal Pedagogy I

CHOOSE ONE OF THE FOLLOWING EDUCATION TRACKS:

[Note * If the Vocal Proficiency is required and is not completed by the end of the sophomore year, students must enroll in voice lessons beginning with the first term of the junior year.]

MUSEIE - INSTRUMENTAL (15-17)

__ 1	MED	100	Intro to Music Education
__ 2	MED	241	Brass Methods
__ 2	MED	242	String Methods
__ 2	MED	243	Percussion Methods
__ 2	MED	244	Woodwind Methods
__ 3	MED	360	Instrumental Music Ed Methods

If Principal Instrument is woodwind, brass or percussion add:

__ 2	MED	364	Marching Band Methods
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All choose one Music Education course:

	MED	302	Intro to Elem Music Teaching
__ 3	MED	304	Choral Music Pedagogy

MUSEVE - VOCAL/CHORAL (11-12)

__ 1	MED	100	Intro to Music Education
__ 3	MED	302	Intro to Elem Music Teaching
__ 3	MED	304	Choral Music Pedagogy
__ 1	VOC	105	Diction for Singers I
__ 0	VOC	200	Vocal Proficiency*

Choose one Music Education course:

	MED	241	Brass Methods
	MED	242	String Methods
	MED	243	Percussion Methods
__ 2-3	MED	244	Woodwind Methods
	MED	360	Instrumental Music Ed Methods
	MED	364	Marching Band Methods

Choose one Pedagogy course, depending on instrument:

If Principal Instrument is ORG or PNO:

__ 1	PNO	362	Piano Pedagogy II OR
	VOC	461	Vocal Pedagogy I

If Principal Instrument is VOC:

__ 1	PNO	361	Piano Pedagogy I OR
	VOC	462	Vocal Pedagogy II

MUSEGE - GENERAL MUSIC (14-15)

__ 1	MED	100	Intro to Music Education
__ 3	MED	302	Intro to Elem Music Teaching
__ 0	VOC	200	Vocal Proficiency*

If Principal Instrument is VOC add:

__ 1	VOC	105	Diction for Singers I
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All choose 10 hours from Music Education courses:

	INS	100	Class Guitar (1)
__	MED	241	Brass Methods (2)
	MED	242	String Methods (2)
__	MED	243	Percussion Methods (2)
	MED	244	Woodwind Methods (2)
__	MED	304	Choral Music Pedagogy (3)
	MED	360	Instrumental Music Ed Methods (3)
__	PNO	361	Piano Pedagogy I (1)
	PNO	362	Piano Pedagogy II (1)
__	VOC	461	Vocal Pedagogy I (1)
	VOC	462	Vocal Pedagogy II (1)

MUSECE - COMBINED INSTRUMENTAL/VOCAL (18)

__ 1	MED	100	Intro to Music Education
__ 3	MED	302	Intro to Elem Music Teaching
__ 3	MED	360	Instrumental Music Ed Methods
__ 0	VOC	200	Vocal Proficiency*

Choose 11 hours from Music Education courses:

	INS	100	Class Guitar (1)
	MED	241	Brass Methods (2)
__ 2	MED	242	String Methods (2)
__ 2	MED	243	Percussion Methods (2)
__ 2	MED	244	Woodwind Methods (2)
__ 2	MED	304	Choral Music Pedagogy (3)
__ 2	MED	364	Marching Band Methods (2)
__ 1	VOC	105	Diction for Singers I (1)
	VOC	461	Vocal Pedagogy I (1)

PLUS FOUNDATIONS REQUIREMENTS (44) (3 hours Fine Arts satisfied by required major courses; Foreign Language not required for B.S.MUSE majors. Degree becomes B.A. with completion of Foreign Language.) **Plus electives if needed for the 124 hour degree requirement**

MUSIC MINOR (MUS) Requirements (23)

[May not be completed by MUS or MUSE majors.]

__ 2	CON	311	Conducting I
__ 3	MHL	251	Music History Survey I
__ 3	MHL	252	Music History Survey II
__ 2	MTH	111	Written Theory I
__ 2	MTH	112	Written Theory II
__ 1.5	MTH	121	Sight/Aural Train I
__ 1.5	MTH	122	Sight/Aural Train II

Four semesters Ensemble required:

__ 0.5(x4)	ENS		Fall / Spring 20__
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Complete two Piano courses (2):

Non-keyboard minors (INS & VOC) take:

__ 1	PNO	151	Beg Functional Piano
__ 1	PNO	152	Elem Functional Piano

or

Keyboard minors (ORG & PNO) take:

__ 1	PNO	161	Adv Functional Piano I
__ 1	PNO	162	Adv Functional Piano II

Four semesters Recital Attendance required:

__ 0(x4)	RCT	041	Fall / Spring 20__
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Four semesters Private Lessons required:

__ 1x4	INS / ORG / PNO / VOC†	200 level	Fall / Spring 20__
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† Voice students may substitute VOC 100 for the first semester of private lessons, depending upon audition results.

PSYCHOLOGY DEPARTMENT

Admission Requirements

Full admission into the psychology program is dependent upon successful completion of PSY101, PSY276 with a minimum grade of 'C' in each class. Students earning less than a 'C' should retake any of these classes to achieve a grade of 'C' prior to enrolling in PSY 375. (For low grades in PSY 101, and in lieu of retaking PSY 101, students may take the Asbury University General Knowledge of Psychology Test with the goal of achieving a grade of 60% to satisfy PSY 101.)

MAJORS AND MINORS See the University Course Catalog for course descriptions.

PSYCHOLOGY (PSY) MAJOR REQUIREMENTS (41)

__ 3	PSY	111	Psychology & Professional Life
__ 3	PSY	210	Social Psychology
__ 1	PSY	276	Writing for Behavioral Science
__ 3	PSY	315	Statistics for Behavioral Science
__ 3	PSY	341	History & Systems
__ 3	PSY	360	Abnormal Psychology
__ 3	PSY	372	Experimental Psychology
__ 1	PSY	373	Experimental Psychology Lab
__ 1	PSY	375	Integration & Vocation Seminar
__ 1	PSY	475	Senior Seminar
__ 1	PSY	476	Ethical Issues in Psychology

Choose 18 hours of PSY courses 200 or higher:

[No more than 5 hours of independent study or practicum may apply toward major.]

__ 3	PSY	___	_____
__ 3	PSY	___	_____
__ 3	PSY	___	_____
__ 3	PSY	___	_____
__ 3	PSY	___	_____
__ 3	PSY	___	_____
__ 1	PSY	___	_____

PLUS FOUNDATIONAL COURSE REQUIREMENTS (50) Plus electives needed for the 124 hour degree requirement (33)

SUGGESTIONS FOR COMPLETING PSY HOURS

Choose an emphasis/concentration as guideline for the elective hours in PSY plus supporting electives

^Equine Assisted Mental Health Concentration (29)

__ 3	PSY	201	Developmental Psychology
__ 3	PSY	322	Equine Facilitated Mental Health
__ 3	PSY	351	Counseling I
__ 3	PSY	352	Counseling II
__ 3	PSY	472	Learning & Motivation

Choose 5 hours minimum from:

	PSY	220	Stress Management
__ 3	PSY	320	Psych of Gender & Sexuality
__ 2-3	PSY	393	Seminar
	PSY	435	Clinical/Counseling Practicum
	PSY	300+	_____

Recommended 9 hours from EQ such as:

__ 3	EQ	208	Intro Therapeutic Riding
__ 3	EQ	245	Riding Instructor Cert

__ 3 EQ 300+ _____

^The Equine Assisted Mental Health (EAMH) Concentration is specific from the Equine Studies major with Equine Assisted Activities (EQSA) concentration. Equine Assisted Mental Health requires a dual major in Equine Studies with EQSA concentration and Psychology with the EAMH concentration (above).

Biological Psychology (29)

[Recommended science Foundations: BIO 201/203 (4)]

__ 3 PSY 201 Developmental Psychology
 __ 3 PSY 330 Cognitive Psychology
 __ 3 PSY 381 Physiological Psychology
 __ 3 PSY 462 Psychological Assessment
 __ 3 PSY 472 Learning & Motivation

Choose 5 hours minimum from:

__ 3 PSY 220 Stress Management
 __ 2-3 PSY 435 Clinical/Counseling Practicum
 PSY 300+ _____

Recommended 8 hours from: Natural Science, SOC, or SW such as:

BIO 262 Human Physiology
 __ 3 BIO 331 Human Anatomy
 __ 3 BIO 280 Scientific/Medical Terminology
 Science 300+ _____

Business Psychology (29)

__ 3 PSY 221 Stress Management
 __ 3 PSY 320 Psych of Gender & Sexuality
 __ 3 PSY 352 Counseling II
 __ 3 PSY 342 Cross-Cultural Psychology
 __ 3 PSY 462 Psychological Assessment
 __ 3 PSY 472 Learning and Motivation

Choose 1 additional hour in psychology – recommended option:

__ 1-3 PSY 452 Personality Psychology

Required 9 hours from Dayton School of Business

__ 3 BU 211 Principles of Management
 __ 3 BU 331 Human Resource Management
 __ 3 BU 412 Organizational Behavior and Structure

Clinical/Counseling Psychology (29)

__ 3 PSY 201 Developmental Psychology
 __ 3 PSY 351 Counseling I
 __ 3 PSY 352 Counseling II
 __ 3 PSY 452 Psychology of Personality
 __ 3 PSY 462 Psychological Assessment

Choose 14 hours from:

PSY 220 Stress Management
 __ 3 PSY 320 Psych of Gender & Sexuality
 __ 3 PSY 342 Cross-Cultural Psychology
 __ 3 PSY 368 Child & School Psychology
 __ 3 PSY 365 Adolescence & Emerging Adult
 __ 2 PSY 435 Clinical/Counseling Practicum
 PSY 436 Research Practicum
 PSY 300+ _____

Christian Counseling/Psychology (29)

__ 3 PSY 201 Developmental Psychology

__ 3	PSY	351	Counseling I
__ 3	PSY	352	Counseling II
__ 3	PSY	442	Psychology of Religion
__ 3	PSY	445	Christian Counseling Methods

Choose 5 hours minimum from:

__ 3	PSY	220	Stress Management
	PSY	393	Seminar
__ 2-3	PSY	435	Clinical/Counseling Practicum
	PSY	300+	_____

Recommended 9 hours from:

__ 3	CM	201	Dynamics of Spiritual Growth
__ 3	PHL	361	Philosophy of Religion
__ 3	TH	340	Pastoral Theology
	PSY	300+	_____

Child Psychology (29)

__ 3	PSY	201	Developmental Psych
__ 3	PSY	351	Counseling I
__ 3	PSY	462	Psychological Assessment
__ 3	PSY	472	Learning & Motivation
__ 3	PSY	368	Child & School Psychology

Choose 5 hours minimum from:

__ 3	PSY	352	Counseling II
__ 2-3	PSY	435	Clinical/Counseling Practicum
	PSY	300+	_____

Recommended 9 hours from: PSY, ED, SOC, SW, or EM where courses focus on children or teens such as:

	ED	320	Exceptional Learner
	ED	338	Intro to LBD
__ 3	ED	405	Learning/Perform Assessment
__ 3	ED	428	Interventions for Differentiation
__ 3	EM	340	Children's Ministry
	PSY	365	Adolescence & Emerging Adult
	SOC	252	Juvenile Delinquency
	PSY	300+	_____

Forensic Psychology (29)

__ 3	PSY	340	Forensic Psychology
__ 3	PSY	351	Counseling I
__ 3	PSY	352	Counseling II
__ 3	PSY	452	Psychology of Personality
__ 3	PSY	462	Psychological Assessment

Choose 5 hours minimum from:

__ 3	PSY	342	Cross-Cultural Psychology
__ 2-3	PSY	435	Clinical/Counseling Practicum
	PSY	300+	_____

Recommended 9 hours from Natural Science, SOC, or SW such as:

__ 3	BIO	280	Scientific/Medical Terminology
__ 3	SOC	252	Juvenile Delinquency
__ 3	SOC	300+	_____
	Science	300+	_____

Social Psychology (29)

__ 3	PSY	320	Psych of Gender & Sexuality
__ 3	PSY	342	Cross-Cultural Psychology

- __ 3 PSY 442 Psychology of Religion
- __ 3 PSY 452 Psychology of Personality

Choose 8 hours minimum from:

- __ 3 PSY 250 Human Dignity & Social Sciences
- __ 2-3 PSY 435 Clinical/Counseling Practicum
- __ 3 PSY 300+ _____

Recommended 9 hours from SOC such as:

- SOC 312 Intercultural Relations
- __ 3 SOC 341 Marriage & Family Studies
- __ 3 SOC 372 Sociological Theory
- __ 3 SOC 300+ _____
- COM 251 Intercultural Communication

Student Development Psychology (29)

For Student Dev Psych, students strongly encouraged to pursue leadership position on campus as a Peer Educator, a TAG Coordinator or Leader, a Spiritual Life Advisor, a member of Student Government, a Practicum Counselor in the Center for Career and Calling, or another campus position deemed appropriate by the psychology faculty.

- __ 3 PSY 201 Developmental Psychology
- __ 3 PSY 342 Cross-Cultural Psychology
- __ 3 PSY 351 Counseling I
- __ 3 PSY 352 Counseling II
- __ 3 PSY 365 Adolescence & Emerging Adult

Choose 5 hours minimum from:

- PSY 220 Stress Management
- PSY 320 Psych of Gender & Sexuality
- __ 3 PSY 342 Cross-Cultural Psychology
- __ 2-3 PSY 472 Learning & Motivation
- PSY 435 Clinical/Counseling Practicum
- PSY 300+ _____

Recommended 9 hours from COM, Leadership, UNV, or YM/EM such as:

- COM 220 Interpersonal Communication
- __ 3 COM 331 Group Communication/Leadership
- __ 3 COM 350 Organizational Leadership
- __ 3 UNV 320 The Peer Instructor
- YM 350 Youth Ministry
- other 300+ _____

PSYCHOLOGY MINOR (PSY) REQUIREMENTS (24)

- __ 3 PSY 101 Psychology & Everyday Life
- __ 3 PSY 210 Social Psychology
- __ 3 PSY 341 History & Systems

Choose 15 hours PSY 200 or higher:

- __ 3 PSY _____
- __ 3 PSY _____
- __ 3 PSY _____
- __ 3 PSY _____
- __ 3 PSY _____

SOCIAL SCIENCE & HISTORY DEPARTMENT

MAJORS AND MINORS See the University Course Catalog for course descriptions.

HISTORY (HIS) MAJOR REQUIREMENTS (33)

__ 3	HIS	201	History of US to 1876*
__ 3	HIS	202	History of US from 1876*
__ 3	HIS	375	Study of History

*If HIS 201 or 202 is used for the Foundations HIS requirement, then an additional American history course must be taken as a substitute.

Choose one American History course:

	HIS	298	The American Civil War
	HIS	311	War in the American Memory
__ 3	HIS	313	History of Religion in US
	HIS	316	The US in the 1960s
	HIS	319	History American South to 1865
	HIS	393	Seminar

Choose two European History courses:

	HIS	321	History of Christianity
	HIS	322	Medieval Civilization
__ 3	HIS	323	History of Early Britain
	HIS	325	Origins of France
	HIS	326	History of Modern Germany
__ 3	HIS	327	Renaissance & Reformation
	HIS	335	Revolutionary Europe
	HIS	393	Seminar

Choose one Non-Western History course:

	HIS	320	Ancient History
__ 3	HIS	350	Nonwestern Cultures
	HIS	352	History of Latin America
	HIS	393	Seminar

Choose additional 12 hours HIS 200 or higher (not 201 or 202). May include 6 hours PS 200 or higher.

__ 3	HIS	___	_____
__ 3	HIS	___	_____
__ 3	HIS / PS	___	_____
__ 3	HIS / PS	___	_____

PLUS FOUNDATIONAL COURSE REQUIREMENTS (50) Plus electives needed for the 124 hour degree requirement (41)

POLITICAL SCIENCE (PS) MAJOR REQUIREMENTS (39)

(18 Core + 21 Concentration)

__ 3	PHL	343	Political/Social Philosophy
__ 3	PS	101	American Politics & Govt
__ 3	PS	202	Hist/Pol of U.S. Constitution
__ 3	PS	205	Markets & Politics
__ 3	PS	301	Comparative Politics
__ 3	PS	302	International Relations

REQUIRED CONCENTRATION (choose one): *May substitute up to 6 credit hours of HIS 300 or 400 level excluding HIS 375.

PSA - AMERICAN POLITICS (21)

Choose 18 hours from:

	COM	342	Comm Campaigns
__ 3	PS	201	State & Local Politics
	PS	300	Washington Federal Seminar
__ 3	PS	303	Pres Leadership/Power
	PS	305	Politics & Public Policy
__ 3	PS	307	American Foreign Policy
	PS	391/491	Independent Study
__ 3	PS	392/492	Directed Study
	PS	393	Seminar
__ 3	PS	435	Internship in Politics
	PS	474	Capstone in Politics
__ 3	HIS*	___	_____
	HIS*	___	_____

Choose 3 hours not used above or from other concentration

__ 3	PS	___	_____
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PSI - INTERNATIONAL AFFAIRS (21)

Choose 18 hours from:

__ 3	ECN	273	Intro to Macroeconomics
	HIS	350	Non-Western Cultures
__ 3	HIS*	___	_____
	PS	300	Washington Federal Seminar
__ 3	PS	307	American Foreign Policy
	PS	391/491	Independent Study
__ 3	PS	392/492	Directed Study
	PS	393	Seminar
__ 3	PS	435	Internship in Politics
	PS	474	Capstone in Politics
__ 3	SOC	353	International Social Issues

Choose 3 hours not used above or from other concentration

__ 3	PS	___	_____
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PLUS FOUNDATIONAL COURSE REQUIREMENTS (47) (3 hours Social Science satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (38)**

SOCIAL STUDIES GRADES 8-12 (SSTE) MAJOR REQUIREMENTS (85)

__ 2	ED	200	Intro to Education
__ 1	ED	201	Struct Inquiry Clinical
__ 2	ED	220	Tech for Education
__ 2	ED	230	Human Growth/Develop
__ 1	ED	301	Guided Inquiry Clinical
__ 3	ED	320	Exceptional Learner
__ 3	ED	385	Read/Writ Across Curriculum
__ 1	ED	401	Open Inquiry Clinical
__ 3	ED	405	Learning/Perform Assess
__ 2	ED	410	Classroom Management
__ 3	ED	420	Secondary/P-12 Methods
__ 2	ED	428	Interventions/Differentiation
__ 6	ED	498	Student Teaching
__ 6	ED	499	Student Teaching
__ 3	ECN	100	Principles of Economics

__ 3	ECN	272	Intro to Microeconomics
__ 3	ECN	273	Intro to Macroeconomics
__ 3	GEO	211	Principles of Geography
__ 3	HIS	201	History of U.S. to 1876
__ 3	HIS	202	History of U.S. since 1876
__ 3	HIS	350	Survey of Non-West Cultures
__ 3	HIS	352	History of Latin America
__ 3	HIS	375	Study of History

Choose one U.S. History course:

	HIS	313	History of Religion in the U.S.
__ 3	HIS	316	U.S. in the 1960s
	HIS	319	Hist of Amer South to 1865

Choose one European History course:

	HIS	320	Ancient History
	HIS	321	History of Christianity
	HIS	322	Medieval Civilization
__ 3	HIS	323	History of Early Britain
	HIS	325	Origins of France
	HIS	326	History of Modern Germany
	HIS	327	Renaissance & Reformation

Also complete:

__ 3	PS	101	American Politics & Govt
__ 3	PS	300	Washington Federal Seminar
__ 3	PSY	101	Psychology & Everyday Life
__ 3	SOC	100	Intro to Sociology

Choose one Social Science course:

__ 3	PSY	210	Social Psychology
	SOC	112	Intro to Anthropology

PLUS FOUNDATIONAL COURSE REQUIREMENTS (41) (3 hours History and 3 hours Social Science satisfied by required major courses; Foreign Language not required for B.S. SSTE majors. Degree becomes B.A. with completion of Foreign Language.) **Plus electives if needed for the 124 hour degree requirement.**

SOCIOLOGY (SOC) MAJOR REQUIREMENTS (35)

__ 3	SOC	100	Intro to Sociology
__ 3	PSY	315	Statistics for the Behavioral Sciences
__ 3	SOC	331	Research Methods
__ 3	SOC	372	Sociological Theory
__ 2	SOC	475	Sociology Capstone

Choose two Social Dimensions Courses—6 credits

__ 3	SOC	201	Inequalities in Society
__ 3	SOC	350	Race and Ethnicity
	SOC	355	Gender and Society

Choose five Sociology Electives—15 credits (9 must be SOC): May use the Social Dimensions course not used above

	COM	251	Intercultural Communications
	HIS	350	Survey of Non-western Cultures
	ICS	322	Contextualization: Christianity/Culture
__ 3	PS	301	Comparative Politics
__ 3	PSY	210	Social Psychology
__ 3	SOC	260	Practical Sociology
__ 3	SOC	310	Culture, Media, & Society
__ 3	SOC	311	Sociology of Religion
	SOC	341	Marriage and Family Studies

SOC	353	International Social Issues
SOC	393	Seminar
SW	211	Encountering Poverty

PLUS FOUNDATIONS REQUIREMENTS (47) (3 hours Social Science satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (42)**

HISTORY MINOR (HIS) REQUIREMENTS (18)

__ 3	HIS	201	History of US to 1876*
__ 3	HIS	202	History of US from 1876*

(*If HIS 201 or 202 is used for Foundations HIS requirement, then an additional American History course must be taken as a substitute.)

Choose one additional American History course:

	HIS	298	American Civil War
	HIS	311	War in American Memory
__ 3	HIS	313	History of Religion in U.S.
	HIS	316	The U.S. in the 1960's
	HIS	319	History American South to 1865
	HIS	393	Seminar

Choose one European History course:

	HIS	321	History of Christianity
	HIS	322	Medieval Civilization
	HIS	323	History of Early Britain
__ 3	HIS	325	Origins of France
	HIS	326	History of Modern Germany
	HIS	327	Renaissance & Reformation
	HIS	335	Revolutionary Europe
	HIS	393	Seminar

Choose one Non-Western History course:

	HIS	320	Ancient History
__ 3	HIS	350	Nonwestern Cultures
	HIS	352	History of Latin America
	HIS	393	Seminar

Choose additional 3 hours HIS 200 or higher:

__ 3	HIS	_____	_____
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POLITICAL SCIENCE MINOR (PS) REQUIREMENTS (21)

__ 3	PHL	343	Political/Social Philosophy
__ 3	PS	101	American Politics & Govt
__ 3	PS	202	Hist/Politics of U.S. Constitution
__ 3	PS	205	Markets & Politics
__ 3	PS	301	Comparative Politics
__ 3	PS	302	International Relations

Choose one additional 3-hour Political Science course:

__ 3	PS	_____	_____
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Or may use one of the following:

COM	342	Communication Campaigns
ECN	273	Intro to Macroeconomics
HIS	350	Non-Western Cultures
SOC	353	International Social Issues

SOCIOLOGY MINOR (SOC) REQUIREMENTS (21)

__ 3	SOC	100	Intro to Sociology
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Choose 18 more hours in SOC:

	SOC	201	Inequalities in Society
	SOC	260	Practical Sociology
__ 3	SOC	310	Culture, Media, and Society

__ 3	SOC	311	Sociology of Religion
__ 3	SOC	331	Intro to Research Methods
__ 3	SOC	341	Marriage and Family Studies
__ 3	SOC	350	Race and Ethnicity
__ 3	SOC	353	International Social Issues
	SOC	355	Gender and Society
	SOC	372	Sociological Theory
	SOC	393	Seminar

Opportunities in State Government

Frankfort Semester Internship Program (Frankfort, KY, OFC 317)

This is a full semester internship opportunity in state government, available on an annual basis. An initiative of the Association of Independent Kentucky Colleges and Universities (AIKCU), the Frankfort Semester Internship program seeks to enhance students' academic, civic, and professional skills through internship experiences, public policy symposia, academic seminars and exposure to the ideas and perspectives of a variety of notable citizens. The interns work directly with state legislators, government officials, and government liaisons in the crafting and passing of legislation. The program is intended for upper-division students, regardless of major. Students must be motivated learners, have a deep curiosity about current events and the policy-making process, and be committed to fulfilling the requirements of the internships and seminars. <http://www.aikcu.org/frankfortsemesterinternships/> Contact Dr. Stephen Clements.

Legislative Research Commission Internship Program (Frankfort, KY, OFC 317)

This is a full semester internship opportunity with Kentucky's legislature, the General Assembly, available by competitive application during the spring semester of each even numbered year (e.g. 2014, 2016), when the Assembly operates its biannual 60-day legislative session. This internship is operated by the staff arm of the General Assembly, the Legislative Research Commission (LRC), and involves 20 undergraduate students from Kentucky's colleges and universities (Asbury has successfully placed one or two students in each of the past several cycles). Selected students are officially enrolled at AU, but spend the semester assigned to a legislative committee or subcommittee, participate in 6 credits worth of courses supervised by a senior LRC official, and accumulate an additional 6-9 credits of coursework that can apply to a students' major, minor, or electives. The LRC also pays each student a stipend for living expenses, which is generally used to reside in Frankfort during the legislative session. http://www.lrc.ky.gov/lrc/Intern-Brochure_2018.pdf Contact Dr. Stephen Clements.

Pre-Law Studies

The Pre-Law Handbook: The Official Guide to U.S. Law Schools states that most law schools do not recommend "pre-law" majors because they believe that "courses designated 'pre-law' tend to be a less effective means of preparing for law school". For this reason, Asbury University does not have such a major. *The Handbook* further states: "While no single curricular path is the ideal preparation for law school, a broadly based undergraduate program that includes training in analytical reasoning and writing will serve you well. Law schools want students who can think, read and write and who have some understanding of the forces that have shaped human experience". Asbury University has a number of majors that will accomplish the above objectives, and especially recommends the fields of study in the Social Science & History department. In particular, a major in Political Science, History, or Sociology, combined with law-oriented courses offered across the curriculum—History and Politics of the US Constitution, Business Law I and II, and Equine Law—will provide strong preparation for law school. Interested students should contact Dr. Stephen Clements, the current law-school advisor.

Washington, D.C. Opportunities

Asbury studies interested in spending time in the nation's capital city have multiple options. For several decades the University has sponsored PS 300 Washington Federal Seminar, a spring course available to students from any major that features a week-long visit to Washington, DC in latter January. The core of the trip is attendance of a 3½ day long Christian Student Leadership Conference, sponsored by the National Association of Evangelicals. But students also have time before and after the CSLC to tour sites in Washington, such as Smithsonian museums, the Library of Congress, the Mall monuments, and the National Cathedral. Beginning in 2020, the Joe Pitts Center for Public Policy will be sponsoring a two-week long intensive course in Washington, DC that will provide students with a longer period in DC, to interact with members of the policy community and alumni in the area, and also to visit historic sites within a 2-3 hour radius of the capitol city.

The Joe Pitts Center for Public Policy

Launched in Spring of 2018, the Joe Pitts Center for Public Policy provides opportunities for the Asbury community to host lectures and conferences on policy and political topics of interest to students and faculty. As the Center grows and expands, it will offer research and publishing options for students, as well as scholarships, targeted especially at students in the Social Science and History department. The Center will also provide access to the congressional archives of its founder, retired member of the US House of Representatives Joe Pitts, who will offer periodic lectures and will help coordinate events on campus.

SOCIAL WORK DEPARTMENT

SOCIAL WORK

The mission of the Asbury University Undergraduate Social Work Program is to prepare graduates who are rooted in the liberal arts, the Christian and Wesleyan perspectives, social work values and ethics, and prepared for generalist social work practice as agents of change in a variety of settings. The Social Work Program is accredited by the Council on Social Work Education (CSWE).

NOTE: All undergraduate social work students are **required** to complete **BIOLOGY** (either BIO 100/101 or 201/203) as their choice of the various sciences listed under the Asbury University Core Requirements. In addition, it is **highly recommended** that students take a wide variety of courses in the areas of anthropology, economics, recent American history, political science, psychology, and sociology. The social work major generally requires a minimum of five semester to complete the sequence of courses. Continuance in the Social Work Program requires achieving a minimum grade of C- in all Social Work (SW) courses and maintaining a cumulative GPA of 2.5 or above.

In order to provide a quality, generalist social work education, the program's faculty has established the following goals for beginning generalist practitioners through the curriculum's knowledge, ethics, and practice with diverse populations.

1. Provide the knowledge, values, skills, and ethics to serve diverse client systems of all sizes and types, integrating knowledge about how individuals, families, groups, communities, and organizations grow and change, using a bio-psycho-social-spiritual perspective, and how these systems function together within the global context of their environment.
2. Develop generalist social work practitioners who are both knowledgeable and understanding of diverse client systems of all sizes including; minorities of color and ethnicity, socioeconomic status, women, mentally and/or physically disabled, LGBTQ populations, whether individuals, families, groups, or communities.
3. Based on the historical context of social welfare rooted in the Judeo-Christian heritage, prepare graduates to work with clients by infusing throughout the curriculum social work values and ethics, as stated in the NASW Code of Ethics, for professional generalist practice.
4. Prepare graduates who think critically about social work knowledge, integrate this knowledge and practice in an ethical manner, effectively communicate with clients, colleagues and supervisors using oral and written skills; and value the continuation of learning and avenues of both personal and professional development throughout their careers.
5. Develop practitioners who understand, integrate knowledge, and practice in evaluation of programs and client systems of all sizes.
6. Develop practitioners who will use their knowledge and practice base to work as advocates and agents of change at all levels of service within organizations and with diverse cultural groups, including policy analysis and social change strategies.
7. Develop generalist social work practitioners who are aware of the concerns of the poor and oppressed in American society and the world, as stated in the Bible; foster within the program an understanding of God's grace to all individuals; and teach students to demonstrate God's grace in the world by using generalist practice skills to protect the rights of the poor and oppressed.
8. Within a professional community of academic and professional excellence, prepare graduates for generalist social work practice through supportive and sustaining relationships with fellow students, faculty and field instructors, which leads to the development of a professional identity, and lifelong learning both personally and professionally.

Social Work Program Admission Requirements

1. Any student who wishes to enter the Social Work Program will be impartially considered. Students interested in the Social Work Program should declare their major as social work by spring semester of their sophomore year or no later than the start of the fall semester of their junior year. The assigned Social Work faculty advisor will then guide the student through the admission process.
2. Application for admission to the Social Work Program: to begin the formal admission process the student completes the application materials found on the undergraduate social work web pages in the Department of Social Work. The application is completed in consultation with the faculty advisor and submitted to the Social Work Program Director's office. Completion of the following criteria is necessary for admission to the program.
 - a. Minimum GPA of 2.50 overall.
 - b. Completion of the program application form.
 - c. Applicants may be asked to obtain clearance from the Office of Student Development concerning moral, ethical, and social behavior acceptable to University community standards and the community at large.
 - d. Recommendations by three persons familiar with the applicant, one of which must be a non-social work faculty member.
 - e. Interview by a minimum of two social work faculty.
3. Students will be considered to be admitted to the Social Work Program when they have completed the application process and have received a formal letter of acceptance from the Social Work Program Director.
4. Continuance in the Social Work Program is not guaranteed. Students must maintain a cumulative GPA of 2.5 or above and an acceptable level of performance according to community, academic, and professional social work standards. Reviews of student performance are held prior to SW 340 Field Practicum, prior to graduation, or other times as required. Students are responsible for completing forms and scheduling performance reviews through their individual faculty advisors. Probationary status may be assigned to students not meeting program criteria. A student who is on probation will not be allowed to do field practicum until student is off probation.

5. Continuance in the Social Work Program includes meeting the following criteria:
- Maintain academic standing according to the academic progress scale of category two (2) under the academic progress scale listed under the policies section of the Asbury University Academic Catalog.
 - Demonstrate personal and professional qualities consistent with working with people. These qualities which will be assessed upon entry to the program, through references and interview, and prior to the first field practicum will include, but are not limited to:
 - value system consistent with the ethical standards of the social work profession.
 - sensitivity to needs of people.
 - self-awareness.
 - responsibility in class work, contributions to University and community life.
 - Achieve a minimum grade of C- in all social work courses and maintain a cumulative GPA of 2.5 or above as indicated in the Social Work Program Student Handbook.

See the Adult Professional Studies Program section for major available online in **Social Work**.

MAJORS AND MINORS See the University Course Catalog for course descriptions.

SOCIAL WORK (SW) MAJOR REQUIREMENTS (58)

Choose one Biology + lab:

__ 4	BIO	100+101	Biological Science
	BIO	201+203	General Biology I

Complete:

__ 3	PSY	315	Stats for Behavioral Science
__ 3	SW	100	Intro to Social Work
__ 3	SW	211	Encountering Poverty
__ 3	SW	251	Human Behavior Social Envir I
__ 3	SW	252	Human Behavior Social Envir II
__ 3	SW	302	SW Ethics & Contemporary Practice
__ 3	SW	310	SW Practice: Individuals/Families
__ 3	SW	331	Intro Research Methods
__ 5	SW	340	Practicum I
__ 3	SW	390	SW Practice: Groups
__ 3	SW	402	Soc Welfare Policies
__ 3	SW	410	SW Practice: Communities/Organiztns
__ 8	SW	440	Practicum II
__ 2	SW	475	Senior Seminar

Choose 6 hours from:

	BTH	300	Bible/Culture/Justice
	BU	211	Principles of Management
	ECN	272	Intro to Microeconomics
	ECN	273	Intro to Macroeconomics
	HIS	202	U.S. History Since 1876
	ICS	201	Christianity & World Religions
	ICS	210	Cross-Cultural Life & Work
	ICS	322	Contextualization: Christianity/Culture
__ 3	ICS	330	The Church in Context
	PHL	343	Political/Social Philosophy
	PS	300	Washington Federal Seminar
	PSY	210	Social Psychology
	PSY	340	Forensic Psychology
	PSY	351	Counseling I
	PSY	360	Abnormal Psychology
	SOC	201	Inequalities in Society
	SOC	311	Sociology of Religion
__ 3	SOC	341	Marriage & Family

SOC	350	Race and Ethnicity
SOC	353	International Social Issues
SOC	355	Gender and Society
SW	311	Social Services for Child/Family
SW	385	Spirituality in Helping Professions
SW	391	Independent Study
SW	393	Seminar
SW	435	Senior SW Practicum

PLUS FOUNDATIONS REQUIREMENTS (46) (4 hours Science satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (20)**

HUMAN & SOCIAL SERVICES (HSS) MINOR REQUIREMENTS (18)

__ 3	SW	100	Intro to Social Work
__ 3	SW	211	Encountering Poverty
__ 3	SW	251	Human Behavior Social Envir I
__ 3	SW	252	Human Behavior Social Envir II

Choose one SW Practice course:

	SW	310	SW Practice: Individuals/Families
__ 3	SW	390	SW Practice: Groups
	SW	410	SW Practice: Communities/Organiztns

Choose one Societal Issues course:

	PSY	320	Psych of Gender & S
	SOC	201	Inequalities in Society
__ 3	SOC	350	Race and Ethnicity
	SOC	353	International Social Issues
	SOC	355	Gender and Society

INTERNATIONAL HUMAN & SOCIAL SERVICES (HIS) MINOR REQUIREMENTS (21)

__ 3	SW	100	Intro to Social Work
__ 3	SW	211	Encountering Poverty
__ 3	SOC	353	International Social Issues
__ 3	SW	251	Human Behavior Social Envir I

Choose one International Communication course:

	COM	251	Intercultural Communication
__ 3	ICS	311	Strat in Intercultural Communication

Choose 6 hours Society/Culture courses*:

	ICS	201	Christianity & World Religions
	ICS	210	Cross-Cultural Life & Work
__ 3	SOC	201	Inequalities in Society
	SOC	350	Race and Ethnicity
	SW	252	Human Behavior Social Envir II
__ 3	SW	310	SW Practice: Individuals/Families
	SW	390	SW Practice: Groups
	SW	410	SW Practice: Communities/Organiztns

*May be satisfied by **approved** study abroad semester courses in Uganda Studies Program

HOWARD AND BEVERLY DAYTON SCHOOL OF BUSINESS

Most business schools desire to be the best *in* the world. Our goal is to be the best *for* the world. A simple change of the word “in” to “for” expresses our radical view that we have a greater purpose in mind. The Dayton School of Business provides an opportunity to study the principles of effective business management from the standpoint of the Christian worldview. The philosophy of Christian liberal arts education with its breadth of perspective and biblical view of truth is reflected in a distinctly Christian approach to the study of business management. The program makes the biblical principle of stewardship and Christian standards of ethics an integral part of the acquisition of technical knowledge and of the pursuit of excellence in professional skills.

We expect our students to graduate with a deep faith and excellent work skills that are integrated and holistic. Our curriculum is based on the over 3,000 verses in scripture that inform us about God’s view of wealth and how to handle our business and finances. To that end our courses are focused on a “triple bottom line” – profit, people, and purpose. Business has both the power to corrupt the rich or to bless the poor. It takes men and women of integrity who are completely surrendered to God’s purpose to bring out the best for the world.

MBA Undergrad+1 Option

Currently the Dayton School of Business (DSB) offers residential undergraduate students majors in Accounting, Business Administration, Finance, Marketing, and Sport Management, as well as minors in Business, Accounting, Entrepreneurship, Sport Management, and Economics. The DSB offers non-traditional, degree completion programs in Organizational Management, and a Master of Business Administration (MBA) degree in the Graduate program.

The Undergrad+1 MBA, sometimes known as 4+1 MBA, degree from Asbury is designed to give students from all areas of study the opportunity to obtain advanced standing in the MBA program. Undergraduate students accepted into Asbury’s Undergrad+1 MBA program have the opportunity to take MBA courses during their undergraduate program. Eligible students must have 90+credit hours and a 3.0 cumulative GPA. Up to 9 credit hours can be included within Traditional Undergraduate tuition.

After completing their bachelor’s degree from Asbury, Undergrad+1 students can earn their MBA in as little as one additional year. For undergraduate program stipulations please see the “Undergraduate Students taking Graduate Level Courses Guidelines”.

See the Adult Professional Studies Program section for major available online in **Organizational Management**.

MAJORS AND MINORS See the University Course Catalog for course descriptions.

ACCOUNTING (ACC) MAJOR REQUIREMENTS (57)

Business Core (36)

__ 3	ACC	201	Financial Accounting
__ 3	ACC	202	Managerial Accounting
__ 3	BU	211	Principles of Management
__ 3	BU	253	God, Faith & Marketplace
__ 3	BU	261	Business Analytics I
__ 3	BU	262	Business Analytics II
__ 3	BU	321	Business Law I
__ 3	BU	413	Strategic Mgmt Capstone
__ 3	ECN	272	Intro Microeconomics
__ 3	ECN	273	Intro Macroeconomics
__ 3	FIN	351	Principles of Finance
__ 3	MKT	241	Principles of Marketing

Accounting Core (18)

__ 3	ACC	301	Intermed Accounting I
__ 3	ACC	302	Intermed Accounting II
__ 3	ACC	305	Cost Accounting
__ 3	ACC	307	Principles Fed Income Tax
__ 3	ACC	361	Mgmt Info Systems
__ 3	ACC	402	Basic Auditing

Choose one additional Accounting course:

	ACC	309	Accounting/Nonprofit
__ 3	ACC	401	Advanced Accounting

PLUS FOUNDATIONAL REQUIREMENTS (47) (3 hours Social Science satisfied by required major courses.) Plus electives needed for the 124 hour degree requirement (20)

BUSINESS ADMINISTRATION (BUS) MAJOR REQUIREMENTS (57)

Business Core (36)

__ 3	ACC	201	Financial Accounting
__ 3	ACC	202	Managerial Accounting
__ 3	BU	211	Principles of Management
__ 3	BU	253	God, Faith & Marketplace
__ 3	BU	261	Business Analytics I
__ 3	BU	262	Business Analytics II
__ 3	BU	321	Business Law I
__ 3	BU	413	Strategic Mgmt Capstone
__ 3	ECN	272	Intro Microeconomics
__ 3	ECN	273	Intro Macroeconomics
__ 3	FIN	351	Principles of Finance
__ 3	MKT	241	Principles of Marketing

Business Administration Core (12)

__ 3	BU	312	Small Business Mgt.
__ 3	BU	331	Human Resource Mgt.
__ 3	BU	335	International Business
__ 3	BU	412	Org Behavior & Structure

Choose 9 hours from Business courses 300 or higher:

(ACC, BU, ECN, FIN, MKT, SPM)

__ 3	___	___	_____
__ 3	___	___	_____
__ 3	___	___	_____

PLUS FOUNDATIONAL REQUIREMENTS (47) (3 hours Social Science satisfied by required major courses.) Plus electives needed for the 124 hour degree requirement (20)

FINANCE (FIN) MAJOR REQUIREMENTS (57)

Business Core (36)

__ 3	ACC	201	Financial Accounting
__ 3	ACC	202	Managerial Accounting
__ 3	BU	211	Principles of Management
__ 3	BU	253	God, Faith & Marketplace
__ 3	BU	261	Business Analytics I
__ 3	BU	262	Business Analytics II
__ 3	BU	321	Business Law I
__ 3	BU	413	Strategic Mgmt Capstone
__ 3	ECN	272	Intro Microeconomics
__ 3	ECN	273	Intro Macroeconomics
__ 3	FIN	351	Principles of Finance
__ 3	MKT	241	Principles of Marketing

Finance Core (18)

__ 3	ACC	301	Intermediate Accounting I
__ 3	ACC	302	Intermediate Accounting II
__ 3	ECN	372	International Financial Markets & Monetary Economics
__ 3	FIN	352	Principles of Investment & Investment Banking
__ 3	FIN	451	Intermediate Corporate Finance
__ 3	FIN	452	Strategic Financial Modeling & Simulation

Choose one additional Finance course:

	ACC	305	Cost Accounting
__ 3	BU	335	International Business Ventures
	BU	457	Operations Management
	FIN	453	Private Equity, Real Estate & Venture Capital

PLUS FOUNDATIONAL REQUIREMENTS (47) (3 hours Social Science satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (20)**

MARKETING (MKT) MAJOR REQUIREMENTS (57)

Business Core (36)

__ 3	ACC	201	Financial Accounting
__ 3	ACC	202	Managerial Accounting
__ 3	BU	211	Principles of Management
__ 3	BU	253	God, Faith & Marketplace
__ 3	BU	261	Business Analytics I
__ 3	BU	262	Business Analytics II
__ 3	BU	321	Business Law I
__ 3	BU	413	Strategic Mgmt Capstone
__ 3	ECN	272	Intro Microeconomics
__ 3	ECN	273	Intro Macroeconomics
__ 3	FIN	351	Principles of Finance
__ 3	MKT	241	Principles of Marketing

Marketing Core (12)

__ 3	MKT	342	Consumer Behavior
__ 3	MKT	343	Fund Professional Selling
__ 3	MKT	441	Marketing Research
__ 3	MKT	443	International Marketing

Choose three Business Marketing courses:

	ACC	305	Cost Accounting
	COM	281	Public Relations Theory/Practice
__ 3	COM	351	Persuasion
	COM	431	Public Relations Mgmt
	COM	461	Social Media Marketing
__ 3	MKT	344	Sales Management
	MKT	345	Adv Professional Selling
	MKT	435	Internship
__ 3	MKT	442	Innovation & Product Mgmt
	MKT	461	Brand Management
	MKT	473	Advertising/Promotions Mgmt
	PSY	210	Social Psychology

PLUS FOUNDATIONAL REQUIREMENTS (47) (3 hours Social Science satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (20)**

SPORT MANAGEMENT (SPM) MAJOR REQUIREMENTS (57)

Business Core (36)

__ 3	ACC	201	Financial Accounting
__ 3	ACC	202	Managerial Accounting
__ 3	BU	211	Principles of Management
__ 3	BU	253	God, Faith & Marketplace
__ 3	BU	261	Business Analytics I
__ 3	BU	262	Business Analytics II

__ 3	BU	321	Business Law I
__ 3	BU	413	Strategic Mgmt Capstone
__ 3	ECN	272	Intro Microeconomics
__ 3	ECN	273	Intro Macroeconomics
__ 3	FIN	351	Principles of Finance
__ 3	MKT	241	Principles of Marketing

Sport Management Core (12)

__ 3	SPM	220	Intro to Sport Management
__ 3	SPM	330	Sport Communication
__ 3	SPM	340	Sport Marketing
__ 3	SPM	422	Plan/Design/Maintenance

Choose 9 hours from Sport Management courses:

	ACC	305	Cost Accounting
	ACC	361	Mgmt Info Systems
__ 3	BU	322	Business Law II
	BU	331	Human Resource Mgmt
	BU	412	Org Behavior/Structure
__ 3	COM	230	Leadership Skills
	MKT	343	Fund Professional Selling
	MKT	461	Brand Management
__ 3	SPM	240	Strategic Leadership in Sport
	SPM	280	Sport Event Management
	SPM	400	Sport Law
	SPM	435	Internship

PLUS FOUNDATIONAL REQUIREMENTS (47) (3 hours Social Science satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (20)**

ACCOUNTING MINOR (ACC) REQUIREMENTS (21)

[Requires advising plan for BU, FIN, MKT, SPM majors]

__ 3	ACC	201	Financial Accounting
__ 3	ACC	202	Managerial Accounting
__ 3	ACC	301	Intermediate Accounting I
__ 3	ACC	302	Intermediate Accounting II

Choose 9 hours ACC 300 or higher (not used above):

__ 3	ACC	___	_____
__ 3	ACC	___	_____
__ 3	ACC	___	_____

BUSINESS MINOR (BU) REQUIREMENTS (21)

[Requires advising plan for ACC, FIN, MKT, SPM majors]

__ 3	ACC	201	Financial Accounting
__ 3	BU	211	Principles of Management
__ 3	BU	261	Business Analytics I

Choose one Economics course:

__ 3	ECN	272	Intro Microeconomics
	ECN	273	Intro Macroeconomics

Choose 9 hours Business courses 200 or higher (not used above):

(ACC, BU, ECN, FIN, MKT, or SPM)

__ 3	___	___	_____
__ 3	___	___	_____
__ 3	___	___	_____

ENTREPRENEURSHIP MINOR (EN) REQUIREMENTS (21)

[Requires advising plan for ACC, BU, FIN, MKT, SPM majors]

- __ 3 ACC 201 Financial Accounting
- __ 3 BU 261 Business Analytics I
- __ 3 BU 312 Small Business Management

Choose one Economics course:

- __ 3 ECN 272 Intro Microeconomics
- ECN 273 Intro Macroeconomics

Choose three Business courses:

- ACC 202 Managerial Accounting
- BU 321 Business Law I
- __ 3 BU 325 Social Entrepreneurship
- BU 410 Management of Innovation
- __ 3 BU 415 Entrepreneurship/Market Research
- BU 420 Finance & Venture Creation
- __ 3 COM 261 Social Media/Emerging Tech
- COM 461 Social Media Marketing
- MKT 442 Innovation & Product Management

MARKETING MINOR (MKT) REQUIREMENTS (21)

[Requires advising plan for ACC, BU, FIN, SPM majors]

- __ 3 ACC 201 Financial Accounting
- __ 3 BU 261 Business Analytics I
- __ 3 MKT 241 Principles of Marketing

Choose one Economics course:

- __ 3 ECN 272 Intro Microeconomics
- ECN 273 Intro Macroeconomics

Choose two Marketing courses:

- MKT 342 Consumer Behavior
- __ 3 MKT 343 Fund Professional Selling
- __ 3 MKT 441 Marketing Research
- MKT 443 International Marketing

Choose an additional Marketing course (not used above):

- __ 3 MKT ___ _____

SPORT MANAGEMENT MINOR (SPM) REQUIREMENTS (21)

[Requires advising plan for ACC, BU, FIN, MKT majors]

- __ 3 ACC 201 Financial Accounting
- __ 3 BU 261 Business Analytics I
- __ 3 SPM 220 Intro to Sport Management

Choose one Economics course:

- __ 3 ECN 272 Intro Microeconomics
- ECN 273 Intro Macroeconomics

Choose 9 hours SPM courses:

- __ 3 SPM ___ _____
- __ 3 SPM ___ _____
- __ 3 SPM ___ _____

SCHOOL OF COMMUNICATION ARTS

Asbury University recognizes that communication competence is vital to success in every field and strongly encourages the development and understanding of a Christian philosophy of communication. The objective of the School of Communication Arts is to prepare students to communicate truthfully and effectively in this age of diversity. The ability to clearly present information to others is more than a desirable skill, it is also a responsibility. Communication Arts is a multi-dimensional school that houses a major in Media Communication; majors and minors in Communication, Journalism, and Theatre & Cinema Performance; minors in Audio Production, Leadership, Public Relations, and Social Media; an APS program online major in Instructional Design; and graduate programs with Master of Arts degree in Digital Storytelling, and Master of Fine Arts degrees in Screenwriting and Film & Television Production.

Together, these programs help students learn to creatively and effectively communicate with others. The expectation is that students' communication abilities be guided by a deeper understanding of how one's faith in Jesus Christ can shape personal communication. Communication knowledge and skill can enhance student marketability in a variety of professions ranging from law, business, entertainment management, advertising, public relations, film production, electronic and print media, ministry, government/politics, high-technology industries, and international relations. Vocational opportunities in the 21st century demand that employees be able to use their technical expertise to communicate through varied and multiple media.

COMMUNICATION & THEATRE ARTS DEPARTMENT

See the Adult Professional Studies Program section for major available online in **Health Communication**.

MAJORS AND MINORS [See the University Course Catalog for course descriptions.](#)

COMMUNICATION MAJOR (COMS) MAJOR REQUIREMENTS (46-53)

(20 Core + 26-33 Concentration)

__ 3	COM	220	Interpersonal Comm
__ 3	COM	221	Narratives/Ideology Film & TV
__ 3	COM	271	Intro to Comm Theory
__ 3	COM	331	Group Comm & Leadership
__ 4	COM	340	Researching the Big Idea __ Lab
__ 1	COM	375	Junior Seminar
__ 3	COM	435	Internship

REQUIRED CONCENTRATION (choose one of four):

COML - LEADERSHIP (26)

__ 3	BU	211	Principles of Management
__ 1	COM	200	Agency Practicum
__ 1	COM	200	Agency Practicum
__ 3	COM	230	Leadership Skills
__ 3	COM	251	Intercultural Communication
__ 3	COM	350	Organizational Leadership
__ 3	COM	351	Persuasion

Choose two Communication courses:

	COM	261	Social Media & Emerging Tech
__ 3	COM	281	Public Relations Theory/Practice
	COM	342	Communication Campaigns
__ 3	COM	397	Communication Field Experience
	MC	225	Interactive Media

Choose one Leadership course:

	BU	331	Human Resource Management
	CM	411	Leadership in Ministry
__ 3	ENG	300	Rhetoric for Writers
	SOC	201	Inequalities in Society
	SOC	353	International Social Issues

COMM - SOCIAL MEDIA (27)

__ 3	ART	254	Graphic Design I
__ 1	COM	200	Agency Practicum
__ 1	COM	200	Agency Practicum
__ 1	COM	200	Agency Practicum
__ 3	COM	261	Social Media & Emerging Tech
__ 3	COM	351	Persuasion
__ 3	COM	461	Social Media Marketing
__ 3	JRN	214	Video Journalism
__ 3	MC	225	Interactive Media I

Choose two Interdisciplinary courses:

	ART	266	Intro to Photography
	ART	452	Graphic Design II
	COM	251	Intercultural Communication
__ 3-4	COM	281	Public Relations Theory/ Practice
	COM	342	Communication Campaigns
	COM	397	Communication Field Experience
	JRN	110	Foundations of Journalism
__ 3-4	JRN	343	Photojournalism
	MC	212	Writing for the Media
	MC	261	Multi-Cam Television Prod +lab (4)
	MKT	241	Principles of Marketing
	PSY	210	Social Psychology

COMI - INTERNATIONAL COMMUNICATION (27)

__ 3	COM	230	Leadership Skills
__ 3	COM	251	Intercultural Communication
__ 3	SOC	353	International Social Issues

Choose a Production course:

__ 3	JRN	214	Video Journalism
	MC	302	Single Camera Production

Choose 6 hours from Cultural courses:

	COM	350	Organizational Leadership
	ICS	201	Christianity/World Religion
__ 3	ICS	311	Strategy Intercultural Comm
__ 3	ICS	322	Contextualization: Christianity/Culture
	PS	301	Comparative Politics
	SOC	112	Intro Anthropology

Choose 9 hours from Interdisciplinary courses:

	ART	254	Graphic Design I
__ 3	ART	266	Intro to Photography
	COM	261	Social Media & Emerging Tech
__ 3	COM	281	Public Relations Theory/Practice
	COM	397	Communication Field Experience
__ 3	HIS	393	Seminar: International Affairs
	PS	302	International Relations
	PSY	342	Cross-Cultural Psychology

COMP - PUBLIC RELATIONS (33)

__ 3	ART	254	Graphic Design I
__ 1	COM	200	Agency Practicum
__ 1	COM	200	Agency Practicum
__ 1	COM	200	Agency Practicum
__ 3	COM	261	Social Media/Emerging Tech
__ 3	COM	281	Public Relations Theory/Practice
__ 3	COM	342	Communication Campaigns
__ 3	COM	351	Persuasion
__ 3	COM	431	PR Management & Strategy
__ 3	JRN	110	Foundations of Journalism
__ 3	MKT	241	Principles of Marketing

Choose one Media course:

	JRN	207	Journalism Design
	JRN	343	Photojournalism
	MC	120	Radio Production
__ 3	MC	225	Interactive Media I
	MC	302	Single Camera Production
	MC	308	Broadcast News
	MC	428	Special Events

Choose one Business Communication course:

	COM	251	Intercultural Communication
	COM	350	Organizational Leadership
__ 3/4	COM	397	Communication Field Experience
	ENG	300	Rhetoric for Writers
	MC	212	Writing for the Media
	MKT	441	Marketing Research

PLUS FOUNDATIONS REQUIREMENT OF (49) Plus electives needed for the 124 hour degree requirement (22-29, depending on Concentration)**HEALTH COMMUNICATION MAJOR, B.A. (HCOM) MAJOR REQUIREMENTS (52)***Recommended Foundations Science Course: BIO100+101, BIO202+202, or BIO217+219*

Health Care Core (18)

__ 3	BIO	280	Scientific & Medical Terminology
__ 3	HC	102	Health Care Services
__ 3	HC	201	Ethical/Legal Issues in Health Care
__ 3	HC	202	Faith and Care
__ 3	HC	250	Intro to Public/Population Health
__ 3	HED	282	Community Environmental Health

Health Communication Professional Core (12)

__ 3	COM	271	Intro to Comm Theory
__ 3	COM	301	Health Communication
__ 3	COM	435	Internship

Choose a Video course:

__ 3	JRN	214	Video Journalism
	MC	302	Single Camera Production

Communication Core (22)

__ 3	ART	254	Graphic Design I
__ 1	COM	200	Agency Practicum
__ 3	COM	251	Intercultural Communication
__ 3	COM	281	Public Relations Theory/Practice

__ 3	COM	342	Communication Campaigns
__ 3	COM	461	Social Media Marketing
__ 3	MC	225	Interactive Media I

Choose a Marketing course:

__ 3	COM	350	Organizational Leadership
	MKT	241	Principles of Marketing

MAJOR PLUS FOUNDATIONS REQUIREMENT OF (50) Plus electives needed for the 124 hour degree requirement (22)

THEATRE (THR) MAJOR REQUIREMENTS (50)

__ 1	THA	101	Theatre Practicum
__ 1	THA	101	Theatre Practicum
__ 1	THA	101	Theatre Practicum
__ 1	THA	101	Theatre Practicum
__ 3	THA	113	Stagecraft
__ 3	THA	150	Voice & Movement for the Actor
__ 3	THA	151	Acting I
__ 3	THA	213	Lighting & Sound
__ 3	THA	215	Costume & Makeup
__ 3	THA	262	Intro to Production Design
__ 3	THA	325	Fundamentals of Directing
__ 3	THA	332	Theatre Ministry
__ 1	THA	375	Junior Seminar
__ 3	THA	380	Theatre History I
__ 3	THA	381	Theatre History II
__ 3	THA	435	Internship

Choose one:

__ 3	THA	313	Stage Management
	THA	371	Acting for the Camera

Choose 9 hours from Theater courses (not used above):

	COM	221	Narr/Ideologies of Film & TV
	MC	282	Screenwriting (4)
__ 3	MC	325	Design/Film,TV,Theatre
	THA	252	Intermediate Acting
	THA	297	Theatre Field Experience (1-4)
__ 3	THA	313	Stage Management
	THA	371	Acting for the Camera
	THA	391	Independent Study (1-3)
__ 3	THA	393	Seminar (1-3)
	VOC	111	Voice/Theatre (1)
	VOC	112	Voice/Theatre (2)

PLUS FOUNDATIONAL REQUIREMENTS (50) Plus electives needed for the 124 hour degree requirement (24)

COMMUNICATION MINOR (COMS) REQUIREMENTS (22)

__ 1	COM	200	Agency Practicum
__ 3	COM	220	Interpersonal Comm
__ 3	COM	221	Narratives/Ideologies of Film, TV, & Theatre
__ 3	COM	271	Intro to Comm Theory
__ 3	COM	331	Group Comm & Leadership
__ 3	COM	351	Persuasion

Choose 6 hours of COM, JRN, MC, or THA 200 or higher:

- __ 3 COM / JRN / MC / THA ___ (200 or higher)
 __ 3 COM / JRN / MC / THA ___ (200 or higher)

LEADERSHIP MINOR (LED) REQUIREMENTS (24)

[May not be completed by COM majors and must be completed without substitutions.]

- __ 3 BU 211 Principles of Management
 __ 3 COM 230 Leadership Skills
 __ 3 COM 331 Group Comm & Leadership
 __ 3 COM 350 Organizational Leadership
 __ 3 COM 435 Internship
 __ 3 PHL 231 Ethics

Choose two Leadership courses:

- BU 412 Organizational Behavior/Structure
 __ 3 CM 411 Leadership in Ministry
 __ 3 COM 281 Public Relations
 PSY 210 Social Psychology

PUBLIC RELATIONS MINOR (PR) REQUIREMENTS (24)

[May not be completed by COM majors]

- __ 3 COM 261 Social Media/Emerging Tech
 __ 3 COM 281 Public Relations Theory/ Practice
 __ 3 COM 431 PR Management & Strategy
 __ 3 JRN 110 Foundations of Journalism
 __ 3 MC 225 Interactive Media I
 __ 3 MKT 241 Principles of Marketing

Choose two Public Relations courses:

- COM 251 Intercultural Communication
 __ 3 COM 342 Communication Campaigns
 COM 351 Persuasion
 __ 3 JRN 207 Journalism Design
 JRN 343 Photo Journalism

SOCIAL MEDIA MINOR (SM) REQUIREMENTS (21)

- __ 3 COM 221 Narratives/Ideologies of Film, TV, & Theatre
 __ 3 COM 261 Social Media & Emerging Technologies
 __ 3 COM 331 Group Comm & Leadership
 __ 3 COM 351 Persuasion
 __ 3 COM 461 Social Media Marketing

Choose two Social Media courses:

- ART 254 Graphic Design I
 ART 266 Intro to Photography
 COM 251 Intercultural Communication
 __ 3 COM 281 Public Relations Theory/ Practice
 COM 342 Communication Campaigns
 COM 397 Communication Field Experience
 MKT 241 Principles of Marketing
 JRN 110 Foundations of Journalism
 __ 3 JRN 207 Journalism Design
 JRN 214 Video Journalism
 MC 212 Writing for the Media
 MC 261 Multi-Cam Production
 PSY 210 Social Psychology

THEATRE MINOR (THR) REQUIREMENTS (20)

- __ 1 THA 101 Theatre Practicum
- __ 1 THA 101 Theatre Practicum
- __ 3 THA 113 Stagecraft
- __ 3 THA 151 Acting I
- __ 3 THA 262 Intro to Production Design

Choose one Theatre History course:

- __ 3 THA 380 Theatre History I
- THA 381 Theatre History II

Choose 6 hours from any THA courses:

- __ 3 THA ____
- __ 3 THA ____

MEDIA, JOURNALISM & DIGITAL STORYTELLING

See the Adult Professional Studies Program section for majors available online in **Digital Content Creation, Instructional Design, and Instructional Design for Health Professions.**

MAJORS AND MINORS See the University Course Catalog for course descriptions.

MEDIA COMMUNICATION (MC) MAJOR REQUIREMENTS (44-50)

(26 Core + 18-24 Concentration)

__ 3 MC 101 Media & Society

Choose one:

__ 3 MC 120 Radio Production

__ 3 MC 121 Audio Production

Complete:

__ 3 MC 212 Writing for Media

__ 3 MC 225 Interactive Media I

__ 4 MC 261 Multi-Cam Production ___ Lab

__ 3 MC 342 Mass Comm Theory

__ 3 MC 371 Faith, Media & Calling

__ 1 MC 375 Junior Seminar

Choose Internship:

__ 3 MC 435 Internship

__ 3 MC 437 Los Angeles Internship

REQUIRED CONCENTRATION (choose one):

MCPF - PERFORMANCE (18)

__ 3 MC 211 Media Performance

__ 3 MC 302 Single Camera Production

__ 3 MC 308 Broadcast News

__ 3 THA 151 Acting 1

Choose 6 hours from Media courses:

__ 3 MC 308 Broadcast News (repeatable)

__ 3 MC 326 Sports Storytelling

__ 3 MC 393 Seminar

__ 3 MC 397 Media Industry Travel

__ 3 MC 472 Media Law & Ethics

__ 3 THA 251 Acting II

__ 3 THA 371 Acting for the Camera I

MCTV - TELEVISION & VIDEO PRODUCTION (21)

__ 3 BU 211 Princ of Management

__ 3 MC 302 Single Camera Production

Choose 15 hours from Production courses:

__ 3 ART 254 Graphic Design I

__ 3 ID 450 Project Management (2)

__ 3 JRN 375 Documentary Filmmaking

__ 3 MC 228 Live Audio & Sound Reinforce

__ 3 MC 282 Feature Film Screenwriting (4)

__ 3 MC 308 Broadcast News

__ 3 MC 326 Sports Storytelling

__ 3 MC 330 Media Ministry & the Church

__ 3 MC 340 Editing Practice & Theory

__ 3 MC 360 Underwater Cinematography

	MC	380	Remote TV Production
__ 3	MC	392/492	Directed Study
	MC	393	Seminar in Communication
	MC	395	Sitcom Production
__ 3	MC	397	Media Industry Travel
	MC	428	Special Events & Prod
	MC	472	Media Law & Ethics
	THA	151	Acting I

MCAP - AUDIO PRODUCTION (18)

[Take MC 121 in major core requirements.]

__ 3	MC	222	Digital Audio Editing
__ 3	MC	275	Audio Engineering & Mixing
__ 3	MC	331	Advanced Audio Production
__ 3	MC	352	Multi-Track Recording

Choose 6 hours from Audio Production courses:

	MC	228	Live Audio & Sound
__ 3	MC	320	Inside the Music Business
__ 3	MC	344	Sound for Picture
	MC	392/492	Directed Study

MCFP - FILM PRODUCTION (24)

__ 3	MC	200	Intro to Film Production
__ 3	MC	272	Film Aesthetics
__ 3	MC	302	Single Camera Production
__ 3	MC	310	Cinematography & Lighting
__ 3	MC	338	Producing for Film & TV
__ 3	MC	340	Editing Practice & Theory
__ 3	MC	440	Directing the Narrative Film

Choose one Film course:

	ENG	315	Film as Literature
	JRN	375	Documentary Filmmaking
	MC	282	Feature film Screenwriting (4)
	MC	318	Film History
	MC	325	Design for Film, TV, Theatre
	MC	332	Sundance: Independ. Cinema
__ 3	MC	344	Sound for Picture
	MC	360	Underwater Cinematography
	MC	392/492	Directed Study (3)
	MC	393	Seminar in Film
	MC	397	Media Industry Travel
	MC	435/437	Internship (repeatable)
	THA	151	Acting I

MCDS - PRODUCTION DESIGN (21)

__ 3	BU	211	Princ of Management
__ 3	MC	325	Design for Film, TV, Theatre
__ 3	THA	262	Approach to Design Theatre

Choose one Art History course:

__ 3	ART	251	Art History I
	ART	252	Art History II

Choose 9 hours from Design courses:

	ART	111	Intro to 2D Form & Design
	ART	112	Intro to 3D Form & Design

__ 3	ART	231	Intern Design & Color Theory
	ART	254	Graphic Design I
	ID	450	Project Management (2)
__ 3	MC	332	Sundance: Independ Cinema
	MC	372	Interactive Media II
	MC	392/492	Directed Study
__ 3	MC	393	Seminar in Communication
	MC	397	Media Industry Travel
	MC	428	Special Events & Prod

MCM - MULTIMEDIA (21)

__ 3	ART	254	Graphic Design I
__ 3	ART	452	Graphic Design II
__ 3	MC	302	Single Camera Production
__ 3	MC	329	Coding/Develop Multimedia
__ 3	MC	372	Interactive Media II
Choose 6 hours from Multimedia Production courses:			
	ART	356	Digital Darkroom & Imaging
	COM	261	Social Media & Emerg Tech
	COM	461	Social Media Marketing
__ 3	ID	325	Designing Online Interactions
	ID	375	Learning & Content Mgt Syst (2)
	ID	410	Assessment & Evaluation
	ID	450	Project Management (2)
__ 3	MC	392/492	Directed Study
	MC	393	Seminar in Communication
	MC	397	Media Industry Travel
	MC	428	Special Events & Production

PLUS FOUNDATIONAL REQUIREMENTS (50) Plus electives needed for the 124 hour degree requirement (24-30, depending on Concentration)

MULTIMEDIA JOURNALISM (MJR) MAJOR REQUIREMENTS (37)

Journalism Core (10)

__ 3	JRN	110	Foundations of Journalism
__ 3	JRN	435	Internship
__ 1	MC	375	Junior Seminar
__ 3	MC	472	Media Law & Ethics

Choose two Journalism courses:

__ 3	JRN	374	Emerging Journalism
__ 3	JRN	376	Global Journalism
	JRN	390	Non-fiction Storytelling

Choose two Journalism Industry courses:

	COM	461	Social Media Marketing
__ 3	JRN	303	Features & Opinions
__ 3	JRN	375	Documentary Filmmaking
	MC	308	Broadcast News

Choose 15 hours Media courses (*not used above):

	COM	281	Public Relations Theory/Practice
__ 3	COM	461	Social Media Marketing*
	JRN	207	Journalism Design
	JRN	214	Video Journalism
__ 3	JRN	285	Travel Journalism
	JRN	303	Features & Opinions*
	JRN	343	Photojournalism

__ 3	JRN	374	Emerging Journalism*
	JRN	375	Documentary Filmmaking*
	JRN	376	Global Journalism*
__ 3	JRN	390	Nonfiction Storytelling*
	JRN	391	Independent Study
	JRN	393	Seminar
__ 3	MC	308	Broadcast News*
	MC	326	Sports Storytelling

PLUS FOUNDATIONAL COURSE REQUIREMENTS (50) Plus electives needed for the 124 hour degree requirement (37)

INSTRUCTIONAL DESIGN (IDS) MAJOR REQUIREMENTS (42)

__ 3	ID	199	Introduction to Instructional Design
__ 3	ID	201	Foundations, Theory & Practice
__ 3	ID	202	Instructional Design & Messaging 1
__ 3	ID	211	Technology Issues & Trends
__ 3	ID	212	Instructional Design & Messaging 2
__ 3	ID	250	Learning Theory
__ 3	ID	375	Learning Management Systems
__ 3	ID	385	Training and Communication
__ 3	ID	410	Assessment/Evaluation
__ 3	ID	450	Project Management
__ 3	ID	470	Guided Experience
__ 3	ID	475	Capstone Project

Complete one:

__ 3	ID	325	Designing for Online Interactions
	MC	225	Interactive Media I

Complete one:

__ 3	ID	350	Multimedia
	MC	372	Interactive Media II

PLUS FOUNDATIONAL REQUIREMENTS (50) PLUS electives needed for the 124 hour degree requirement (32)

AUDIO PRODUCTION MINOR (AUP) REQUIREMENTS (18)

[May not be completed by MC majors doing the Audio Production Concentration.]

__ 3	MC	121	Audio Production
__ 3	MC	222	Digital Audio Editing
__ 3	MC	275	Audio Engineering & Mixing
__ 3	MC	331	Adv Audio Production
__ 3	MC	352	Multitrack Recording

Choose one Production course:

	MC	228	Live Audio/Sound
__ 3	MC	320	Inside Music Business
	MC	340	Edit Practice/Theory

JOURNALISM MINOR (JRN) REQUIREMENTS (18)

__ 3	JRN	110	Foundations of Journalism
__ 3	JRN	214	Video Journalism
__ 3	JRN	303	Features & Opinions
__ 3	JRN	390	Non-fiction Storytelling
__ 3	MC	472	Media Law & Ethics

Choose one 3-credit JRN course 200 or above:

__ 3	JRN	___	_____
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SCHOOL OF EDUCATION

SCHOOL OF EDUCATION UNDERGRADUATE PROGRAMS

- Elementary School Grades P-5
- Middle School Grades 5-9
- Secondary Education 8-12 (English, Biology, Chemistry, Social Studies, and Math)
- P-12 Education (French, Spanish, Latin, Art, Music, and Health/PE)
- LBD P-12 Dual Certification (must accompany certification for Elem Ed, Middle School, Secondary Ed, or P-12 Ed.)
- The School of Education also offers an online Elementary School Grades P-5 program (based on Kentucky licensure) through the Adult Professional Studies.

Asbury University has a variety of teaching majors leading to either the Bachelor of Science or the Bachelor of Arts degree. The mission of the School of Education is as follows:

Our mission as the School of Education is to facilitate the preparation of professional educators who embody world-class academic excellence, spiritual integrity, and servant leadership.

The goal of the School of Education is to provide a strong academic Clinical-Based Preparation Program and to prepare quality educators who are committed to professional excellence and who positively impact P-12 student learning. It is the intent of the School of Education to provide educators who can design instruction, assess student learning, analyze the work of learners, diagnose pupil progress, and prescribe for student success. To accomplish this, candidates in education will have specific and intentional clinical opportunities in most courses and will have extended clinical school-embedded experiences integrated throughout the preparation process. The entire program is designed to facilitate education candidates entering a student-centered profession for the 21st century.

This commitment is embodied in the School of Education's philosophy: "Facilitators of Student Success," which seeks to prepare educators in response to the Kentucky Teacher Performance Standards for Educator Preparation and Certification who will be proficient in:

- Standard 1. Learner development.
- Standard 2. Learning differences
- Standard 3. Learning environments.
- Standard 4. Content knowledge.
- Standard 5. Application of content.
- Standard 6. Assessment.
- Standard 7. Planning for instruction
- Standard 8. Instructional strategies.
- Standard 9. Professional learning and ethical practice.
- Standard 10. Leadership and collaboration.

An integral facet of the program is education in a Christian context with preparation for service in various educational settings. Addressing a broad range of contemporary educational issues, many courses offer opportunities for working with school-age young people. Cooperating officials of nearby school systems provide the School of Education staff and students access to practical educational experiences. The School of Education preparation programs are approved by the Kentucky Education Professional Standards Board and accredited by the Council for the Accreditation of Educator Preparation (CAEP).

TEACHER EDUCATION PROGRAM

The Teacher Education Program is administered through a Performance Assessment System built on a continuous improvement cycle, which includes four progress checkpoints or "Gates":

- Gate 1—Admission to Teacher Education; admission to upper level courses at the end of the ED 201 clinical semester
- Gate 2—Review a candidate's education program at the end of the ED 300 / ED 301 clinical semester
- Gate 3—Admission to Student Teaching at the end of the ED 401 clinical semester
- Gate 4—Program Exit; recommendation for certification

Candidates seeking a recommendation for a teaching certificate must be accepted into the Teacher Education Program (Gate 1) in order to complete required professional courses (300 or above). Successful completion of Gate 2 is needed for continuance in coursework. Receiving a "developing" rating at Gate 3 is required to pursue the professional semester and obtain a student teaching assignment. Fulfilling the requirements of Gate 4 (exit from program) results in a recommendation for certification. (Scoring rubrics for ratings, recommendations, interviews and dispositions are located in the current School of Education *Teacher Education Handbook*.) Student teaching, which is considered to be a full-semester of coursework, involves a two-day seminar (I-Steps) held on campus prior to candidates starting their minimum of 70-day student teaching experience and 7 on campus seminars throughout the student teaching semester. Candidates must obtain a minimum GPA of 2.75 on a 4.0 scale in the cumulative GPA (EPSB: or obtain a grade point average of 3.00 on a 4.0 scale on the last thirty (30) hours of credit completed) for admission into the Teacher Education Program. Upon admission to

TEP, the following GPAs are monitored throughout the remainder of the program to assure a minimum GPA of 2.75 in cumulative and School of Education Major GPA.

ADMISSION TO TEACHER EDUCATION GATES for Traditional Undergraduate Education Majors

Prerequisites – Prior to registering for ED 201 and entering the education gating process, the teacher candidate must complete the PRAXIS Core Academic Skills for Educators (CASE) and obtain KY passing scores in the following: Reading = 156, Writing = 162, and Math = 150. A provisional pathway into the ED 201 course is by enrolling in ED 201 and the applicable intervention class needed for the Praxis CASE area that has not been met. These intervention courses are ED 203 Reading, ED 204 Writing, and ED 205 Mathematics. The candidate must still pass all Praxis CASE exams by the end of the ED 201 clinical semester to enter the education program.

GATE 1 – End of the ED 201 Clinical Semester – Requirements for Admission to Teacher Education:

1. Cumulative GPA minimum of 2.75.
2. School of Education Major GPA minimum of 2.75.
3. Obtain a grade of 'C-' or above in each of these courses:
 - o Composition ENG 110 or ENG 151 (*or ENG equivalent*)
 - o Public Speaking COM 150 (*or equivalent*)
4. Complete all School of Education courses with a grade of 'C-' or better.
5. Complete successfully ED 201 Structured Inquiry Clinical, 60 hours that includes at least one diversity experience with positive teacher recommendations (developing rating)—including disposition ratings.
6. Sign off on the Community Life Form.
7. Submit completed "Character and Fitness" form that meets Kentucky's Code of Ethics.
8. Complete a successful interview with a committee of educators.
9. Obtain an overall *Developing* score on the Gate 1 portfolio, which include the School of Education's Dispositions.

GATE 2 – End of the ED 300 / ED 301 Clinical Semester – Requirements to continue in Teacher Education:

1. Cumulative GPA minimum of 2.75.
2. School of Education Major GPA minimum of 2.75.
3. Completion of MAT 201 (or equivalent) with a grade of 'C' or above for elementary education majors; Completion of Foundations Math requirement (MAT 120 or equivalent) with a grade of 'C' or above for all other education majors.
4. Obtain positive department approval, including disposition ratings.
5. Complete all School of Education courses with a grade of 'C-' or better.
6. Obtain a *Developing* rating in the ED 300 / ED 301 clinical.
7. Complete a successful collaborative performance event with a committee of educators.
8. Obtain a *Developing* rating on the portfolio, including the School of Education's Dispositions.

GATE 3 – End of the ED 401 Clinical Semester - Requirements for Admission to Student Teaching:

1. Cumulative GPA minimum of 2.75.
2. School of Education Major GPA minimum of 2.75.
3. Complete Form 2--Application to Student Teaching.
4. Obtain positive department approval, including disposition ratings.
5. Submit completed "Character and Fitness" form that meets Kentucky's Code of Ethics.
6. Complete all School of Education courses with a grade of 'C-' or better.
7. Obtain Medical Clearance.
8. Complete criminal background check.
9. Obtain a *Developing* rating in the ED 401 Clinical.
10. Complete a successful interview with the Teacher Education Committee.
11. Obtain a *Developing* rating on the portfolio, including Standard XI for dispositions.
12. Interview with the Director of Clinical Experiences.

GATE 4 – End of Student Teaching - Requirements for Program Exit and Recommendation for Certification:

1. Cumulative GPA minimum of 2.75.
2. School of Education Major GPA minimum of 2.75.
3. Complete Certification Application.
4. Obtain positive cooperating teacher recommendation, including the School of Education's Dispositions..
5. Complete and meet the criteria on the "Character and Fitness" Form .
6. Complete student teaching with a *Developing* rating, including the School of Education's Dispositions.
7. Complete a successful interview with a committee of educators.
8. Obtain a *Developing* rating on the portfolio, including the School of Education's Dispositions.

Licensure Examinations:

All education majors are *required to take* the appropriate PRAXIS II Specialty Area Exam(s) and the respective Principles of Learning and Teaching (PLT).

Certification

- The Teacher Education Program at Asbury University is approved by the Kentucky Education Professional Standards Board and accredited by the Council for the Accreditation of Educator Preparation (CAEP). Requirements for each teaching area at Asbury University are in compliance with the minimum regulations set forth by the Kentucky Education Professional Standards Board and are subject to change. Each program curricular design responds to the specific CAEP standards.
- Applicants for a Kentucky teaching certificate must complete state approved program requirements and all graduation requirements which provide for meeting the initial academic certification standards. To be recommended for certification, a candidate must complete a successful interview with a committee of educators, and the portfolio review with a Developing rating, which includes a rating on candidate dispositions. For certification the candidate must also receive scores that meet or exceed the Kentucky established minimums on the PRAXIS II Specialty Area Assessment(s) and Principles of Learning and Teaching.
- When the approved teacher education program and Kentucky certification testing requirements have been met and when an application for Kentucky certification has been completed, a full standard professional certificate may be requested from the Kentucky Education Professional Standards Board.

When certification is desired in another state, keep in mind that most state Departments of Education request a copy of the teaching certificate obtained from the state in which the teacher education program was completed. Graduates can contact a state's Department of Education to ask for an application for certification and can contact the Certification Specialist at Asbury University for assistance in interpreting individual state certification requirements.

Asbury graduates currently teach throughout the United States and in many foreign countries. Over 60% of the states, including Kentucky, belong to the Interstate Certification Compact.

Student Teaching Overseas - Asbury is affiliated with Interaction International / STAGE (Student Teaching and Global Experiences). These organizations provide Asbury with an accredited framework to offer overseas student teaching. Dual placement is necessary, with candidates teaching stateside in a local school district with supervision by Education faculty during half of the professional semester and teaching overseas during the other half of the semester. Careful consideration needs to take place by anyone desiring to student teach overseas. There is an application and stateside training fee. **Candidates must apply at least one full calendar year in advance of student teaching placement.** Contact the Director of Clinical Experiences in the School of Education for details and application specifications.

MAJOR REQUIREMENTS

The Kentucky Education Professional Standards Board mandates four levels of certification requirements which include Elementary (P-5), Middle School (5-9), Secondary (8-12), and all grade levels (P-12) Education. Students must meet the requirements of one of the prescribed certification programs. Fifty percent of the major must be taken at Asbury University to receive a degree, and student teaching must be completed in a school district with which Asbury has a contractual agreement. **All program requirements are in response to Kentucky Education Professional Standards Board and are subject to change.**

MAJORS AND MINORS See the University Course Catalog for course descriptions.

ELEMENTARY SCHOOL GRADES (P-5) (ELEE) MAJOR REQUIREMENTS (78- 80)

(68 Core + 10-12 Emphasis)

__ 2	ED	200	Intro to Education
__ 1	ED	201	Struct Inquiry Clinical
__ 2	ED	220	Tech for Education
__ 2	ED	230	Human Growth/Development
__ 2	ED	272	Social Studies Content (P-5)
__ 2	ED	273	Science Content (P-5)
__ 2	ED	276	Arts & Humanities/Elem
__ 3	ED	290	Facilitating EL Success
__ 0.5	ED	300	Guided Inquiry Clinical Part I
__ 0.5	ED	300	Guided Inquiry Clinical Part II
__ 3	ED	320	Exceptional Learner
__ 2	ED	330	Behavior Intervention
__ 3	ED	341	Language Arts Methods (P-5)
__ 2	ED	342	Reading Methods & Content (P-5)

__ 3	ED	350	Literacy Assessment (P-5)
__ 3	ED	360	Social Studies Methods (P-5)
__ 3	ED	382	Science Methods & Content (P-5)
__ 1	ED	401	Open Inquiry Clinical
__ 3	ED	405	Learning/Perform Assess
__ 2	ED	410	Classroom Management
__ 2	ED	428	Interventions/Differentiation
__ 6	ED	498	Student Teaching
__ 6	ED	499	Student Teaching
__ 3	ENG	360	Children's Literature (P-5)
__ 3	MAT	201	Elem. School Math I
__ 3	MAT	302	Elem. School Math II
__ 3	MAT	303	Elem. School Math III

COMPLETION OF ONE OTHER EMPHASIS (10-18):

ELEESL - ENGLISH AS A SECOND LANGUAGE (12)

__ 3	ENG	200	Intro to TESL
__ 3	ENG	331	Linguistics/Adv Grammar
__ 3	ENG	335	Sound Systems of Language
__ 3	ENG	336	Gram Structure of Language

[Completion of following provides endorsement in ESL (12+6 total)]

__ 3	ED	418	TESL Methods/Culture
__ 3	ED	419	ESL Methods II/Assessment

ELEELBD - LEARNING & BEHAVIOR DISORDERS (P-12) (10)

__ 1	ED	225	Assistive Technologies
__ 3	ED	332	Collaboration and Advocacy
__ 3	ED	334	Early Child Spec Populations
__ 3	ED	338	Intro to Students with LBD

[Completion of following provides dual certification in Elementary and Special Education (10+6 total)]

__ 3	ED	415	Assessment for Spec Ed
__ 3	ED	416	Methods Spec Populations

ELEELTY - LITERACY (12)

__ 3	ED	343	Language and Literacy Development
__ 3	ED	344	Advanced Teaching of Reading
__ 3	ED	345	Reading Comprehension
__ 3	ED	346	Teaching Writing

ELEEMAT - MATHEMATICS (12)

Choose two Math courses:

	MAT	361	Probability & Statistics
__ 4	MAT	362	Modern Geometry
__ 4	MAT	364	Math Tech for Teachers
	MAT	371	Algebraic Structures
	MAT	461	Topics in MS Math

And complete:

__ 4	MAT	460	Topics in Elem Math
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PLUS FOUNDATIONAL COURSE REQUIREMENTS (44) (3 hours Math satisfied by required major courses; Foreign Language not required of B.S. ELEE majors. Degree becomes B.A. with completion of Foreign Language.) **Plus electives needed for the 124 hour degree requirement (0-2)**

MIDDLE SCHOOL GRADES (5-9) (MSE) MAJOR REQUIREMENTS (79-90)

(37 Core + 42-53 Concentrations)

__ 2	ED	200	Intro to Education
__ 1	ED	201	Struct Inquiry Clinical
__ 2	ED	220	Tech for Education
__ 2	ED	230	Human Growth/Development
__ 1	ED	301	Guided Inquiry Clinical
__ 3	ED	320	Exceptional Learner
__ 3	ED	385	Read/Writ Across Curriculum
__ 1	ED	401	Open Inquiry Clinical
__ 3	ED	405	Learning/Perform Assess
__ 2	ED	410	Classroom Management
__ 3	ED	425	Mid School Curr/Methods
__ 2	ED	428	Interventions/Differentiation
__ 6	ED	498	Student Teaching
__ 6	ED	499	Student Teaching

REQUIRED CONCENTRATIONS—CHOOSE **TWO** of the following five Concentrations:

MSEE - ENGLISH/COMM MIDDLE SCHOOL ED (24)

__ 3	ENG	230	Intro to Literature
__ 3	ENG	231	British Lit I
__ 3	ENG	232	British Lit II
__ 3	ENG	250	Writing for Teachers
__ 3	ENG	261	American Lit I
__ 3	ENG	262	American Lit II
__ 3	ENG	331	Linguistics/Adv Grammar
__ 3	ENG	361	Adolescent Lit

MSEL - LEARNING AND BEHAVIOR DISORDERS (P-12) DUAL CERTIFICATION WITH MIDDLE SCHOOL (18)

__ 1	ED	225	Assistive Technologies
__ 2	ED	330	Behavioral Intervention
__ 3	ED	332	Collaboration & Advocacy
__ 3	ED	334	Early Childhood Spec Pop
__ 3	ED	338	Intro Students with LBD
__ 3	ED	415	Assessment for Spec Ed
__ 3	ED	416	Methods Special Populations

MSEM - MATHEMATICS MIDDLE SCHOOL ED (27)

__ 4	MAT	181	Calculus I ___ Lab
__ 3	MAT	303	Elem School Math III
__ 4	MAT	361	Probability & Stats
__ 4	MAT	362	Modern Geometry
__ 4	MAT	364	Math Technology for Teacher
__ 4	MAT	371	Algebraic Structures
__ 4	MAT	461	Topics in MS Math

MSEC - SCIENCE MIDDLE SCHOOL ED (26)

__ 3	BIO	201	General Biology I
__ 1	BIO	203	General Biology I Lab
__ 3	BIO	221	Ecology
__ 1	BIO	223	Ecology Lab
__ 2	BIO	341	Ethical Issues
__ 3	CHE	121	Gen College Chemistry I
__ 3	CHE	122	Gen College Chemistry II

__ 1	CHE	123	Gen College Chemistry I Lab
__ 1	CHE	124	Gen College Chemistry II Lab
__ 3	ESC	150	Earth Science
__ 1	ESC	151	Earth Science Lab
__ 4	PHY	201	Intro Physics I ___ Lab

MSES - SOCIAL STUDIES MIDDLE SCHOOL ED (27)

__ 3	ECN	100	Principles of Economics
__ 3	GEO	211	Principles of Geography
__ 3	HIS	201	U.S. History to 1876
__ 3	HIS	202	U.S. History Since 1876
__ 3	HIS	32__	(Choose European History, 320-327)
__ 3	HIS	350	Survey of Non-Western Cultures
__ 3	HIS	352	History of Latin America

Choose one:

__ 3	PS	101	American Politics/Government
	PS	300	Washington Federal Seminar

Choose one:

__ 3	PSY	101	Psychology & Everyday Life
	SOC	100	Intro to Sociology

PLUS FOUNDATIONAL REQUIREMENTS (47) (Foreign Language not required for MSE majors. Degree becomes B.A. with completion of Foreign Language.) **Plus electives needed for the 124 hour degree requirement** (0-1, depending on Concentrations) (Some concentrations will result in 125-133 total hours; +3 for B.A.)

SECONDARY EDUCATION (8-12) Majors

Students preparing to teach at the secondary level must follow the curriculum as outlined by the departments offering these majors in education. (See individual Departments in the College of Arts Humanities & Social Sciences, or the School of Science, Health & Mathematics for details) These majors have the following components: Foundations requirement 39-48 hours; professional courses 37 hours; and teaching major 42-56 hours.

Major Fields: **(BIOE) Biological Science, (CHEE) Chemistry, (ENGE) English, (MATE) Mathematics, and (SSTE) Social Studies.**

P-12 EDUCATION (multiple grade levels) Majors

Students preparing to teach at all levels must follow the curriculum as outlined by the departments offering P-12 majors. (See individual Departments in the College of Arts Humanities & Social Sciences, or the School of Science, Health & Mathematics for details) These majors have the following components: Foundations requirement 46.5-48 hours; professional courses 28-34 hours; P-12 teaching major 39-61.5 hours.

Major Fields: **(ARTE) Art, (FRNE) French, (HPHE) Health and Physical Education, (MUSE) Integrated Music, (LATE) Latin, and (SPNE) Spanish.**

DUAL LICENSURE

Learning and Behavior Disorders (P-12) Dual Certification With Elementary/Middle School/Secondary/P-12

To be completed only with a first major in education:

LBD DUAL MAJOR REQUIREMENTS (18)

__ 1	ED	225	Assistive Technologies
__ 2	ED	330	Behavior Intervention
__ 3	ED	332	Collaboration and Advocacy
__ 3	ED	334	Early Childhood Spec Populations
__ 3	ED	338	Intro to Students with LBD
__ 3	ED	415	Assessment for Spec Ed
__ 3	ED	416	Methods Spec Populations

Note: Student teaching is split between first major and Special Education.

PRE-EDUCATION MINOR (PREE) REQUIREMENTS (18-19)

__2	ED	200	Intro to Education
__1	ED	201	Structured Inquiry Clinical
__2	ED	220	Tech for Education
__2	ED	230	Human Growth/Development
__3	ED	320	Exceptional Learner

Choose one track:

PREDE Elementary Track (8):

__3	MAT	201	Elem School Math I
Choose one Education course: (3)			
	ED	290	Facilitating EL Success
__3	ENG	360	Children's Literature (P-5)
	MAT	302	Elem School Math II

Choose one Education course: (2)

	ED	276	Arts & Humanities/Elem
	ED	272	Social Studies Content (P-5)
__2	ED	273	Science Content (P-5)
	ED	330	Behavioral Interventions

PREDM P-12 and Middle/Secondary Track (8-9):

Choose 8-9 hours in one content area:

Art, Biology, Chemistry, English, French, Health/PE, Latin, Math, Music, Social Studies, or Spanish

__3 (x3) ___ ___ _____

SCHOOL OF SCIENCE, HEALTH & MATHEMATICS

The School of Science, Health & Mathematics offers a wide variety of opportunities. Students explore the intricacies of the natural world and the human body, develop analytical and modeling skills in mathematics, delve into the business and science of equine studies, and build leadership skills in an outdoor setting. Faculty challenge students to explore God's world through a rigorous academic environment and hands-on experiences in research, programming and service. All of the courses in the School of Science, Health & Mathematics – whether biology, calculus, equine conformation, or outdoor stewardship – are taught within a structure that promotes the integration of faith and learning.

MATHEMATICS DEPARTMENT

- For the Mathematics Foundations requirement see *Traditional Undergraduate Courses for Foundations*.

MAJORS AND MINORS See the UNIVERSITY COURSE CATALOG for course descriptions.

ACTUARIAL MATHEMATICS (MACT) MAJOR REQUIREMENTS (57)

__ 3	ACC	201	Financial Accounting	
__ 3	ACC	202	Managerial Accounting	
__ 4	CSC	121	Data Science I	__ Lab
__ 4	CSC	122	Data Science II	__ Lab
__ 3	ECN	272	Intro Microeconomics	
__ 3	ECN	273	Intro Macroeconomics	
__ 3	ECN	372	Intl Financial Markets	
__ 3	FIN	351	Principles of Finance	
__ 4	MAT	181	Calculus I	__ Lab
__ 4	MAT	182	Calculus II	__ Lab
__ 4	MAT	183	Calculus III	__ Lab
__ 3	MAT	252	Diff Equations & Modeling	
__ 3	MAT	255	Financial Mathematics	
__ 3	MAT	271	Linear Algebra	
__ 3	MAT	281	Probability	
__ 1	MAT	474	Fin Math Capstone	

Choose two courses:

	ACC	361	Management Info Systems	
	BU	211	Principles of Management	
__ 3	BU	321	Business Law I	
	BU	331	Human Resource Mgmt	
	ECN	472	Applied Econometrics	
__ 3	FIN	352	Principles of Investment	
	MAT	351	Applied Math I	
	MAT	352	Applied Math II	

PLUS FOUNDATIONAL COURSE REQUIREMENTS (47) (3 hours Math satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (20)**

COMPUTATIONAL MATHEMATICS (CMP) MAJOR REQUIREMENTS (55)

__ 4	CSC	121	Data Science I	__ Lab
__ 4	CSC	122	Data Science II	__ Lab
__ 4	MAT	181	Calculus I	__ Lab
__ 4	MAT	182	Calculus II	__ Lab
__ 4	MAT	183	Calculus III	__ Lab

__ 3	MAT	241	Logic & Sets		
__ 3	MAT	252	Diff Equations/Modeling		
__ 3	MAT	271	Linear Algebra		
__ 3	MAT	281	Probability		
__ 3	MAT	351	Applied Math I		
__ 3	MAT	352	Applied Math II		
__ 3	MAT	442	Numerical Analysis		
__ 1	MAT	475	Senior Seminar		
__ 3	MAT	482	Complex Analysis		
__ 5	PHY	211	Gen Physics I	__ Lab	__ Recitation
__ 5	PHY	212	Gen Physics II	__ Lab	__ Recitation

PLUS FOUNDATIONAL REQUIREMENTS (43) (3 hours Math and 4 hours Science satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (26)**

ENGINEERING MATHEMATICS (EMAT) MAJOR REQUIREMENTS (73)

__ 3	CHE	121	Gen College Chemistry I		
__ 1	CHE	123	Gen College Chemistry Lab I		
__ 3	CHE	122	Gen College Chemistry II		
__ 1	CHE	124	Gen College Chemistry Lab II		
__ 4	CSC	121	Data Science I	__ Lab	
__ 4	MAT	181	Calculus I	__ Lab	
__ 4	MAT	182	Calculus II	__ Lab	
__ 4	MAT	183	Calculus III	__ Lab	
__ 3	MAT	252	Diff Equations/Modeling		
__ 3	MAT	271	Linear Algebra		
__ 3	MAT	351	Applied Math I		
__ 3	MAT	352	Applied Math II		
__ 5	PHY	211	Gen Physics I		
			__ Lab	__ Recitation	
__ 5	PHY	212	Gen Physics II		
			__ Lab	__ Recitation	
__ 27			Plus minimum of 27 hours in chosen engineering major at University of Kentucky. With grade of C or better. (18 hours must be at 200 level or above)		

Students must complete *Foundations and maintain a GPA of 2.5 for transfer to UK.

PLUS *FOUNDATIONS REQUIREMENTS (43) (3 hours Math and 4 hours Science satisfied by required major courses.) **Plus electives needed for the 124 hour Degree requirement (8)**

*All Asbury University Foundations requirements, except Cross Cultural Engagement (CCE), must be complete prior to transferring to University of Kentucky. While CCE does not need to be finalized prior to transfer, CCE requirement must be complete to receive the Asbury University degree.

ENGINEERING MATHEMATICS MAJOR Asbury University offers a dual-degree program in Engineering in cooperation with the University of Kentucky which is located in nearby Lexington. Students in this program take courses at Asbury for three years and then transfer to the University of Kentucky for an additional two to three years to complete the requirements for one of nine engineering degrees (biosystems, chemical, civil, computer, computer science, electrical, materials, mechanical, and mining). The student receives a Bachelor of Arts degree in Engineering Mathematics (a major offered only to students in this program) from Asbury University upon satisfactory completion of the first 27 credits of studies at University of Kentucky which can be achieved in two to three semesters at UK. Upon completing the remaining requirements in engineering, the student receives a Bachelor of Science degree in engineering from UK.

Engineering Mathematics major policies.

1. A minimum GPA of 2.5 must be maintained to participate in this program. Some engineering programs may have a higher GPA requirement. Consult the department chair for more information.
2. All Asbury University Foundations requirements, except Cross Cultural Immersion Experience (CCE150EX), must be complete prior to transferring to the University of Kentucky. While CCE does not need to be finalized prior to transfer, CCE 150EX Immersion Experience requirement must be complete to receive the Asbury University degree.

3. The University of Kentucky requires a comment on the Asbury official transcript indicating that Foundations requirements are completed prior to transferring to UK. The registrar's office will add this comment only after all requirements are fulfilled. The student must request the official transcript with this comment to be sent to UK.
4. Permission may be granted to take a limited number of University of Kentucky courses while enrolled at Asbury. See "Other Undergraduate Class Registration Procedures" for "Affiliate/Partnership courses at other institutions".
5. Official University of Kentucky transcript with minimum 27 credits in engineering must be sent to Asbury University in order to receive the Engineering Mathematics degree.)

MATHEMATICS (MAT) MAJOR REQUIREMENTS (55)

__ 4	CSC	121	Data Science I	___ Lab	
__ 4	CSC	122	Data Science II	___ Lab	
__ 4	MAT	181	Calculus I	___ Lab	
__ 4	MAT	182	Calculus II	___ Lab	
__ 4	MAT	183	Calculus III	___ Lab	
__ 3	MAT	241	Logic & Sets		
__ 3	MAT	252	Diff Equations/Modeling		
__ 3	MAT	271	Linear Algebra		
__ 3	MAT	351	Applied Math I		
__ 3	MAT	352	Applied Math II		
__ 3	MAT	471	Abstract Algebra		
__ 1	MAT	475	Senior Seminar		
__ 3	MAT	481	Real Analysis		
__ 3	MAT	482	Complex Analysis		
__ 5	PHY	211	Gen Physics I	___ Lab	___ Recitation
__ 5	PHY	212	Gen Physics II	___ Lab	___ Recitation

PLUS FOUNDATIONAL REQUIREMENTS (43) (3 hours Math and 4 hours Science satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (26)**

MATHEMATICS GRADES 8-12 (MATE) MAJOR REQUIREMENTS (74)

__ 2	ED	200	Intro to Education		
__ 1	ED	201	Struct Inquiry Clinical		
__ 2	ED	220	Tech for Education		
__ 2	ED	230	Human Growth/Development		
__ 1	ED	301	Guided Inquiry Clinical		
__ 3	ED	320	Exceptional Learner		
__ 3	ED	385	Read/Writ Across Curriculum		
__ 1	ED	401	Open Inquiry Clinical		
__ 3	ED	405	Learning/Perform Assess		
__ 2	ED	410	Classroom Management		
__ 3	ED	420	Secondary/P-12 Methods		
__ 2	ED	428	Interventions/Differentiation		
__ 12	ED	499	Student Teaching		
__ 4	MAT	181	Calculus I	___ Lab	
__ 4	MAT	182	Calculus II	___ Lab	
__ 3	MAT	241	Logic & Sets		
__ 3	MAT	271	Linear Algebra		
__ 4	MAT	361	Probability & Stats		
__ 4	MAT	362	Modern Geometry		
__ 4	MAT	364	Math Technology for Teachers		
__ 4	MAT	371	Algebraic Structures		
__ 3	MAT	462	Topics in Sec Math		

Choose one:

__ 4	MAT	183	Calculus III	___ Lab
	MAT	461	Topics in MS Math	

PLUS FOUNDATIONAL COURSE REQUIREMENTS (44) (3 hours Math satisfied by required major courses; Foreign Language not required for B.S. MATE majors. Degree becomes B.A. with completion of Foreign Language.) **Plus electives needed for the 124 hour degree requirement (6)**

MATHEMATICS MINOR (MAT) Requirements (24)

__ 4	MAT	181	Calculus I	___ Lab
__ 4	MAT	182	Calculus II	___ Lab
__ 4	MAT	183	Calculus III	___ Lab
__ 3	MAT	252	Diff Equations/Modeling	
__ 3	MAT	271	Linear Algebra	

Choose two Math courses:

__ 3-4	CSC	121	Data Science I	___ Lab(4)
__ 3	MAT	___	(200 or higher)	
	MAT	___	(200 or higher)	

SCIENCE & HEALTH DEPARTMENT

- For Physical Education Foundations requirement see *Traditional Undergraduate Courses for Foundations*.
- See **HEALTH PROFESSIONS MAJORS AND PROGRAMS** in “Other Educational Opportunities”.

See the Adult Professional Studies Program section for majors available online in **Health & Wellness Promotion** and **Public Health**.

MAJORS AND MINORS See the University Course Catalog for course descriptions.

ADVENTURE EDUCATION & LEADERSHIP (AEL) MAJOR REQUIREMENTS (56-57)

(36 Core + 20-21 Concentration)

__ 2	AEL	100	Experiential Education – Theory...
__ 1	AEL	110	Experiential Facilitation Techniques
__ 2	AEL	150	Minimum Impact Outdoor Skills
__ 1	AEL	151	Leave No Trace Instructor Training

F.I.E.L.D. SEMESTER (15)

(Faith-based, Integrative, Experiential, Leadership Development)

Completion of above courses and Lifeguard Certification required for participation in these embedded courses

__ 3	AEL	200	Wilderness First Responder
__ 3	AEL	210	Adventure Skills I
__ 3	AEL	211	Adventure Skills II
__ 3	AEL	300	Teaching in the Outdoors
__ 3	AEL	350	Outdoor Program Design

__ 2	AEL	380	Outdoor Stewardship & Environmental
__ 2	AEL	381	Outdoor Christian Leadership
__ 2	AEL	382	Environmental Interpretation
__ 2	AEL	400	Therapeutic Adventure Programs
__ 2	AEL	420	Leadership Lab
__ 2	AEL	450	Leader, Facilitator, Guide
__ 3	COM	331	Group Comm and Leadership

REQUIRED CONCENTRATION (choose one):

AELR - OUTDOOR RECREATION (21)

__ 2	AEL	370	Advanced Technical Skills
__ 2	AEL	370	Advanced Technical Skills
__ 3	AEL	410	Challenge Course Operation
__ 2	AEL	420	Leadership Lab
__ 2	AEL	420	Leadership Lab
__ 3	BIO	217	Enviro. Science
__ 1	BIO	219	Enviro. Science Lab
__ 3	BU	312	Small Business Management

Choose one HPHE course:

__ 3	HED	312	Nutrition/Health/Human Perf
	PED	261	Psych/Soc of Sport and PE

AELE - ENVIRONMENTAL STUDIES (20)

__ 3	BIO	201	General Biology I
__ 3	BIO	202	General Biology II
__ 1	BIO	203	General Biology I Lab

__ 1	BIO	204	General Biology II Lab	
Complete three Env. sciences with labs (12 credits total):				
__ 4	BIO	217+219	Enviro. Science	__ Lab
__ 4	BIO	221+223	Ecology	__ Lab
__ 4	BIO	227+229	Aquat/Wetland Bio	__ Lab
	BIO	272+274	Princ Plant Bio	__ Lab

AELM - OUTDOOR MINISTRY AND DISCIPLESHIP (20)

__ 3	CM	201	Dynamics of Spiritual Growth
__ 3	CM	380	Organizational Strategies in Ministry
__ 3	CM	411	Leadership in Ministry

Choose three Ministry courses:

	CM	211	Instructional Bible Study
__ 3	EM	220	Teaching in the Church
__ 3	EM	340	Children's Ministry
__ 3	EM	360	Adult Ministry
	YM	350	Youth Ministry

Choose one Youth course:

	AEL	420	Leadership Lab
	YM	360	Youth and Culture
__ 2	YM	365	Youth and Evangelism
	YM	370	Pastoral Care of Youth
	CM/YM	393	Seminar

AELB - OUTDOOR BEHAVIORAL INTERVENTION (20)

__ 3	SW	100	Intro to Social Work
__ 3	SW	211	Encountering Poverty
__ 3	SW	251	Human Behavior/Social Env I
__ 3	SW	252	Human Behavior/Social Env II
__ 3	SW	302	SW Ethics & Contemporary Pract.
__ 3	SW	310	SW Practice: Individuals and Fam
__ 2	AEL	420	Leadership Lab

PLUS FOUNDATIONAL REQUIREMENTS (50) Plus electives needed for the 124 hour degree requirement (17-18, depending on Concentration)

BIOLOGICAL SCIENCE GRADES 8-12 (BIOE) MAJOR REQUIREMENTS (90)

__ 3	BIO	201	General Biology I	
__ 1	BIO	203	General Biology Lab I	
__ 3	BIO	202	General Biology II	
__ 1	BIO	204	General Biology Lab II	
__ 3	BIO	322	Genetics	
__ 2	BIO	341	Ethical Issues	
__ 1	BIO	399	Intro to Bio Research	
__ 2	BIO	400	Senior Research	
__ 3	CHE	121	Gen College Chemistry I	
__ 3	CHE	122	Gen College Chemistry II	
__ 1	CHE	123	Gen College Chemistry Lab I	
__ 1	CHE	124	Gen College Chemistry Lab II	
__ 3	ESC	150	Earth Science	
__ 1	ESC	151	Earth Science Lab	
__ 4	PHY	201	Intro Physics I	__ Lab

Choose one Environmental Biology:

__ 4	BIO	217+219	Environmental Sci
	BIO	221+223	Ecology

Choose one Plant Biology:

- BIO 227+229 Aquatic/Wetland Biology
 ___ 4 BIO 272+274 Principles Plant Biology

Choose one Human Biology:

- ___ 4 BIO 211+213 Microbiology
 BIO 331+333 Human Anatomy

Choose 2 additional Biology electives not used above:

- BIO 211+213 Microbiology
 BIO 262 Human Physiology (3)
 ___ 3-4 BIO 280 Scientific/Medical Terminology (3)
 ___ 3-4 BIO 331+333 Human Anatomy
 BIO 352+354 Physiology
 BIO 372+374 Cell & Molecular Biology

Complete Education requirements:

- ___ 2 ED 200 Intro to Education
 ___ 1 ED 201 Struct Inquiry Clinical
 ___ 2 ED 220 Tech for Education
 ___ 2 ED 230 Human Growth/Development
 ___ 1 ED 301 Guided Inquiry Clinical
 ___ 3 ED 320 Exceptional Learner
 ___ 3 ED 385 Read/Writ Across Curriculum
 ___ 1 ED 401 Open Inquiry Clinical
 ___ 3 ED 405 Learning/Perform & Assess
 ___ 2 ED 410 Classroom Management
 ___ 3 ED 420 Secondary/P-12 Methods
 ___ 2 ED 428 Intervention for Differentiation
 ___ 12 ED 499 Student Teaching

Satisfy math proficiency for major:

- ___ 0 Met by ACT/SAT score of 24/580 OR

If MATH ACT/SAT score is below 24/580- Complete:

- MAT 111 College Algebra** (transfer only)
 ___ 3-4 MAT 112 Precalculus** (transfer only)
 MAT 181 Calculus I ___ Lab

**Please note that College Algebra and Precalculus do NOT satisfy the Foundational MAT course requirement.

PLUS FOUNDATIONAL REQUIREMENTS (43) (4 hours Science satisfied by required major courses; Foreign Language not required for B.S. BIOE majors. Degree becomes B.A. with completion of Foreign Language.) **Plus electives if needed for the 124 hour degree requirement**

BIOLOGY (BIO) MAJOR REQUIREMENTS (63)

- ___ 3 BIO 201 General Biology I
 ___ 3 BIO 202 General Biology II
 ___ 1 BIO 203 General Biology Lab I
 ___ 1 BIO 204 General Biology Lab II
 ___ 2 BIO 341 Ethical Issues
 ___ 3 BIO 352 Physiology
 ___ 1 BIO 354 Physiology Lab
 ___ 1 BIO 399 Intro to Bio Research
 ___ 2 BIO 400 Senior Research
 ___ 1 BIO 475 Senior Seminar
 ___ 3 CHE 121 Gen College Chemistry I
 ___ 3 CHE 122 Gen College Chemistry II
 ___ 1 CHE 123 Gen College Chemistry Lab I
 ___ 1 CHE 124 Gen College Chemistry Lab II
 ___ 4 CHE 201 Organic Chemistry I ___ Lab

__ 4	CHE	202	Organic Chemistry II	__ Lab
__ 4	MAT	181	Calculus I	__ Lab
__ 4	PHY	201	Intro Physics I	__ Lab
__ 4	PHY	202	Intro Physics II	__ Lab
__ 3	PSY	315	Stats for Behavioral Science	

Choose one Environmental Biology:

__ 4	BIO	217+219	Environmental Science
	BIO	221+223	Ecology

Choose one Plant Biology:

	BIO	227+229	Aquatic/Wetland Biology
__ 4	BIO	272+274	Principles Plant Biology

Choose one Cellular Biology:

	BIO	322	Genetics
__ 3-4	BIO	372+374	Cell & Molecular Bio

Choose one Human Biology:

	BIO	211+213	Microbiology
__ 3-4	BIO	331+333	Human Anatomy
	BIO	379	Immunology

PLUS FOUNDATIONAL REQUIREMENTS (43) (3 hours Math and 4 hours Science satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (18)**

BIOLOGY – PRE-NURSING (BION) MAJOR REQUIREMENTS (77)

Continuing to nursing program requires grade of "C" or better in all BIO & CHE courses, minimum science GPA of 3.00, and cumulative GPA of 3.00.

[Please indicate with (T) if requirement met by transfer course]

__ 3	BIO	201	General Biology I
__ 3	BIO	202	General Biology II
__ 1	BIO	203	General Biology Lab I
__ 1	BIO	204	General Biology Lab II
__ 3	BIO	211	Microbiology
__ 1	BIO	213	Microbiology Lab
__ 3	BIO	252	Nutrition
__ 3	BIO	262	Human Physiology
__ 3	BIO	280	Scientific & Medical Terminology
__ 3	BIO	331	Human Anatomy
__ 1	BIO	333	Human Anatomy Lab
__ 2	BIO	341	Ethical Issues
__ 3	CHE	121	Gen College Chemistry I
__ 3	CHE	122	Gen College Chemistry II
__ 1	CHE	123	Gen College Chemistry Lab I
__ 1	CHE	124	Gen College Chemistry Lab II
__ 3	PSY	101	Psychology & Everyday Life
__ 3	PSY	315	Stats for Behavioral Science

Choose BIO322 or 379, or Health Care course:

	BIO	322	Genetics
__ 3	BIO	379	Immunology
	HC	___	_____

Choose one Health Care course (not used above):

__ 3	HC	___	_____
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Complete 30 Nursing Transfer hours:

__ 30+	T-BION courses
	Credits transferred from an accredited four-year school of nursing

PLUS FOUNDATIONAL REQUIREMENTS (43) (3 hours Social Science and 4 hours Science satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (4)**

***Biology - Pre-Nursing Program restrictions**

1. BION Student completes the major requirements at Asbury. BION majors transfer to an accredited 4-year school of nursing to complete the major and the AU degree by finishing one full-time year (30.0 hours) of nursing courses. These credits must be officially transferred back to Asbury University to receive an AU degree. Students must have 124.0 total hours to receive an AU degree.
2. BION Student may not have a double major. If completing any other Asbury major the Pre-Nursing major will not be listed. Student will complete and graduate from Asbury University in the other major only. However, any student who is preparing to apply for nursing or medical schools should contact the Health Professions advisor about taking required pre-nursing or pre-medical courses outside their declared major.
3. ^Transfer course restrictions: 50% of the BION major must be completed at Asbury University (minimum 39.0 major hours at Asbury), as the transferred nursing hours account for a large portion of the major. If more than 8 credits of the below listed major courses are taken at other schools, the student will be required to take additional Asbury University course hours in BIO, PSY, CHE, or SOC to account for the 50% needed at Asbury.
4. The 75.0 hours maximum transfer rule applies and includes the 30.0 nursing hours which limits all other transfer hours and institutional credit to 45 hours.
5. All Pre-Nursing students are reviewed at the end of the sophomore year (60.0 cumulative hours). After 2 years, students should have no grade below a "C" in all BIO and CHE courses, a minimum science GPA of 3.00, and a cumulative GPA of 3.00, in order to continue in the program.
6. Changing out of the BION major - A student who decides not to pursue nursing needs to make this decision by their junior year to allow sufficient time to complete the courses needed for another major. Discuss major changes with the Health Professions advisor.

Biology Pre-Nursing Completion

1. Students may complete an Asbury University degree by transferring to and completing credits at an approved school of nursing in their fourth year. Students take a prescribed course of study (BION) and the AU Foundations courses at Asbury University. The BION major must transfer to an accredited 4-year school of nursing. Upon completing a full-time (30 hours) year of professional nursing courses the credits must be transferred back to Asbury University to complete the Bachelor of Arts degree in Pre-Nursing. Asbury has an arrangement only with UK-CON for accepting qualified Asbury students, but other Schools of Nursing may be used.
 - A. University of Kentucky - College of Nursing (UK-CON) – Students can complete two degrees by successfully completing this program, a Bachelor of Arts in Pre-Nursing from Asbury and a Bachelor of Science in Nursing from the University of Kentucky. Participating students take the prescribed course of study at Asbury, including the Foundations courses, and then transfer to University of Kentucky -College of Nursing. To complete the Asbury University degree in Pre-Nursing the first 30 credits of nursing courses from UK must be officially transferred to Asbury University upon completion.
 - B. Other schools of Nursing – Students may transfer to other approved nursing schools although there is no agreement on admission or programs at these other schools. The Asbury degree is completed by the official transfer of the first 30 credits of nursing courses. Degrees and requirements for the other nursing schools vary. The school must be approved for use in the Pre-Nursing degree program.
2. Students may complete the pre-nursing requirements and seek admission to a nursing program without completing the Asbury three year pre-nursing curriculum and the Foundations requirements. This option will not lead to a degree from Asbury. No transfer of nursing courses would be needed.
3. Students with other Asbury majors may complete pre-nursing requirements without declaring the BION major. Contact the Health Professions Advisor if you are interested in any nursing/medical related field.

BIOLOGY – PRE-PHARMACY (BIOP) MAJOR REQUIREMENTS (79)

__ 3	BIO	201	General Biology I
__ 3	BIO	202	General Biology II
__ 1	BIO	203	General Biology Lab I
__ 1	BIO	204	General Biology Lab II
__ 3	BIO	211	Microbiology
__ 1	BIO	213	Microbiology Lab
__ 3	BIO	331	Human Anatomy
__ 2	BIO	341	Ethical Issues
__ 3	BIO	352	Physiology
__ 1	BIO	354	Physiology Lab
__ 3	CHE	121	Gen College Chemistry I
__ 3	CHE	122	Gen College Chemistry II

__ 1	CHE	123	Gen College Chemistry Lab I
__ 1	CHE	124	Gen College Chemistry Lab II
__ 4	CHE	201	Organic Chemistry I __ Lab
__ 4	CHE	202	Organic Chemistry II __ Lab
__ 4	MAT	181	Calculus I __ Lab
__ 4	PHY	201	Intro Physics I __ Lab
__ 3	PSY	315	Stats for Behavioral Science

Choose one Economics course:

__ 3	ECN	272	Intro to Microeconomics
	ECN	273	Intro to Macroeconomics

Complete 28 graduate Pharmacy Transfer hours:

__ 28+	T-PHR courses		
			Credits transferred from UK accredited school of pharmacy

PLUS FOUNDATIONAL REQUIREMENTS (43) (3 hours Math and 4 hours Science satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (2)**

CHEMISTRY (CHE) MAJOR REQUIREMENTS (57-67) (54 Core + 3-13 Concentration)

__ 2	BIO	341	Ethical Issues
__ 3	CHE	121	Gen College Chemistry I
__ 3	CHE	122	Gen College Chemistry II
__ 1	CHE	123	Gen College Chemistry Lab I
__ 1	CHE	124	Gen College Chemistry Lab II
__ 4	CHE	201	Organic Chemistry __ Lab
__ 4	CHE	202	Organic Chemistry __ Lab
__ 4	CHE	321	Analytical Chemistry __ Lab
__ 3	CHE	322	Chemical Instrumentation __ Lab
__ 4	CHE	421	Physical Chemistry __ Lab
__ 4	CHE	422	Physical Chemistry __ Lab
__ 1	CHE	475	Senior Seminar
__ 4	MAT	181	Calculus I __ Lab
__ 4	MAT	182	Calculus II __ Lab

Choose one:

__ 4	BIO	372+374	Cell & Molecular Biology __ Lab
	CHE	371	Biochemistry __ Lab

Choose one:

__ 4-5	PHY	201	Intro Physics I __ Lab
	PHY	211	General Physics I __ Lab __ Recitation

Choose one:

__ 4-5	PHY	202	Intro Physics II __ Lab
	PHY	212	General Physics II __ Lab __ Recitation

REQUIRED CONCENTRATION (choose one):

CHEST - Standard Track (3)

__ 1	CHE	399	Intro to Chem Research
__ 2	CHE	400	Senior Research

CHEAC - Advanced Track (13)

__ 3	CHE	382	Inorganic Chemistry
__ 3	CHE	435	Internship
__ 4	MAT	183	Calculus III __ Lab
__ 3	MAT	252	Diff Equations/Modeling

PLUS FOUNDATIONS REQUIREMENT (42) (3 hours Math and 4 hours Science satisfied by required major courses.) Plus electives needed for the 124 hour degree requirement (15-25, depending on Concentration)

CHEMISTRY – APPLIED RESEARCH (CHER) MAJOR REQUIREMENTS (81)**Cross-Disciplinary Requirements (29)**

__ 3	BIO	201	General Biology I
__ 3	BIO	202	General Biology II
__ 1	BIO	203	General Biology Lab I
__ 1	BIO	204	General Biology Lab II
__ 2	BIO	341	Ethical Issues
__ 4	MAT	181	Calculus I ___ Lab
__ 4	MAT	182	Calculus II ___ Lab
__ 4	PHY	201	Intro Physics I ___ Lab
__ 4	PHY	202	Intro Physics II ___ Lab
__ 3	PSY	315	Stats for Behavioral Science

Chemistry Requirements (35)

__ 3	CHE	121	Gen College Chemistry I
__ 3	CHE	122	Gen College Chemistry II
__ 1	CHE	123	Gen College Chemistry Lab I
__ 1	CHE	124	Gen College Chemistry Lab II
__ 4	CHE	201	Organic Chemistry ___ Lab
__ 4	CHE	202	Organic Chemistry ___ Lab
__ 4	CHE	321	Analytical Chemistry ___ Lab
__ 4	CHE	371	Biochemistry ___ Lab
__ 3	CHE	382	Inorganic Chemistry
__ 1	CHE	399	Intro to Chem Research
__ 2	CHE	400	Senior Research
__ 4	CHE	421	Physical Chemistry ___ Lab
__ 1	CHE	475	Senior Seminar

Applied Research Track (17)

__ 2	CHE	300	Junior Research
__ 4	CHE	322	Analytical Chemistry II ___ Lab
__ 4	CHE	383	Inorganic Chemistry II ___ Lab
__ 3	CHE	422	Physical Chemistry II

Choose one additional 4-credit Science w/Lab or Math 300 or higher:

__ 4 BIO/CHE ___ _____

PLUS FOUNDATIONAL REQUIREMENTS (43) (3 hours Math and 4 hours Science satisfied by required major courses.) **Plus electives if needed for the 124 hour degree requirement**

CHEMISTRY - BIOCHEMISTRY (CHEB) MAJOR REQUIREMENTS (82)**Cross-Disciplinary Requirements (29)**

__ 3	BIO	201	General Biology I
__ 3	BIO	202	General Biology II
__ 1	BIO	203	General Biology Lab I
__ 1	BIO	204	General Biology Lab II
__ 2	BIO	341	Ethical Issues
__ 4	MAT	181	Calculus I ___ Lab
__ 4	MAT	182	Calculus II ___ Lab
__ 4	PHY	201	Intro Physics I ___ Lab
__ 4	PHY	202	Intro Physics II ___ Lab
__ 3	PSY	315	Stats for Behavioral Science

Chemistry Requirements (35)

__ 3	CHE	121	Gen College Chemistry I
__ 3	CHE	122	Gen College Chemistry II
__ 1	CHE	123	Gen College Chemistry Lab I

__ 1	CHE	124	Gen College Chemistry Lab II
__ 4	CHE	201	Organic Chemistry __ Lab
__ 4	CHE	202	Organic Chemistry __ Lab
__ 4	CHE	321	Analytical Chemistry __ Lab
__ 4	CHE	371	Biochemistry __ Lab
__ 3	CHE	382	Inorganic Chemistry
__ 1	CHE	399	Intro to Chem Research
__ 2	CHE	400	Senior Research
__ 4	CHE	421	Physical Chemistry __ Lab
__ 1	CHE	475	Senior Seminar

Biochemistry Track (18)

__ 3	BIO	352	Physiology
__ 1	BIO	354	Physiology Lab
__ 3	BIO	372	Cell & Molecular Biology
__ 1	BIO	374	Cell & Molecular Biology Lab

Choose one:

__ 3	BIO	322	Genetics
	BIO	379	Immunology

Choose one Health Care course:

__ 3	HC	_____	_____
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Choose one additional 4-credit Science 300 or higher with lab:

__ 4	BIO/CHE	_____	_____
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PLUS FOUNDATIONAL REQUIREMENTS (43) (3 hours Math and 4 hours Science satisfied by required major courses.) **Plus electives if needed for the 124 hour degree requirement**

CHEMISTRY GRADES 8-12 (CHEE) MAJOR REQUIREMENTS (94)

__ 3	BIO	201	General Biology I
__ 1	BIO	203	General Biology Lab I
__ 2	BIO	341	Ethical Issues
__ 3	CHE	121	Gen College Chemistry I
__ 3	CHE	122	Gen College Chemistry II
__ 1	CHE	123	Gen College Chemistry Lab I
__ 1	CHE	124	Gen College Chemistry Lab II
__ 4	CHE	201	Organic Chemistry I __ Lab
__ 4	CHE	202	Organic Chemistry II __ Lab
__ 4	CHE	321	Analytical Chemistry __ Lab
__ 1	CHE	399	Intro to Chem Research
__ 2	CHE	400	Senior Research
__ 3	ESC	150	Earth Science
__ 1	ESC	151	Earth Science Lab
__ 4	MAT	181	Calculus I __ Lab
__ 4	MAT	182	Calculus II __ Lab
__ 4	PHY	201	Intro Physics I __ Lab
__ 4	PHY	202	Intro Physics II __ Lab

Choose one:

__ 4	BIO	372+ 374	Cell & Molecular Biology
	CHE	371	Biochemistry __ Lab

Choose one:

__ 4	CHE	421	Physical Chemistry I __ Lab
	CHE	422	Physical Chemistry II

Complete Education Requirements:

__ 2	ED	200	Intro to Education
__ 1	ED	201	Struct Inquiry Clinical

__ 2	ED	220	Tech for Education
__ 2	ED	230	Human Growth/Development
__ 1	ED	301	Guided Inquiry Clinical
__ 3	ED	320	Exceptional Learner
__ 3	ED	385	Read/Writ Across Curriculum
__ 1	ED	401	Open Inquiry Clinical
__ 3	ED	405	Learning/Performing Assess
__ 2	ED	410	Classroom Management
__ 3	ED	420	Secondary/P-12 Methods
__ 2	ED	428	Interventions/Differentiation
__ 12	ED	499	Student Teaching

PLUS FOUNDATIONAL REQUIREMENTS (40) (3 hours Math and 4 hours Science satisfied by required major courses; Foreign Language not required for B.S. CHEE majors. Degree becomes B.A. with completion of foreign language.) **Plus electives if needed for the 124 hour degree requirement**

COMPUTATIONAL SCIENCE (CPS) MAJOR REQUIREMENTS (64-75)

(51 Core + 13-24 Concentration)

__ 4	CSC	121	Data Science I	__ Lab	
__ 4	CSC	122	Data Science II	__ Lab	
__ 4	MAT	181	Calculus I	__ Lab	
__ 4	MAT	182	Calculus II	__ Lab	
__ 4	MAT	183	Calculus III	__ Lab	
__ 3	MAT	252	Diff Equations/Modeling		
__ 3	MAT	271	Linear Algebra		
__ 3	MAT	351	Applied Mathematics I		
__ 3	MAT	352	Applied Mathematics II		
__ 3	MAT	442	Numerical Analysis		
__ 5	PHY	211	Gen Physics I	__ Lab	__ Recitation
__ 5	PHY	212	Gen Physics II	__ Lab	__ Recitation
__ 3	PHY	361	Computational Science		
__ 3	PHY	461	Computational Neuroscience		

REQUIRED CONCENTRATION (choose one):

CPSB – BIOLOGY (24)

__ 3	BIO	201	General Biology I
__ 3	BIO	202	General Biology II
__ 1	BIO	203	General Biology Lab I
__ 1	BIO	204	General Biology Lab II
__ 4	CHE	421	Physical Chemistry I __ Lab

Choose two Biology courses w/labs 200 or higher:

__ 4	BIO	__	_____
__ 4	BIO	__	_____

Choose one Biology course w/lab 300 or higher:

__ 4	BIO	__	_____
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CPSC – CHEMISTRY & PHYSICS (21-23)

__ 3	CHE	121	Gen College Chemistry I
__ 3	CHE	122	Gen College Chemistry II
__ 1	CHE	123	Gen College Chemistry Lab I
__ 1	CHE	124	Gen College Chemistry Lab II
__ 4	CHE	421	Physical Chemistry I __ Lab
__ 3	CHE	422	Physical Chemistry II __ Lab

Choose one Chemistry course* 200 or higher:

__ 3-4* CHE _____

*may be 4 credits if chosen course has a lab

Choose one Chemistry course* 300 or higher:

__ 3-4* CHE _____

*may be 4 credits if chosen course has a lab

CPSM – MATHEMATICS (13)

__ 3 MAT 241 Logic & Sets

__ 3 MAT 281 Probability

__ 1 MAT 475 Senior Seminar

__ 3 MAT 482 Complex Analysis

Choose one additional Math course:

__ 3 MAT 471 Abstract Algebra

MAT 481 Real Analysis

PLUS FOUNDATIONAL COURSE REQUIREMENTS (43) (3 hours Math and 4 hours Science satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (6-17, depending on Concentration)**

EQUINE SCIENCE (EQC) MAJOR REQUIREMENTS (64-65)

__ 3 BIO 201 General Biology I

__ 3 BIO 202 General Biology II

__ 1 BIO 203 General Biology Lab I

__ 1 BIO 204 General Biology Lab II

__ 1 BIO 399 Intro to Bio Research

__ 2 BIO 400 Senior Research

__ 1 BIO 475 Senior Seminar

__ 3 CHE 121 Gen College Chemistry I

__ 3 CHE 122 Gen College Chemistry II

__ 1 CHE 123 Gen College Chemistry Lab I

__ 1 CHE 124 Gen College Chemistry Lab II

__ 4 CHE 201 Organic Chemistry I ___ Lab

__ 4 CHE 202 Organic Chemistry II ___ Lab

__ 3 EQ 100 Equine Studies

__ 3 EQ 206 Equine Health/First Aid

__ 3 EQ 361 Equine Anatomy/Physiology

__ 3 EQ 403 Equine Immunology/Diseases

__ 4 MAT 181 Calculus I ___ Lab

__ 4 PHY 201 Intro Physics I ___ Lab

Choose one:

BIO 322 Genetics

__ 3-4 BIO 211+213 Microbiology

Choose one:

__ 4 BIO 372+374 Cell & Molecular Bio

CHE 371 Biochemistry ___ Lab

Choose one Nutrition course:

EQ 305 Equine Nutrition & Forage Mgmt.

__ 3 EQ 335 Animal Nutrition

Choose two Equine Science courses:

EQ 406 Equine Lameness

__ 3 EQ 420 Equine Reproduction

__ 3 EQ 451 Equine Exercise Phys & Conditioning

PLUS FOUNDATIONAL REQUIREMENTS (43) (3 hours Math and 4 hours Science satisfied by required major courses.) **Plus electives needed for the 124 hour degree requirement (16-17)**

EQUINE STUDIES (EQS) MAJOR REQUIREMENTS (43)

(29 Core + 15 Concentration)

__ 1	EQ / PE	130	Horseback Riding I
__ 1	EQ / PE	131	Horseback Riding II
__ 3	EQ	100	Equine Studies I
__ 3	EQ	102	Equine Studies II
__ 3	EQ	200	Horsemanship Ministry
__ 3	EQ	201	Equine Conformation
__ 3	EQ	206	Equine Health/First Aid
__ 2	EQ	251	Intro to Horse Training
__ 6	EQ	435	Equine Field Experience
__ 1	EQ	475	Equine Senior Seminar
__ 3	HED	231	Injury Care & Safety

REQUIRED CONCENTRATION (choose one):

EQSA - EQUINE ASSISTED ACTIVITIES (15)

[*Use this Concentration and dual major with PSY for Equine Facilitated Mental Health]

__ 3	EQ	208	Intro to Therapeutic Riding
__ 3	EQ	245	Riding Instructor Certification
__ 3	EQ	311	Therapeutic Riding Instruct
__ 3	PSY	322	Equine Facilitated Mental Health

Choose 3 additional hours from EQ or any courses listed in other concentrations.

__ 3 ___ ___ _____

EQSS - EQUINE SCIENCE (15)

Choose 15 hours from:

__ 3	EQ	305	Equine Nutrition & Forage Mgmt.
__ 3	EQ	361	Equine Anatomy/Physiology
__ 3	EQ	403	Equine Immunology/Diseases
__ 3	EQ	406	Equine Lameness
__ 3	EQ	420	Equine Reproduction
__ 3	EQ	451	Equine Exercise Phys & Conditioning

EQSM - EQUINE MANAGEMENT (15)

__ 3	BU	211	Principles of Management
__ 3	EQ	310	Farm & Ranch Management
__ 3	EQ	320	Equine Administration
__ 3	EQ	340	Equine Law

Choose 3 additional hours from EQ or any courses listed in other concentrations.

__ 3 ___ ___ _____

EQST - EQUINE TRAINING (15)

__ 1	EQ/PE	230	Horseback Riding III
__ 3	EQ	245	Riding Instructor Certification
__ 1	EQ	257	Weanling Training
__ 1	EQ	258	Yearling Training
__ 1	EQ	259	Long Yearling Training
__ 2	EQ	353	Starting Under Saddle I
__ 2	EQ	354	Starting Under Saddle II
__ 2	EQ	355	Adv. Horse Under Saddle I
__ 2	EQ	356	Adv. Horse Under Saddle II

PLUS FOUNDATIONS REQUIREMENTS (50) Plus electives needed for the 124 hour degree requirement (30) *COMPLETE A DUAL MAJOR WITH PSYCHOLOGY FOR EQUINE FACILITATED MENTAL HEALTH

EXERCISE SCIENCE (EXS) MAJOR REQUIREMENTS (63-69)

(35 Core + 28-34 Concentration)

Exercise Science Core (35)

__ 3	BIO	331	Human Anatomy
__ 1	BIO	333	Human Anatomy lab
__ 3	EXS	200	Foundations of Health & EXS
__ 3	EXS	350	Phys Fit Assess/Prescription
__ 3	EXS	371	Motor Learn/Develop
__ 3	EXS	381	Adv Principles Strength/Conditioning
__ 4	EXS	420	Physiology Exercise __ Lab
__ 3	EXS	428	Human Functional Anatomy
__ 4	EXS	431	Kinesiology/Biomechanics __ Lab
__ 3	EXS	435	Internship
__ 2	EXS	475	Senior Seminar
__ 3	HED	312	Nutrition for Health/Performance

REQUIRED CONCENTRATION (choose one):

EXSH - HUMAN PERFORMANCE (28)

__ 3	BIO	100	Biological Science
__ 1	BIO	101	Biological Science Lab
__ 3	BIO	252	Nutrition
__ 3	BIO	262	Human Physiology
__ 3	CHE	115	Chemistry for Health Science
__ 1	CHE	117	Chemistry for Health Science Lab
__ 1	EXS	228	Practicum I
__ 1	EXS	229	Practicum II
__ 3	HED	231	Injury Care & Safety
__ 3	SPM	220	Intro Sport Management
__ 3	SPM	340	Sport Marketing
__ 3	SPM	400	Sport Law

Human Performance recommended electives:

BIO	341	Ethical Issues
PED	261	Psych & Soc of PE/Sport
PED	461	Stats/Evaluation PE & EXS
PSY	101	Psych & Everyday Life
PSY	201	Developmental Psychology
PSY	315	Stats for Behavioral Science

EXSK - KINESIOLOGY (34)

__ 3	BIO	201	General Biology I
__ 3	BIO	202	General Biology II
__ 1	BIO	203	General Biology I Lab
__ 1	BIO	204	General Biology II Lab
__ 2	BIO	341	Ethical Issues
__ 3	BIO	352	Physiology
__ 1	BIO	354	Physiology Lab
__ 3	CHE	121	Gen College Chemistry I
__ 3	CHE	122	Gen College Chemistry II
__ 1	CHE	123	Gen College Chemistry I Lab

__ 1	CHE	124	Gen College Chemistry II Lab
__ 4	MAT	181*	Calculus __ Lab
__ 4	PHY	201	Intro Physics __ Lab
__ 4	PHY	202	Intro Physics __ Lab

Kinesiology recommended electives:

BIO	252	Nutrition
BIO	280	Scientific/Medical Terminology
BIO	399	Intro to Bio Research
PHP	393	Health Prof Shadowing
PSY	101	Psych & Everyday Life
PSY	201	Developmental Psychology
PSY	315	Stats for Behavioral Science

PLUS FOUNDATIONAL REQUIREMENTS (43-46) (4 hours Science satisfied by required major courses.) *MAT181 satisfies math requirement if EXSK is chosen. **Plus electives needed for the 124 hour degree requirement** (9-15, depending on Concentration)

HEALTH & PHYSICAL EDUCATION GRADES P-12 (HPHE) MAJOR REQUIREMENTS (83)

__ 2	ED	200	Intro to Education
__ 1	ED	201	Struct Inquiry Clinical
__ 2	ED	220	Tech for Education
__ 2	ED	230	Human Growth/Development
__ 1	ED	301	Guided Inquiry Clinical
__ 3	ED	320	Exceptional Learner
__ 3	ED	385	Read/Writing Across Curriculum
__ 1	ED	401	Open Inquiry Clinical
__ 3	ED	405	Learning/Perform Assess
__ 2	ED	410	Classroom Management
__ 3	ED	422	Instruct Teaching PE (P-12)
__ 2	ED	428	Interventions/Differentiation
__ 6	ED	498	Student Teaching
__ 6	ED	499	Student Teaching
__ 3	EXS	200	Foundations of Health/EXS
__ 3	EXS	350	Phys Fitness Assessment
__ 3	EXS	371	Motor Learning/Development
__ 4	EXS	431	Kinesiology/Biomechanics __ Lab
__ 3	HC	250	Intro to Public Health*
__ 3	HC	320	Health Promo & Programs I*
__ 3	HC	410	Human Behavior & Health Intervention*
__ 3	HED	231	Injury Care & Safety
__ 3	HED	282	Community/Environ Health
__ 3	HED	312	Nutrition for Health/Perform
__ 2	HED	322	HPE in Elementary School
__ 3	PED	200	Intro to Coaching
__ 1	PED	205	Coaching Practicum I
__ 3	PED	360	Sport Skills I
__ 3	PED	361	Sport Skills II

Complete one Statistics course:

__ 3	PED	461	Stats/Evaluation PE/ EXS
	PSY	315	Stats for Behavioral Science

*HC courses offered online.

PLUS FOUNDATIONAL REQUIREMENTS (47) (Foreign Language not required for B.S. HPHE majors. Degree becomes B.A. with completion of Foreign Language.) **Plus electives if needed for the 124 hour degree requirement**

ADVENTURE LEADERSHIP MINOR (ADL) MINOR REQUIREMENTS (24)

__ 2	AEL	100	Experiential Education – Theory...
__ 1	AEL	110	Experiential Facilitation Techniques
__ 2	AEL	150	Minimum Impact Outdoor Skills
__ 1	AEL	151	Leave No Trace Instructor Training

F.I.E.L.D. SEMESTER (15)

(Faith-based, Integrative, Experiential, Leadership Development)

Completion of above courses and Lifeguard Certification required for participation in these embedded courses

__ 3	AEL	200	Wilderness First Responder
__ 3	AEL	210	Adventure Skills I
__ 3	AEL	211	Adventure Skills II
__ 3	AEL	300	Teaching in the Outdoors
__ 3	AEL	350	Outdoor Program Design

In Addition complete one Advanced Skills course:

__ 2	AEL	370	Advanced Technical Skills
	AEL	420	Advanced Outdoor Leadership

BIOLOGY MINOR (BIO) Requirements (24)

__ 3	BIO	201	General Biology I
__ 1	BIO	203	General Biology I Lab
__ 3	BIO	202	General Biology II
__ 1	BIO	204	General Biology II Lab

Choose one Environmental Biology:

__ 4	BIO	217+219	Environmental Science
	BIO	221+223	Ecology

Choose two Biology courses with labs:

__ 4	BIO	___	200 or above
__ 4	BIO	___	200 or above

Choose one Biology course with lab:

__ 4	BIO	___	300 or above
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CHEMISTRY MINOR (CHE) MINOR REQUIREMENTS (23-24)

__ 3	CHE	121	Gen College Chemistry I
__ 1	CHE	123	Gen College Chemistry I Lab
__ 3	CHE	122	Gen College Chemistry II
__ 1	CHE	124	Gen College Chemistry II Lab
__ 4	CHE	201	Organic Chemistry I ___ Lab
__ 4	CHE	202	Organic Chemistry II ___ Lab
__ 4	CHE	321	Analytical Chemistry ___ Lab

Choose one science with accompanying lab:

	BIO	372+374	Cell & Molecular Biology ___ Lab
	CHE	322	Chemical Instrumentation ___ Lab
__ 3-4	CHE	371	Biochemistry ___ Lab
	CHE	421	Physical Chemistry I ___ Lab
	CHE	422	Physical Chemistry II (3)

COACHING MINOR (COA) MINOR REQUIREMENTS (24-25)

__ 3	HED	231	Injury Care & Safety
__ 3	PED	200	Intro to Coaching

__ 2	PED	205	Coaching Practicum I
__ 2	PED	206	Coaching Practicum II
__ 3	PED	261	Psych/Soc of PE & Sports
__ 2	PED	300	Sports Officiating

Choose one Exercise Science course:

	EXS	371	Motor Learn & Develop
__ 3-4	EXS	420	Physiology of Exercise __ Lab (4)
	EXS	431	Kinesiology/Biomechanics __ Lab (4)
	PED	275	Principles of Admin Sport/Rec

Choose three Coaching courses:

	PED	301	Coaching Individual/Dual Sports
__ 2	PED	302	Coaching Baseball/Softball
__ 2	PED	303	Coaching Basketball
__ 2	PED	304	Coaching Soccer
	PED	305	Coaching Volleyball
	SPM	330	Sport Communication

EQUINE STUDIES MINOR (EQS) MINOR REQUIREMENTS (22)

__ 1	EQ / PE	130	Horseback Riding I
__ 1	EQ / PE	131	Horseback Riding II
__ 3	EQ	100	Equine Studies I
__ 3	EQ	102	Equine Studies II
__ 3	EQ	200	Horsemanship Ministry
__ 3	EQ	201	Equine Conformation
__ 3	EQ	206	Equine Health & First Aid
__ 2	EQ	251	Intro to Horse Training
__ 3	HED	231	Injury Care & Prevention

EXERCISE SCIENCE MINOR (EXS) MINOR REQUIREMENTS (20)

__ 3	EXS	350	Phys Fit Assess/Prescription
__ 3	EXS	371	Motor Learning/Development
__ 4	EXS	420	Physiology of Exercise __ Lab
__ 4	EXS	431	Kinesiology/Biomechanics __ Lab
__ 3	PED	275	Principles of Admin in EXS

Choose one:

	PED	261	Psych/Soc of PE & Sports
__ 3	PSY	335	Psychology of Sport

PHYSICS MINOR (PHY) MINOR REQUIREMENTS (29-31)

__ 4	CHE	421	Physical Chemistry I __ Lab
__ 3	CHE	422	Physical Chemistry II
__ 4	MAT	181	Calculus I __ Lab
__ 4	MAT	182	Calculus II __ Lab
__ 3	MAT	252	Diff Equations/Modeling
__ 5	PHY	211	General Physics I __ Lab __ Recitation
__ 5	PHY	212	General Physics II __ Lab __ Recitation

Choose one:

	MAT	351	Applied Math I
__ 1-3	PHY	382	Analytical Vector Mechanics
	PHY	400	Special Problems

BACHELOR OF SCIENCE DEGREES ONLINE – Adult Professional Studies

COLLEGE OF ARTS, HUMANITIES & SOCIAL SCIENCES
Christian Studies & Philosophy Department

LEADERSHIP & MINISTRY (LMN) MAJOR REQUIREMENTS (54)

FOUNDATIONS REQUIRED (39) (48 less 9 hours Foundations in Biblical Studies satisfied by required major courses.)

Required Composition (3)

__ 3 ENG 110 College Writing II

Plus:

__ 3 (X2) Communication and/or Writing (6)

__ 3 Literature (3)

__ 3 (X3) Humanities: Philosophy, Fine Arts Appreciation, Literature (9)

__ 3 History (3)

__ 3 (X2) Social Science, History (6)

__ 3 Mathematics (3)

__ 3 Mathematics, Science and/or Technology (3)

__ 3 Science (3)

MAJOR REQUIREMENTS (54)

__ 3	LMN	310	Strategies for Success
__ 3	LMN	322	Old Testament History
__ 3	LMN	332	Leadership in Ministry
__ 3	LMN	342	Jesus and the Gospels
__ 3	LMN	352	Studying/Teaching the Bible
__ 3	LMN	362	OT Prophetic Literature
__ 3	LMN	372	Dynamics of Spiritual Growth
__ 3	LMN	378	Growth of NT Church
__ 3	LMN	382	NT Letters
__ 3	LMN	392	Congregational Education
__ 3	LMN	397	Christianity & World Religions
__ 3	LMN	412	History of the Early Church
__ 3	LMN	422	Small Groups
__ 3	LMN	432	Psalms and Wisdom
__ 3	LMN	434	Org. Strategies in Ministry
__ 3	LMN	442	Theology of Mission
__ 3	LMN	462	Church in Contemporary Society

Complete one theology:

__ 3	LMN	472	Christian Theology
	TH	250	Foundations of Christian Thought

PLUS ELECTIVE HOURS NEEDED FOR THE 124 HOUR DEGREE REQUIREMENT (31)

COLLEGE OF ARTS, HUMANITIES & SOCIAL SCIENCES

Social Work Department

SOCIAL WORK

The mission of the Asbury University Undergraduate Social Work Program is to prepare graduates who are rooted in the liberal arts, the Christian and Wesleyan perspectives, social work values and ethics, and prepared for generalist social work practice as agents of change in a variety of settings. The Social Work Program is accredited by the Council on Social Work Education (CSWE).

NOTE: All undergraduate social work students are **required** to complete **BIOLOGY** (either BIO 100/101 or 201/203) as their choice of the various sciences listed under the Asbury University Core Requirements. In addition, it is **highly recommended** that students take a wide variety of courses in the areas of anthropology, economics, recent American history, political science, psychology, and sociology. The social work major generally requires a minimum of five semester to complete the sequence of courses. Continuance in the Social Work Program requires achieving a minimum grade of C- in all Social Work (SW) courses and maintaining a cumulative GPA of 2.5 or above.

In order to provide a quality, generalist social work education, the program's faculty has established the following goals for beginning generalist practitioners through the curriculum's knowledge, ethics, and practice with diverse populations.

1. Provide the knowledge, values, skills, and ethics to serve diverse client systems of all sizes and types, integrating knowledge about how individuals, families, groups, communities, and organizations grow and change, using a bio-psycho-social-spiritual perspective, and how these systems function together within the global context of their environment.
2. Develop generalist social work practitioners who are both knowledgeable and understanding of diverse client systems of all sizes including; minorities of color and ethnicity, socioeconomic status, women, mentally and/or physically disabled, LGBTQ populations, whether individuals, families, groups, or communities.
3. Based on the historical context of social welfare rooted in the Judeo-Christian heritage, prepare graduates to work with clients by infusing throughout the curriculum social work values and ethics, as stated in the NASW Code of Ethics, for professional generalist practice.
4. Prepare graduates who think critically about social work knowledge, integrate this knowledge and practice in an ethical manner, effectively communicate with clients, colleagues and supervisors using oral and written skills; and value the continuation of learning and avenues of both personal and professional development throughout their careers.
5. Develop practitioners who understand, integrate knowledge, and practice in evaluation of programs and client systems of all sizes.
6. Develop practitioners who will use their knowledge and practice base to work as advocates and agents of change at all levels of service within organizations and with diverse cultural groups, including policy analysis and social change strategies.
7. Develop generalist social work practitioners who are aware of the concerns of the poor and oppressed in American society and the world, as stated in the Bible; foster within the program an understanding of God's grace to all individuals; and teach students to demonstrate God's grace in the world by using generalist practice skills to protect the rights of the poor and oppressed.
8. Within a professional community of academic and professional excellence, prepare graduates for generalist social work practice through supportive and sustaining relationships with fellow students, faculty and field instructors, which leads to the development of a professional identity, and lifelong learning both personally and professionally.

Social Work Program Admission Requirements

1. Any student who wishes to enter the Social Work Program will be impartially considered. Students interested in the Social Work Program should declare their major as social work by spring semester of their sophomore year or no later than the start of the fall semester of their junior year. The assigned Social Work faculty advisor will then guide the student through the admission process.
2. Application for admission to the Social Work Program: to begin the formal admission process the student completes the application materials found on the undergraduate social work web pages in the Department of Social Work. The application is completed in consultation with the faculty advisor and submitted to the Social Work Program Director's office. Completion of the following criteria is necessary for admission to the program.
 - a. Minimum GPA of 2.50 overall.
 - b. Completion of the program application form.
 - c. Applicants may be asked to obtain clearance from the Office of Student Development concerning moral, ethical, and social behavior acceptable to University community standards and the community at large.
 - d. Recommendations by three persons familiar with the applicant, one of which must be a non-social work faculty member.

- e. Interview by a minimum of two social work faculty (to take place virtually with APS online students)
3. Students will be considered to be admitted to the Social Work Program when they have completed the application process and have received a formal letter of acceptance from the Social Work Program Director.
 4. Continuance in the Social Work Program is not guaranteed. Students must maintain a cumulative GPA of 2.5 or above and an acceptable level of performance according to community, academic, and professional social work standards. Reviews of student performance are held prior to SW 340 Field Practicum, prior to graduation, or other times as required. Students are responsible for completing forms and scheduling performance reviews through their individual faculty advisors. Probationary status may be assigned to students not meeting program criteria. A student who is on probation will not be allowed to do field practicum until student is off probation.
 5. Continuance in the Social Work Program includes meeting the following criteria:
 - a. Maintain academic standing according to the academic progress scale of category two (2) under the academic progress scale listed under the policies section of the Asbury University Academic Catalog.
 - b. Demonstrate personal and professional qualities consistent with working with people. These qualities which will be assessed upon entry to the program, through references and interview, and prior to the first field practicum will include, but are not limited to:
 - value system consistent with the ethical standards of the social work profession.
 - sensitivity to needs of people.
 - self-awareness.
 - responsibility in class work, contributions to University and community life.
 - a. Achieve a minimum grade of C- in all social work courses and maintain a cumulative GPA of 2.5 or above as indicated in the Social Work Program Student Handbook.

To graduate must complete all major requirements, foundations requirement, and additional electives needed for 124 hour minimum degree requirement.

SOCIAL WORK (SWA) MAJOR REQUIREMENTS (58)

FOUNDATIONS REQUIRED (42)

(48 less 3 hours Foundations in Social Science and 3 hours in Science satisfied by required major courses)

Bible and Theology (9)

__ 3	OT	100	Und. Old Testament
__ 3	NT	100	Und. New Testament
__ 3	TH	250	Foundations Christian Thought

Required Composition level (3)

__ 3	ENG	110	College Writing II
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Plus:

- __ 3 (X2) Communication and/or Writing (6)
- __ 3 ___ Literature (3)
- __ 3 (X3) Philosophy, Arts Appreciation, Literature (9)
- __ 3 ___ History (3)
- __ 3 ___ Social Science (3)
- __ 3 ___ Mathematics (3)
- __ 3 ___ Mathematics, Science and/or Technology (3)

MAJOR REQUIREMENTS (58)

__ 3	BIO	100	Biological Science
__ 1	BIO	101	Biological Science Lab
__ 3	PSY	315	Stats for Behavioral Science
__ 3	SWA	100	Intro to Social Work
__ 3	SWA	211	Social Service Systems
__ 3	SWA	251	Human Behavior Social Environ I

__ 3	SWA	252	Human Behavior Social Environ II
__ 3	SWA	302	Contemporary Issues In SW
__ 3	SWA	310	SW Practice: Individuals/Families
__ 3	SWA	331	Intro Research Methods
__ 5	SWA	340	Practicum I
__ 3	SWA	390	SW Practice: Groups
__ 3	SWA	402	Soc Welfare Policies
__ 3	SWA	410	SW Practice: Communities/Organizations
__ 8	SWA	440	Practicum II
__ 2	SWA	475	Senior Seminar

Choose 6 hours from: (or advisor approved alternate courses)

	BUA	211	Principles of Management
	ECA	272	Intro to Microeconomics
__ 3	ECA	273	Intro to Macroeconomics
	SWA	311	Social Services for Child/Family
	SWA	385	Spirituality in Helping Professions
__ 3	SWA	391	Independent Study
	SWA	393	Seminar
	SWA	435	Senior SW Practicum
__	__	_____	
__	__	_____	

PLUS ELECTIVE HOURS NEEDED FOR THE 124 HOUR DEGREE REQUIREMENT (24)

HOWARD AND BEVERLY DAYTON SCHOOL OF BUSINESS

ORGANIZATIONAL MANAGEMENT (OM) MAJOR REQUIREMENTS (33)

FOUNDATIONS REQUIRED (45) (48 less 3 hours Foundations in Social Science satisfied by required major courses)

Bible and Theology (9)

__ 3	OT	100	Und. Old Testament
__ 3	NT	100	Und. New Testament
__ 3	TH	250	Foundations Christian Thought

Required Composition level (3)

__ 3	ENG	110	College Writing II
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Plus:

__ 3 (X2)	Communication and/or Writing (6)		
__ 3	Literature (3)		
__ 3 (X3)	Philosophy, Arts Appreciation, Literature (9)		
__ 3	History (3)		
__ 3	Social Science (3)		
__ 3	Mathematics (3)		
__ 3	Mathematics, Science and/or Technology (3)		
__ 3	Science (3)		

MAJOR REQUIREMENTS (33)

Core (18)

__ 3	ACA	201	Financial Accounting
__ 3	BUA	211	Principles of Management
__ 3	BUA	253	God, Faith & Marketplace

__3	BUA	261	Business Analytics I
__3	ECA	272	Intro Microeconomics
__3	MKA	241	Principles of Marketing

Select 15 hours in BUA 300 level or higher:

__ 3 (x5) BUA _____

PLUS ELECTIVE HOURS NEEDED FOR THE 124 HOUR DEGREE REQUIREMENT (46)

SCHOOL OF COMMUNICATION ARTS

Communication & Theatre Arts Department

HEALTH COMMUNICATION (HCM) MAJOR REQUIREMENTS (52)

FOUNDATIONS REQUIRED (39) (48 less 6 hours Comm and 3 hours Math/Sci/Tech satisfied by required major courses.)

Bible and Theology (9)

__3	OT	100	Und. Old Testament
__3	NT	100	Und. New Testament
__3	TH	250	Foundations Christian Thought

Required Composition level (3)

__3	ENG	110	College Writing II
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Plus:

__3	_____	Literature (3)
__3	(X3)	Philosophy, Arts Appreciation, Literature (9)
__3	_____	History (3)
__3	(X2)	Social Science (6)
__3	_____	Mathematics (3)
__3	_____	Science (3)

Recommended Foundations Science Course: BIO100+101

MAJOR REQUIREMENTS (52)

Health Care Core (18)

__3	BIO	280	Scientific & Medical Terminology
__3	HCA	102	Health Care Services
__3	HCA	201	Ethical/Legal Issues in Health Care
__3	HCA	202	Faith and Care
__3	HCA	250	Intro to Public/Population Health
__3	HED	282	Community Environmental Health

Health Communication Professional Core (12)

__3	CMA	271	Communication Theory
__3	CMA	301	Health Communication
__3	CMA	435	Health Com Internship
__3	MCA	302	Single Camera Production

Communication Core (22)

__3	ART	254	Graphic Design I
__1	CMA	200	Agency Practicum
__3	CMA	251	Intercultural Communication
__3	CMA	281	Public Relations

__ 3	CMA	342	Communication Campaigns
__ 3	CMA	461	Social Media Marketing
__ 3	MCA	225	Interactive Media I
__ 3	MKA	241	Principles of Marketing

PLUS ELECTIVES NEEDED FOR THE 124 HOUR DEGREE REQUIREMENT (33)

SCHOOL OF COMMUNICATION ARTS
Media, Journalism & Digital Storytelling Department

DIGITAL CONTENT CREATION (DCC) MAJOR REQUIREMENTS (40)

FOUNDATIONS (45) (48 less 3 hours Math/Sci/Tech satisfied by required major courses.)

Bible and Theology (9)

__ 3	OT	100	Und. Old Testament
__ 3	NT	100	Und. New Testament
__ 3	TH	250	Foundations Christian Thought

Required Composition level (3)

__ 3	ENG	110	College Writing II
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Plus:

__ 3	(X2) Communication and/or Writing	(6)
__ 3	_____ Literature	(3)
__ 3	(X3) Philosophy, Arts Appreciation, Literature	(9)
__ 3	_____ History	(3)
__ 3	(X2) Social Science	(6)
__ 3	_____ Mathematics	(3)
__ 3	_____ Science	(3)

MAJOR REQUIREMENTS (40)

__ 3	ART	254	Graphic Design I
__ 3	CMA	461	Social Media Marketing
__ 1	DCA	101	Introduction to Digital Content Creation
__ 3	DCA	264	Project Development & Distribution
__ 3	DCA	435	Internship
__ 3	DCA	490	Capstone Project
__ 3	IDA	250	Learning Theory
__ 3	MCA	121	Audio Production
__ 3	MCA	212	Writing for Media
__ 3	MCA	225	Interactive Media I
__ 3	MCA	302	Single Camera Production

Choose 9 hours from Multimedia Production courses:

	BUA	211	Principles of Management
__ 3	BUA	253	God, Faith & Marketplace
	CMA	261	Social Media & Emerging Tech
	IDA	211	Technology Issues & Trends
__ 3	IDA	450	Project Management
	MCA	325	Design for Film & TV
	MCA	330	Media Ministry & the Church
__ 3	MCA	370	Animation Design
	MCA	372	Interactive Media II
	MKA	241	Principles of Marketing

PLUS ELECTIVES NEEDED FOR THE 124 HOUR DEGREE REQUIREMENT (39)

INSTRUCTIONAL DESIGN (ID) MAJOR REQUIREMENTS (42)**FOUNDATIONS REQUIRED (45)** (48 less 3 hours Foundations in Technology satisfied by required major courses)

Bible and Theology (9)

__ 3	OT	100	Und. Old Testament
__ 3	NT	100	Und. New Testament
__ 3	TH	250	Foundations Christian Thought

Required Composition level (3)

__ 3	ENG	110	College Writing II
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Plus:

__ 3	(X2) Communication and/or Writing	(6)
__ 3	___ Literature	(3)
__ 3	(X3) Philosophy, Arts Appreciation, Literature	(9)
__ 3	___ History	(3)
__ 3	(X2) Social Science	(6)
__ 3	___ Mathematics	(3)
__ 3	___ Science	(3)

MAJOR REQUIREMENTS (42)

__ 3	IDA	199	Introduction to Instructional Design
__ 3	IDA	201	Foundations, Theory & Practice
__ 3	IDA	202	Instructional Design & Messaging 1
__ 3	IDA	211	Technology Issues & Trends
__ 3	IDA	212	Instructional Design & Messaging 2
__ 3	IDA	250	Learning Theory
__ 3	IDA	325	Designing for Online Interactions
__ 3	IDA	350	Multimedia
__ 3	IDA	375	Learning Management Systems
__ 3	IDA	385	Training and Communication
__ 3	IDA	410	Assessment/Evaluation
__ 3	IDA	450	Project Management
__ 3	IDA	470	Guided Experience
__ 3	IDA	475	Capstone Project

PLUS ELECTIVE HOURS NEEDED FOR THE 124 HOUR DEGREE REQUIREMENT (37)**INSTRUCTIONAL DESIGN FOR HEALTH PROFESSIONS (IDH) MAJOR REQUIREMENTS (51)****FOUNDATIONS REQUIRED (45)** (48 less 3 hours Foundations in Technology satisfied by required major courses)

Bible and Theology (9)

__ 3	OT	100	Und. Old Testament
__ 3	NT	100	Und. New Testament
__ 3	TH	250	Foundations Christian Thought

Required Composition level (3)

__ 3	ENG	110	College Writing II
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Plus:

__ 3	(X2) Communication and/or Writing	(6)
__ 3	___ Literature	(3)
__ 3	(X3) Philosophy, Arts Appreciation, Literature	(9)
__ 3	___ History	(3)
__ 3	(X2) Social Science	(6)
__ 3	___ Mathematics	(3)
__ 3	___ Science	(3)

MAJOR REQUIREMENTS (51)

Health Care Core (21)

__3	BIO	280	Scientific & Medical Terminology
__3	HCA	102	Health Care Services
__3	HCA	201	Ethical/Legal Issues in Health Care
__3	HCA	202	Faith and Care
__3	HCA	250	Intro to Public/Population Health
__3	HCA	275	Trends & Policy in Health Care
__3	HED	282	Community Environmental Health

Instructional Design Core (30)

__3	IDA	199	Introduction to Instructional Design
__3	IDA	202	Instructional Design & Messaging 1
__3	IDA	212	Instructional Design & Messaging 2
__3	IDA	325	Designing for Online Interactions
__3	IDA	350	Multimedia
__3	IDA	375	Learning Management Systems
__3	IDA	385	Training and Communication
__3	IDA	410	Assessment/Evaluation
__3	IDA	470	Guided Experience
__3	IDA	475	Capstone Project

PLUS ELECTIVE HOURS NEEDED FOR THE 124 HOUR DEGREE REQUIREMENT (28)

SCHOOL OF EDUCATION

The School of Education preparation programs are approved and accredited by the Kentucky Education Professional Standards Board (EPSB) and accredited by the Council for the Accreditation of Educator Preparation (CAEP).

TEACHER EDUCATION PROGRAM

The Teacher Education Program is administered through a Performance Assessment System built on a continuous improvement cycle which includes four progress check points or “Gates”:

- Gate 1—Admission to Teacher Education; admission to upper level courses at the end of the EDA 201 clinical semester
- Gate 2—Review a candidate’s education program at the end of the EDA 301 clinical semester
- Gate 3—Admission to Student Teaching at the end of the EDA 401 clinical semester
- Gate 4—Program Exit; recommendation for certification

Students seeking a recommendation for a teaching certificate must be accepted into the Teacher Education Program (Gate 1) in order to complete required professional courses (300 or above). Successful completion of Gate 2 is needed for continuance in coursework. Receiving a “developing” rating at Gate 3 is required to pursue the professional semester and obtain a student teaching assignment. Fulfilling the requirements of Gate 4 (exit from program) results in a recommendation for certification. (Scoring rubrics for ratings, recommendations, interviews and dispositions are located in the current School of Education *Teacher Education Handbook*.) Student teaching, which is considered to be a full-semester of coursework, involves a two-day seminar (I-Steps) held on campus prior to candidates starting their 70-day student teaching experience and 7 on campus seminars throughout the student teaching semester. Students must obtain a minimum GPA of 2.75 on a 4.0 scale in the cumulative GPA (EPSB: or obtain a grade point average of 3.00 on a 4.0 scale on the last thirty (30) hours of credit completed) for admission into the Teacher Education Program. Upon admission to TEP, the following GPAs are monitored throughout the remainder of the program to assure a minimum GPA of 2.75 in cumulative and School of Education Major GPA.

ADMISSION TO TEACHER EDUCATION GATES for APS – Elementary Education Majors

Prerequisites - Prior to registering for EDA 201 and entering the education gating process, the teacher candidate must complete the PRAXIS Core Academic Skills for Educators (CASE) and obtain KY passing scores in the following: Reading = 156, Writing = 162, and Math = 150. A provisional pathway into the EDA 201 course is by enrolling in EDA 201 and the applicable intervention class needed for the Praxis CASE area that has not been met. These intervention courses are EDA 203 Reading, EDA 204 Writing, and EDA 205 Mathematics. The candidate must still pass all Praxis CASE exams by the end of the ED 201 clinical semester to enter the education program.

GATE 1 – End of the EDA 201 Clinical Semester – Requirements for Admission to Teacher Education:

1. Obtain 39 credit hours plus the first 14 credit hours in the Elementary Ed Adult Professional Studies Program.
2. Obtain a minimum GPA of 2.75 on a 4.0 scale in cumulative and School of Education major GPAs by the end of the 14 elementary education credit hours.
3. Obtain a grade of 'C-' or above in each of these courses:
 - o College Writing ENG 110 (or equivalent)
 - o Public Speaking COM 150 (or equivalent)
4. Complete all School of Education courses with a grade of 'C-' or better.
5. Complete successfully EDA 201 Structured Inquiry Clinical, 60 hours that includes at least one diversity experience with positive teacher recommendations (developing rating)—including disposition ratings.
6. Sign off on the Community Life Form.
7. Submit completed "Character and Fitness" form that meets Kentucky's Code of Ethics.
8. Complete a successful interview with a committee of educators.
9. Obtain an overall *Developing* score on the Gate 1 portfolio, which includes the School of Education's Dispositions.

GATE 2 – End of the EDA 300 Clinical Semester – Requirements to continue in Teacher Education:

1. Cumulative GPA minimum of 2.75.
2. School of Education Major GPA minimum of 2.75.
3. Completion of MTA 201 (or equivalent) with grade of 'C' or above.
4. Obtain positive department approval, including disposition ratings.
5. Complete all School of Education courses with a grade of 'C-' or better.
6. Obtain a *Developing* rating in the EDA 300 clinical.
7. Complete a successful collaborative performance event with a committee of educators.
8. Obtain a *Developing* rating on the portfolio, including the School of Education's Dispositions.

GATE 3 – End of the EDA 401 Clinical Semester - Requirements for Admission to Student Teaching:

1. Cumulative GPA minimum of 2.75.
2. School of Education Major GPA minimum of 2.75.
3. Complete Form 2--Application to Student Teaching.
4. Obtain positive department approval, including disposition ratings.
5. Submit completed "Character and Fitness" form that meets Kentucky's Code of Ethics.
6. Complete all School of Education courses with a grade of 'C-' or better.
7. Obtain Medical Clearance.
8. Complete criminal background check.
9. Obtain a *Developing* rating in the EDA 401 Clinical.
10. Complete a successful interview with a committee of P-12 school administrators.
11. Obtain a *Developing* rating on the portfolio, including the School of Education's Dispositions.
12. Interview with the Director of Clinical Experiences.

GATE 4 – End of Student Teaching - Requirements for Program Exit and Recommendation for Certification:

1. Cumulative GPA minimum of 2.75.
2. School of Education Major GPA minimum of 2.75.
3. Complete Certification Application.
4. Obtain positive cooperating teacher recommendation, including the School of Education's Dispositions.
5. Complete and meet the criteria on the "Character and Fitness" Form.
6. Complete student teaching with a *Developing* rating, including the School of Education's Dispositions.
7. Complete a successful interview with a committee of educators.
8. Obtain a *Developing* rating on the portfolio, including the School of Education's Dispositions.

Licensure Examinations:

All education majors are *required to take* the appropriate PRAXIS II Specialty Area Exam(s) and the respective Principles of Learning and Teaching (PLT).

Certification

- The Teacher Education Program at Asbury University is approved by the Kentucky Education Professional Standards Board and accredited by the Council for the Accreditation of Educator Preparation (CAEP). Requirements for each teaching area at Asbury University are in compliance with the minimum regulations set forth by the Kentucky Education Professional Standards Board and are subject to change. Each program curricular design responds to the specific CAEP standards.
- Applicants for a Kentucky teaching certificate must complete state approved program requirements and all graduation requirements which provide for meeting the initial academic certification standards. To be recommended for certification, a candidate must complete a successful interview with a committee of educators, and the portfolio review with a *Developing* rating, which includes a rating on candidate dispositions. For certification the candidate must also receive scores that meet or exceed the Kentucky established minimums on the PRAXIS II Specialty Area Assessment(s) and Principles of Learning and Teaching.
- When the approved teacher education program and Kentucky certification testing requirements have been met and when an application for Kentucky certification has been completed, a full standard professional certificate may be requested from the Kentucky Education Professional Standards Board.

When certification is desired in another state, keep in mind that most state Departments of Education request a copy of the teaching certificate obtained from the state in which the teacher education program was completed. Graduates can contact a state's Department of Education to ask for an application for certification and can contact the Certification Specialist at Asbury University for assistance in interpreting individual state certification requirements.

Asbury graduates currently teach throughout the United States and in many foreign countries. Over 60% of the states, including Kentucky, belong to the Interstate Certification Compact.

Student Teaching Overseas - Asbury is affiliated with Interaction International / STAGE (Student Teaching and Global Experiences). These organizations provide Asbury with an accredited framework to offer overseas student teaching. Dual placement is necessary, with candidates teaching stateside in a local school district with supervision by Education faculty during half of the professional semester and teaching overseas during the other half of the semester. Careful consideration needs to take place by anyone desiring to student teach overseas. There is an application and stateside training fee. **Candidates must apply at least one full calendar year in advance of student teaching placement.** Contact the Director of Clinical Experiences in the School of Education for details and application specifications.

All program requirements are in response to Kentucky Education Professional Standards Board and are subject to change.

ELEMENTARY EDUCATION GRADES P-5 (EDA) MAJOR REQUIREMENTS (80)

FOUNDATIONS REQUIRED (39) (48 less 3 hours Foundations in Social Science and 6 hours in Math satisfied by required major courses.)

Bible and Theology (9)

__ 3	OT	100	Und. Old Testament
__ 3	NT	100	Und. New Testament
__ 3	TH	250	Foundations Christian Thought

Required College Writing level (3)

__ 3	ENG	110	College Writing II
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Required Public Speaking (3)

__ 3	__ COM	150	Public Speaking
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Also Take:

__ 3	__	Communication and/or Writing (3)
__ 3	__	Literature (3)
__ 3	(X3)	Philosophy, Arts Appreciation, Literature (9)
__ 3	__	History (3)
__ 3	__	Science (3)
__ 3	__	Social Science (3)

MAJOR REQUIREMENTS (80)

__ 2	EDA	200	Intro to Education
__ 1	EDA	201	Struct Inquiry Clinical
__ 2	EDA	220	Tech for Education
__ 2	EDA	230	Human Growth/Develop
__ 2	EDA	272	Social Studies Content (P-5)
__ 2	EDA	273	Science Content (P-5)
__ 2	EDA	276	Arts & Humanities/Elem
__ 3	EDA	290	Facilitate EL Success
__ 0.5	EDA	300	Guided Inquiry Clinical Part I
__ 0.5	EDA	300	Guided Inquiry Clinical Part II
__ 3	EDA	320	Exceptional Learner
__ 2	EDA	330	Behavior Intervention
__ 3	EDA	341	Language Arts Methods (P-5)
__ 2	EDA	342	Teaching Reading (P-5)
__ 3	EDA	350	Literacy Assessment (P-5)
__ 3	EDA	360	Social Studies Methods (P-5)
__ 3	EDA	382	Science Methods (P-5)
__ 1	EDA	401	Open Inquiry Clinical
__ 3	EDA	405	Learning/Perform Assess
__ 2	EDA	410	Classroom Management
__ 2	EDA	428	Interventions for Differentiation
__ 6	EDA	498	Student Teaching
__ 6	EDA	499	Student Teaching

Also take:

__ 3	ENA	360	Children's Literature
__ 3	MTA	201	Elem School Math I
__ 3	MTA	302	Elem School Math II
__ 3	MTA	303	Elem School Math III

PLUS

Interdisciplinary Concentration (12)

__ 3 (x4) _____ Additional Liberal Arts courses.

Choose Literature, history, humanities, philosophy, music/ art history, writing, communication, social science, science, foreign language, mathematics.

[ENG 100, MAT 100, or courses used in Foundations may not be included here]

PLUS ELECTIVE HOURS NEEDED FOR THE 124 HOUR DEGREE REQUIREMENT (5)

SCHOOL OF SCIENCE, HEALTH & MATHEMATICS**Science & Health Department****HEALTH PROMOTION & WELLNESS (HPW) MAJOR REQUIREMENTS (52)****FOUNDATIONS REQUIRED (36)** (48 less 3 hours Social Science, 3 hours Math/Sci/Tech, and 3 hours Science satisfied by required major courses.)

Bible and Theology (9)

__ 3	OT	100	Und. Old Testament
__ 3	NT	100	Und. New Testament
__ 3	TH	250	Foundations Christian Thought

Required Composition level (3)

__ 3 ENG 110 College Writing II

Plus:

__ 3 (X2) Communication and/or Writing (6)

__ 3 Literature (3)

__ 3 (X3) Philosophy, Arts Appreciation, Literature (9)

__ 3 History (3)

__ 3 Social Science (3)

__ 3 Mathematics (3)

MAJOR REQUIREMENTS (52)

__ 3 BIO 100 Biological Science

__ 1 BIO 101 Biological Science Lab

Health Care Core (21)

__ 3 BIO 280 Scientific & Medical Terminology

__ 3 HCA 102 Health Care Services

__ 3 HCA 201 Ethical/Legal Issues in Health Care

__ 3 HCA 202 Faith and Care

__ 3 HCA 250 Intro to Public/Population Health

__ 3 HCA 275 Trends & Policy in Health Care

__ 3 HED 282 Community Environmental Health

Health Care Professional Core (12)

__ 3 HCA 300 Applied Statistics for Health Sciences

__ 3 HCA 430 Health Economics

__ 3 HCA 435 Guided Experience: Internship

__ 3 HCA 485 Capstone Project/Adv Internship

Concentration (15)

__ 3 HCA 320 Health Promotions & Programs I

__ 3 HCA 360 Health, Aging & Society

__ 3 HCA 410 Human Behavior/Health Interventions

__ 3 HCA 420 Health Promotions & Programs II

__ 3 HED 312 Nutrition Health & Human Performance

PLUS ELECTIVES NEEDED FOR THE 124 HOUR DEGREE REQUIREMENT (33)**PUBLIC HEALTH (PH) MAJOR REQUIREMENTS (52)**

FOUNDATIONS REQUIRED (36) (48 less 3 hours Social Science, 3 hours Math/Sci/Tech, and 3 hours Science satisfied by required major courses.)

Bible and Theology (9)

__ 3 OT 100 Und. Old Testament

__ 3 NT 100 Und. New Testament

__ 3 TH 250 Foundations Christian Thought

Required Composition level (3)

__ 3 ENG 110 College Writing II

Plus:

__ 3 (X2) Communication and/or Writing (6)

__ 3 Literature (3)

__ 3 (X3) Philosophy, Arts Appreciation, Literature (9)

__ 3 History (3)

__ 3 Social Science (3)

__ 3 Mathematics (3)

MAJOR REQUIREMENTS (52)

__ 3 BIO 100 Biological Science

__ 1 BIO 101 Biological Science Lab

Health Care Core (21)

__3	BIO	280	Scientific & Medical Terminology
__3	HCA	102	Health Care Services
__3	HCA	201	Ethical/Legal Issues in Health Care
__3	HCA	202	Faith and Care
__3	HCA	250	Intro to Public/Population Health
__3	HCA	275	Trends & Policy in Health Care
__3	HED	282	Community Environmental Health

Health Care Professional Core (12)

__3	HCA	300	Applied Statistics for Health Sciences
__3	HCA	430	Health Economics
__3	HCA	435	Guided Experience: Internship
__3	HCA	485	Capstone Project/Adv Internship

Concentration (15)

__3	HCA	350	Epidemiology I
__3	HCA	352	Epidemiology II
__3	HCA	360	Health, Aging & Society
__3	HCA	410	Human Behavior/Health Interventions
__3	HCA	450	Global Health

PLUS ELECTIVES NEEDED FOR THE 124 HOUR DEGREE REQUIREMENT (33)

APS Special Programs

Salvation Army: Ministry Management - Nonprofit Management

In conjunction with Salvation Army College of Officer Training Program, Eastern Territory

MINISTRY MANAGEMENT-NONPROFIT MANAGEMENT (MM)

MAJOR REQUIREMENTS (52)

[limited to Salvation Army officers recommended by Salvation Army, Eastern Territory.]

FOUNDATIONS REQUIRED (45) (48 less 3 hours Foundations Technology satisfied by required major course. 33.0 hours met by completion and transfer of Salvation Army degree.)

Areas satisfied by Salvation Army College for Officer Training (COT) degree:

Bible and Theology (9)
 Communication (6)
 Humanities (9)
 History (3)
 Social Science (6)

Foundations needed in addition (12)

__ 3	ENG	110	College Writing II or equivalent
__ 3	ENG	205	Literature & Culture or Literature course
__ 3	HED	282 or 299	Health course or approved Science course
__ 3	MAT	120	Viewing Life Mathematically or approved Math course

MAJOR REQUIREMENTS (52)

__ 3	BUA	211	Principles of Management
__ 3	BUA	250	Business of Care, Help, Development
__ 3	BUA	412	Organizational Behavior
__ 3	BUA	440	NPO Fundraising, Grants, Philanthropy
__ 1	BUA	441	NPO Fundraising, Grants, Philanthropy Lab
__ 3	BUA	445	Fiscal/Performance Mgmt. NPO
__ 1	BUA	446	Fiscal/Performance Mgmt. NPO Lab
__ 3	LMN	332	Leadership in Ministry
__ 3	LMN	410	Mentoring in Ministry
__ 3	LMN	433	Flourishing in Ministry
__ 3	LMN	434	Organizational Strategies Ministry
__ 3	LMN	443	Faith, Family & Ministry
__ 3	LMN	453	Ministry Risks & Crises
__ 3	LMN	475	Contemporary Issues in Ministry
__ 4	MIM	485	MM Capstone Project Research I
__ 3	MIM	495	MM Capstone Project Research II
__ 1	MIM	498	MM Capstone Project

Complete 6 hours from the following or advisor approved courses

	COM	130	The Cultural Influence of Mass Media
__ 3	HCA	202	Faith and Care
__ 3	HCA	250	Intro to Public/Population Health
	SWA	100	Intro to Social Work
	SWA	211	Encountering Poverty

May use Salvation Army Essentials Preparation credits

ELECTIVE HOURS NEEDED FOR THE 124 HOUR DEGREE REQUIREMENT (27) met by COT degree transfer.

Academic Information for Undergraduates

See previous section **Academic Resources for All Students** for

- Academic Services and Resources
- Academic Integrity
- Academic Appeals
- Withdrawing from the University

Student Status and Responsibility

Asbury University is a community of learners in the Christian liberal arts tradition with a mission to prepare students educationally, socially, and spiritually to impact their world for Jesus Christ. The community is committed to ten foundational principles (see the undergraduate *Handbook for Community Life*) which promote the development of a holy, holistic and honoring life. At the heart of this community are Jesus' two great commandments found in Matthew 22:37-40: "You shall love the Lord your God with all your heart, and with all your soul, and with all your mind...And...you shall love your neighbor as yourself."

In order to develop a Christ-like higher education environment, the University has guidelines governing social life and conduct on campus, including the use of tobacco, alcoholic beverages and drugs. Students enrolled in the traditional undergraduate program can learn more from the *Handbook for Community Life*.

Whether you are a new or returning student, furthering your education will present opportunities for growth. Asbury University provides programs and support services to assist you as you pursue your educational goal. Go to asbury.edu/life/ for more information.

*Your Asbury Email Account is the official means of communicating with academic office representatives and faculty unless meeting in person on campus.

Student Full-Time Enrollment Status and Academic Load

- 12 or more hours per semester is considered full-time for all undergraduates.
- 9 - 11 hours per semester is considered three-quarter time.
- 6 - 8 hours per semester is considered half-time.
- Under 6 hours per semester is considered less than half-time.
- The normal, expected academic load for degree-seeking Traditional Undergraduates is 15-17 semester hours for a fall or spring semester.

Classification of Undergraduate Students

1. Undergraduates completing degrees (associate degrees, bachelor degrees)
 - FRESHMAN: 0 - 29 credits earned.
 - SOPHOMORE: 30 - 59 credits earned.
 - JUNIOR: 60 - 89 credits earned.
 - SENIOR: 90 or more credits earned.
2. All students taking classes which are not being applied towards a degree at Asbury University are considered Non-Degree seeking for reporting purposes, and include:
 - Students taking courses beyond a bachelor's degree after graduation that will fulfill another major or elementary teacher certification - no degree or certification is awarded.
 - Student taking a course for personal interest such as auditors or transient students from another college taking courses intended to transfer to home institution.
 - Full time students visiting, with proper permission from their home institution, for a semester of study at Asbury University's Wilmore campus, or with a study abroad program.
 - Current high school students taking classes through the Asbury Academy prior to high school graduation.

Non-degree students wishing to continue for more than two semesters, or beyond 12 semester hours, must receive regular approval from the Registrar to continue.

First-Time, Full-Time Freshmen designation

Undergraduate students who enroll full-time at Asbury University, and who have not attempted 12 credits or a full-time semester of academic credit at another college or university since graduation from high school, are designated as first-time, full-time freshmen for reporting and financial aid. This is true regardless of years since high school graduation, college credits earned during high school, or any military or non-college training since high school graduation. 'First-time, full-time freshmen' are required to provide verification of high school graduation (high school transcript, diploma, or GED). Students who are designated as first-time freshmen may simultaneously hold a higher actual grade level classification (sophomore, etc.) based on credits awarded from dual enrollment or advanced placement credit.

Class Registration Procedures for Undergraduates

It is the student's responsibility to verify the accuracy of their class schedule on the student portal (portal.asbury.edu) prior to the Drop/Add deadline for the term, and to make any necessary schedule adjustments before this deadline.

- All attendees of a course (student or auditor) are to be officially registered and on the class roster.
- Students will be expected to attend the classes on their schedule as of the close of Drop/Add (and only those classes) and will be billed and graded accordingly.
- Students will NOT receive a grade or credit for courses in which they are not properly registered.
- Courses may not be registered or added to the schedule after the fact.

NOTE: Asbury University reserves the right to change course offerings, and to cancel any course not elected by a sufficient number of students at the time offered.

Registration Changes During the Official Drop/Add Period

1. The Drop/Add period is specific to each program. The official Drop/Add periods and the dates of the Last Day to Drop or Add a class for each program are listed in the academic calendars (Traditional Undergrad, APS, and Graduate) found at the front of this Academic Catalog.
2. Classes must be registered before end of the official Drop/Add period published for the program.
3. Classes starting on a date after the official drop/add period closes may only be withdrawn or exchanged.
4. A student may unregister classes during the official Drop/Add period without academic penalty via online registration on the student portal. If a student unregisters all classes during the official Drop/Add period, the student is considered canceled for the term and the returning student's status will be inactivated when enrollments are updated after the conclusion of the Drop/Add period.
5. After the Drop/Add period concludes, if the student wishes to completely withdraw from all courses at the institution, please see 'Withdrawal from the University.'
6. No class can be unregistered after the Drop/Add deadline. After the Official Drop/Add period the class can be withdrawn with a grade of 'W' up to the deadline for withdrawing a class. Withdrawing from a class must be officially completed through the Registrar's Office. See Academic Policies 'Withdrawal from A Class after the Drop/Add period' below for official process.
7. Students in the APS program which has classes scheduled to start after the drop/add period ends may be allowed to exchange later classes (for the same credit amount), or add a later class, BEFORE THE CLASS START DATE, at the discretion of the Registrar.
8. Students in the APS program who wish to drop/withdraw from a modular course that meets early in the term but retain a modular course that meets later in the term, even dropping during the drop/add period, must contact financial aid to ensure continuation of aid.
9. **NOTE:** Changing enrollment status from full-time to three-quarter time, half-time, or less when unregistering or withdrawing a course will impact financial aid eligibility. It is the student's responsibility to contact financial aid to see if any change in registration will affect aid.

Registered Credit Hours Restrictions

- All undergraduate Students with a GPA below 2.75 and all first semester students may not register for more than 17 hours in a fall or spring semester.
- Traditional undergraduates are not permitted to take more than 19 hours in a fall or spring semester.
- Traditional undergraduate students are not permitted to take more than one (1) PE activity course in any one semester. Varsity athletics (PE 108, PE 110) is not registered credit towards full time status but is added as institutional credit at end of term with verification of team participation from the coach provided student has not reached the PE 4.0 credit maximum for the degree. MOVE LAST
- Traditional undergraduate summer registration is limited to 9 hours. If online classes are included see "Online Registration Limits" for traditional undergraduates below.
- APS undergraduate students are not permitted to take more than 21 hours in their longer fall or spring semester.

Online Course Registration Limits - For Traditional Undergraduates Only

- To register for an online class in a fall or spring semester, full-time TUG students are required to take 12 hours of on-campus courses and must have a cumulative GPA of 2.75.
- If eligible students choose to take additional hours in online courses during fall or spring, the meeting dates for each online course may not overlap.
- In the summer, TUG students may take a maximum of two online courses that meet simultaneously. A cumulative GPA of 2.75 required to take two classes simultaneously.

Withdrawing from a Class After the Drop/Add Period

The Drop/Add periods and Last dates to withdraw from a class based on start and end date of the class are listed in the Academic Calendars.

For classes with start and end dates that are not the full semester or are not in one of the regular class module periods, the last date to withdraw without a grade of "F" is before the two-thirds point of the class.

- A student must contact the Registrar's Office to withdraw from any class.
 - Email registrar@asbury.edu
 - The instructor cannot withdraw the student. Notifying the instructor or advisor does not constitute an official withdrawal from a class.
 - A student who stops attending a class without giving official withdrawal notice to the Registrar's Office will remain registered and receive a grade of 'F' at the end of the course.
 - The official date of withdrawing the class is determined by the student's date of notification to the Registrar's Office.
 - Students must withdraw before the Last day to withdraw without an 'F' set for their program and class session. The official **Last Date to Withdraw from the class sessions** for each program is listed in the academic calendars (Traditional Undergrad, APS, or Graduate) found at the front of this Academic Catalog. For classes with start and end dates that do not follow the official class sessions or modules listed in the calendar, the last date to withdraw without a grade of F is before the two-thirds point of the class. After the last date to withdraw or after two-thirds of the class sessions have passed, the student must receive the earned grade for the class.
 - Once a class ends or a grade is recorded the class may not be withdrawn.
 - Any full-time student or any international student wishing to withdraw a class that leaves them completing less than full-time hours must be cleared by the Registrar prior to withdrawal. Students completing below full-time hours may have their financial aid reduced, and should, therefore, check with financial aid before making the decision to withdraw the course.**
 - A grade of 'W' is recorded on the transcript for any withdrawn course. The course will not factor into the calculation of the GPA but will factor into satisfactory progress for financial aid.
 - Students receive no refund of tuition and fees for an individual course which is withdrawn after the official Drop/Add date unless completely withdrawing from all courses at the institution.
 - Students may not unregister/cancel enrollment in a class after the Drop/Add period for the class has passed. The class and hours remain on the schedule as part of their original registered hours for billing and financial aid.
 - Classes that have started can only be withdrawn after the drop/add period has ended.
 - Modular classes which have not yet started, but which will start after the official drop/add period, can be withdrawn, but may be exchanged for another class that has not yet started.

7. Students in programs with modular classes who wish to withdraw from the beginning or middle modular courses but continue with a class later in a semester should contact financial aid to insure continuation of aid in classes that follow the withdrawn class.
8. To completely withdraw from all classes in a semester see Withdrawal from the University.

Other Undergraduate Class Registration Procedures

Registering for Contract Courses

Contract courses are defined as all non-classroom instruction for which credit is given including, but not limited to: Independent Studies, Directed Studies, Practicum, and Internships. Any course where the course description indicates 'Contract Course' will follow these procedures:

1. All contract courses are subject to the same policies as regular classroom courses with reference to Drop/Add dates, term dates, course start and end dates, tuition charges, and grading deadlines. Once set, contract course dates may not be altered.
2. All contract courses require an appropriately approved contract created between student and instructor. The Non-classroom Course Contract form is available in the Registrar's Office.
3. The Contract form requires the signatures of the student, the instructor of record, the advisor(s), the department chair, and the dean of the appropriate college/school prior to submission to the Registrar's Office. It is the student's responsibility to secure these signatures.
4. To register for a contract course, the student must submit a fully approved contract form to the Registrar's Office by the Drop/Add deadline for the term.

Independent Study and Directed Study/Directed Course

1. **Independent Study** is individualized study on a topic of interest beyond the content of regular course offerings. Requires a minimum of 1 - 3 meetings with instructor during the semester. [Registered with course numbers ___ 391/491]
2. There are two forms of **Directed Instruction**:
 - a. **Directed Study** - a faculty-directed study on a topic of interest beyond the content of regular course offerings. Requires a minimum of 50 minutes per week with instructor during the semester. [Registered with course numbers ___ 392/492]
 - b. **Directed Course** - a faculty-directed individualized offering of a regular course that is not available in a semester using the course's regular syllabus. Requires a minimum of 50 minutes per week with instructor during the semester. [Registered with the Asbury University course catalog course number, and '*drs' in course title.] The following factors will govern the approval decisions which will be made by the Department Chair and Dean: validity of need (i.e. required for graduation), inability to substitute an appropriate available course, availability of a teacher, and the student's ability and willingness to meet the demands of directed study.

Independent/Directed Study Requirements and Limitations:

- All students seeking to take independent/directed study must have a minimum 60 earned credit hours and a cumulative 2.75 grade point average.
- A student may not take more than 3 semester hours of independent/directed study outside the major or minor in any one semester.
- All 300 level independent/directed studies presume at least 12 semester hours of classroom instruction completed in the same prefix as a pre-requisite.
- All 400 level independent/directed studies presume at least 18 semester hours of classroom instruction completed in the same prefix as a pre-requisite.
- No more than 9 hours in independent/directed studies may be used for electives to satisfy the 124 degree total, and no more than 6 hours of these may be in any one prefix.
- Each department may set additional pre-requisites, may limit the number of credit hours that can meet requirements, and may set additional requirements for use of independent or directed study in their department.

Internships/Field Experiences/Practicums

Internships and many practicums are set up on an individual basis, and therefore, require a Non-classroom Course Contract form to register for credit. These courses involve time spent in practical experiences and are required in several major or minor programs. [Internships typically use course number ____ 435]

- Internship/field experiences/practicum courses are subject to the same policies as regular classroom courses with reference to Drop/Add dates, tuition charges, and grading deadlines.
- Students should work with their advisor and department chair to establish an internship's requirements in work hours, the work location, and required documentation for grading.
- Students are required to register for an internship/practicum during the academic term within which the internship activity will end and the grades will be expected.

Requesting to Repeat a Course

Registering to repeat a course requires assistance from the Registrar's Office. **See Repeat Course Grading.**

Requesting to Audit a Course

A full-time degree-seeking student may request to audit one class free of the audit charge within their regular full-time semester but will be responsible for applicable course fees. The cost to audit a course for less than full-time degree students and non-degree students is \$40 per credit hour, plus any applicable course fees.

1. Prior to auditing any course a person must have applied and been admitted through one of the Program Admission Offices.
2. Requests to audit a class must be made to the Registrar's Office before the end of the program's Drop/Add period. Students cannot request to change a class registration from credit to audit (or from audit to credit) after the Drop/Add period ends.
3. Auditors may not be approved for all courses. The Registrar's Office will seek instructor approval to add an auditor after regular enrollment is completed. Priority seating is given to for-credit students.
4. No more than one course may be audited by degree-seeking students per semester. Non-degree students may audit more than one class.
5. **AUDIT LIMITATIONS:**
 - a. Only lecture type, on-campus courses may be audited.
 - b. Online courses may not be audited.
 - c. "Activity" courses may not be audited. Activity courses are classes which require use of equipment, horses or materials, or which require actual full participation such as, but not limited to, laboratories, computer programming, adventure or physical education, internships, and studio art.
6. Neither class discussion nor taking of examinations is expected or permitted for auditors except by special arrangement with the instructor.
7. If an auditor submits daily assignments, the instructor is not obligated to read or correct them.
8. No credit hours or quality points shall be awarded for courses audited. Courses completed as audit may not be converted to credit at a later time.
9. All audited classes receive the satisfactory audit grade of "AU". If an auditor fails to attend enough class sessions to receive the "AU" grade, the class will be removed from the student's schedule.

Requesting Course Exchanges Before Class Start Date

Students in the programs that have modular classes which start later in the term may use the option to exchange future courses which have not yet begun.

1. The exchange must occur prior to the start date of both courses involved.
2. Both courses involved in the exchange must be worth the same number of credits.
3. Students must contact the Registrar's Office to make this adjustment to their official registration.
4. Students may only attend courses for which they are officially registered and on the class roster.

Requesting to Take a Graduate Course as an Undergraduate

Qualified undergraduate seniors who demonstrate outstanding scholastic ability may be permitted by the graduate program to enroll for a graduate course (500-level) simultaneously with undergraduate courses. Specific graduate programs may have stricter regulations. The following stipulations apply:

1. Student must be classified as a senior (90.0 credit hours) when taking a 500-level course.
2. Student must have a 3.00 cumulative GPA.
3. Student must have satisfied all prerequisites for the graduate course. [Completion of pre-requisites for enrollment in graduate courses will be monitored by the Graduate School admissions advisor.]
4. No more than one graduate course may be taken at a time.
5. Student may take up to 9 credits at the 500-level during the undergraduate senior year prior to completing the bachelor's degree. Note: Specific graduate programs may have stricter limitations on number of pre-graduation credits allowed.
6. A 500-level graduate course may not count in the major in both the bachelor's degree and in the master's degree. A 500-level course that is to be reserved for the master's program may not be used for undergraduate elective credit to reach the 124.0 credit requirement.
7. The 500-level course must earn a grade of 'B' or better in the undergraduate registration to be eligible to transfer to the graduate program.
8. A graduate level course recorded on the academic transcript in one program (undergraduate) may be transferred and used only in one additional program (graduate), provided the course meets all other transfer conditions and degree requirements.
9. The GPA of graduate courses taken at the undergraduate level does not transfer to or add to the graduate program GPA.
10. Exceptions to the above policies stipulated in specific approved partnership programs will be honored as appropriate.

Requesting the Pass/Fail Grading Option for a Class - Traditional Undergraduate Class Registration Only

Eligible Students

- Students who are enrolled as non-degree seeking and will not transfer the course to a degree-seeking program may request to take a graded class for a pass/fail grade.
- Not open to Asbury Academy.
- Students who are degree seeking with senior standing (90+ hours or more) in a traditional undergraduate program with a cumulative grade point average of at least 3.25 may take up to 4 credit hours per semester of general elective credit on a pass/fail basis. These courses for pass/fail option may not be in the department of the student's major or minor and may not be used to meet any Foundations, major, or minor requirement.

Registration and Grading

1. The decision to take a course pass/fail must be made by the end of the Drop/Add period and may not be subsequently changed.
2. Pass/Fail Grading Option registration must be requested through the Registrar's Office.
3. The pass/fail student will be identified to the faculty member. The student must meet the same requirements as other students enrolled in the course. This is not an audit.
4. A grade of 'C' or higher is required to pass with a grade of 'P'. Failing to receive a grade of 'C' or higher will result in earning the lower grade of 'C-', 'D', or 'F'.
5. A grade of 'P' does not affect the GPA. A grade of 'C-', 'D' or 'F' does affect the GPA.

Senior Citizen Registration with Tuition Waiver Option- Traditional Undergraduate Class Registration Only

- Students enrolled in the traditional undergraduate program who are at least 62 years of age and who are U.S. citizens may receive a waiver of tuition for a maximum of 4.0 credits of on campus courses per academic semester (including summer). This does not apply to APS or Graduate registrations.

- The following stipulations apply: (1) The waiver includes only tuition and does not apply to course fees or other fees; (2) To audit a class: all rules and Audit Limitations listed above apply, but the \$40 per credit hour audit cost is waived; (3) To take a class for credit: all pre-requisites and requirements must be met; (4) Housing must be secured off campus.
- Senior citizens auditing classes are not required to submit final official transcripts for admission as an auditor. Those taking courses for credit are required to submit all final official transcripts as part of the admission process.
- Senior Citizens follow all regular registration procedures and deadlines.

Affiliate/Partnership Courses at Other Institutions - For Traditional Undergraduates Only

An affiliate or partnership course is a class offered at another school with which Asbury University has a cooperative agreement. Asbury students gain visiting-student admission to the cooperative institution to register for designated classes, and the classes are also registered at Asbury University for purposes of financial aid and tuition. Affiliate courses are predetermined to meet Asbury University program requirements.

1. Students must first be approved by Asbury University before registering for an affiliate course. Students should consult with their advisor for information on the procedure. Approval is granted by the academic department or office over the program.
2. Process for registration varies by program. The student may be required to complete an application at the cooperative school for admission as a visiting student.

Current programs with cooperative classes:

EMA courses for Engineering Mathematics major only - See Mathematics Department

AMS or AFS courses for ROTC program only - See ROTC in the catalog or

<https://www.asbury.edu/life/opportunities/clubs-organizations/rotc/>

Asbury Theological Seminary Counseling for Psychology majors only- See Psychology Department

- For the course to be added to the Asbury registration, and included in the credits and tuition for the semester, verification of enrollment in the cooperative class at the other school must be provided to the Registrar's Office either by the student or the overseeing department. Students may be asked to provide a copy of their class schedule and tuition bill from the cooperative school showing the classes for which they have registered.
- In most cases, student will pay the tuition to Asbury at the usual rate for the credits enrolled. Through the cooperation agreement, Asbury University arranges to transfer payment of tuition for the class at the other institution. If tuition at the cooperative institution is higher than Asbury tuition, student will be charged that amount. Student is responsible to pay any required course fees at the cooperative institution associated with the course.
- Unless otherwise arranged as part of the cooperative program, the student is required to request an official transcript from the cooperative institution to be sent directly to Asbury University Registrar for the course grade to be entered on the record at Asbury. Any applicable fees associated with transcript requests are the responsibility of the student. If transcripts are not requested and received by 60 days after the close of the term, all cooperative course grades left 'in-process' may revert to withdrawn, 'W'.

Off-Campus Programs and Study Abroad Registration - Traditional Undergraduates Only

Asbury University offers traditional undergraduate students the opportunity to participate in a variety of off-campus, semester long programs both within the United States and abroad. Students register for credit at Asbury, but study off campus through specific programs. See the Global Engagement Office > Off Campus Study in the Academic Catalog under Intercultural Affairs for procedures and requirements to register for off campus study programs: www.asbury.edu/offices/global-engagement-office/study-abroad-off-campus-program

Class Attendance

In order to assure maximum benefit from class instruction, it is important for students to attend class and complete readings and assignments. Instructors will explain to students at the beginning of each course their attendance expectations and grading policies with respect to absences from class sessions. Students are personally responsible for class attendance, including punctuality, participation, collegiality, etc. Instructors will report excessive absences to the Registrar's Office to allow the university time to determine if the school can render any assistance that can aid in the student's academic success.

OFFICIAL EXCUSED ABSENCES

- Excused absences may be granted in the case of: (a) hospitalization or serious illness (as determined by a physician), (b) Asbury University approved group event or travel, (c) death or serious illness of family member, or (d) other unusual circumstance.
- A student may request an excused absence within 3 weeks of the absence and prior to the last class date in order for the Registrar to issue an excused absence (with permission to make up work) to be presented to the instructor. Documentation may be required.
- Decisions regarding absences resulting from such circumstances as travel difficulties, bad weather, issues with technology, conflicting schedules, oversleeping, minor sickness, doctor or dentist appointments, job interviews/responsibilities, discretionary trips (such as weddings), and family responsibilities will be left to the discretion of the instructor.
- Students may not be penalized for any absence approved by the Registrar's Office, but it is the responsibility of the student to notify the professor(s) of the absence in a timely manner, to arrange make-up work, and submit missed assignments and/or exams.

Chapel Requirements

For Traditional Undergraduates Only

In the Traditional Undergraduate program, all undergraduate degree-seeking students (for associate and bachelor degrees) are required to fulfill credits through regular chapel attendance and spiritual life opportunities. (See the Chapel Attendance website for additional details.)

Chapel Attendance Policy

1. Records of chapel credits are maintained by Student Development. However, students are expected to keep track of their own credits and to be familiar with the chapel requirements and expectations detailed at asbury.edu/chapel/attendance.
2. If a student believes there is a discrepancy in their chapel credit records, an appeal may be submitted for consideration to chapelattendance@asbury.edu within 7 days following receipt of the missing credit notification.
3. The required number of credits students must earn to pass chapel is based on their registered hours at the end of Drop/Add. (Part-time students will have a reduced requirement.) Any later course withdrawal or change in registered hours may not change the chapel credit requirement for the remainder of the semester.)
4. Students will be eligible to make up credits for M/W/F Hughes Chapels they were unable to attend due to: (a) hospitalization or serious illness (as determined by a physician), (b) institutionally approved group event or travel, (c) death or serious illness of a close family member, or (d) university-related obligation. Students will receive guidance regarding the procedure to make up these credits; however, make-up may not be necessary to achieve the required number of chapel credits.

Special Considerations

1. Students with special circumstances impacting their ability to attend chapel (e.g., work/internship conflicts, young children living at home, etc.) may submit a Request for Special Consideration form, available at asbury.edu/chapel/attendance. Forms must be submitted each semester prior to the start of the semester to ChapelAttendance@asbury.edu. Approval for chapel credit reduction or exemption due to work/internship conflicts will be contingent upon verification by the employer and supervising faculty member, if applicable.

2. Students with scheduling conflicts due to a practicum or student teaching are not required to submit the Request for Special Consideration. Instead, students should ask their faculty supervisor to send pertinent details to ChapelAttendance@asbury.edu
3. Students with a chapel absence accommodation through Academic Accessibility Resources must provide the necessary documentation in advance and notify ChapelAttendance@asbury.edu each time the accommodation is being used.

Chapel Graduation Requirements

1. All students who are required to attend chapel will be registered for [CH 021](#) for zero credit hours. Students will receive a 'P' (passing grade) by meeting the chapel credit requirements satisfactorily or an 'N' (not passing grade) if they do not earn the appropriate number of credits and/or fail to comply with Chapel policy. This will appear on a student's transcript as a part of their permanent record.
2. Any student who earns an 'N' will be required to complete community service credits prior to the beginning of the following semester, and/or be placed on *Chapel Probation* for the following semester. Probation precludes student participation in sports, student leadership, etc., as well as affecting eligibility for certain scholarships. To clear chapel probation, students may follow the chapel remediation process or must successfully pass chapel the next semester. Any student who earns a grade of 'N' for two semesters may be suspended from the University for one semester.
3. **In order to graduate**, seniors must have a passing grade in their final semester with a chapel requirement (i.e. cannot have a grade of 'N' as their final grade in chapel). Any senior who does not meet this requirement will be notified by the Registrar that they are ineligible to graduate and will need to consult Student Development for remediation. The Registrar must receive a passing chapel grade from Student Development in order for the student to graduate.
4. A student who flagrantly violates the chapel attendance policy with less than 1/3 of the required credits may be suspended from the University for one semester without a period of probation. ("Flagrantly" is defined here not only in terms of total incomplete credits, but also in failure to constructively address the problem.)
5. A student who is placed on Chapel Suspension may appeal to be allowed to register and return. See Academic Resources for All Students for Appeals Procedures.

Grades and Satisfactory Academic Progress

Examinations - Finals

All assignments are to be due by and all examinations must be given by the posted last date of the class. Posted class end dates may not be extended. No final examination or academic activity can be scheduled after the class end date.

On campus traditional undergraduate classes will have a final examination day and time scheduled during the last week of the posted class dates. No examinations (including final exams) or tests should be given the week prior to the final examination week. Students must take final examinations within the official final examination period as designated. To apply for a change of examination time within the final examination week, students should contact their instructors and the chair of the department over the course in question.

Online undergraduate classes (TUG and APS) typically schedule the final examination in the last few days of the class, prior to the course end date.

Grade Scale

The grades which are assigned to student performance in a particular course are listed below with their respective quality point values. Scholastic standing is defined as the ratio of total quality points to the total semester hour credits attempted, excluding transfer hours and non-graded credit hours (credit in a credit/no-credit course). For each hour of graded credit, quality points are assigned as follows:

Grade	Description	Quality Points
A	Excellent	4.00
A-		3.70
B+		3.30
B	Good	3.00

B-		2.70
C+		2.30
C	Average	2.00
C-		1.70
D	Passing	1.00
F	Failure	0.00
FN	*Unearned F	0.00

['FN'* - The grade of 'FN' is awarded to a student who ceased attendance/participation and consequently failed to complete the course objectives. The FN grade is an internal grade and appears as F on transcripts.

'F' - The grade of 'F' is awarded for a student who completed the class but failed in accordance with syllabus standards, whether due to academic performance or irregular attendance/participation.]

The following grades are not counted in the calculation of the grade point average.

I	Incomplete
W	Withdrew
P	Passing for a Credit/no credit course
N	Not passing for a Credit/no credit course
AU	Course taken as an Audit (0.00 credit)

The Grading Timeframe

Grades are issued no later than one week after the last day of a class. All assignments are to be due by and all examinations must be given by the posted last date of the class. Posted class end dates may not be extended. No final examination or academic activity can be scheduled after the class end date.

Any perceived grade discrepancies should be reported to the course instructor. Grade changes must be reported by the instructor to the Registrar's Office in writing within 30 days of the posting of the grade.

Grade Changes

Final course grades may be changed only in the case of miscalculation of points. Re-evaluation of a student's work or late submission of work by a student is not normal grounds for changing a final course grade. Within 30 days of the final grade due date an instructor may change a final course grade by filing the appropriate form with the Registrar. This change must be submitted by the instructor and approved by the responsible department chair. After 30 days of posting a final grade an instructor desiring to change the grade must seek approval of the responsible dean over their department and file such a request with the Vice Provost. Decisions of the Vice Provost will be considered final. After the 30 day change of grade period, and after graduation has been posted, all grades are final and permanent.

Incomplete Grades

1. A temporary grade of incomplete ('I') may be granted by the Dean of the appropriate college/school where the course resides. An incomplete may be granted, at the instructor's recommendation, due to extenuating circumstances that interrupt the semester, such as medical crisis or equipment breakdown. Quality of work or failure to meet deadlines is not a criterion for an incomplete and will not be granted on such basis. A student seeking an incomplete in more than one course may only be granted by the Vice Provost. The end date of a course may not be extended outside of an approved incomplete.
2. Students anticipating the need for an incomplete should communicate with their instructor prior to the end date of the course. The instructor will determine if an incomplete is warranted and if so, will contact the appropriate Dean of the college/school prior to the completion of the course to obtain approval. Once approved by the appropriate Dean, the faculty member submits the incomplete request to the Registrar.
3. An incomplete cannot be initiated after the course's end date. Once an incomplete is granted the student is informed of the incomplete. It is then the student's responsibility to contact the instructor and make satisfactory arrangements to complete the outstanding work. A student who receives an 'I' grade must complete the work within 60 days of the course's end date. Once an incomplete is granted, a student may not request to withdraw from the incomplete. A final grade of 'F' will be recorded for students who do not complete the outstanding work by the deadline.

Repeat Course Grading Policy

1. Registering to repeat a course requires assistance from the Registrar's Office.
2. Students in all undergraduate programs may repeat twice any course in which a grade of 'C-', 'D' or 'F' was received at Asbury University.
3. The course must be repeated at Asbury University with a course deemed equivalent by the Registrar's Office.
4. The higher earned grade in any repeated course will count in the computation of the cumulative grade point average.
5. Credit hours in repeated courses will count only once academically. Financial Aid will count the both course attempts in total attempted credits for financial aid calculations.
6. Repeated courses will be indicated as such on the permanent record.
7. A Graduate level course taken as an undergraduate student counts for grade and GPA only on the undergraduate transcript. Therefore courses taken in the Graduate program, including repeats of graduate courses taken as an undergraduate, will not affect the undergraduate GPA.
8. Repeat of a course taken at Asbury University prior to computer records (Fall 1991) will not affect the cumulative Grade Point Average. Credit for the repeated course will count only once academically. Student may need to take more than the required 124 credits.

Academic Standards, Probation & Suspension

Academic Restrictions for Participating in University Activities

A student in Academic Probation or Chapel Probation or returning first semester after Suspension may not:

- a. Participate in inter-collegiate competition (athletic or other)
- b. Participate in public programs (on or off campus) given by any Asbury University department, organization, or class (unless such participation is a clear academic course requirement)

Also, in order to hold a student body office, a student must have a minimum cumulative grade point average of 2.50. For a class office, the GPA requirement is 2.25.

Academic Standards for All Undergraduate Students

The Registrar's Office has the responsibility to monitor academic progress for all students enrolled in the University.

The **Undergraduate Academic Progress Scale** is as follows:

Hours Attempted	Cumulative GPA
1 - 24	1.70
25 - 37	1.80
38 - 59	1.90
60 or more	2.00

[NOTE: Financial Aid eligibility will include withdrawn hours. See, 'Academic Progress and Financial Aid'.]

1. An undergraduate academic progress scale outlines the expected grade point average for a student to remain in good academic standing based on the total number of credits attempted. Students who fail to meet the scale are subject to academic probation and/or academic suspension. (Traditional residential undergraduate students are also expected to be in accord with the chapel attendance requirement or be subject to chapel probation or suspension.)
2. Some specific major programs within the University require a higher minimum grade point average to be admitted to or remain enrolled in those programs. Each academic department having a higher GPA requirement is responsible to monitor the progress of students enrolled in the program and to notify students of any problems related to the requirement, including the possibility that the student may be dropped from the program.
3. At the end of each semester (including summer), the academic progress of all students is reviewed. Incomplete grades will be taken into consideration, but calculations for probation begin as soon as final grades are entered during the semester. Decisions are not made until the official end of the semester. *[Note: The Ministry Management-Nonprofit Management program has a specific, yearly timing for probation review which is outlined in the Special APS Programs section of this Academic Catalog.]*

4. A student who does not meet the minimal standards of the academic progress scale at the end of the review semester will be placed on academic probation for the next semester and may be required to attend an academic support class (UNV205/305). The student is expected to remedy the probation in their subsequent semester.
 5. Undergraduate students in Non-Degree-Seeking programs (High School Academy, Auditor, the Non-Degree Seeking major) with less than 9 attempted hours in a semester are exempt from probation policy (withdrawn hours are not counted)
 6. The academic progress toward the completion of a degree requires the meeting of minimal standards both in semester hours completed (withdrawn hours are not counted), in term grade point average, and in cumulative grade point average.
 7. A student who earns a grade point average of 1.0 (D average) or below in a single semester at Asbury University is subject to academic probation and may be subject to suspension at the end of that semester without a period of academic probation.
 8. During the fall or spring semester any student who does not pass at least 67% of hours attempted in a semester (withdrawn hours excluded from calculation) will be placed on academic probation without respect to cumulative grade point average. A student in this category who does not pass 67% of semester hours attempted during the probationary semester may be subject to academic suspension. This policy does not apply to summer term registration. **[NOTE: Financial Aid eligibility does take into account withdrawn hours. See, 'Academic Progress and Financial Aid'.]**
 9. The student is expected to remedy the probation in their subsequent semester. The probationary academic standing may be cleared only with grade points earned at Asbury University. Transfer credits are not used in calculating GPA.
 10. Any students who does not meet the standards of the academic progress scale at the end of the probationary semester will be subject to academic suspension for a period of one semester (not counting summer).
 11. The academically suspended student is ineligible for re-admission to Asbury University until one semester has elapsed (not including summer). A student who has been dismissed for academic reasons may apply for readmission for any semester following the suspended semester.
 12. A student who has been readmitted following a period of academic suspension, will remain eligible for continuing as long as his/her GPA for each semester is 2.30 or better while carrying a minimum of 12 semester hours, even though his/her cumulative standing may be below the academic progress scale. Students re-admitted in this category may not enroll for more than 14 semester hours until they achieve satisfactory standing and may be required to attend an academic support class (UNV205/305). If permission to enroll is granted, the student's status will be become "academic probation".
- [NOTE: Financial Aid requirements vary from Academic requirements. Students may be cleared academically to register, but not be eligible for financial aid.]**

Academic Honors and Commencement Eligibility

Undergraduate Term Honors in Scholarship

Dean's List: "Dean's List" is noted on the semester grade record and the transcript of all students who have passed a minimum of 12 graded (not pass/fail) semester hours with a grade point average of 3.50 or higher. A student with fewer than 12 hours of graded work is ineligible for this notation.

Undergraduate Graduation Honors

Students completing a Bachelor's degree* graduate with:

- Cum Laude (honors) with cumulative GPA of 3.5 to 3.79;
- Magna Cum laude (high honors) with cumulative GPA of 3.8 to 3.96;
- Summa Cum Laude (highest honors) with cumulative GPA of 3.97.

*To be eligible for graduation honors a student must have earned a minimum 62 semester hours of course work at Asbury University. Transfer credit hours are not counted in calculating GPA. Students who have completed less than 62 hours at Asbury, but who meet the GPA standing for honors listed above, will graduate with "honorable mention".

The final actual honors earned upon degree completion will be posted on the graduate's transcript.

However, when the May commencement list is formed in February, spring classes are still in progress. Calculation of honors for commencement participants is based on the posted cumulative GPA totals on a student's academic record as of the last completed course at the posted graduation application deadline (February 15). Courses in-progress do not factor into the cumulative GPA and are therefore not included in the honors calculation for the commencement ceremony. However, in-

progress course hours (current spring semester) are counted when determining the total graded hours at Asbury toward the minimum 62 hours required for the commencement ceremony honors.

Graduation Application

All students who are in the final year of completing a degree must complete the graduation application by the stated deadline. Graduation Application information may be found online: www.asbury.edu/offices/registrar/graduation [LINK TO BULLETIN ELIGIBILITY PAGE](#)

For each degree, all candidates must be listed in an annual commencement program to be officially recognized for the conferring of the degree.

Application Deadlines

- To graduate in December and be listed in commencement the following May (required - regardless of commencement attendance), the graduation application deadline is October 15.
- To graduate in May or August and be listed in May Commencement of the same year (required - regardless of commencement attendance), the graduation application deadline is February 15.
- In the Traditional Undergraduate program - to be listed in commencement in spring prior to attending in fall as a student teacher to graduate the following December (required - regardless of commencement attendance), the graduation application deadline is February 15 prior to the fall. Only approved traditional undergraduate student teachers may walk in commencement prior to finishing in a fall semester (see eligibility requirements for this option below in the next section).
- If the expected graduation date must be moved to a new academic/commencement year, a new graduation application is required to be submitted by the next posted deadline.

Final decisions regarding commencement eligibility for the annual May Commencement are made each year on February 15 based on remaining graduation requirements, commencement eligibility criteria listed below, and the information provided by the student on the graduation application.

Commencement Eligibility Criteria for Degree Candidates to Graduate & be listed in Commencement

[Please refer to the Undergraduate Degree Requirements sections for the graduation requirements.]

To be listed in the annual May Commencement a student must meet the following criteria:

1. Have a cumulative GPA of at least 2.00.
2. Students must file a "Graduation Application" form in the Registrar's Office for the correct academic/commencement year of their expected graduation date by the posted deadline listed above. Application information may be found online: www.asbury.edu/offices/registrar/graduation.
3. If the expected graduation date must be moved to a new academic/commencement year, a new graduation application is required to be submitted by the next posted deadline. [LINK TO BULLETIN ELIGIBILITY PAGE](#)
4. Students who were listed in commencement, but did not finish within that expected graduation year will be required to complete an updated graduation application for the next year. See Bachelor Degree Requirements - Returning students for meeting catalog year requirements.
5. Will have completed, or have approved course plans to complete, all requirements for a degree by one of the following:
 - A. Have already completed ALL degree requirements and graduated end of the previous December.
 - B. Are enrolled in the current spring semester for ALL remaining requirements which will be completed by the May commencement.
 - C. Will have no more than 9 required semester hours remaining to complete after the May Commencement date by one of the following.
 1. The 9 hours may be registered at Asbury University to be completed in the regular summer term after the May Commencement. (Traditional Undergraduates)
 2. The 9 hours may be registered at Asbury University to be completed in the remainder of the current spring semester after the May Commencement. (APS)
 3. The 9 hours may be courses approved by the Registrar to be completed during the summer at another institution after the May Commencement.

4. A combination of any of these methods may not exceed 9 semester hours to be completed after the May Commencement.
 5. If any of these remaining 9 semester hours are not available in the summer requiring the student to return in the fall, the student's commencement eligibility will be delayed until the next May.
 6. NOTE: To include any credit source towards lowering the remaining requirements to the 9 maximum for commencement eligibility, all documentation, final transcripts, and test scores must be received by the Registrar's Office before February 15 of the commencement year to be counted in commencement eligibility.
 - A. Traditional Undergraduate Education major early commencement option when scheduled to student teach in the following fall semester and
 1. Registered for all other requirements to be completed by the May Commencement date with only the student teaching requirement remaining to complete after the May commencement.
 2. Have no more than 7 semester hours to be completed after the May Commencement date. Student must be able to register for these remaining hours at Asbury University as part of the regular summer term. NOTE: Taking courses at other institutions after the May Commencement, but before fall student teaching, may prevent the early commencement option.
- Approved undergraduate partnership programs requiring senior year at partner institution early commencement option - Traditional undergraduate students enrolled in an approved partnership program (UK engineering, UK nursing, IWU nursing, LECOM) necessary to fulfill Asbury bachelor's degree hours may participate in the May commencement ceremony providing that they have no more than 9 hours to complete in their final fall semester.

Ordering Commencement Ceremony Regalia

Ordering commencement regalia is part of the graduation application process. For Traditional Undergraduate Program only - commencement cap & gown are ordered for students at no extra charge, for the purchase is covered by student activity fees. Adult Professional Studies will be provided instructions for placing their own cap & gown orders.

Undergraduate Transfer & Other Credit Sources

Asbury University accepts transfer of college courses from regionally-accredited universities and college level examination credit from programs such as AP, IB, AICE, and CLEP. Asbury University also accepts a limited amount of credit (on a case-by-case evaluation basis) from some non-regionally accredited schools or other non-college sources such as military training or credit for prior learning.

College credit and institutional credit may be considered for transfer only upon matriculation as a degree seeking undergraduate at Asbury University. Transfer credit and institutional credit cannot be awarded to an Asbury Academy enrollment prior to matriculation in a degree program.

General Policies for All Transfer Credit

1. Asbury University transfers credit only from official documentation. Asbury University does not award credit based on any transfer, advanced or institutional credit listed as awarded on other college or university transcripts. Credit cannot be transferred from a high school transcript.
2. For college transcripts and test scores to be official for awarding transfer or advance credit they must be sent directly from the institution or testing program to Asbury University. Credit cannot be accepted from faxed, copied, emailed or hand delivered transcripts. Student-delivered transcripts or scores may be used for advising; however, they are NOT acceptable as final, official transcripts or scores for the transfer of credit.
3. Transcripts showing courses still in process are not considered final official transcripts.
4. Transfer Limits under the Residency Requirement:

Sources of Credit

- a. **College and University Transfer Credit** - Asbury University accepts official transfer from all colleges accredited by the six regional U.S. accrediting bodies. Transcripts from schools not accredited by the six regional U.S. accrediting bodies may have only limited acceptance for transfer. All non-regionally accredited institutions will be individually reviewed to evaluate rigor, content, and faculty credentials.

- b. **Credit awarded from college examination programs (See: AP, CLEP, IB, AICE)** can only be transferred from original documentation. Asbury University does not grant credit based on advanced placement or institutional credit listed on high school transcripts or on other college or university transcripts. Credit is granted only for exams that have been determined to be equivalent to courses listed in the Asbury University course catalog. Credit from these examinations is considered equivalent to regionally-accredited college courses.
- c. **Asbury institutional credit** sources include credit awarded for varsity sports, and placement test purchase credit in foreign languages, or horseback riding. These non-classroom credits are included when calculating transfer limits from all outside sources.
- d. **Credit awarded from non-accredited/non-academic sources** is limited to a combined total of 24 semester credits in electives only within the maximum transfer limits for a degree. All such credit is reviewed on a case-by-case basis. These include military training, credit for prior learning (CPL), and some non-regionally accredited schools which do not meet requirements for course-to-course transfer. All non-regionally accredited institutions will be individually reviewed to evaluate rigor, content, and faculty credentials.

Policies for Transfer Credit from Colleges and Universities

1. College courses must have posted grades of 'C' or above on the official transcript to transfer to undergraduate programs. [Grades of 'C-', 'D+', 'D', 'D-', 'E' or 'F' do not transfer.] Courses which are graded as pass-fail (grade of 'P') are not accepted for transfer without official validation that the minimum passing grade for the "P" is equivalent to 'C' or above. (Exception: Physical Activity courses can be transferred with a passing grade of 'P').
2. Grades (GPA) from college transfer courses are not transferred and are not used when determining a student's cumulative grade point average for academic progress at Asbury University.
3. Credits earned at a college or university using a quarter hour calendar when transferred will be converted to semester hour credits by a factor of 2/3 (x 0.667).
4. Courses taken more than three years prior to enrollment which involve current technology or equipment, or which must satisfy current regulating agency or state requirements may be out of date and are subject to not transfer. These courses will be reviewed case-by-case.
5. After matriculation to Asbury University, bachelor level students may not transfer more than 6 semester hours of independent study course work from another institution.

Transfer of Dual Enrollment College Credit Completed Before High School Graduation

College credit completed prior to high school graduation may be considered for transfer upon matriculation as a degree seeking undergraduate at Asbury. The student with dual enrollment credit is still considered a first-time freshman when enrolling in first college classes after the high school graduation date.

1. Dual enrollment credit cannot be transferred from the high school transcript but must be documented on the official college transcript sent directly from the college or university.
2. The student is responsible to request their final official transcript from the college to be sent directly to the Asbury University Admissions Office. Student-delivered transcripts are not accepted as official.
3. Credits earned through Asbury University Asbury Academy while in high school are automatically counted towards later enrollment in an Asbury undergraduate degree program.
4. Credits taken at other institutions more than two years prior to high school graduation may not be transferred unless the student demonstrates continued educational progress at college level.
5. All general transfer policies and limitations apply to transfer of college credit taken while in high school.

Transfer with a KCTCS Associate of Arts or Associate of Science Degree

Any student accepted into Asbury University who presents an Associate of Arts (A.A.) or Associate of Science (A.S.) degree awarded by one of the Kentucky Community and Technical College System schools [*This agreement does not apply to a KCTCS associate of applied science (A.A.S.) degree.*] will be deemed to have satisfied the Asbury University Foundations requirements with the exception of the Bible/Theology courses, NT 100, OT 100, and TH 250 (9 credits), and the Foreign Language, 201 level, for the degrees that require it. After all eligible courses are transferred, student is allowed to waive remaining Foundations requirements. Any Foundations course which is also required for a major or minor cannot be waived.

Students with waivers of any Foundations requirements must still meet the minimum credits required for graduation in the degree. Asbury University does not guarantee transfer of all credit hours earned in the KCTCS degree but evaluates specific courses by regular transfer restrictions. Asbury will not transfer credits for courses which have grades below 'C', or are

remedial, or are usually not accepted in transfer. 50% of Asbury major or minor requirements must be completed as a student at Asbury University.

Pre-Approved College Transfer Credit for Current Students

- Students currently enrolled in an undergraduate program desiring to earn additional credits at another institution to apply toward a degree at Asbury University must receive pre-approval from the Registrar at Asbury prior to enrolling elsewhere.
- The University is not obliged to transfer courses for which prior approval has not been secured.
- To request pre-approval the student must provide the Registrar's Office with the name and city/state of the school, as well as specific course prefix, number and title for the other school's courses to have these reviewed for transfer.

Pre-Approved Transfer Course Policies

1. Students should complete pre-approved transfer courses prior to their final 12 credits or final full time semester after which no more than 9 credits can be approved for transfer. [See Academic Residency Requirements].
2. The maximum pre-approved transfer credits that can be taken elsewhere during a fall or spring semester is usually one class, 3-4 credits, for traditional undergraduates; two classes, 6 credits, for APS undergraduates. Traditional undergraduates may take up to 9 credits during summer term.
3. Courses must be taken through a regionally-accredited institution.
4. Pre-approved transfer courses must meet all college transfer policies to transfer to Asbury.
5. Foundations courses and needed elective credits are the best candidates for pre-approved transfer credit. Departmental approval may be required to take major/minor courses elsewhere.
6. Students are advised not to take an overload of courses (Asbury + other school) over 19 credit hours for traditional undergraduates for a fall or spring semester, and not over 21 credits for APS undergraduates.
7. Pre-approved courses registered at another institution do not count toward the student's full-time status for financial aid purposes at Asbury.
8. The student must be eligible to register and continue at Asbury for a letter of good standing to be issued. A minimum Asbury GPA of 2.00 is expected.
9. The student must not have reached the transfer credit limit for their program and degree (prior to or during enrollment at Asbury) from all combined sources (regionally-accredited institutions, College Examination Programs, CPL credit, military credit, non- regionally accredited schools, and institutional credit).
10. The student is responsible to request a final transcript be sent from the other school immediately upon completion of the course/s. An official transcript must be mailed directly to the Asbury University Registrar's Office. Student delivered transcripts are not accepted as official.
11. Seniors cannot graduate until official transcripts for pre-approved transfer courses have been received and processed to meet degree requirements.

Credit from College Examination Programs

Incoming undergraduate students may be granted academic credit for specific Asbury University courses on the basis of tests administered by the following College Examination Programs: College Board Advanced Placement Program (**AP**), College Level Examination Program (**CLEP**), International Baccalaureate (**IB**), and the Cambridge Advanced International Certificate of Education (**AICE**). Credit from AP, CLEP, IB, and AICE is included with regionally-accredited college transfer as part of the maximum 75 hours limit for credit allowed from all outside sources.

1. As part of the admission process, student should arrange to have original documents for AP, CLEP, IB, and/or AICE scores and grade reports sent directly to Asbury University.
2. Asbury University grants credit for AP, CLEP, IB, and AICE only on the basis of original documentation from the examination program. Asbury University does not grant examination credit for institutional credit listed on another college or university, or on high school transcripts.
3. Student score reports directly from the student are not considered official.
4. Asbury University grants equivalent credit in AP, CLEP, IB, and AICE only for current courses listed in the Asbury University course catalog. No elective credit will be awarded.

Advanced Placement Tests (AP): Asbury University grants credit for the following College Board Advanced Placement examinations:

AP Examination	Minimum Score	Asbury Course(s)	Credit Granted
Studio Art: 2D	3	ART 111	3
Studio Art: 3D	3	ART 112	3
Studio Art: Drawing	3	ART 123	3
Art History through 1500	3	ART 251	3
Biology	3	BIO 100/BIO 101	4
Biology	4	BIO 201, BIO 203	4
Biology	5	BIO 201/BIO 203, BIO 202/BIO 204	8
Calculus AB	4	MAT 181	4
Calculus BC	3	MAT 181	4
Chemistry	3	CHE 111/CHE 113	4
Chemistry	4	CHE 121/CHE 123	4
Chemistry	5	CHE 121/CHE 123, CHE 122/CHE 124	8
Chinese Lang/Culture	3	CHN 102, CHN 201	6
Chinese Lang/Culture	4	CHN 102, CHN 201, CHN 151	9
Computer Science	3	CSC 121	4
Comparative Gov/Pol	3	PS 301	3
Microeconomics	3	ECN 272	3
Macroeconomics	3	ECN 273	3
English (Lang/Comp)*	4	ENG 110	3
English (Lang/Comp)*	5	ENG 151	3
English (Lit/Comp)*	4	ENG 110	3
English (Lit/Comp)*	5	ENG 151, ENG 205	6
Environmental Science	3	BIO 217, BIO 219	4
European History	3	HIS 102	3
European History	4	HIS 101, HIS 102	6
French Lang/Culture	3	FRN 102, FRN 201	6
French Lang/Culture	4	FRN 102, FRN 201, FRN 291	9
Human Geography	3	GEO 211	3
Latin	3	LAT 102, LAT 201	6
Latin	4	LAT 102, LAT 201, LAT 202	9
Music Theory	4	MTH 111, MTH 121	3.5
Physics 1	3	PHY 201	4
Physics 2	3	PHY 202	4
Physics C: Mech	3	PHY 211	5
Physics C: E & M	3	PHY 212	5
Psychology	3	PSY 101	3

AP Examination	Minimum Score	Asbury Course(s)	Credit Granted
Spanish Lang/Culture	3	SPN 102, SPN 201	6
Spanish Lang/Culture	4	SPN 102, SPN 201, SPN 291	9
Statistics	3	MAT 232	3
U. S. Government/Politics	3	PS 101	3
U. S. History	3	HIS 201	3
U. S. History	4	HIS 201, HIS 202	6
World History	3	HIS 350	3
*Qualifying scores in Both English Lang/Comp & English Lit/Comp earns 3.0 extra ENG elective credits			

College Level Examination Program (CLEP): Asbury University does not recognize the General College Level Examination Program but does recognize a number of the CLEP Subject Examinations as in the chart below.

CLEP TEST	Minimum Score	Asbury Course(s)	Credit granted
American Government	50	PS 101	3
American Literature	50	ENG 261	3
Analyzing and Interpreting Literature	50	ENG 230	3
Biology	55	BIO 100, BIO 101	4
Calculus	50	MAT 181	4
College Algebra	50	MAT 111	3
College Composition (not Modular)	50	ENG 110	3
English Literature	50	ENG 231	3
French Language	50	FRN 201	3
French Language	66	FRN 201, FRN 291	6
History U.S. I: Early Colonization to 1877	50	HIS 201	3
History U.S. II: 1865 to the Present	50	HIS 202	3
Human Growth and Development	50	ED 230	2
Introductory Psychology	50	PSY 101	3
Introductory Sociology	50	SOC 100	3
Precalculus	50	MAT 112	3
Principles of Macroeconomics	50	ECN 273	3
Principles of Microeconomics	50	ECN 272	3
Spanish Language	50	SPN 201	3
Spanish Language	66	SPN 201, SPN 291	6
Western Civ I: Ancient Near East to 1648	50	HIS 101	3
Western Civ II: 1648 to the Present	50	HIS 102	3

Future CLEP Tests NOTE: Any student, who plans to take CLEP tests for additional credit after matriculating into Asbury University, should complete CLEP exams so that Asbury University receives the scores before the student reaches senior status (90.0 credits) to improve their graduation and commencement eligibility.

International Baccalaureate (IB): Asbury University recognizes the International Baccalaureate program and may grant credit on a course-by-course basis to students with appropriate scores of 5, 6, or 7 on these examinations as indicated in the chart below. Credit may vary based on level (SL and HL) of course. Students with IB foreign language must also take the Asbury University language placement exam to determine final credit awarded.

IB course	Level	Minimum score	Asbury course(s)	Credit Granted
Biology	SL	5	BIO 100, BIO 101	4
Biology	HL	5	BIO 201, BIO 203	4
Chemistry	SL	5	CHE 111, CHE 113	4
Chemistry	HL	5	CHE 121, CHE 123	4
Chinese	SL/HL	5	Take Language Placement Test	3-9
Economics	SL/HL	5	ECN 100	3
English A1	HL Only	5	ENG 110	3
English A1	HL Only	7	ENG 110, ENG 230	6
Environmental Syst. & Soc.	SL/HL	5	BIO 217/BIO 219	4
French	SL/HL	5	Take Language Placement Test	3-9
History	SL	5	HIS 101	3
History	HL	5	HIS 101, HIS 102	6
History of Americas	SL	5	HIS 201	3
History of Americas	HL	5	HIS 201, HIS 202	6
Latin	SL/HL	5	Take Language Placement Test	3-9
Math Studies	SL/HL	5	MAT 120	3
Mathematics	SL	5	MAT 120	3
Mathematics	HL	5	MAT 181	4
Further Mathematics	SL/HL	5	MAT 181	4
Music	SL/HL	5	MUS 100	3
Psychology	SL/HL	5	PSY 101	3
Physics	SL	5	PHY 201	4
Physics	HL	5	PHY 201/PHY 202	8
Spanish	SL/HL	5	Take Language Placement Test	3-9
Visual Arts	SL	5	ART 111	3
Visual Arts	HL	5	ART 111, ART 123	6

(AICE) Cambridge Advanced International Certificate of Education: Asbury University recognizes the Cambridge AICE program and may grant credit on a course-by-course basis to students with appropriate scores of A-E on these examinations. Credit is awarded for A and AS levels. Students with AICE foreign language must also take the Asbury University language placement exam to determine final credit awarded.

Institutional Placement Credit

Foreign Language Credit -Traditional Undergraduates Only

A degree seeking traditional undergraduate who takes the institutionally administered language placement exam and places out of specific Foundations language courses, or who transfers college credit or AP credit allowing them to place into higher language courses, may "purchase" the credit value of those courses at Asbury University. This credit purchase option is only available for languages offered at Asbury University: French, Spanish, Chinese, Latin, Greek, and Hebrew. Courses which may be "purchased" are: 101, 102, 201 and the fourth semester course (202 or 291) as listed for the language. (Total of 3.0 to 12.0 credits)

Requirements and procedures:

1. Take the proficiency examination given by the Department of Ancient & Modern Languages and receive a score, or submit transcript or score report, qualifying for advanced placement.
2. Take a higher level course in the same language at Asbury University as indicated by placement test.
3. Earn at least a 'C-' in that first Asbury University language course. If this is not achieved, the student may follow the repeat course policy.
4. See Registrar's Office or Registrar Forms for the official application form to purchase language credits. Submit completed application for language credit to the Registrar's Office.
5. A processing fee of \$20.00 per credit received for any eligible language courses will be sent to be posted to the student's account when the application is processed by the Registrar's Office.

Horseback Riding Credit - Traditional Undergraduates Only

Degree-seeking Equine Studies majors or minors may place out of horseback riding and can "purchase" academic credit for EQ 130, Horseback Riding I, and/or EQ 131, Horseback Riding II, (Total 2.0 credits) by meeting the following requirements:

1. Take the necessary departmental proficiency examination and receive a score qualifying for institutional placement.
2. Complete EQ 251 (Horse Training) with a grade of 'C-' or above.
3. Receive final approval and documentation form from the chair of the Science & Health Department.
4. Submit the form for Horseback Riding Credit Purchase to the Registrar's Office.
5. A \$20.00 per credit processing fee will be posted to the student's account when the application is processed by the Registrar's Office.
6. These credits apply only to the Equine Studies major/minor. Purchased horseback riding credit DOES NOT satisfy Foundations physical education (PE) activity requirement.

Credit from Non-Accredited or Non-Academic Sources

Credit awarded from non-accredited/non-academic sources is limited to a combined total of 24 semester credits in electives only within the maximum transfer limits for a degree. All such credit is reviewed on a case-by-case basis. These include military training, credit for prior learning (CPL), and some non-regionally accredited schools which do not meet requirements for course-to-course transfer. All non-regionally accredited institutions will be individually reviewed to evaluate rigor, content, and faculty credentials.

Credit From Military Training For Undergraduates

Undergraduate level students may receive elective credits from military training through the American Council on Education (ACE) transcript. Student must request an official copy of their (ACE) military transcript be sent directly to Asbury University. Military credit is included in the non-academic sources 24 credit transfer limit. In the traditional undergraduate program documented basic training completion can satisfy required PED 100 and PE 111.

Credit For Prior Learning (CPL) - Adult Professional Studies Undergraduates Only

Students entering the APS degree completion program may earn credit towards graduation through Credit for Prior Learning (CPL). Asbury University will consider submitted CPL documentation, but is not obligated to accept credit for prior learning. Credit for Prior Learning (CPL) is included in the non-academic sources 24 credit transfer limit. CPL may be based on a variety of different sources including, but not limited to, military training (separate from the ACE military transcript evaluation), workshops, seminars, self-study, non-credit classes, training programs, courses taken through non-accredited institutions, and work experience completed prior to attending Asbury University.

1. APS students wishing to apply for CPL credit will be expected to meet with an academic advisor during their first semester of attendance to review the CPL procedures and expectations before beginning an application for CPL credit.
2. The student will coordinate the Credit for Prior Learning process with the Adult Professional Studies Program Director.
3. The University evaluates appropriate units for the student's actual learning (not just the experience) from the submitted sources. Asbury University will reference the criteria recommended by the American Council on Education (ACE) and the Council for Adult and Experiential Learning (CAEL) when evaluating student submissions for credit.
4. All documentation must be submitted, and the review completed before the student's final year at Asbury, preferably before the student reaches senior status (90.0 credits earned).
5. The assembled documentation is reviewed by the Dean of Adult & Online Learning. The Dean may require further review by additional faculty members or area experts based on the type of prior learning requested.
6. If CPL credit is approved the Dean shall submit a CPL credit form with recommendation letter to the Registrar for processing.
7. The University assesses a Portfolio Evaluation Fee based on requested credits at the following rates:
 - 1-9 credits \$30.00 per credit
 - 10-19 credits \$300.00 flat fee
 - 20-24 credits \$600.00 flat fee
 Students are assessed the appropriate CPL fee based upon the amount of requested credit, regardless of whether credit is granted.

Associate Degree Requirements

Asbury University undergraduates in all programs are subject to all academic policies unless the policy is specifically labeled as unique to one particular program.

- Admission standards for the associate's degree are the same as the bachelor's degree.
- There are no differences between courses offered for the associate's and the bachelor's degree.
- A student who holds a bachelor's degree may not then be awarded an associate's degree.
- A student may not be awarded a bachelor's degree and an associate's degree at the same commencement.
- A student must declare an associate's degree before their junior year (60 credits earned).
- Students who previously earned their associate's degree from Asbury University must reapply and be readmitted for the B.A. or B.S. degree.

All candidates for an associate's degree must meet the following requirements to graduate:

1. **Complete a minimum total of 60 semester hours.** Students with waivers of any Foundations or other requirements must still complete the total 60.0 credits required for graduation with an associate's degree.
 - a. Students must complete a minimum of 30 semester hours (not transfer or institutional credit) as a student at Asbury University.
 - b. Students must complete the final two consecutive full-time semesters (or a minimum equivalent to 24 credit hours) at Asbury University. Part time students will require more semesters at Asbury to meet this equivalent.
 - c. All students must complete a minimum of 12 of their final 21 credits at Asbury. If the maximum transfer limit (30 credits) has not been reached, pre-approved transfer approval may be granted to bring in no more than 9 credits from all other sources to finish degree requirements after attending Asbury. See Pre-approved College Transfer in Academic Information for Undergraduates.
 - d. If finishing a minor for an emphasis, 50% of required credits/courses must be completed at Asbury.
 2. **Earn a minimum 2.00 cumulative grade point average.**
 3. **Fulfill all the Liberal Arts Foundations requirements** specific to their program which make up the requirements for the Associate of Arts or Associate of Science degrees.
- Note that the Traditional Undergraduate (TUG) Associate of Arts Degrees are not required to do the final Cross-Cultural Immersion Experience (CCE 150EX) for the A.A. degree. *However, Students who after earning their associate's degree from Asbury and are readmitted for the B.A. or B.S. degree in the Traditional program will be required then to satisfy CCE 150EX Cultural Immersion Experience . See Cross Cultural Engagement.*

- Traditional undergraduates must receive a passing grade of 'P' in their final registration in chapel. See chapel requirements in Academic Information for Undergraduates.
- Traditional undergraduates may choose to complete an emphasis using an undergraduate minor with the Associate of Arts degree. All requirements for the minor must be complete to graduate with the emphasis. 50% of the hours/courses in any elected emphasis must be completed at Asbury.
- 4. **Complete comprehensive examinations and assessment tests** as required by individual departments and programs or the University administration.
- 5. **Complete a "Graduation Application" form** from the Registrar's Office for the correct academic/commencement year of their expected graduation date by the posted deadline (generally, Oct. 15 for December graduation, and Feb. 15 for May or August graduation). The Graduation Application link will be emailed from the Registrar's Office based on student's remaining requirements and graduation date. Students may email Registrar's Office for graduation application information when reaching fulfillment of all requirements. NOTE: If the student's expected graduation date must be moved to a new academic/commencement year, a new graduation application is required to be submitted by the next posted deadline. To determine Commencement Eligibility review Commencement requirements under Academic Information for Undergraduates.

Following the Correct Academic Catalog

Students must graduate under the requirements (Foundations, major, and minor) of the Academic Catalog in effect at the time of first enrollment. Note exceptions:

- a. Students may elect to graduate under new requirements placed in effect while enrolled.
- b. Students changing to or adding newly approved majors or minors will be expected to move all requirements (Foundations, major, and minor) to the newer catalog.
- c. Students who withdraw or become inactive must reenroll within two years of the last term attended to continue on the same year catalog degree requirements. Students who reenroll after the two years become subject to all catalog degree requirements in place at the time of reenrollment.
- d. NOTE: Returning students may not reenroll in a degree program, major or minor that has been discontinued. Returning students in such programs must declare a current active program at the time of readmission.

Fulfillment of all degree requirements is the student's responsibility.

NOTE: The University reserves the right to change degree requirements, major and minor requirements, and course offerings, as well as to cancel any course not selected by a sufficient number of students (low enrollment) at the time offered.

Bachelor Degree Requirements

Asbury University undergraduates in all programs are subject to all academic policies unless the policy is specifically labeled as unique to one particular program.

All candidates for an undergraduate bachelor's degree must meet the following requirements to graduate:

1. **Complete a minimum total of 124 semester hours.** Students with waivers of any Foundations or other credit requirements must still complete the total 124.0 credits required for graduation with a bachelor's degree.
 - a. Students must complete a minimum of 49 semester hours (not transfer or institutional credit) as an Asbury University student.
 - b. Students must complete the final three consecutive full-time semesters (or a minimum equivalent to 36 credit hours) at Asbury University. Part time students will require more semesters at Asbury to meet this equivalent.
 - c. It is expected that students will be registered at Asbury while at senior status (having 90 or more earned credits). [Exceptions: students completing partnership programs in Biology Pre-Nursing, Biology Pre-Pharmacy or Engineering Math must meet the residency requirement in the three semesters prior to transferring off campus.]
 - d. All students must complete a minimum of 12 of their final 21 credits at Asbury. If the maximum transfer limit (75 credits) has not been reached, pre-approved transfer approval may be granted to bring in no more than 9 credits from all other sources to finish degree requirements after attending Asbury. See Pre-approved College Transfer in Academic Information for Undergraduates. [Exceptions: students completing partnership

- programs in Biology Pre-Nursing, Biology Pre-Pharmacy or Engineering Math are required to transfer their senior year credits from the partnership institution to complete their AU degree.]
- e. 50% of all required credits/courses of all student's major(s) and minor(s) must be completed at Asbury University. Exceptions: A limited reduction in this percentage may be approved for students in an approved partnership program.
2. **Earn a minimum 2.00 cumulative grade point average.**
 3. **Fulfill all Liberal Arts Foundations requirements** - See the specific courses that fulfill Foundations in each Undergraduate program > "Foundations - Traditional Undergraduates" or "Foundations - APS Undergraduates".
 - a. Traditional undergraduates must fulfill the full Cross Cultural Engagement immersion experience.
 - b. Traditional undergraduates must receive a passing grade of 'P' in their final registration in chapel. See chapel requirements in Academic Information for Undergraduates.
 - c. Traditional undergraduates - All Bachelor of Arts (B.A.) majors must fulfill all liberal arts core requirements, including Foreign Language, to receive the Bachelor of Arts.
 - d. Traditional undergraduates - Bachelor of Science (B.S.) majors (The Non-foreign language Education majors and specific Chemistry majors) must fulfill all Foundations requirements excluding Foreign Language to receive the Bachelor of Science. However, if the Non-language Education majors complete the Foreign Language requirement they will be awarded the Bachelor of Arts. Chemistry B.S. majors always receive the Bachelor of Science.
 - e. The APS majors receive a Bachelor of Science (B.S.) degree with no foreign language requirement.
 4. **Fulfill the requirements for at least one major.** All majors and minors on a student's record must be completed to graduate with these listed on record. 50% of the hours/courses for all majors and minors must be completed at Asbury University. Second majors and minors are not required for graduation and may be dropped by the student in order to graduate. See declaring majors and minors below
 5. **Complete comprehensive examinations and assessment tests** as required by individual departments and programs or the University administration.
 6. **Complete a "Graduation Application" form** from the Registrar's Office for the correct academic/commencement year of their expected graduation date by the posted deadline (generally, Oct. 15 for December graduation, and Feb. 15 for May or August graduation). The Graduation Application link will be emailed from the Registrar's Office based on student's remaining requirements and graduation date. Students may email Registrar's Office for graduation application information when reaching fulfillment of all requirements. NOTE: If the student's expected graduation date must be moved to a new academic/commencement year, a new graduation application is required to be submitted by the next posted deadline. To determine Commencement Eligibility review Commencement requirements under Academic Information for Undergraduates.
 7. Education majors meeting the above requirements to earn the bachelor's degree may have additional requirements to complete teacher certification as directed by School of Education advisors.

Fulfillment of all degree requirements is the student's responsibility.

Following the Correct Academic Catalog

1. Students must graduate under the requirements (Foundations, major, and minor) of the Academic Catalog in effect at the time of first enrollment. Note exceptions:
 - a. Students may graduate under new requirements placed in effect while enrolled.
 - b. Students changing to or adding newly approved majors or minors will be expected to move all requirements (Foundations, major, and minor) to the newer catalog.
2. Returning Students after a break in enrollment
 - a. Students who withdraw or become inactive must reenroll within two years of the last term attended to continue on the same year catalog degree requirements. Students who reenroll after the two years become subject to all catalog degree requirements in place at the time of reenrollment.
 - b. Returning students may not reenroll in a degree program, major or minor that has been discontinued. Returning students in such programs must declare a current active program at the time of readmission.
 - c. After an absence of two years or more students who reapply for graduation by submission of outstanding documents without reenrolling will be evaluated for graduation using the catalog degree requirements in place for the year of graduation application and may be required to complete additional courses.

- d. Former students may not graduate in a degree program, major or minor that has been discontinued. Students will be moved to the closest current active program in the year of graduation application and may be required to complete additional courses.

Rules for Declaring Majors and Minors

1. All students receiving a bachelor's degree must complete one major.
2. Students are not required to have a minor.
3. Majors and minors must be 'officially declared' to be listed on the student's record and official transcript. To declare, change, drop or add a major or a minor, students must contact the Registrar's Office or email: registrar@asbury.edu.
4. New Freshmen / New Students are expected to complete their first semester before changing their original major or adding a second major.
5. Majors and minors may not be added after a student has graduated.
6. Undecided students are expected to have declared a major for the bachelor's degree by the beginning of the junior year (60 credits earned).
7. Electing to do the Associate degree should be declared before reaching junior status (60 credits earned).
8. All associate's degrees have liberal arts as a 'major'. A minor is not required for the associate's degree, but students may elect to add one minor where available.
9. Bachelor degree students may choose to complete a second major. An additional major requires there be 24 unique, additional credits not part of the student's primary major.
10. Bachelor degree students may choose to complete up to two (2) minors. Each added minor requires there be 12 unique, additional credits not part of the student's majors or other minors.
11. Fifty percent of the course requirements for each undergraduate major or minor must be completed as a student at Asbury University. Exceptions: A limited reduction in this percentage may be approved for students in an approved partnership program.

For Majors or Minors to be listed on the Transcript or in the Commencement Program

- All majors and minors must be officially declared in the Registrar's Office to be listed on the transcript when the degree is conferred. Concentrations within a major are not listed on the transcript.
- Only the majors will be listed in the commencement program.
- For any major to be listed at the time of the commencement all majors must be officially declared in the Registrar's Office by February 1 of the student's commencement year for May or August graduation. For December graduation with commencement the following year all majors must be declared by October 15.
- After the deadline and/or after commencement, extra majors and minors may be dropped in order to graduate in a timely manner, but no new majors or minors may be added to cause an extension of the student's academic time and change the graduation date.

The requirements for graduation with any chosen major or minor are listed in this Academic Catalog and course requirements are found on the Traditional major sheets, minor sheets, and APS major sheets available online for the most recent Academic Catalogs.

NOTE: The University reserves the right to change degree requirements, major and minor requirements, and course offerings, as well as to cancel any course not selected by a sufficient number of students (low enrollment) at the time offered.

Fulfillment of all degree requirements is the student's responsibility.

Foundations: Liberal Arts Learning at Asbury

Mission

The mission of Asbury University, as a Christian Liberal Arts University in the Wesleyan-Holiness tradition, is to equip students, through academic excellence and spiritual vitality, for lifelong learning, leadership and service to the professions, society, the family and the Church, preparing them to engage their cultures and advance the cause of Christ around the world. Value Proposition: Academic Excellence and Spiritual Vitality.

Asbury University's Foundations Liberal Arts Learning program organizes around five (5) key conceptual areas. Each of the five areas clearly identifies a Student Learning Outcome (SLO) crucial to the liberal arts vision and overall academic mission of the University. While each conceptual category is distinct, and supports a clearly defined learning outcome, none of categories is to be considered as isolated from the other, nor static. They are of a piece, all interconnected, inseparable, and dynamic. They invite reflection on the whole person, not on some disaggregated set of aptitudes or skills. Thus Christian faith and culture sheds light on and informs human thought and creative expression. Yet neither the religious nor the creative life unfolds in a vacuum. A person in search of knowledge, meaning, and wisdom must necessarily engage society and answer the call to public and global responsibility, while also recognizing that informed citizenship requires critical thinking, analysis, and problem solving. Social responsibility, in turn, entails a deep awareness that human persons are very obviously situated in human circumstances and communities, which must be sustained by productive learning, living, and well-being. Thus, the following conceptual framework for Foundations of Liberal Arts Learning at Asbury University is designed to highlight these intersections, to open new pathways of thought, to promote an interdisciplinary approach to liberal arts study, and, ultimately, to keep alive the enduring questions of human life and meaning:

1. **Integrating Christian Faith and Culture**

At Asbury University, Foundations of Liberal Arts takes shape within the context of Christian revelation. Asbury's Christian (Wesleyan) theological tradition invites students to apprehend God's revelation through scripture, reason, tradition, and experience. These common inquiries challenge students to explore the rich relationship between Christian belief and practice, between Christian theological foundations and traditions. As a crucial part of this theological education, students will use critical approaches and interpretive skills necessary to establish life-long Biblical literacy. [Courses: OT 100, NT 100, TH 250]

SLO 1: Students will demonstrate Biblical literacy and theological understanding as they inform human life.

2. **Discovering Human Thought and Creative Expression**

Works of literature, art, music, and philosophy raise enduring questions about humankind. This area of study will help students ask and address fundamental questions relating to humankind and the varieties of human experiences. Essential to this area of inquiry is a sustained program of reading deeply in and writing about influential thinkers-artists, poets, philosophers, and historians-who have posed questions and expressed ideas about such perennial human concerns as art and beauty, truth and goodness, history and culture, and morality and ethics. [Course areas: Composition, literature, speech, fine arts history/appreciation, philosophy]

SLO 2: Students will use aesthetic, historic, linguistic, and philosophical forms and expressions to interpret the human condition.

3. **Engaging Society and Global Responsibility**

For millennia humans have organized themselves in families, communities and states - for protection, to meet needs, expand material wealth and promote social well-being. This category attempts to understand the human experience with regard to social and political organization and the responsibility of individuals and groups to sustain and alter the social order. [Course areas: history, social science, foreign language/cross-cultural engagement]

SLO 3: Students will demonstrate how key concepts from the social and behavioral sciences help to identify and address real-world problems of human persons, communities, and nations, including the origin of such problems.

4. **Achieving Quantitative and Critical Literacy**

The modern age presents humans not just with mass society, but also with an outpouring of data about every element of that society, as well as tools that enable individuals and groups to analyze and interpret these data. Increasingly, success in the professions and in personal life will depend upon a person's ability to utilize these tools to facilitate critical thinking and problem solving. This area of inquiry will challenge students to comprehend and evaluate mathematical and statistical information, perform problem-solving operations on qualitative and quantitative

data, and describe the challenges of using technology and managing information. [Course areas: math, technology]

SLO 4: Students will demonstrate critical thinking and problem solving through the interpretation and analysis of data.

5. **Searching the Natural World and the Environment**

Scientific discoveries in the recent era have led to an explosion of knowledge of the natural world. Though such knowledge has enabled humans to conquer diseases and to construct infrastructures that promote human well-being, the scientific era has also raised moral, ethical, religious, and environmental questions regarding human practices, habitations, circumstances, and environments. Scientific discovery and practicing the scientific method are crucial for a life of productive learning and living. Students, then, will explore foundational principles and concepts in natural science and use them in critically thinking about such related areas as personal wellness, environmental stewardship, culture formation, and moral and ethical decision making. [Course areas: natural science, health]

SLO 5: Students will use the scientific method to engage in an exploration of the natural world, including a close examination of practices that promote environmental stewardship and personal well-being.

Satisfying the Requirements for Foundations

1. Courses in Foundations' areas are required for all undergraduate degrees.
See the specific courses that fulfill Foundations in each Undergraduate program > "Foundations - Traditional Undergraduates" or "Foundations - APS Undergraduates".
2. Courses that satisfy Foundations requirements in one program may not satisfy Foundations requirements in the other program, for Foundations requirements are unique to the program.
3. Some courses required in a major or minor may also satisfy a Foundations course.
4. **Students fulfilling any Foundations requirements with major courses or by waivers of any kind must still meet the minimum credits required for the degree.**

Foundations - Traditional Undergraduates

Courses for Foundations (50) (May vary 44 - 59 due to placement or *prerequisite requirements)

To graduate complete all major requirements, Foundations, and electives needed for 124 hour minimum bachelor's degree requirement or 60 hour minimum associate degree requirement and must pass chapel. Students with waivers of Foundations requirement must still meet the minimum credits required for graduation. ***Completion of Cross Cultural Immersion must be documented to graduate with the bachelor's degree.*

Introduction - required for new first time, full time college students and new freshmen transfers.

__ 1 LA 100 Engaging Liberal Arts

SLO 1: Integrating Christian Faith & Cult. (12)

Complete biblical studies:

__ 3 NT 100 Und New Testament

__ 3 OT 100 Und Old Testament

Complete one philosophy:

__ 3 PHL 200 Intro to Philosophy

PHL 231 Ethics

Complete theology:

__ 3 TH 250 Foundations of Christian Thought

Plus every semester:

__ 0 CH 021 Chapel Attendance
(Automatically added to schedule each semester)

SLO 2: Discovering Human Thought & Creative Expression (12-15)

Complete one fine arts:

ART 100 Understanding Art

ART 110 Art & Creativity in Practice

ART 251 or 252 Art History

__ 3 FA 100 Music & Art Appreciation

MHL 251 or 252 Music History

MUS 100 Understanding Music

Satisfy two college writing requirements:

__ 3* ENG 100 College Writing I

*May be waived by English score of ACT 20, pre-2016 SAT 510, new SAT Reading 28 or higher. [ENG 100 cannot satisfy LA enrichment.]

__ 3 ENG 110 College Writing II

ENG 151 Adv. College Writing^

^If English score of ACT 26, pre-2016 SAT 660, new SAT Reading 35 or higher complete ENG 151.

Complete literature:

__ 3 ENG 205 Literature & Culture

Complete one public speaking:

__ 3 COM 130 Cultural Influence of Media

COM 150 Public Speaking

SLO 3: Engaging Society & Global Responsibility (7-16)

Complete one history:

HIS 101 Western Civ I

__ 3 HIS 102 Western Civ II

HIS 201 U.S. History to 1876

HIS 202 U.S. History Since 1876

Complete one social science:

ECN 273 Intro to Macroeconomics

PS 101 American Politics & Gov

__ 3 PSY 101 Psychology & Everyday Life

SOC 100 Intro Sociology

SOC 112 Intro Anthropology

Complete foreign language:

Satisfy the 201 level in one language by course or placement (3)

CHN, FRN, GRK, HEB, LAT, OR SPN

__ 3* ___ 101 _____

__ 3* ___ 102 _____

__ 3* ___ 201 _____

*Language 101, 102 and 201 may be waived based on language placement test results. [Foundations Language not required of Non-Language Teacher Education majors]

Fulfill Cross-Cultural Engagement:

(See <https://www.asbury.edu/academics/resources/geo/cross-cultural-engagement/>)

__ 1 CCE 150 Cross-Cultural Engagemnt/Responsibility

**CCE 150EX Cultural Immersion Experience _____ 0.5

0.5 credit earned upon documented completion of Immersion Experience

SLO 4: Achieving Quantitative & Critical Literacy (3-6)

Complete quantitative requirement:

__ 3-6* MAT 118 & 119 Math that Matters I & II (6)*

__ 3-6* MAT 120 or above (3-4)

CSC 121 or above (4)

[College Algebra & Pre-calculus do not satisfy the requirement.]

*If ACT/SAT/new SAT Math score of ACT 21, pre-2016 SAT 500, new SAT 530 or lower complete sequence MAT 118/119. [MAT 118 cannot satisfy LA enrichment.]

SLO 5: Searching the Natural World and the Environment (6)

Complete one science with lab (4 credits total):

__ 3-4 BIO/CHE/ESC/PHY _____ (lecture)

__ 0-1 BIO/CHE/ESC/PHY _____ (lab)

Complete health and physical activity

__ 1 PED 100 Theory of Wellness

__ 1 PE _____ Physical Activity

[Limit of 4.0 credits of PE may count towards degree total, and no more than 2.0 credits of the PE can be from Varsity Sports participation.]

In addition

Complete 3 Credits in LIBERAL ARTS ENRICHMENT:

Choose any **ONE** 3 credit course from those listed above, not otherwise required, and not in major (may also use a Foreign Language course 202 or above). [ENG100 and MAT118 may not be used here.]

__ 3 ___ ___ _____

Foundations Proficiencies, Placement and Other Requirements

College Writing, Foreign Language, Mathematics, Physical Activity

Completion of the courses in Foundations is required for the degree (associate or bachelor).

Students with waivers of any Foundations requirement must still meet the minimum credits required for graduation (60 for Associate's, and 124 for Bachelor's degree).

Traditional undergraduate students who transfer to the APS program for a degree will be required to complete any different or additional courses for Foundations required in that program.

* College Writing Proficiency and Requirement

1. All undergraduates must satisfy Foundations Writing requirement of College Writing I and College Writing II.
2. Prior to being admitted to College Writing II, students must demonstrate the basic proficiency by completing ENG 100 College Writing I or equivalent (an earned grade C or above in first semester Writing I at a regionally accredited university) or present ACT/SAT test scores to determine ENG 100 proficiency.

ACT/SAT test scores used to determine College Writing proficiency:

Students will be placed in ENG 100 with English Test Score of ACT 19 or lower, pre-2016 SAT 500 or lower, or 2016 SAT reading 27 or lower.

- a. Students placed in ENG 100 must complete ENG 100 before enrolling in ENG 110.
- b. Students placed in ENG 100 will be enrolled concurrently in ENG 100L for the Writing Center.

Students meeting proficiency by ACT/SAT English test scores are placed directly in ENG 110 or ENG 151.

- a. ENG 110 placement for students with English Test Score of ACT 20-25, or pre-2016 SAT 510-650, or 2016 SAT reading 28-34.
- b. ENG 151 placement for students with English Test Score of ACT 26 or above, or pre-2016 SAT 660 or above, or 2016 SAT reading 35 or above.

** Mathematics Proficiency and Requirement

1. All students are required to satisfy Foundations Math by completing MAT 119, MAT 120 or above, or CSC 121.
2. Prior to being admitted to the math/computer classes at Asbury University, students must demonstrate basic math proficiency:
 - a. Earning a grade C or above in College Algebra or Pre-Calculus at a regionally accredited university
 - b. By presenting a Math test score of ACT 22, pre-2016 SAT 510, or new 2016 SAT 540.
 - c. Completing MAT 118 when Math Test Score of ACT 21 or lower, pre-2016 SAT 500 or lower, or 2016 SAT 530 or lower.
3. Students who successfully complete MAT 118 will continue the next semester in MAT 119. Successful completion of MAT 119 satisfies Foundations Math requirement.
4. Students meeting basic math proficiency by test scores or by transfer courses will take a MAT 120 or a higher math or CSC 121 to satisfy their Foundations Math requirement.
5. Specific math courses above 120 required in a student's chosen major or minor will satisfy Foundations Math requirement. (Basic math proficiency must be met before registering for math courses in the majors or minors)

*** Foreign Language Proficiency and Requirement

[Note: Students are advised to take a foreign language in high school. New students are expected to take the college administered language placement test during Welcome Week. Students completing two years of a high school foreign language with a grade of 'C' generally place into 102. Students completing three years of a high school foreign language with a grade of 'C' generally place into 201.]

1. All students pursuing the A.A. or B.A. degree must demonstrate proficiency in a foreign language to the 201 level.
2. A student meets the foreign language requirement in one of the following ways:
 - a. By completing a 101, 102, 201 sequence of language study at Asbury University.
 - b. By transferring a 201 level foreign language course from a regionally accredited university.
 - c. By Examination Program scores such as AP or CLEP scores equivalent to the 201 level. Scores from IB (5, 6, or 7) and AICE (A-E) may be considered for the requirement only with verification by student taking Asbury language placement test. Credit from examination programs applies only to the foreign languages offered at Asbury University.
 - d. Taking the Department placement test and achieving a placement at the fourth-semester level (202 or above). Placement tests: All students who have had the equivalent of at least one year of a foreign language on the high school level, and who wish to continue with that same language, are required to take a placement examination. Those who achieve placement to the 102 or 201 level are expected to continue their study at the level assigned until the requirement is met. By-passing any course in the sequence will not be permitted without special petition.
3. Under certain special circumstances, the foreign language requirement for the B.A. degree may be waived:
 - a. Students with an unusual background in a foreign language may petition for a language requirement waiver, especially if such competency is in a language other than those taught at Asbury. Approval for the waiver will depend upon evaluation or examination by the Ancient & Modern Languages Department.
 - b. International students whose native language is not English may waive the foreign language requirement with approval of the Language Department Chair and successful completion of Foundations requirements in English and Communication.
4. American Sign Language may not be used for the foreign language requirement.

^ Physical Education Activity Course Policies

PED 100 and 1.0 credit of physical activity (PE or KHP) are required for graduation in all traditional undergraduate degrees.

1. The PE activity course should be completed by the end of the sophomore year.
2. No more than one (1) semester hour of PE credit may be taken in any one semester.
3. PED 100 is a pre-requisite for all PE activity courses except for PE 108 Varsity Sports. Athletes are still required to complete PED 100.

4. Letter grades received in the physical education activity classes will be included in determining GPA.
5. No more than 4.0 credits of physical education activity courses (PE prefix or KHP) may apply toward graduation.
6. Varsity athletics (PE 108) and Cheerleading (PE 110) are not registered credit towards full time status but are added as institutional credit at end of term with completion of season verification from the coach. No more than two credits may be earned from varsity athletics, and no more than three from Cheerleading, with no more than 4 total credits from all PE sources. See PE 108 course description for each sport's season term designation.

Cross Cultural Engagement (CCE) Traditional Undergraduate Requirements

The Cross-Cultural Engagement (CCE) course and experience strengthens students' abilities to interact with the world community, to expand their worldview, and to increase their cultural sensitivity with the ultimate goals of a broadened awareness as to how they might fit into God's plan of redemption in other cultures, and a developed competency to effectively serve Christ in a global society.

Policy Summary

Beginning Fall 2020 and on, all Traditional Undergraduate students seeking an Asbury University Bachelor's degree will be required to satisfy the Cross-Cultural Engagement CCE 150 1.0 credits and Cultural Immersion Experience CCE 150EX 0.5 credits. (Students enrolled prior to Fall 2020 complete the CCE requirements under the previous bulletin.)

- Students with more than 60 transferred credits at the time of matriculation (Note: AP and college credits earned prior to high school graduation do not count towards the 60 credits) may be considered to waive CCE 150EX , the immersion experience, but are required to take CCE 150 Cross-Cultural Engagement & Responsibility.
- International students or those who have lived extensively outside of the US and Canada may not have to travel to complete their CCE 150EX requirement, but are required to satisfy the CCE150EX paperwork and academic requirements with the CCE office.
- Students seeking the Associate's degree at Asbury must complete the CCE 150 course for that degree. Upon graduation with the AA degree if electing to continue for a Bachelor's degree student must then complete the CCE150EX Cultural Immersion Experience.

Graduation Requirement and deadlines

A student cannot graduate until the full Cultural Immersion Experience has been completed. CCE 150EX travel/experience, and all CCE150EX assignments & final paper must be completed before the end of the term to be eligible for that term's graduation date. Students completing CCE travel or final assignments/paper after the official end date of each term are not eligible to graduate with that term's graduation date. Students should complete all CCE 150EX assignments by end of term to allow time for the Intercultural Affairs office to submit CCE final approval forms to the Registrar's Office prior to the grading deadline. (See TUG Academic Calendar for the last date of classes for each term.) Late CCE assignments /papers submitted after the end of the term will cause the student's graduation to be moved to the next term.

The Cultural Immersion Experience CCE 150EX

Asbury's Cultural Immersion Experience CCE 150EX is an *immersion* into another culture, engaging the student in a variety of life-spheres (family, education, religion, art, media, economics, and government). Most experiences will expose the student to cultural dynamics outside of the United States. The experience must satisfy one of the options listed and must be of sufficient length and intensity to have an adequate impact upon the worldview of the participant.

Criteria Considered for a CCE150EX Cultural Immersion Experience Requirement

1. Geographic location: Can be completed either on the Stateside or Abroad - must be a cross-cultural immersion for the student.
2. Exposure to various levels of ethnic and cultural diversity: such as language, customs, and worldviews
3. Time frame: May be completed as early as the summer preceding the senior year of high school
4. Length: Minimum of six nights and seven days in context

Options for Satisfying the CCE150EX Cultural Immersion Experience Requirement

1. Off-Campus Programs and Study Abroad Programs that are semester/summer-long and approved by the Office of Academic Affairs. Please see the AU Study Abroad Programs and international programs listed under "Study Abroad and Off-Campus Programs". (Not all stateside Off-Campus Programs or mission organization trips are eligible.)
2. Participation in an approved cross-cultural, short-term travel course, sponsored by an Asbury University faculty member and/or department
3. Participation in an approved cross-cultural mission related or volunteer trip with an Asbury University faculty member and/or staff member
4. Participation in an approved non-Asbury University program that meets the Cross-Cultural Engagement criteria and is sponsored by groups such as: a mission agency, a local church, a denomination, a para-church group, or nonprofit organization
5. Participation in the Asbury Initiative Program
6. Individual travel, course substitutions, programs, or projects and state-side proposals to be considered on a case-by-case basis.

Procedures & Process to Complete the CCE150EX Requirement

1. Prior to traveling, every student must complete CCE 150 and submit a CCE immersion proposal with the Office of Intercultural Affairs and it must meet approval.
2. Asbury University reserves the right to exclude from off-campus participation any student who is involved in conduct leading to disciplinary action or who may have a disability which cannot be accommodated.
3. Depending on the type of travel, students may need to fill out travel and liability forms with Asbury University.
4. All students traveling abroad under Asbury University authority must obtain travel and health insurance, which is available directly through the Office of Intercultural Affairs.
5. Before departing, students must meet all paperwork and academic requirements.
6. Upon returning, students must complete their CCE 150EX academic requirements and evaluations within 30 days after returning from the trip.
7. Credit for completing the requirement will be listed as institutional credit on student's academic audit with the course designation: CCE 150EX.

Foundations - APS Undergraduates

Students in the APS programs are subject to all Undergraduate Academic Policies in this Academic Catalog unless the policy is specifically labeled for Traditional Undergraduate program.

Courses for Foundations in the APS Program (48 credits)

Complete any specific courses listed, plus complete courses within specified listed content areas to satisfy Foundations Liberal Arts requirements for each Student Learning Outcome (SLO).

Some courses required in a major may also satisfy foundations requirements.

SLO 1: Integrating Christian Faith & Culture

Biblical Studies (9)

__3	OT	100	Understanding Old Testament
__3	NT	100	Understanding New Testament
__3	TH	250	Foundations of Christian Thought

SLO 2: Discovering Human Thought & Creative Expression

Required Composition (3)

__3	ENG	110	College Writing II
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Writing and/or Communications (6)

__3	___	___	_____
__3	___	___	_____

Literature (3)

__3	___	___	_____
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Humanities (9)

Philosophy, Literature, Cultural Studies, and Music/Art/Theatre Appreciation

__3	___	___	_____
__3	___	___	_____
__3	___	___	_____

SLO 3: Engaging Society & Global Responsibility

History (3)

__3	___	___	_____
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Social Sciences (6)

Sociology, Psychology, Anthropology, History, Economics, and Political Science

__3	___	___	_____
__3	___	___	_____

SLO 4: Achieving Quantitative & Critical Literacy

Mathematics (3)

__3	___	___	_____
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Mathematics, Science and/or Technology (3)

__3	___	___	_____
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SLO 5: Searching the Natural World and the Environment

Science (3)

__3	___	___	_____
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Satisfying Foundations Requirement

1. Completion of the courses in Foundations is required for a degree (associate or bachelor).
2. Some courses required in a major may also satisfy a Foundations course. See each individual major for specifics. Students meeting any Foundations requirement with major courses, or by waivers of any kind, must still meet the total credit hours required to graduate with a degree.
 - **Students with waivers of any Foundations requirement must still meet the minimum credits required for graduation (60 for Associate's, and 124 for Bachelor's degree).**
 - APS students who transfer to the Traditional Undergraduate program for a degree will be required to complete all different or additional courses for Foundations required in that program.
 - The above requirements satisfy the associate and bachelor degrees; additional requirements may be necessary to complete teacher certification. Contact School of Education for details.
 - **Fulfillment of all degree requirements is the student's responsibility.**

MORE EDUCATIONAL OPPORTUNITIES

- Asbury University Honors Program
- Health Professions Majors and Programs
- Study Abroad and other Off-Campus Program Options
- Reserved Officer Training (ROTC) Options
- English Language Pathway Program Courses

Asbury University Honors Program

Application is by invitation only. For more information - Asbury University Honors Program

The **Asbury University Honors Program** allows the student to pursue the spiritual, moral, social, and ethical dimensions of the human experience; to explore human problem solving, ethical dilemmas, identity, and self, and to relate these human questions to the areas of work, career, family, and society.

- Enhances existing academic framework - not additional course requirements
- Up to 4 years of scholarships of various amounts
- Travel stipend for Study Abroad Experience
- Special access to invited guest speakers
- Support for research product or product development
- Honors transcript

The Asbury University Honors Program invites students to join a community of scholars engaged in a themed enrichment experience which gives particular focus to the concept of human dignity and the ethical implications that follow. This intellectual and moral exploration is anchored within the rich perspective of historic, orthodox Christianity.

Honors Program students are offered enhanced learning opportunities inside and outside of the classroom without adding additional curricular requirements to the students' course of study. The students will experience themed core curriculum classes, special access to noteworthy colloquium speakers, course upgrades within their major, and opportunities to service the campus and community. Additionally, the students will receive support for either a research project experience or the generation of a creative product, as well as financial support for a travel abroad experience.

Asbury University Honors Program Coursework

The AUHP consists of a 22-credit hour package of courses and academic activities. The table below captures a timeline for several components of the program, including the first-semester orientation (Part 1) as well as the four credit-bearing components (Parts 2 - 5). In addition, the AUHP also includes a colloquium attendance (Part 6) and service (Part 7) component. All seven components are briefly described below the table.

Freshman	Sophomore	Junior	Senior
Fall: First Sem. Orientation, HP core course (3)	Fall: HP core course (3)	Fall: Honors credits*	Fall: Honors credits*
Spring: HP core course (3)	Spring: HP core course (3)	Spring: Honors credits*	Spring: Honors credits*
Total: 6 credits	Total: 6 credits	Total: 1 - 11 credits	Total: 1 - 11 credits

*Credits come from an additional HP core course, an upgraded "honors" version of a course within a HP student's major area of study, a research project/creative product course, and a study abroad experience.

1. First-Semester Orientation Program

A First-Semester Orientation Program will serve as a community-building mechanism, as well as an introduction to the particular features of the AUHP, the liberal-arts mission of the institution, and to various faculty who will be involved in the program.

2. Honors Program Core Courses (12 - 15 credits)

During each of the first four semesters of AUHP participation (a postponement of one semester can be made for students who study a semester abroad), students will enroll in one AUHP core course for a minimum of 12 hours of coursework. These courses will be designed intentionally to focus on issues related to human dignity and value, and the ethical implications that follow. The courses may be single-instructor or team-taught interdisciplinary courses. These core courses will be reserved options or substitutes for some foundational course requirements, in accordance with the content nature of each AUHP core course. The AUHP director and advisors will work closely with AUHP students to map AUHP core classes onto appropriate foundational course requirements. The AUHP core courses will reflect the breadth of SLO areas 1-5 found in our Enduring Questions framework. Ideally, AUHP students will have three or more AUHP core classes to choose from each semester they take an AUHP core class. While four AUHP core classes are required, AUHP students may opt to take a fifth core course if so desired.

Features of the HP core courses:

- Many HP courses will be team-taught and interdisciplinary
- HP core courses include weekly discussion sessions.
- HP core courses feature significant writing exercises with integrative essays and guided research papers.

3. Honors Program Upgraded Courses within Major (3 - 6 credits)

Beyond the 12 credits of required courses outlined in Part 2, each Honors Program student will complete 3 - 6 required hours of academic work via a custom-tailored combination of credits within their chosen area of study. An honors student, in consultation with their major advisor, will enroll in an existing 3-credit course within their major but will take it as "honors." "Honors" means the HP student and professor have agreed to a reasonable additional expectation for the course - reflecting an elevated version of the experience. The HP designation for a course must result in at least one additional product or experience to be generated or had by the student. However, the upgraded version of the course should still be considered a 3-credit experience. Department chairs will decide if proposed amendments to a course will satisfy as being considered an "honors" version of the course. Some examples might be an additional paper addressing a challenging concept or theoretical perspective in an upper-level psychology or literature elective, or an added analysis or more complex analysis of data for a science course, culminating in either an additional written product and/or a class presentation addressing this additional work.

4. Research Project or Creative Product (1 credit)

HP students will complete at least 1 credit hour associated with an undergraduate research project or the generation of a creative product. In either case, it will be expected that the resulting artifact will be submitted to the SEARCH competition. This course will take the form of a 1 credit Independent Study.

5. Academic Travel Abroad Experience (3 credits)

HP students are expected to take part in a 3 credit academic study abroad travel experience.

The experience can be selected from a variety of approved study-abroad student trips, typically one led by AU faculty. Some possibilities include a study abroad semester in Paris or China, or shorter experiences like a two-week trip to retrace the Apostle Paul's steps, a Holocaust-studies tour, or a Spanish history tour. However, students can also fulfill this requirement by participating in a CCCU sponsored program, such as the Oxford Studies Program, or the Middle East Studies Program. A semester abroad experience would likely take place after the student's freshman year, and Honors Program staff will work closely with students to choose a study-abroad option that best fit their personal or curricular interests.

This trip can serve as the student's cross-cultural experience requirement.

6. Colloquium Speaker Series

The HP Colloquium series will connect HP students (as well as the broader Asbury community) to important national conversations taking place about matters of social, cultural, economic, scientific, and religious importance. HP students will attend a minimum of eight external speaker series lectures or presentations on- or off-campus while at Asbury (no more than two speaker events can be from off-campus venues). These events must be sponsored by the AUHP itself, or approved by the AUHP as acceptable events. (Those sponsored by the AUHP will often have a corresponding event reserved for only AUHP students to facilitate extended interaction with the visiting guest speaker.) AUHP students will work with the AUHP staff to track their attendance at these events.

7. Service Experience

Honors Program participants will complete a service experience for at least two semesters. HP students can choose from a number of possible service opportunities. Hours served must meet or exceed 45 for the semester to count as a service semester. Students can combine more than one type of service opportunity to total the needed 45 hours. AUHP students will keep records of hours served and compose a reflection paper on that semester's service experience. Reflection papers will be 3 - 5 pages long and will specifically address issues related to human value and virtue that arose in the course of the semester's service experiences. A time log and reflection paper must be submitted and approved by the AUHP Director for the service experience to count. Below is a list of approved on-campus service venues. Others may be proposed to the AUHP Director.

- Support for the running and operation of the annual SEARCH symposium and competition
- Support for the running and operation of the Pitts Center
- Support the running and operation of the Future of Work Initiative
- Serving as student leaders for the LA100 program
- Support for the Center for Academic Success
- Support for the Office of Diversity
- Support for the Cross-Cultural Experience Office
- Serving as teaching and/or lab assistants
- Serving AU Admissions as student workers for Scholarship Competition Weekends
- Support for the running and operation of an AUHP core class (e.g., as discussion facilitators)

A list of approved off-campus service venues is being developed.

Health Professions Majors and Programs

Medical, dental, pharmacy, and veterinary schools do not require a science major, but a strong preparation in science is required. While medical schools do not have a prescribed list of science BION courses applicants must take, a sound understanding of the following areas is required: a) biological, biochemical, chemical, and physical foundations of living systems, b) psychological, social, and biological foundations of behavior, and c) critical analysis and reasoning skills. Asbury students interested in medicine are assigned to the Health Professions Advisor who assists them in planning their schedules and meeting other admissions requirements.

Biology - Pre-Nursing (BION) Program*

Asbury University offers a major in Pre-Nursing which provides options to students interested in pursuing a career in nursing.

1. Students may complete an Asbury University degree by transferring to and completing credits at an approved school of nursing in their fourth year. Students take a prescribed course of study (BION) and Foundations courses at Asbury University. The BION major must transfer to an accredited 4-year school of nursing. Upon completing the first 30 hours of professional nursing courses the credits must be transferred back to Asbury University to complete the Bachelor of Arts degree in Pre-Nursing. Asbury has arrangements with UK-CON and with IWU-SON for accepting qualified Asbury students, but other Schools of Nursing may be used.

A. University of Kentucky – College of Nursing (UK-CON) – Students can complete two degrees by successfully completing this program, a Bachelor of Arts in Pre-Nursing from Asbury and a Bachelor of Science in Nursing from the University of Kentucky. Participating students take the prescribed course of study at Asbury, including Foundations courses, and then transfer to UK-CON. To complete the Asbury University degree in Pre-Nursing the first 30 credits of nursing courses from UK must be officially transferred to Asbury University upon completion. Entrance requirements for UK-CON must be met, and spaces are limited (Contact the Health Professions Advisor for more information).

B. Indiana Wesleyan University – School of Nursing (IWU-SON) - Students can complete two degrees by successfully completing this program, a Bachelor of Arts in Pre-Nursing from Asbury and a Bachelor of Science in Nursing from Indiana Wesleyan University. Participating students take the prescribed course of study at Asbury, including Foundations courses, and then transfer to IWU-SON. To complete the Asbury University degree in Pre-Nursing the first 30 credits of nursing courses from Indiana Wesleyan must be officially transferred to Asbury University upon completion. Entrance requirements for IWU-SON must be met, and spaces are limited (Contact the Health Professions Advisor for more information).

C. Other schools of nursing – Students may transfer to other approved nursing schools although there is no agreement on admission or programs at these other schools. The Asbury degree is completed by the official transfer of the first 30

credits of nursing courses. Degrees and requirements for the other nursing schools vary. The school must be approved for use in the Pre-Nursing degree program. (Contact the Health Professions Advisor about other schools).

2. Students may complete the pre-nursing requirements and seek admission to a nursing program without completing the Asbury three year pre-nursing curriculum, and Foundations requirement. This option will not lead to a degree from Asbury. No transfer of nursing courses would be needed.
3. Students with other Asbury majors may complete pre-nursing requirements without declaring the BION major. Contact the Health Professions Advisor if you are interested in any nursing / medical related field.

Biology - Pre-Nursing (BION) Program Restrictions

A. BION Student completes the major requirements at Asbury. BION majors transfer to an accredited 4-year school of nursing to complete the major and the AU degree by finishing 30.0 hours of nursing courses. These credits must be officially transferred back to Asbury University to receive an AU degree. Students must have 124.0 total hours to receive an AU degree. Entrance requirements at the school of nursing must be met.

B. BION Student may not have a double major. If completing any other Asbury major the Pre-nursing major will not be listed. Student will complete and graduate from Asbury University in the other major only. However, any student who is preparing to apply for nursing or medical schools should contact the Health Professions Advisor about taking required pre-nursing or pre-medical courses outside their declared major.

C. The 75.0 hours maximum transfer rule applies and includes the 30.0 nursing hours which limits all other transfer hours and institutional credit to 45 hours.

D. Transfer course restrictions: 50% of the BION major must be completed at Asbury University (minimum 33.0 major hours at Asbury) with the transferred nursing hours accounting for the other 50% of the major. If any of the other required major courses are taken at other schools the student will be required to take additional Asbury University course hours in BIO, PSY, CHE, or SOC to account for the 50% at Asbury.

E. All Pre-Nursing students are reviewed at the end of the sophomore year (60.0 cumulative hours). After 2 years, students should have no grade below a "C" in all BIO and CHE courses in order to continue in the program. Schools of nursing have stringent GPA requirements for admission (Contact the Health Professions Advisor for information).

F. Changing out of the BION major – A student who decides not to pursue nursing needs to make this decision by the first semester of the junior year to allow time to complete the courses needed for another major. Discuss major changes with the Health Professions Advisor.

Early Acceptance Programs in Medicine, Dentistry, and Pharmacy

Asbury University has contractual agreements with certain schools of medicine, dentistry, and pharmacy whereby students can gain early acceptance to these medical programs by meeting specific requirements.

A. Lake Erie College of Osteopathic Medicine (LECOM) – The Early Acceptance Program (EAP) is designed to facilitate the admission of Asbury students into LECOM's Doctor of Osteopathic Medicine (D.O.) program. LECOM will interview eligible students prior to their enrollment at Asbury University or within the first two years of study at Asbury. Students interviewing successfully will be offered a provisional acceptance in LECOM's Doctor of Osteopathic Medicine program. Upon meeting the criteria for final acceptance they will matriculate at the LECOM campus of their choice (dependent upon space availability). Each academic year a maximum combined total of 5 students will be accepted by LECOM from Asbury University. Contact the Health Professions Advisor for eligibility information.

B. University of Kentucky College of Medicine – Northern Kentucky Campus – The Early Assurance Program (EAP) is designed to provide students from Northern and North Central Kentucky early assurance of admission to medical school. Students apply to the EAP during the spring semester of their sophomore year at Asbury University. An indicated clear interest in establishing medical practice in the Northern / North Central region of Kentucky, and commitment to participate in all elements of the EAP are required. Contact the Health Professions Advisor for eligibility information.

C. LECOM – School of Dental Medicine – The Early Acceptance Program (EAP) is designed to facilitate the admission of Asbury students into LECOM's Doctor of Dental Medicine (D.M.D.) program. LECOM will interview students prior to their enrollment at Asbury or within the first two years of study at Asbury. Students interviewing successfully will be offered a provisional acceptance to LECOM's Doctor of Dental Medicine program. Upon meeting the criteria for final acceptance, they will matriculate at the LECOM Bradenton, FL campus. Each academic year a maximum combined total of 5 students will be accepted by LECOM from Asbury University. Contact the Health Professions Advisor for eligibility information.

D. LECOM – School of Pharmacy – The Early Acceptance Program (EAP) is designed to facilitate the admission of Asbury students into LECOM's Doctor of Pharmacy (Pharm.D.) program. LECOM will interview students prior to their enrollment at Asbury or within the first two years of study at Asbury. Students interviewing successfully will be offered a provisional acceptance to LECOM's Doctor of Pharmacy program. Upon meeting the criteria for final acceptance, they will matriculate at the LECOM campus of their choice. Each academic year a maximum combined total of 5 students will be accepted by LECOM from Asbury University. Contact the Health Professions Advisor for eligibility information.

E. University of Kentucky College of Pharmacy – The University of Kentucky College of Pharmacy agrees to give priority applicant status during the admissions process to the Doctor of Pharmacy program. The student must fulfill the requirements of the Biology Pre-pharmacy (BIOP) three-year program at Asbury University including Foundations and must make formal application for Early Decision admission to the UK Pharmacy program. The student will be included in the early decision review of applications and possibly invited for an interview during the first two interview visit dates. If accepted the student would transfer into the Doctor of Pharmacy program and the first 28 credits of completed pharmacy courses must be officially transferred to Asbury University to count towards completion of the Asbury Bachelors of Arts degree in Biology – Pre-Pharmacy. Entrance requirements for UK-CON must be met, and spaces are limited (Contact the Health Professions Advisor for more information).

Off-Campus Study Abroad & Stateside Programs

General Policy

Participation in all Off-Campus/External programs requires two applications, one for the university and one for the program. Successfully completing the application process through Asbury gives the student approval to participate in an approved Off-Campus Program. Students who participate in outside programs without university approval will not be enrolled as a student for the period of the off-campus program and will jeopardize any credits earned. The student must also be formally accepted through the specific program. Registration will take place only upon final approval by the Vice Provost, or designee, and confirmation from the host agency of acceptance into their program. Visit the AU Study Abroad website.

Eligibility

Asbury Students:

1. Students participating in Off-Campus Study Abroad and Stateside programs are required to have completed at least two semesters of college coursework at Asbury. Transfer students must have at least one semester completed at Asbury.
2. Generally, study abroad is not approved for a student's final semester of study prior to graduation. (Late receipt of study abroad overseas transcripts can delay a student's graduation.)
3. Students must have a cumulative GPA of at least 2.75 (please note that some programs have higher GPA requirements).
4. Students must maintain good standing in all areas up to and during participation in the program. Any probation, including chapel probation, will make the student ineligible for participation.
5. Additional study abroad fees apply (\$200 for summer; \$500 for fall or spring). Additional tuition rates may apply.
6. Tuition Waiver cannot be applied to Off-Campus Program charges. The only exception is made for Asbury University Study Abroad programs (i.e. Paris or China). Tuition waiver may only be applied to one such study abroad opportunity; requires approval by Human Resources.
7. Students will pay all charges (except specific program required deposits) to Asbury University. All charges must be paid in full by the first day of the semester.
8. Students may not be enrolled in independent/directed studies or online courses through Asbury while participating in a non-Asbury Off-Campus Program. The Asbury University Study Abroad programs may have online course(s) accounted into the curriculum.
9. Students may not participate in the same program more than once and may not participate in more than two fall/spring semester programs.
10. Academy students are not eligible to participate in the Off-Campus Programs or Asbury University Study Abroad programs.

11. Students are responsible to make necessary arrangements to have Study Abroad transcripts / grade reports sent directly to the Registrar's Office for the academic credit / grades to be recorded on the student's academic record. Any applicable transcript order fees are also the responsibility of the student. If transcripts are not requested and received by 60 days after the close of the term, all grades will revert to 'W' (withdrawn).
12. The courses from the Study Abroad transcript / grade report will be recorded as the student's registered semester classes and the grades will be recorded and count towards the student's Asbury GPA.
13. For further information regarding any of these programs contact the Study Abroad Coordinator.

Visiting Students From Other Institutions:

1. Students visiting who apply to Asbury University for the purpose of participating in off-campus programs are required to have completed at least two semesters of college coursework at their respective institution and to have a cumulative GPA of at least 2.75 (please note that some programs have higher GPA requirements).
2. Students will be required to submit the appropriate paperwork including the Home Institution Permission Form, Letter of Good Standing from their home institution, and signed Principles and Expectations of Community Life. Contact the Global Engagement Office for complete details and instructions.
3. Students will submit the appropriate deposits to Asbury University.
4. Because the visiting student technically remains a student at the home institution, except for the initial deposit required by the program, payment for participation is handled through the Business Office of the home campus. All charges must be paid in full by the first day of the semester.
5. For further information contact the Study Abroad Coordinator.

Christian College Consortium Student Visitor Program

Founded in 1971, the Christian College Consortium is a group of thirteen Christian colleges and universities located across the United States who-through scholarships, conferences and exchange programs-serve the cause of Christ in higher education by encouraging and assisting one another in the pursuit of their respective missions. Through semester-long Consortium programs, such as the Student Visitor Program, students from member institutions study at other consortium colleges or on off-campus and study abroad programs. In addition, the Vechery Scholarship provides annual awards to students from each Consortium member institution. For program information and for application materials, go to <http://www.cconsortium.org/> or contact Asbury University Office of the Vice Provost.

Application Process

For Asbury students, the application process begins with the Study Abroad Coordinator. Students will be required to submit the appropriate paperwork along with necessary travel forms. For visiting students from other institutions, the application process begins first in the Admissions Office where they will apply to be a "Visiting Student" and be accepted before continuing their application with the Study Abroad Coordinator. Visiting students will be required to submit the appropriate paperwork including the Home Institution Permission Form, Letter of Good Standing from their home institution, and signed Principles and Expectations of Community Life. For application materials, please contact the Study Abroad Coordinator. Visit the AU Study Abroad website for documents and application.

Asbury University Study Abroad Programs

China Study Abroad (OFC 372, China - Asbury University Program)

Dr. Thane Ury, Scholar in Residence for Intercultural Studies, Program Director

The China Study Abroad program offers a unique opportunity for students in the CCCU family to study and experience China in several destinations over the course of a semester. This term of total immersion begins with 5 weeks in Xi'an, then a week in Northwest China, followed with 5 weeks in Beijing, and finally climaxing with a week in South China. When not in class session, the group engages in weekend excursions, outreach opportunities, and visiting iconic historical sites. Students live in community and earn a full semester of credit in language studies, China history/culture, and topics related to cross-cultural ministry and Christianity in China. Prior Mandarin language is not required for the China semester. The program will be led and taught by an Asbury faculty member, who will travel alongside the students and will also disciple them for the semester. Living, learning, and interacting amongst the locals will allow students a unique perspective on this rising global superpower.

<http://www.asbury.edu/china>

Semester in Paris (OFC 370, Paris, France - Asbury University Program)

Dr. Linda Stratford, Professor of Art History and History, Program Director

The Paris Semester provides an international experience in a major cosmopolitan center; a full semester of liberal arts credit; an internship in one's field (such as visual art, music, media, ministry, or French language); a dormitory setting with other Asbury students (offering the security and benefits of a dorm setting back home); and supervision by Asbury faculty. Prior French language is not required to spend a semester with Asbury University in Paris, though the option of French language instruction is available within the program semester. Courses will regularly incorporate site visits. Paris houses the largest art collections in the world, for example, so regular trips to the Louvre, Pompidou Center and other important cultural centers will be a regular part of the educational experience for the Paris Semester. <http://www.asbury.edu/paris>

Approved (Non-Asbury) Study Abroad Off-Campus Programs

The following programs are non-Asbury but have been approved for Asbury students:

- Chez Vous Summer Study in France (OFC 302, Franceville, France)
- Daystar University (OFC 310, Nairobi, Kenya)
- Ireland - An Tobar Nua (OFC 308, Galway, Ireland)
- Jacques Lefevre Institute Semester Program (OFC 316, Merville-Franceville, France)
- Jerusalem University College (OFC 396, Jerusalem, Israel)
- Middle East Studies Program (OFC 326, Amman, Jordan)
- Oxford - Summer Programme (OFC 328, Oxford, England)
- Oxford - Scholars' Semester (OFC 327, Oxford, England)
- Semester in Spain (OFC 334, Seville, Spain)
- Tokyo Christian University (OFC 336, Tokyo, Japan)
- Uganda Studies Program (OFC 329, Near Kampala, Uganda)

Additional information regarding each of these programs and links to program websites can be found at: <https://www.asbury.edu/academics/study-abroad/>.

Approved (Non-Asbury) State-side Off-Campus Programs

The following state-side programs are non-Asbury but have been approved for Asbury students.

- American Studies Program (OFC 320, Washington, DC)
- Contemporary Music Center (OFC 323, Nashville, TN)
- *Kentucky State Government Internships (OFC 317, Frankfort, KY)

Additional information regarding each of these programs and links to program websites can be found at: <https://www.asbury.edu/academics/study-abroad/>.

*For information on state government internships contact the Social Science & History Department.

Travel Course Options

Various Asbury University departments sponsor short-term travel courses on an occasional basis (i.e. Human Dignity Tour, Media Communications at the Olympics). These may be abroad or stateside opportunities. Information will be available from the sponsoring department. Travel courses must be approved through the Business Affairs and Vice Provost Offices. Clearance and registration for students are required through the Registrar's Office. Travel course fees and expenses may be non-refundable. Students are responsible for knowing refund policies. See <https://www.asbury.edu/academics/cce/travel-courses/> for details on refund policies.

ROTC - RESERVED OFFICER TRAINING

General Information

Asbury University is affiliated with the Army ROTC and Air Force ROTC Programs through the University of Kentucky. Substantial scholarships are available to qualified students admitted to these programs.

1. Students interested in Air Force ROTC should contact AFROTC, 203 Barker Hall, University of Kentucky, Lexington, Kentucky 40506-0028 (Phone: 859-257-7115) for details. <https://afrotc.as.uky.edu/afrotc-introduction>
2. Students interested in Army ROTC should contact the Professor of Military Science, ATTN: Admissions Officer, U.S. Army ROTC, 101 Barker Hall, University of Kentucky, Lexington, KY 40506-0028; or call 859-257-6865. Visit the website at: <https://armyrotc.as.uky.edu/welcome-wildcat-battalion> for details.

Application of ROTC courses towards Asbury University degree requirements.

1. Students admitted to these programs may register for affiliate courses through the University of Kentucky which will be cooperatively registered at Asbury University in the student semester load. Contact the Asbury University Registrar's Office for registration information.
2. Students who are required to register for ROTC courses that cause their course load to go above the 13-18 credit hour tuition block are not charged the overload tuition.
3. A maximum of 26 semester credit hours earned in AMS and AFS courses will be accepted towards the 124 minimum number of hours needed for graduation with a baccalaureate degree.
4. AMS 350 (1 credit hour) should only be taken for a maximum of 4 credit hours.
5. A maximum of four credit hours of KHP 107 will count toward the degree requirements.
6. ROTC students who persist in ROTC through the completion of the third year courses, AFS 311 and AMS 301, will be granted credit for PED 100 in Foundations Requirements.
7. Completion of (1) KHP 107 will count for PE 111 in Foundations requirements.

Air Force ROTC - Aerospace Studies

The Department of Aerospace Studies provides a campus education program through which qualified students can simultaneously earn an Air Force commission and a college degree. Faculty members are experienced, active duty Air Force officers with advanced degree.

Admission to the Program

- Non-scholarship freshmen and sophomores may register for Air Force Studies (AFS) courses without incurring a military commitment.
- Students with a minimum of five semesters of school remaining in a graduate or undergraduate status may qualify for Air Force ROTC. For more information, call (859) 257-7115.

By successfully completing the Air Force ROTC program, a qualified student may concurrently earn a commission as an active duty Air Force Second Lieutenant while completing requirements for a degree. Students may enroll in some Aerospace Studies courses without joining the Air Force ROTC cadet corps. For more information, call (859) 257-7115.

AFROTC Scholarships

Students interested in AFROTC scholarships and details on eligibility and requirements, contact the Department of Aerospace Studies, 203 Barker Hall, University of Kentucky, Lexington, KY, 40506-0028, (859) 257-7115; or visit <https://afrotc.as.uky.edu/> for more information.

AFROTC Curriculum

Specific courses to be taken will be under the direction of the UK Air Force ROTC Program advisors. AFS courses offered at University of Kentucky may vary or change; affiliate AFS classes registered at Asbury will be adjusted accordingly.

The AFROTC curriculum consists of both academic classes and leadership laboratory or seminar classes.

- The General Military Course (GMC) is a two-year course normally taken during the freshman and sophomore years. These cover two main themes - the development of air power and the contemporary Air Force in the context of the U.S. military organization. The GMC academic classes are open to any UK student.
- The Professional Officer Course (POC) is a two-year course normally taken during the junior and senior years. Along with academic classes each semester, all cadets also take leadership laboratory classes. These cover two main themes - the development of air power and the contemporary Air Force in the context of the U.S. military organization.

<p>Freshman Semesters AFS 111 offered in Fall semesters AFS 112 (Fall) AFS 113 offered in Spring semesters AFS 114 (Spring)</p>	<p>Sophomore Semesters AFS 211 offered in Fall semesters AFS 212 (Fall) AFS 213 offered in Spring semesters AFS 214 (Spring)</p>
<p>Junior Semesters AFS 311 offered in Fall semesters AFS 312 (Fall) AFS 313 offered in Spring semesters AFS 314 (Spring)</p>	<p>Senior Semesters AFS 411 offered in Fall semesters AFS 412 (Fall) AFS 413 offered in Spring semesters AFS 414 (Spring)</p>

NOTE: Entry into the POC years is competitive and is based on

- Air Force Officer Qualifying Test scores
- Grade-point average
- Evaluation by the AFROTC Detachment Commander
- Only physically qualified students in good academic standing may compete for entry into the POC.
- Typically, these courses are for those cadets who have already completed the courses in the GMC, but the courses are open to any UK students.

Students enrolled as cadets are required to be involved once a week in a **1-credit-hour course**, Leadership Laboratory, in the cadet corps training program designed to simulate a typical Air Force organization and its associated functions. Cadets are required to take all of the Leadership Laboratories each semester (fall and spring only) concurrent with their AFS courses. This also involves three hours of physical training each week. Leadership laboratory is open to students who are members of the Air Force Reserve Officer Training Corps or are eligible to pursue a commission as determined by the Air Force ROTC Detachment Commander. If there are questions, please refer to 859-257-7115.

Field Training

Field Training (FT) is offered at Maxwell Air Force Base in Alabama. FT students receive officer training and leadership development with other students from across the nation. Simultaneously, the Air Force has an opportunity to evaluate each student as a potential member of its officer corps. FT courses include cadet orientation, survival training, officer training, physical training, organizational and functional aspects of an Air Force base, career orientation, small arms familiarization, first aid, and other supplemental training.

Army Officer Commissioning ROTC - Military Science and Leadership

The Army Reserve Officers' Training program at Asbury University in partnership with the University of Kentucky is open to both men and women and follows a general military science curriculum that is normally completed in four years, but which may be completed in two years. An academic major in military science is not offered. The program's primary objective is to commission the future leadership of the line branches of the Active Army, Army National Guard, and U.S. Army Reserve. Academic Program Successful completion of 20 credit hours of military science courses, while simultaneously completing undergraduate or graduate degree requirements, qualifies a student to be commissioned as a Second Lieutenant in the U.S. Army.

For more information, contact the Professor of Military Science, ATTN: Admissions Officer, U.S. Army ROTC, 101 Barker Hall, University of Kentucky, Lexington, KY 40506-0028; or call 859-257-6865. Visit the website at: <http://armyrotc.as.uky.edu/> Scholarships: Students interested in Army ROTC scholarships should contact the Army ROTC Admissions Officer at (859) 257-6865; email armyrotc.uky.edu or visit 101 Barker Hall on UK campus.

Army ROTC Curriculum

Specific courses to be taken will be under the direction of the UK Army ROTC Program advisors. AMS courses offered at University of Kentucky may vary or change; affiliate AMS classes registered at Asbury will be adjusted accordingly.

AMS courses are required at University of Kentucky each term. From the University of Kentucky catalog: semester ROTC courses are AMS 101, AMS 102, AMS 201, AMS 202, AMS 301, AMS 302, AMS 401, AMS 342, an approved military history course (AMS 320), and continuous enrollment (or participation) in physical fitness training (KHP 107, KHP 108, KHP 137, KHP 138) and practical laboratories each semester (AMS 250 or AMS 350) once contracted in the ROTC program. Cadets must successfully attend an immersive four-week leadership experience in order to commission, usually in the summer between the junior and senior years in Fort Knox, KY.

The Basic Course: (100 and 200 level) are orientational and deal with the Army's role in the U.S. government. American military history, small unit organizations/operations, military geography/ map reading and some adventure training are also addressed. **No military obligation** is incurred by completion of the courses.

The Advanced Course: (300 level) focus on leadership, management, and command/staff responsibilities within military organizations. All contracted Army ROTC students receive subsistence pay during the academic year. During the summer, students are compensated while attending Camp.

Leadership Lab periods, held weekly during the academic year, and on one weekend per semester, focus on adventure-type training (e.g., orienteering, rappelling, survival training, and basic marksmanship). These activities are offered, subject to availability of equipment and facilities, to provide an opportunity to develop leadership, organizational abilities, and confidence. Army ROTC incorporates the dimension of leadership into the academic curriculum and provides training and experience that can be valuable in any profession.

An alternative two-year program is available for students with at least two academic years remaining until graduation and who have not completed the AMS 100- and AMS 200-level courses. Students will attend and complete a four week immersive summer leadership camp held at Fort Knox, Kentucky in order to be eligible. Successful completion of the camp enables students to take AMS 300-level courses and complete the program in two years.

In certain cases, veterans or students who have completed Army basic training are also eligible to complete the program in two years. Members of the Army National Guard or U.S. Army Reserve may directly enroll in the ROTC program and participate in the Simultaneous Membership Program (SMP).

English Language Pathway Program

The English Language Pathway undergraduate program at Asbury University is designed to teach intensive English skills for academic purposes and exists to help nonnative English speakers who have TOEFL scores of 60-79 acquire the English skills needed to take classes at Asbury University. The Asbury ELP is a two semester program.

Admittance: International students who apply to Asbury University with a TOEFL score of less than 80 but more than 59, and who otherwise meet the academic criteria for admission, may be conditionally admitted to Asbury University with the

conditions being that they will be enrolled in the English Language Pathway program. The ELP Program is a five-course, two semester program with students required to take three (3) EL classes in the fall and two (2) EL classes in the spring. Students who enter this program will adhere to the same guidelines and criteria for all students who have been admitted to Asbury University, including the Christian life expectations.

Curricular Content

The ELP program has been developed to allow students to take courses for college credit, both traditional undergraduate classes and EL courses, counted as electives toward their degree. In this program they will learn the English skills necessary to be successful at the college level. The required ELP program classes would consist of 9 hours a semester and focus on acquiring needed English skills. Traditional undergraduate classes would make up 3 to 6 hours per semester and would be non-language intense courses. These classes would be chosen with each student's English skill level in mind, allowing them to be successful in the course with minor accommodations for English learners and/or with ELP help. Prior to any ELP student enrolling in these classes the language requirements of the course will be evaluated by the Director of the ELP program.

English Language Pathway courses

EL 101 English Integrated Skills: Reading, Writing, Speaking, Listening

EL 102 American Cultures

EL 103 Christian Life and Language

EL 104 Oral Communication

- ELP students must enroll in 3 English Language (EL) content-based courses (9 hours) in the fall semester, and 2 EL courses (6 hours) in the spring semester.
- The English Language (EL) courses serve as elective credits for an AU degree.
- EL courses are taught by ESL instructors with TESOL certification.
- Enrollment in these courses is limited to students in the ELP program.
- Course content will include American life and perspectives, Christian faith traditions, language acquisition, academic life, and other topics to help the student be successful, in conjunction with helping the student acquire English reading, writing, speaking and listening skills for academic purposes.
- The second semester EL course, ENG 105 Written Communication, will satisfy ENG 100 College Writing I for the Foundations requirement and serve as prerequisite for ENG 110 College Writing II.

Regular Asbury University undergraduate courses

- The ELP student will take Traditional undergraduate non-language intense Foundations courses selected and approved by the Director of the ELP program.
- These Traditional Undergraduate courses are taught by Asbury faculty.
- When enrolled in these courses, the ELP students are integrated with traditional students.
- These courses satisfy the Foundations requirements towards the undergraduate degree.
- The ELP program will also include mandatory tutoring time and group tutoring through the Center for Academic Excellence or working in conjunction with TESOL education students.

Assessment

Assessment of the student's progress in English will be the ELP Director doing an individual student review, including class instructor's evaluation or letter of recommendation, the student's ELP portfolio, and final grades in all classes. With these the ELP Director will assess the student's readiness to go on in major classes in English.

The ELP student will be subject to regular GPA and academic satisfactory progress probation requirements.

Retest in TOEFL will be used to assess program effectiveness, but a specific score will not be required for the student to continue.

SEVIS Requirements and Compliance

The English Language Pathway program is SEVIS compliant as it does not change the length of time students are enrolled in Asbury University. The courses which count towards the degree as elective hours are considered to be conditional requirements for not meeting minimum admissions standards.

Admissions Traditional Undergraduate

Campus Visit

Prospective students and their families are strongly encouraged to visit. This provides an opportunity to explore the campus and meet the people who make Asbury University unique. The Admissions Office offers a variety of scheduled campus preview days or will design a personalized visit based on the needs and interests of the prospective student. Individual or group visits may be scheduled by contacting the Admissions Office at 1-800-888-1818 or 1-859-858-5000, weekdays from 8:00 a.m. to 5:00 p.m. The office may also be reached by e-mail at: visit@asbury.edu or by FAX at 859-858-3921. Visits may also be scheduled online at www.asbury.edu/visit. Directions to the campus, hotel and restaurant information along with sites of local interest are available at www.asbury.edu/visit as well.

When to Apply

Asbury University has a rolling admission policy. Applications for admission are accepted throughout the calendar year. Students are encouraged to apply for admission at the earliest possible date. An early application for admission provides optimal opportunity for financial aid awards, course selection, and campus housing. High school students are encouraged to apply in the fall of their senior year and may apply during the summer after their junior year of high school. Applications are accepted for the fall or spring semesters.

To obtain application materials and information, contact the Admissions Office by phone, 1-800-888-1818 or 1-859-858-5000; e-mail, admissions@asbury.edu; FAX, 859-858-3921; or online at www.asbury.edu/apply. Completed materials may be mailed to:

Undergraduate Admissions
Asbury University
One Macklem Drive
Wilmore, Kentucky 40390

Application Process

The following are needed to complete the application process:

1. Application for admission that includes an affirmation of the community standards.
2. Asbury University has test optional admission. Students may submit SAT/ACT/CLT scores to Asbury but there are not required for admission.

Asbury University's SAT University code number, 1019, should be placed on the examination for the official reporting of the scores. The ACT University code number is 1486. For CLT, please select **Asbury University**.

Information regarding registration, test dates, and location may be obtained from a high school guidance counselor or from the following:

- **College Board (SAT)**, PO Box 6200, Princeton, New Jersey 08541 or www.collegeboard.org
 - **American College Testing Program (ACT)**, 2201 N. Dodge Street, PO Box 451, Iowa City, Iowa 52243 or www.act.org
 - **Classical Learning Test (CLT)**, 73 Franklin Street, Annapolis, MD 21401 or www.cltexam.com.
3. **An official high school transcript** sent directly from the school or test scores from the General Educational Development Test (GED) sent directly from the testing agency are required of all applicants to the freshman class and transfer students who have earned fewer than 30 semester hours of university credit post high school graduation.

In order for high school transcripts (Public, Private, and Home School) to be considered official, a transcript must include: full name of student; birth date; home address; high school name; high school address; high school

telephone number; indication of whether public, private, or homeschool; cumulative grade point average; grade 12 final grades; and the high school graduation date (not the date the transcript was issued).

High School Transcripts are evaluated on a four-point scale [A (4.0), B (3.0), C (2.0), D (1.0), F (0.0)]. The cumulative point standing based on this evaluation should be 2.50 or above. Variation from this scale is granted only when the transcript specifies a different evaluation. Weighted averages are taken into account for admission and for scholarships.

Home school Transcripts - Candidates to the freshman class or transfer students with fewer than 30 semester hours of university credit post high school graduation who have completed any portion of their secondary education through home schooling are required to provide certification of completion of a home schooling program and documentation of all course work completed. NOTE:

- FOR FINANCIAL AID: Official, final high school transcripts (that include a high school graduation date and official signatures) are required for students to receive the full benefit of the financial aid package.
- ALL ATHLETES, including home schooled students, must submit an official final high school transcript in order to be eligible for athletic participation.

4. **An official transcript from each college and university attended** should be sent directly from the institution to the Asbury University Admissions Office. This includes transcripts from the college attended for any dual credit courses taken during high school. These classes cannot transfer from the high school transcript. College Transcripts are evaluated on a four-point scale [A (4.0), B (3.0), C (2.0), D (1.0), F (0.0)]. The cumulative point standing based on this evaluation should be 2.50 or above.

[ALL TRANSCRIPTS, whether high school or University, must be sent directly from that institution to the Admissions Office of Asbury University. Hand-carried transcripts may be used for evaluation. They are NOT acceptable as final, official transcripts.]

5. The Admissions office reserves the right to require a recommendation in order to make an admission decision.
6. A personal interview and/or references may be required of selected candidates.
7. To be considered for full admission in good standing, applicants must supply evidence of likely success as an Asbury University student.
8. Satisfy the requirements for admission as outlined below specific to each type of application.

Additional Requirements for Specific Types of Applications

Admission as a New First-Time Freshman

A student who has not attempted academic credit at another college or university since graduation from high school must apply for admission as a first time freshman.

TO BE ADMITTED AS A FRESHMAN, AN APPLICANT MUST SUBMIT:

- An academic record indicating graduation from high school with a cumulative grade point average of at least 2.5 (on a 4.0 scale) or completion of the GED.
- Applicants should have completed a high school college preparatory curriculum including:
 - English - four years including one year of Composition
 - Mathematics - three to four years including Algebra
 - Social Studies - two years including one year of History
 - Laboratory Science - two to three years
 - Foreign Language - two years of the same language

Asbury University gives most weight to the quality of high school coursework and achievement in those courses.

Admission as a Transfer Student

A student who has attempted any semester hours of academic credit at another college or university following graduation from high school needs to apply for admission as a transfer student.

- To be admitted as a transfer student, an applicant must submit an official academic record, from each college or university attended, indicating a cumulative grade point average of at least 2.5 (on a 4.0 scale)
- A maximum of 75 semester credit hours of transfer credit may be transferred for the bachelor's degree from all sources (regionally accredited institutions, AP, CLEP, IB, AICE, military credit and institutional credit)
- Applicants with fewer than 30 semester hours of college credit will be classified as a Freshman Transfer and should also submit a high school academic transcript indicating a cumulative grade point average of at least 2.5 (on a 4.0 scale) and an ACT, SAT, or CLT test score, unless applying as test optional*.

Re-Admission for Former Asbury Students

Former Asbury University students who have withdrawn from the University or have failed to maintain continuous enrollment may apply for re-admission. Students applying for re-admission must submit:

- A completed Asbury University Application for re-admission.
- An official transcript of all post-secondary grades and course work from all institutions attended since the last Asbury University enrollment.

To be re-admitted, an applicant must be in good standing academically, socially and financially at Asbury University. An applicant not in good standing in one or more of these categories will be referred to the Admissions Review Committee for consideration.

NOTE: Students who withdraw or become inactive must reenroll within two years of the last term attended to continue on the same year catalog degree requirements. Students who reenroll after the two years become subject to all catalog degree requirements in place at the time of reenrollment.

ALSO, returning students may NOT reenroll in a degree program or major that has been discontinued. Returning students in such programs must declare a current active program or major at the time of readmission.

Admission as an International Student

International students applying for admission to Asbury University as a freshman or a transfer student must:

- Complete an Asbury University application for admission.
- Submit official copies of all secondary and post-secondary academic records to the Office of Admissions
- **Preferred English Proficiency Tests: International English Language Testing Service (IELTS) and the Test of English as a Foreign Language (TOEFL)** - International students must demonstrate their English proficiency to Asbury University.

Applicants must present a minimum score of **80 on the internet-based Test of English as a Foreign Language (TOEFL) or 550 on the paper-based TOEFL** before they can be admitted. For the **International English Language Testing Service (IELTS)**, applicants must present a minimum score of **6.5**.

Students with a 68-79 on the TOEFL or a 6.0 on IELTS may still receive conditional admittance to the university but will be required to complete the English Language Center's Intensive Program (IP) before gaining full admission.

If the applicant is a native speaker of English and is a citizen of Great Britain, Australia, Canada, New Zealand or the British West Indies, **SAT, ACT, or CLT scores** are required instead of the TOEFL or IELTS, unless qualified to apply as test optional*.

If the applicant has studied as a full-time student in one of the countries mentioned above within the last two years (or at a school where English is the language used in classroom teaching), has taken at least one English class with a grade of B or better, and has a good academic record at the school attended, he or she has the option to submit **SAT or ACT scores** to determine whether the English Proficiency Test may be waived.

TOEFL (School Code: 1019; www.toefl.org) and the IELTS (www.ielts.org).

- Submit the Asbury University Statement of Financial Responsibility form. Applicants must also submit a certified bank document verifying a current balance in USD.
- An international transfer student interested in receiving credit for previous college or university work from a foreign university must submit authenticated copies of all post-secondary academic records to the Office of Admissions

through the World Education Services credential services clearinghouse. Applicants must order the WES ICAP (International Credential Advantage Package) evaluation package and verified transcript and must request a Course-By-Course Report. (BASIC evaluation packages and Document-By-Document Reports will not be acceptable.) When completing the application, Asbury University must be selected as a recipient institution. Applicants may access this service and submit a U.S. Credential Evaluation Application at www.wes.org/application/apply_now.asp. Applicants are responsible for paying the Credential Services Fee for the WES ICAP Course-By-Course Evaluation, as well as the appropriate delivery fee to the World Education Services through the above website. **NOTE:** Fees are **not refundable** and are subject to change. Under certain circumstances, additional administrative fees may be charged.

- Once accepted, international students must submit a pre-tuition deposit equal to \$2,500 (USD) (\$500 is non-refundable). This deposit **must be submitted in full before an I-20 document may be created** and sent to the student.
- Once accepted, students must send a copy of their valid passport to the Office of International Admissions.

Admission as a Non-Degree Seeking Student or Visiting Student

Students who are not seeking a degree or who are enrolled in another institution and wish to take a course from Asbury University may apply, completing the Special Status Application online at www.asbury.edu/apply. Non-degree seeking student applicants must have completed a secondary school or hold a General Educational Development Test Certificate. In either case, the applicant must submit appropriate verification of his or her status. Applicants must be in good standing academically, socially, and financially from all prior institutions attended. Applicants not in good standing in any of these categories will be referred to the Admissions Review Committee for evaluation. Students who wish to maintain non-degree seeking student status may accumulate up to 12 semester hours over no more than two semesters.

A non-degree seeking applicant must submit:

- A completed non-degree seeking student application for Admission.
- An official high school transcript or GED if holding less than 30 semester hours from institutions of higher learning.
- Official academic transcripts from all post-secondary institutions attended.

Non-degree seeking students may be admitted as:

- a. Post-Baccalaureate: Students who hold a bachelor's degree and are earning further credits just to complete an additional major or certification.
- b. Special: (1) students taking courses for personal interest or development, or (2) Students who may not meet admissions requirements but have been admitted by special action of the Director of Undergraduate Admissions and/or the Admissions Review Committee for a specified period of time.
- c. Auditor: Students attending non-activity courses for personal enrichment and not for academic credit may refer to Auditing Courses policy under the Academic Policies section of this Academic Catalog. Only lecture-type courses or the lecture part of laboratory courses may be audited. Activity courses may not be audited.
- d. Visiting: Full time students visiting, with proper permission from their home institution, for study at our Wilmore campus or specific study abroad programs.

Admission Decision

Each candidate for admission is reviewed individually with careful consideration given to academic records, application essays, references and the ability to benefit from and contribute to the opportunities offered at Asbury University. Asbury University does not discriminate on the basis of race, color, gender, age, national or ethnic origin, or handicap in the admission of students, in its educational policies or in its activities. In addition, Asbury University does not discriminate on the basis of religion in the admission of students and in student access to educational programs. Asbury University reserves the right to deny admission to any applicant when that decision is determined to be in the best interest of the student or the institution.

When a candidate has completed the application process, one of the following decisions will be made:

- Admission in Good Standing
- Conditional Admission. Applicants who fail to meet the minimum admission criteria may, in some instances, be granted conditional admission. Students granted conditional admissions are usually subject to provisions designed to promote academic achievement. These provisions may include a reduction in course load, and/or enrollment in specific classes or support programs.
- Provisional Admission. In some cases, students will be given provisional admission based on self-reported information or unofficial documents pending receipt of official documentation to complete their application file. If

official documentation fails to arrive in the time period allowed, the student faces the potential of immediate suspension and, in any event, will not be allowed to register for the next semester.

- **Denied Admission.** The Director of Undergraduate Admissions may deny admission to any student whose academic records indicate little likelihood of academic success at Asbury University. Asbury University also reserves the right to deny admission to any applicant when that decision is determined to be in the best interest of the student or the institution. An applicant who has been denied admission has the right to appeal that decision in writing to the Admissions Review Committee provided the applicant can present relevant additional information in support of his or her application.

Notification

Candidates for admission who have completed the application process will receive notification of their admissions status. Information on the next steps of the enrollment process will be included with this communication.

Asbury Academy Admission

Admission as a High School Student for Dual Enrollment

Asbury Academy is an "Early Access to University" program for high school juniors and seniors. This program provides opportunities for high school juniors and seniors to take courses for Foundations requirement at the University level (100- and some 200-level courses), enabling them to complete high school and earn University credit through dual enrollment. Students may participate in Asbury Academy during either or both the fall and spring semesters of their junior and senior year, and summer prior to senior year.

Asbury Academy Fall 2021, Spring 2022 cost = \$156 per credit hour^

Asbury University offers Academy classes on-campus to local students.

- High school juniors and seniors may take on-campus courses at the current Academy rate, up to 15 credit hours per semester.
- High school **seniors** are eligible to receive a **tuition waiver for up to four (4) credit hours on campus classes** per semester, Fall and Spring. Academy tuition waiver is available for a total of eight (8) credit hours.
- On-campus students choose from over 80 course offerings in the 100 and 200 level classes.
- On-Campus Academy students must be able to provide their own transportation.
- On Campus enrollment, if taking 12.0 hours or more, requires emergency contacts and/or proof of medical insurance.

Asbury University also offers Academy classes online.

- High school juniors and seniors may take online courses at the current Academy rate. Academy tuition waiver does not apply to online courses.
- Online classes are offered in an 8 week intensive format. Due to the concentrated nature of these classes, a student may only be enrolled in one online course at a time.
- Academy students may take two consecutive online courses each semester.

^See other student fees and course fees that may apply.

Asbury Academy students are required to meet the same course prerequisites in order to register for the undergraduate classes.

Asbury Academy Admission Procedures

Applications and other required information should be submitted to the Asbury University Admissions Office.

- Applications for the Fall semester are due by July 1st, and applications for the Spring semester are due by December 1st. Students who apply early are more likely to enroll in the class of their choice.

- A required orientation day for Asbury Academy students taking on campus classes will be scheduled one week prior to the first day of classes for the Fall and Spring semesters.

Asbury Academy Admission Requirements:

1. A completed application, start.asbury.edu/apply
2. An official high school transcript showing a weighted cumulative grade point average for seniors of 3.00 or higher, and a weighted cumulative grade point average for juniors of 3.25 or higher
[Please note: Students should submit a high school transcript with final prior year grades that indicates reaching the junior or senior status prior to Asbury Academy orientation.]
3. Academic recommendation letter (must be from a non-relative)
4. Written permission from a parent or guardian to enroll in the program
5. Signed Statement of Financial Responsibility. The Statement of Financial Responsibility covers additional fees such as lab fees, library fines, parking passes, etc. (Statement is sent to the student with his or her acceptance letter.)

Contact our Asbury Academy Coordinator with questions or for more information. academy@asbury.edu or (859) 858-3511, ext. 2179

For information on Academic Support, Tutoring, and Academic Accessibility Resources see *Academic Resources for All Students*.

Admissions APS Undergraduates Online

The mission of the Adult Professional Studies (APS) online degree program is to provide a quality academic program, within a Christian context, that equips nontraditional students to professional excellence in their chosen field. The Adult Professional Studies Program prepares students for leadership and service to others, cultivates attitudes of lifelong learning, and fosters spiritual development.

Adult Professional Studies (APS) Undergraduate Programs:

Leadership & Ministry, B.S.

Social Work, B.S.

Organizational Management, B.S.

Elementary Education Grades P - 5, B.S.

Digital Content Creation, B.S.

Instructional Design, B.S.

Instructional Design for Health Professions, B.S.

Health Promotion & Wellness, B.S.

Public Health, B.S.

Health Communication, B.S.

or Associate of Science Degree (Liberal Arts)

Adult Professional Studies (APS) Advising Center

The APS Advising Center provides a contact point and is an additional resource for adult learners in the APS program.

Students Email: advisingcenter@asbury.edu.

See Academic Resources for All Students for more academic support and resource contacts.

Official Communication Through Asbury University Email Account

Asbury email is the official means of communication between students, office representatives, and faculty at Asbury University. An Asbury email account will be created for all students. The required log in identifies communications as being from the student. Students are responsible for reviewing and responding to emails in a timely manner. Students should pay close attention to email from the representatives of the offices of Registrar, Financial Aid, or Student Accounts; these are often time sensitive.

See the Asbury Student Community for interactions and campus opportunities. Information regarding Community Expectations for students enrolled in the Adult Professional Studies Program can be found on the Adult & Online Learning website.

Adult Professional Studies Tuition per Semester

2021-2022 \$399 per Credit Hour

See Undergraduate Student Fees & Course Fees for additional costs and fees that may apply.

APS Admissions Requirements

1. Completed Application for Admissions www.asbury.edu/apply
2. Two satisfactory non-family references
3. Character and Fitness form (Elementary Education program applicants only)
4. Official, final transcripts from ALL previously attended colleges and universities must be sent by mail or official electronic transfer to Asbury University, attn.: Adult Professional Studies Program. Hand carried, faxed, or emailed transcripts are not acceptable.
5. Students who have completed less than 12 transferable semester hours of academic credit from an accredited college or university are also required to provide an official, final high school transcript, official GED certificate, or copy of high school diploma.

[ALL TRANSCRIPTS, whether high school or university, must be sent directly from that institution to the Admissions Office of Asbury University. Hand-carried transcripts may be used for evaluation only. They are NOT acceptable as final, official transcripts.]

[The APS program is designed primarily for nontraditional students, typically 23 years or older. Students who are younger than 23 years old and who need online course delivery will be considered for admission and may apply.]

- A student who has completed less than 12 transferable semester hours of academic credit will be considered for admission as a first-time freshman. Credit from credit for prior learning, military or other non-college sources does not count as college attendance. Students with these credits only will still apply as new freshmen. [A high school transcript, GED, or high school diploma is required.]
- A student who has earned at least 12 transferable semester hours of academic credit at another college or university will be considered for admission as a transfer student.
- Students with a bachelor's degree who are seeking elementary education certification follow the same application process as transfer students.
- Students who are not seeking a degree, or who are enrolled in another institution, but wish to take an undergraduate online course from Asbury University may apply, completing the Special Status Application online at www.asbury.edu/apply.

When to Apply

Asbury University has a rolling admission policy, meaning applications for admission are accepted throughout the calendar year. Applications are accepted for start of the fall or spring semesters. Students are encouraged to apply for admission at the earliest possible date. An early application for admission provides optimal opportunity for financial aid awards and course selection.

To obtain application materials and information go to www.asbury.edu/online

Email the APS Admissions Office: APS@asbury.edu

Phone: (859) 858-5774

Readmission

Former Asbury University students who have withdrawn from the University or in any way failed to maintain continuous enrollment must apply for re-admission. Students applying for re-admission must submit:

1. A completed Asbury University Application for Re-admission www.asbury.edu/apply
2. An official transcript of all course work from all institutions attended since the last Asbury enrollment.

To be re-admitted, an applicant must be in good standing academically, socially and financially at Asbury University. An applicant not in good standing in one or more of these categories will be referred to the Admissions Review Committee for consideration.

Readmission is not automatically granted. In the event a former student is not readmitted, the university will provide the reason(s) in writing.

NOTE: Students who withdraw or become inactive must reenroll within two years of the last term attended to continue on the same year catalog degree requirements. Students who reenroll after the two years become subject to all catalog degree requirements in place at the time of reenrollment.

ALSO, returning students may not reenroll in a degree program or major that has been discontinued. Returning students in such programs must declare a current active program or major at the time of readmission.

Admission Decisions

When a candidate has completed the application process, one of the following decisions will be made:

- Admission in Good Standing
- Provisional Admission. In some cases, students will be given provisional admission based on self-reported information or unofficial documents pending receipt of official documentation to complete their application file. Students will be required to submit all outstanding official documentation prior to the term in which they intend to enroll. If all official documentation arrives prior to the start of the term, the student will be granted admission in good standing. If all official documentation fails to arrive before the start of the term, students will not be allowed to register for that term and will be considered for admission during the next enrollment period.

- Denied Admission. Asbury University reserves the right to deny admission to any applicant when that decision is determined to be in the best interest of the student or the institution. An applicant who has been denied admission has the right to appeal that decision in writing to the Admissions Review Committee provided the applicant can present relevant additional information in support of his or her application.
- Applicants will be notified of the decision in writing.

APS Special Programs Admission

Salvation Army: Ministry Management - Nonprofit Management

In conjunction with Salvation Army College of Officer Training Program, Eastern Territory

Asbury University has had a longstanding relationship with The Salvation Army, sharing a Wesleyan heritage for many decades with numerous faculty members and a great many students. Asbury University faculty and administrators have developed an APS program using distance learning and online courses in conjunction with The Salvation Army School for Officer Training. Open only to select students who have completed the Salvation Army Officer Training degree, this APS program is delivered by Asbury faculty through a combination of online courses and face-to-face intensive courses (some intensives taught at the Wilmore campus and others at The Salvation Army, New York headquarters). The program builds on The Salvation Army student's Associate of Applied Science degree, and is delivered to cohorts of Army students over a five year cycle.

Ministry Management (Salvation Army), B.S.

Ministry Management Process for Admission

Students are recommended by the Salvation Army Territory's College for Officer Training, NY.

Admissions Requirements

Satisfy the following:

1. Letter from The Salvation Army's Secretary of Education, NY, recommending student for the Ministry Management program.
2. Students must have attended The Salvation Army College for Officer Training in New York. Official transcripts from this institution must be sent directly to the Asbury University APS Office.
3. Applicants wishing to transfer in additional college credit from other institutions (see limitations below) must request each college or university to send an official transcript directly to the Asbury University Adult Professional Studies Office for approval. Hand carried transcripts are not acceptable. Transcripts may be mailed to:
APS Office
One Macklem Drive
Wilmore, Kentucky 40390
4. Complete an application information form provided by Asbury University.
5. One satisfactory reference from The Salvation Army.
6. TOEFL/SLEP Scores. If the student is not a native speaker of English, to be admitted in good standing he or she must submit an official score and meet the minimum required from one of the following:
 - **80 on the internet-based TOEFL or 550 on the paper-based TOEFL**
 - **55 on the Secondary Level Assessment Test of English (SLEP)**

Admission Decisions

- Admitted in Good Standing

- Provisional Admission

Applicants will be notified of the decision via email.

Ministry Management Program Requirements

1. Students must be selected and recommended by Salvation Army to be enrolled in the program.
2. Degree status in the Ministry Management program at Asbury is dependent upon completion of The Salvation Army College of Officer Training, NY, program degree.
3. Students who possess an accredited A.A.S. degree from the Salvation Army College for Officer Training, NY, or are scheduled to complete the requirements of the A.A.S. degree by the end of the first academic year at Asbury, will be automatically enrolled for the Bachelor of Science in Ministry Management-Nonprofit Management program.
4. Official transcripts from the Salvation Army College for Officer Training are required to verify the completion of the A.A.S. degree.
5. Students who are unable to complete the requirements of the Salvation Army A.A.S. degree can only be enrolled in non-degree study in Ministry Management-Nonprofit Management.
6. Students who enter the Ministry Management program with the completed A.A.S. degree from SA COT and who already hold a bachelor of arts degree at Asbury University, may also earn the bachelor of science degree.
7. Students who already hold a bachelor's degree or master's degree from another regionally accredited university may elect to be enrolled for either the Bachelor of Science or the non-degree study in Ministry Management-Nonprofit Management or may apply for a Master's program.
8. Students moving from the Ministry Management program must apply and meet all regular admissions requirements for acceptance in other programs at Asbury University.

Ministry Management Transfer Credit Requirements & Limitations

The Ministry Management program follows the transfer guidelines for undergraduate programs. See Transfer Credit in Academic Information for Undergraduates. Asbury University accepts a maximum 60 transfer credits toward the B.S. degree from the Salvation Army A.A.S. degree plus up to 6 credits Salvation Army Essentials training according to the Ministry Management program articulation agreement with the Salvation Army Territory's College for Officer Training (COT), NY. The Ministry Management student may transfer a limited number of specific needed courses from other sources but may not exceed the maximum of 75 total transfer credits from all sources.

Ministry Management Process for Probation, Suspension, and Appeals

The design of the Ministry Management Program allows for graduates of the Salvation Army College for Officer Training to complete a Bachelor of Science degree or the non-degree study program over a five-year period. Academic Affairs has the responsibility to monitor academic progress for all students enrolled in the University. The typical student in this program will complete one semester's worth of coursework during an academic year, therefore each student's progress will be measured on an annual basis. The following outlines this measurement for the Ministry Management program.

The Academic Progress Scale for Ministry Management is as follows:

End of Year	CUM GPA	Status
1	2.0 or above	Good Standing
	Below 2.0	Probation for year 2
2	2.0 or above	Good Standing
	Below 2.0	Probation for year 3
3	2.0 or above	Good Standing
	Below 2.0	Suspension

1. At the end of each year a student with a cumulative GPA of 2.0 or higher will be considered in Good Standing.

2. At the end of each year any student with a cumulative GPA under 2.0 will be considered to be on academic probation under the following guidelines:
 - a. A student on probation who earns a cumulative GPA of 2.0 or higher at the end of the year will be considered to be in Good Standing.
 - b. A student who does not have a cumulative GPA of 2.0 will be permitted to continue on academic probation during year two.
 - c. A student who does not have a cumulative GPA of 2.0 at the end of year three following year two on academic probation will be suspended and exited from the program.
 - d. At the end of one year of academic suspension, the student may be permitted to return to the program by approval of the Salvation Army Coordinator, Registrar, and Vice Provost. If the student is permitted to return, they will return under academic probation status for that year following the aforementioned guidelines.
 - e. A student who has been readmitted following a period of academic suspension, will remain eligible for continuation as long as his/her GPA for each semester is 2.30 or better, even though his/her cumulative standing may be below the academic progress scale.

Financial Information - Undergraduates

Traditional Undergraduate Costs

Tuition, Room and Board

For a traditional undergraduate resident student, the average basic cost of attending Asbury University is \$40,992 for a full year (Fall/Spring semesters). Personal items such as books, laundry and spending money are extra. The schedule of basic costs is as follows:

Undergraduate Fall 2021 and Spring 2022 Costs

Wilmore Campus Undergraduates

TUITION	Fall 2021	Spring 2022	Year
13-18 credit hours	\$16,042	\$16,042	\$32,084
less than 13 hours		\$1,234 per hour	
more than 18 hours	\$16,042 + \$891 per hour over 18		

STUDENT ACTIVITIES FEE	\$284	\$284	\$568
Required for all students registered for 8 or more hours			

BOARD[^]	Fall 2021	Spring 2022	Year
20 Meals per week	\$1,729	\$1,729	\$3,458
225 Meals per semester	\$1,729	\$1,729	\$3,458
14 Meals per week	\$1,568	\$1,568	\$3,136
175 Meals per semester	\$1,568	\$1,568	\$3,136
7 Meals per week (Apartment residents only)	\$807	\$807	\$1,614
95 Meals per semester (Apartment residents only)	\$807	\$807	\$1,614

HOUSING*	Fall 2021	Spring 2022	Year
Single room	\$2,556	\$2,556	\$5,112
Double room	\$2,441	\$2,441	\$4,882
Triple room	\$2,189	\$2,189	\$4,378
Quad room	\$2,086	\$2,086	\$4,172
Aldersgate I Apartment (4 per apartment)	\$3,388	\$3,388	\$6,776
Aldersgate II Apartment (8 per apartment)	\$3,077	\$3,077	\$6,154

See Additional Undergraduate Student Fees & Course Fees that may apply.

[^]See the Community Life Handbook at asbury.edu/life/resources for meal plan descriptions and requirements.

***Housing - Single Occupancy**

In any residence hall, a student who requests an assignment as a single in a double room and is approved for that assignment will pay the single room charge.

Campus Housing - Connectivity

- Both wireless and wired network connections are provided in each residence room. Students should not bring their own wireless routers or wireless repeaters because they interfere with the University wireless network.
- One cable TV jack is provided per dorm room at no additional charge.

MARRIED / NON-TRADITIONAL STUDENT HOUSING (Fall 2021 & Spring 2022)

1 Bedroom Apartment \$1,362-\$2,151 per semester, plus utilities

2 Bedroom Apartment \$2,659 per semester, plus utilities

Because of fluctuating economic conditions, all costs and fees are subject to change without notice.

Insurance and Health Services for Wilmore Campus Undergraduates

1. Traditional undergraduates enrolled for 12 or more credit hours are required by Asbury University to carry minimum medical insurance. Current health insurance information must be submitted online as part of Financial Registration before the first day of the semester to waive enrollment in the Asbury University Student Insurance Plan. Additional information is available on the Asbury University website by searching [University Student Insurance Plan](#).
2. Many of the services at the Health Services Clinic are free. If the student needs to be referred to a specialist, a lab or any outside doctor, the student is personally responsible for the resulting charges.

Traditional Undergraduate Deposits

Pre-Tuition Payment

New students are required to pay \$200.00 as an indication of intention to enroll for the fall or spring semester. This Pre-Tuition deposit is refundable until May 1 for the fall semester and December 1 for the spring semester.

Housing Damage Deposit

Students residing in Asbury non-traditional housing are assessed an apartment damage deposit, equal to one month rent. This deposit will remain on reserve until the student ceases to reside in campus housing, at which time it will be returned, provided the apartment passes final inspection for damage and all utility bills have been paid.

International Student Deposit

All first year or incoming international students must remit prior to registration a deposit of not less than \$2,500 USD in order to begin the process of receiving their I-20 documents for the F-1 student visa. Of the \$2,500 USD deposit, \$2,000 USD is refundable if the student later decides not to enroll. The remaining first semester's balance is due in its entirety no later than the first day of classes.

Costs for ROTC

Students who enroll in ROTC may incur other costs specifically associated with the ROTC program. Students who are required to register for ROTC courses that cause their course load to go above the 13-18 credit hour tuition block are not charged the overload tuition.

Traditional Summer School 2022 Costs

All other course fees and miscellaneous fees apply according to the 2021-2022 fall-spring schedule.

Tuition for all classes **\$536 per semester hour**

Housing with on campus enrollment:

Room - Aldersgate Apartments II 4 week session \$745 per session

MARRIED / NON-TRADITIONAL STUDENT SUMMER HOUSING (June - July 2022)

1 Bedroom Apartment	\$544-\$862 per 2-month period, plus utilities
2 Bedroom Apartment	\$1,062 per 2-month period, plus utilities
2 Bedroom Duplex	\$886 -\$954 per 2-month period, plus utilities

Tuition for Auditors

The cost to persons auditing a course who are not full-time degree-seeking students is \$40 per credit hour for the audited course. Auditors will pay all required course fees. Full-time undergraduate students paying full-time tuition for 12 or more hours may add an audited class for no per credit hour charge. See Academic Information for Undergraduates for 'Requesting to Audit a Course'.

Senior Citizen Tuition Waiver

- Students enrolled in the Traditional Undergraduate program in an on campus course who are at least 62 years of age and who are U.S. citizens may receive a waiver of tuition for a maximum of 4.0 credits of on-campus courses per academic semester (including summer). This does not apply to APS or Graduate program registrations.
- The following stipulations apply:
 - (1) The waiver includes only tuition and does not apply to course fees or other fees;
 - (2) To take a class for credit: all pre-requisites and requirements must be met;
 - (3) To audit a class: all rules and limitations for Auditing courses apply , but the \$40 per credit hour audit cost is waived;
 - (4) Housing must be secured off campus.
- Senior citizens auditing classes are not required to submit final official transcripts for admission as an auditor. Those taking courses for credit are required to submit all final official transcripts as part of the admission process.
- Senior Citizens follow all regular registration procedures and deadlines.

Adult Professional Studies Tuition Tuition Per Semester

Fall 2021 Semester enrollment \$399 per credit hour*^

Spring 2022 Semester enrollment \$399 per credit hour*^

*APS Students taking 12 or more credits will be charged a Technology Fee in the amount of \$48.00.

^See Undergraduate Student Fees & Course Fees that may apply.

Asbury Academy Dual Enrollment Tuition

Asbury Academy Fall 2021, Spring 2022 cost = \$156 per credit hour^

Asbury University offers Academy classes on-campus to local students.

- High school juniors and seniors may take on-campus courses at the current Academy rate, up to 15 credit hours per semester.
- High school **seniors** are eligible to receive a **tuition waiver for up to four (4) credit hours on campus classes** per semester, Fall and Spring. Academy tuition waiver is available for a total of eight (8) credit hours.
- On-campus students choose from over 80 course offerings in the 100 and 200 level classes.
- On-Campus Academy students must be able to provide their own transportation.
- On Campus enrollment, if taking 12.0 hours or more, requires emergency contacts and/or proof of medical insurance.

Asbury University also offers Academy classes online.

- High school juniors and seniors may take online courses at the current Academy rate. Academy tuition waiver does not apply to online courses.
- Online classes are offered in an 8 week intensive format. Due to the concentrated nature of these classes, a student may only be enrolled in one online course at a time.
- Academy students may take two consecutive online courses each semester.

^See Additional Undergraduate Student Fees & Course Fees that may apply.

General Fees for All Students

ID Card Replacement Fee \$11

Late financial registration \$37

Miscellaneous Costs

1. Throughout the school year, students may incur additional charges from several different areas. It is recommended that all miscellaneous charges be paid at the time/location incurred. In most cases, any charge that is not paid to the appropriate department by the end of each semester will be transferred to the student's account. A \$5.00 service fee is assessed for each transaction that is applied to the student's account. Some of the areas that have miscellaneous charges are mentioned below, although this is not an exhaustive list.
2. Students are permitted to purchase books at the AU Virtual Bookstore using a charge voucher. These purchases will be charged to the student's account.
3. Library and Media charges for overdue books and unreturned materials should be paid at the Library. Parking fines should be paid at the Cashier's Office.
4. All students are given a university email account as the preferred email communication with the university.
5. Any student can bring their computer to campus and use the network. Asbury University supports standard Ethernet networking cards.

Other Academic Related Charges

Traditional Undergraduate

External/Off Campus Program Fee - \$500 per fall/spring semester

External/Off Campus Program Fee - \$200 per summer term

Language Purchased Institutional Credit Fee - \$20 per credit hour

Horseback Riding Purchased Institutional Credit Fee - \$20 per credit hour

Adult Professional Studies

For APS Credit for Prior Learning (CPL) the University may assess a portfolio evaluation fee for credit hours applied for at the following rates:

1-9 credits	\$30.00 per credit
10-19 credits	\$300.00 flat fee
20-24 credits	\$600.00 flat fee

See Academic Information for Undergraduates for 'Credit for Prior Learning in APS'.

Undergraduate Commencement Ceremony Regalia

Regalia is ordered as part of the graduation application process.

APS Undergraduate Program graduates are given the official web access to order and pay for regalia directly from the designated distributor.

Traditional Undergraduate Program graduates' regalia is ordered by the Registrar's Office with the regalia cost covered by the student's required activity fees.

Undergraduate Course Fees

Certain courses are subject to a fee. Such courses include the notation "Fee" in their course description. Students who withdraw from a course after the end of the Drop/Add period do not receive a reduction to tuition or fees. The specific fees are as follows:

Undergraduate Course Fees Charged Per Credit Hour

ART all classes, except ART 100 and ART 396	\$ 22/hr.
INS 201, INS 211, INS 411, 999 private lessons	\$409/hr.
MC all classes	\$ 18/hr.
ORG 201, ORG 211, ORG 411, 999 private lessons	\$409/hr.
PNO 201, PNO 211, PNO 411, 999 private lessons	\$409/hr.

Specific Undergraduate Course Flat Fees Charged Per Individual Course

AEL 110	\$ 20
AEL 150	\$ 75
AEL 151	\$ 25
AEL 200, AEL 210, AEL 211	\$ 500
AEL 300	\$ 50
AEL 350	\$ 500
AEL 370	\$ 100
AEL 382, AEL 400	\$ 50
AEL 410	\$ 100
AEL 420	\$ 200
ART 100	\$ 18
ART 396	\$ 575
BIO all labs	\$ 90
BU 211, BUA 211	\$ 29
CHE all labs	\$ 90
CM 213	\$ 5
COM 200	\$ 15

COM 281	\$ 25
COM 431	\$ 15
ED & EDA - all courses except 201	\$ 20
ED 201 , EDA 201	\$ 139
EM 401	\$ 75
ENA 360	\$ 20
ENS 111, ENS 131, ENS 151, ENS 161, ENS 171	\$ 5
EQ 102 , EQ 200, EQ 201, EQ 206, EQ 208	\$ 45
EQ 245 and EQ 251	\$ 120
EQ 257, EQ 258, EQ 259	\$ 60
EQ 305, EQ 310	\$ 45
EQ 311	\$ 120
EQ 320	\$ 45
EQ 353, EQ 354, EQ 355, EQ 356	\$ 120
EQ 451	\$ 45
ESC 151 lab	\$ 80
EXS 371	\$ 30
EXS 420 Lab, EXS 431 Lab	\$ 30
FA 100	\$ 18
HED 231	\$ 20
HED 312	\$ 15
ICS 340	\$ 150
JRN 207	\$ 11
JRN 214	\$ 54
JRN 333 (specific trip itinerary may increase fee)	\$ 500
JRN 343	\$ 64
JRN 374, JRN 375	\$ 54
LA 100	\$ 50
MAT 201, MAT 302 , MAT 303	\$ 20
MAT 361, MAT 362, MAT 364, MAT 371	\$ 20
MAT 460, MAT 461, MAT 462	\$ 20
MC 437	\$ 300
MTA online math education courses MTA 201, MTA 302, MTA 303	\$ 20
MUS 200	\$ 125
PE 111	\$ 15
PE 128, PE 130, PE 131, PE 230 - Horseback Riding	\$ 120
PE 280, PE 300	\$ 5
PED 360, PED 361	\$ 20
PHP 302	\$ 350
PHY labs	\$ 80
PS 300	\$ 700
PSY 315	\$ 15
PSY 352	\$ 20
PSY 372	\$ 15
PSY 436	\$ 15

RCT 280	\$ 352
SOC 322	\$ 85
SOC 323	\$ 150
SW 390	\$ 5
THA 325	\$ 39
UNV 120	\$ 60
UNV 205, UNV 305	\$ 20
VOC 100	\$ 25
VOC 101	\$ 401
VOC 102	\$ 802
VOC 104	\$ 50
VOC 111, VOC 201, VOC 211, VOC 411 half hour Lessons	\$ 471
VOC 112, VOC 202, VOC 212, VOC 412 one hour Lessons	\$ 872
VOC 422	\$ 942
WA 211	\$ 20
WA 330	\$ 25
YM 380	\$ 375

PAYMENT INFORMATION

- The academic year for the Traditional Undergraduate, Asbury Academy and Graduate Program is divided into three sessions: Fall, Spring, and Summer.
- For the Adult Professional Studies Program the academic year is divided into two sessions: Fall and Spring. [Starting in 2022 APS will move to the standard Fall, Spring, and Summer sessions.]

Registration is held prior to the beginning of each semester and a "Term Billing Summary" will available on the Asbury Portal. The Term Billing Summary displays the following calculation, based on pending charges and financial aid to date:

Amount Due = Total Pending Charges and Discounts - Total Financial Aid

Student Employment, including work study, is not calculated in the Estimated Net Charges, which is the amount used to estimate the Payment in Full or payment plan contract amount. Student Loans and Outside Scholarships will be included in the calculation only if they have been confirmed and approval has been submitted to and processed by the Financial Aid Office.

Note: Checks for church match and scholarships are considered as financial aid and should be mailed to the Financial Aid Office.

The student is responsible for ensuring payment of tuition, fees and all other debts to the University is made in a timely manner. All miscellaneous charges should be paid at the location where incurred to avoid service charges.

Payment Options

PAYMENT IN FULL - Payment in full of Term Billing Summary AMOUNT DUE is due on the first day of each semester. Any unpaid balance is subject to interest and late fees.

All students will be enrolled in the Payment in Full option unless they enroll in a CASHNet Installment Payment Plan (explained below) during the financial registration period.

PAYMENT PLAN - Students will receive email notification prior to each semester enrollment period with detailed instructions for enrolling in a CASHNet installment payment plan. The Term Billing Summary AMOUNT DUE, or any portion you choose, may be divided over 4 or 5 equal, monthly payments. Payments are due to CASHNet by the last business day of each month. CASHNet charges a non-refundable application fee of \$35 per semester to enroll in an installment payment plan.

The payment plan incurs no interest charge but may incur a late fee from CASHNet if payment is not received by the due date. After missing the second payment, the account will be removed from the CASHNet payment plan, and the balance will become due immediately to Asbury University. Any unpaid balance is subject to interest and late fees.

Student Financial Responsibility

Students must sign a Statement of Financial Responsibility each semester. It is expected that when a student electronically acknowledges a financial agreement to pay all tuition and fees, the student is pledging to faithfully fulfill all financial obligations to the University. The University reserves the right to take whatever steps are necessary for those who default on payment. Diplomas and official transcripts are not released until all academic and financial obligations to the University are satisfied.

Policy on Unpaid Balances

1. Students must pay all previous balances before registering for a subsequent semester.
2. If a student's account is unpaid at graduation, the diploma/transcript is withheld until such payment is made.
3. Academic transcripts and diplomas will be released to:
 - A. non-enrolled students only when (1) the student account is paid in full and (2) University loans are being paid on schedule.
 - B. currently enrolled students when either: (1) the student account is paid in full, or (2) the student is fulfilling the terms of their particular Payment Plan and all requirements of the Financial Aid Office have been fulfilled.
4. Late charges and Student Account registration holds will not be applied to students for the portion of charges covered by VA education benefits under Chapter 31 or 33. Students will not be required to borrow additional funds to cover a balance caused by delayed disbursement funding from VA under Chapter 31 or 33.

Reduction in Charges Related to Withdrawal from the University

[For official withdrawal procedures, please see Undergraduate "Withdrawal from the University" in Academic Resources for All Students.]

1. The Registrar's Office documents the student's official date of withdrawal and the remaining academic weeks registered in the semester based on the official withdrawal procedures. *(The official date of withdrawal is determined by the student's date of notification to the Registrar's Office.)*
 - Total 'ACADEMIC WEEKS' equals the count of weeks from the first class start date to the last class end date registered on the student's schedule for the semester.
 - The 'COMPLETED WEEKS' equals the count of weeks from first class start date through the week of the student's official withdrawal from the university.
 - **(ACADEMIC WEEKS - COMPLETED WEEKS) / ACADEMIC WEEKS x 100 = percentage of semester remaining.**
2. Students withdrawing from the University within the official Drop/Add period will be refunded all charges.
3. After the Drop/Add period any reductions to charges will be calculated using the criteria above for academic weeks and completed weeks.
4. Course fees, lab fees, student activity fees are not refundable after the Drop/Add period.
5. Student Accounts will use the percentage of semester remaining provided by the Registrar's Office to determine any reduction in tuition after the Drop/Add period.
6. Student Accounts will calculate any reduction to housing and meal charges on a pro-rata basis from the date at which the assigned room is vacated, the official checkout procedure is complete, and the key turned in to the resident director.
7. The student will be charged a withdrawal fee of 5% of total charges not to exceed \$100.00.
8. Financial Aid will base any reduction in aid on the date the student requested to withdraw or the midpoint of the enrollment/payment period if the student stopped attending without notification, which may differ from the official withdrawal date. Refer to "Financial Aid Refunds" in the following section for the policy used to return financial aid to the source.
9. Refunds cannot be made to the student until all awards are withdrawn, adjusted or applied to the account.
10. Students who withdraw or are dismissed from the University must complete an application for readmission and be readmitted before being permitted to register again.

Financial Assistance - Undergraduates

(Financial aid information is subject to change. Go to <http://www.asbury.edu/offices/financial-aid> for latest information.)

At Asbury University we want to partner with you in funding your education. It is most advantageous to think of funding your education as a partnership between **You** (the student and family), **the Government** (federal and state), **the Institution** (Asbury University) and **Outside Sources** (civic organizations, businesses, etc.).

Institutional and governmental financial aid is available to students who are pursuing a degree on a full-time basis (12 or more credits per semester). Part time governmental aid is available for students taking less than twelve hours each semester. To receive need-based aid at Asbury University, students must complete the Free Application for Federal Student Aid (FAFSA) each year. It is available after October 1 of the year prior to enrolling and should be submitted before February 1 for optimum consideration.

Offers of financial aid will only be sent to students who have received official acceptance from the Admissions Office and have completed all necessary paperwork. It is the responsibility of the student to ensure that all the appropriate paperwork is turned in to the Financial Aid Office for processing. Students entering and applying for financial aid for the Fall semester (including those selected for verification) must have all paperwork completed and in the Financial Aid Office by September 1 of that term. For students entering in the Spring, the deadline is February 1 of that term.

The Financial Aid Partnership described in paragraph one is best defined by the following:

You (The Student and Family)

Expected Family Contribution (EFC) is determined by a need analysis as part of the Free Application for Federal Student Aid. You must submit financial and personal information from the most recently completed tax year when completing the FAFSA after October 1 of the year prior to the student enrolling. The EFC is deducted from Asbury's cost of attendance to determine student need. The Financial Aid Partnership functions most efficiently when families commit to paying their share of university costs as suggested by the expected family contribution. For those who are unable to pay, Direct PLUS and Alternative Loans are available.

The Government (Federal and State)

Federal Grants

Federal Pell Grant: The Pell Grant provides money to help high need undergraduate students pay for their education after high school. For many students, this grant provides a foundation of financial aid to which aid from other federal and non-federal sources may be added. Unlike loans, grants do not have to be paid back. The maximum award for the Pell Grant in 2021-2022 is \$6,345. The student must apply for this grant each year by completing the FAFSA and may not receive the grant until enrolled in an eligible program. The grant will be split with one-half being placed on the student's account at the beginning of each semester. The above regulations and provisions of the Pell Grant are subject to change by federal legislative action.

Federal Supplemental Educational Opportunity Grant (FSEOG): This grant is available to enrolled undergraduate students. The selection of applicants for this program is based upon financial need. Applicants with exceptional need and who receive Pell Grants will be given preference. Although federal guidelines state that grants of up to \$4000 per year may be awarded, most grants range from \$500 to \$1000 per year because of limited funds at Asbury University. The above regulations and provisions of the Supplemental Educational Opportunity Grant are subject to change by federal legislative action.

Federal TEACH Grant: The U.S. Department of Education's TEACH Grant Program provides grant funds to postsecondary students who are completing or plan to complete coursework that is needed to begin a career in teaching, and who agree to serve for at least four years as a full-time, highly qualified teacher in a high-need field, in a school serving low-income students. Eligible full-time students may receive up to \$4,000 per year in TEACH Grant funds, up to a maximum of \$16,000 for undergraduate and post-baccalaureate study, and \$8,000 for graduate study.

If you receive a TEACH Grant, but do not complete the required four years of teaching service within eight years of completing the coursework for which you received the grant, or if you otherwise do not meet the requirements of the TEACH Grant Program, all TEACH Grant funds that you received will be converted to a Federal Direct Unsubsidized loan that you must repay in full, with interest, to the U.S. Department of Education. Once a TEACH Grant is converted to a loan, it cannot be

converted back to a grant. For detailed information on this grant, please visit the federal government website:
<https://studentloans.gov/myDirectLoan/index.action>

Federal Loans and Work Study

Federal Direct Loan: The Direct Loan program enables a student to borrow directly from the U.S. Department of Education. The maximum a student may borrow per year is: Freshmen \$5,500, Sophomores \$6,500, Juniors and Seniors \$7,500. There are two types of Direct Loans: Subsidized and Unsubsidized. Graduate students may be able to borrow up to \$20,500 per year based on need; only Direct Unsubsidized loans are available to Graduate students. The above regulations and provisions of the Direct Loan are subject to change by federal legislative action. The interest rates on Subsidized and Unsubsidized loans may vary from year to year, but cap at 8.25%.

Federal Direct PLUS Loan: The PLUS is available to credit-worthy parents of dependent children attending college. The maximum amount is equal to the Cost of Attendance less any other financial aid for which the student has qualified. Students must complete a FAFSA, and parents must qualify with the U.S. Department of Education. If parents are denied the PLUS loan, the student is eligible for additional Direct Unsubsidized loan funds. The regulations and provisions of the PLUS loan are subject to change by federal legislative action.

The Direct PLUS Loan is also available to graduate students, if they are credit-worthy applicants. A graduate student may apply to borrow up to the total Cost of Attendance less any other financial aid for which the student has qualified. The student may borrow to help pay for educational expenses as long as he/she is enrolled at least half time in a degree program while meeting all basic eligibility requirements.

Federal College Work Study Program: Students are eligible for part-time employment under the Federal College Work Study program if they meet the requirements to receive federal aid. The selection of students will be made as follows: All students with financial need will be considered, but if funds are not sufficient to cover all requests, students demonstrating the greatest financial need will be given priority.

Kentucky Grant and Scholarship Programs

Kentucky Tuition Grant (KTG): The Kentucky Tuition Grant is available to Kentucky residents who demonstrate need upon filing the FAFSA and enroll full-time at an eligible private Kentucky college or university.*

College Access Program Grant (CAP): The CAP Grant is available to Kentucky residents enrolled at least half-time at a Kentucky college or university who have Pell Grant eligibility demonstrated by the FAFSA.*

*Students are encouraged to file the FAFSA as soon as possible after October 1 of the year before they are planning to attend, as funds are available on a first-come, first-served basis.

Kentucky Educational Excellence Scholarship (KEES): Students who attend and graduate from certified Kentucky high schools can earn a scholarship based on their grade point average (GPA) for each year of high school and a bonus award based on their highest ACT/equivalent SAT score achieved before graduating from high school. Students must have an annual 2.5 or higher high school GPA for the base amount of the scholarship and a 15 or above ACT or equivalent SAT score for the bonus award. The scholarship is renewable for each year of college. Students who do not meet the minimum GPA requirements and/or are not on track to graduate at the end of an academic year will forfeit all or a portion of the scholarship for the next year. Students may regain eligibility by reestablishing the minimum GPA.

Outside Sources (Civic Organizations, Business, Etc.)

Fast Web: Financial Aid Search through the Web. www.fastweb.com - A searchable database of more than 180,000 private sector scholarships, fellowships, grants, and loans. It provides useful information to students and parents.]

CollegeNet: www.collegeboard.org - A free search sponsored by the CollegeNet. It contains links to colleges throughout the country.

Veteran's Benefits: Veterans, their spouses, or dependents may qualify for VA Education and Training Benefits. Eligibility is determined by the VA. For more details and to apply for education benefits, visit www.gibill.va.gov or call 1.888.442.4551 (request to speak with an educational benefits counselor).

To use VA benefits at Asbury University students must submit a written request to use their VA education benefits, and their Certificate of Eligibility (COE) for educational benefits. These items are due no later than the first day of classes. Depending on the type of benefits being used the student may be required to provide additional information necessary to the proper certification of enrollment.

R.O.T.C. Scholarships: In order to support provision for the common defense of the United States of America, Asbury University has established room and board waivers for Reserve Officer Training Corps (ROTC) scholarship recipients. If a full-time student is an ROTC full scholarship recipient from any branch of the United States armed forces, he/she will receive a 100% waiver of standard room and board charges at Asbury University. If a full-time student receives a partial or percentage-of-tuition ROTC scholarship from any branch of the United States armed forces, he/she will receive an equal and corresponding percentage waiver of standard room and board charges at Asbury University. For example, a full-time student receiving a 50% of tuition Army ROTC scholarship will receive a 50% waiver of standard room and board charges at Asbury University. This policy is subject to review and change at any time by the Asbury University administration.

United Methodist Student Loan: Any United Methodist student who is registered as an at least half-time degree candidate at Asbury University may apply for a loan. Borrower must be an active, full member of a United Methodist Church for at least one year prior to application. Borrower must be at least 18 years of age to complete the application process. Borrower must be enrolled in an accredited school at least half-time. Borrower must have a cosigner for this loan. The cosigner will be contacted and required to complete a portion to the application. Borrower must comply with all requirements to include: all loan funds must be certified by your institution before funds are released to the school. For service credit, a student must contact the National Office of United Methodist Student Loans.

Applications are available online at www.gbhem.org. Funds are available on a first-come, first-served basis.

Alternative Loans: Alternative loans are available for students to reduce any balance between the cost of education and financial aid. These loans are received through a lending institution, with several types being available. Financial Aid personnel will work with a student to determine the best type of loan option and will provide application information. Alternative loans will be counted as pending aid against the student's account for a period not to exceed 60 days after the loan has been originated. After that time such loans will automatically be removed from the student's pending aid. The alternative loan, however, may still be processed and applied to the student's account following the resolution of any issues.

Traditional Undergraduates find out more about Additional Scholarships, Awards and Grants.

Application for Financial Aid

PROCEDURE: In order to be considered for financial aid, you must file the FAFSA each year (www.fafsa.ed.gov). For optimum consideration:

- Complete and submit a Free Application for Federal Student Aid (FAFSA) (www.fafsa.ed.gov) by October 1.
- Kentucky residents should file **as soon as possible** as state funds are limited and are available on a first-come, first-served basis.

General Policies & Notes

1. Requests for financial aid award eligibility must be made during the academic year for which the aid is intended. Students pursuing a second bachelor's degree will receive federal or alternative loans based on remaining eligibility, and institutional aid. Unless otherwise noted the following rules apply to all institutional financial aid:
2. Students who enroll for fewer than 12 hours are not eligible to receive a scholarship, except in the case of last-semester-seniors who may receive scholarship and gift aid, but only in the appropriate percentage of the tuition charged.
3. Students are expected to complete their programs in four years (eight semesters). This means that students should carry an average of 16 hours per semester.
4. Students who enroll in an officially approved special/external program (Off-Campus Programs and Study Abroad) may receive University financial aid for the program. However, University financial aid will not be given to repeat the same special program.
5. Students in 3/2 programs where student will be completing senior year at another institution by articulation agreement [Engineering Mathematics at University of Kentucky (UK), Biology - Pre-Pharmacy major at UK, and Biology - Pre-Nursing major at UK or other approved School of Nursing] will have aid processed by the other institution when attending that institution following Asbury enrollment.
6. Student course load for Financial Aid purposes: Undergraduate students will be considered full-time, three-quarter-time, half-time, or less-than-half-time for any enrolled semester according to the following schedule of minimum semester hours:

	Full-time	Three-quarter time	Half-time	Less than half-time
Undergraduate Load	12	9-11	6-8	less than 6

8. In order to receive Asbury University institutional aid for the 2021-2022 school year, students enrolling in the Fall must have their files completed by September 1, 2021, and students enrolling in the Spring must have their files completed by February 1, 2022. A completed file includes: final FAFSA information, completed verification if selected, and completion of all information deemed necessary by the Financial Aid Office. Students who complete their files after the deadline will be ineligible for aid until such time as their file is complete. Aid awarded after the deadline will be based on availability of funds.

REPAYMENT POLICY: A portion or the entire amount of the cash disbursement may have to be repaid to the awarding program(s) when a student has received a cash disbursement in the form of a check (or cash) from Title IV, Kentucky Higher Education Assistance Authority, or any other state or non-Title IV programs. Full repayments of the cash disbursement amounts will be required if:

1. The student was not eligible to receive the funds when they were disbursed.
2. The student officially or unofficially withdraws from or is expelled by the University before the first day of classes for a payment period.
3. The student unofficially withdraws from the University and the institution is unable to document the student's last day of attendance. In this situation, the midpoint of the semester will be used to assess return of aid.

Financial Aid Refunds

A financial aid refund is different from a refund of tuition charges. For a discussion of a refund of tuition charges please refer to the "Expenses: Refunds" section that precedes the Financial Aid section. A financial aid refund is defined as unearned financial aid paid back to its source upon a student's withdrawal from the University. Official withdrawal means that the student has notified the proper offices before leaving school. Unofficial withdrawal occurs when a student simply leaves school without notifying the proper offices. In this scenario the financial aid refund is calculated based on the midpoint of the enrollment period.

RETURN OF TITLE IV (FEDERAL) FINANCIAL AID: When a student withdraws during a term, the amount of federal financial aid earned by the student is determined on a pro-rata basis up to the end of 60 percent of the term (as determined by federal calculations). For example, if the student has completed 30 percent of the term, he/she has earned 30 percent of the federal aid originally scheduled to be received. Once a student has completed more than 60 percent of the term, he/she has earned all of his/her federal financial aid. (Federal Work-Study funds are excluded from the return of Title IV funds requirements.) If a student has received excess funds, the University must return a portion of the excess equal to the lesser of: The student's institutional charges multiplied by the unearned percentage of funds or the entire amount of excess funds.

If the aid to be returned is in the form of a loan that has been released to the student (or parent) borrower, the student (or parent) can repay the loan in accordance with the terms of the promissory note over a period of time. If the aid to be returned is in the form of grant funds, the law provides that the student must repay 50 percent of the grant rather than 100 percent.

ORDER OF FEDERAL FUNDS TO BE RETURNED: The funds must be credited to outstanding loan balances or to any amount awarded for the term in which a return of funds is required in the following order:

- Direct Unsubsidized Loans
- Direct Subsidized Loans
- Direct PLUS Loans received on behalf of the student
- Federal Pell Grants
- Federal SEOG Grants
- Other Title IV Assistance

Institutional financial aid will be refunded according to the schedule below.

The institution has 30 days from the student's last date of attendance to complete a Return of Title IV calculation. The institution has 45 days from the student's last date of attendance to make any required refund of federal aid.

REFUND OF INSTITUTIONAL FINANCIAL AID:

1. Calculation of financial aid refunds is made after notification of the student's official withdrawal from the University is made to the Financial Aid Office by the Office of the Registrar.
2. The date used in determining amount of aid earned will be the last date of attendance in an academically-related activity, or the midpoint of the period of enrollment if no notification is given.
3. The following calculations are used for refunds:
 - A. For calculating refunds, the 'ACADEMIC WEEKS' for a semester are calculated based on the official start and end dates of the student's registered courses.
 - B. Percentage of reduction in financial aid is based on percentage of semester attended before withdrawal or the midpoint of the period of enrollment if no withdrawal notification was given.

Reduction in amount of aid available to student based on:**Percentage of semester attended = 100% - (withdrawal date/total academic weeks)**

NOTE: percentage of reduction in tuition charges to student is based on percentage of semester enrolled through the date of withdrawal notification. Please refer to "Refunds" in the Student Accounts section, for the policy on tuition refunds.

REFUND OF PRIVATE SCHOLARSHIPS AND GRANTS: Unless otherwise requested by the donor, the refund of private assistance follows the pro-rata policy for the cancellation of institutional charges and financial aid.

REFUND OF KENTUCKY STATE AID: Kentucky Tuition Grant (KTG), College Access Program (CAP) grant, Kentucky Educational Excellence Scholarship (KEES), and the KHEAA Teach Scholarship follow the pro-rata policy for the cancellation of institutional charges and financial aid.

Satisfactory Progress for Undergraduate Students for Financial Aid

The Higher Education Amendments of 1986 mandate that all students receiving federal student aid funds be required to make measurable academic progress toward a degree.

The awarding of financial aid is based upon Satisfactory Academic Progress (SAP). SAP is comprised of both Quantitative and Qualitative components; a successful passing rate of all academic hours attempted and adequate cumulative grade point average.

Quantitative: The Financial Aid Office monitors the semester hours of students receiving aid to ensure that students are **passing at least 67% of all hours attempted (registered hours, including withdrawn hours)**. Please see the chart below:

Academic Status	Required Minimum Semester Load	Must Earn at Least 67%
Full-time	12	8 hours
¾ time	9-11	6 - 7 hours
½ time	6-8	4 - 5 hours

The quantitative element is cumulative as evidenced by the following example:

Fall Semester	Spring Semester	Total Attempted (cumulative)	Must Earn at Least 67%
1 st year - 12 hours	15	27 hours	27 x 67% = 18 hours
2 nd year - 15 hours	16	58 hours	58 x 67% = 38 hours
3 rd year - 17 hours	15	90 hours	90 x 67% = 60 hours

- A student considering dropping below 12 semester hours should contact the Financial Aid Office to discuss how such a change will affect financial aid.
- A student who drops below 12 semester hours per semester or fails a course is **REQUIRED** to contact the Financial Aid Office.
- The Registrar will regularly inform the Financial Aid Office concerning the enrollment status and academic progress of all students.

Courses with a grade of I, IP, F/FN, or W count as hours attempted, but not as hours earned. If a student subsequently receives a passing grade in place of one of these grades after academic progress has been evaluated, it is the student's responsibility to notify the Financial Aid Office. Please see the example below:

Hours Attempted Semester	Grades Received Semester	Credit Hours Successfully Completed
Fall - 15	A	3
(1 st year)	C	3
	B	3
	IP	0
	W	0
		9 Credit Hours Completed divided by 15 Hours Attempted = 60%
Spring - 17	B	3
(1 st year)	D	3
	A	3
	A	2
	C	3
	C	3
		26 Credit Hours Completed (cumulative) divided by 32 Hours Attempted (cumulative) = 81%

In this example, in the first payment period (fall semester), the student would receive a Financial Aid Warning for completing less than the required minimum of 67% but would still be eligible to receive aid in the spring semester. At the end of the second payment period (spring semester), as the student has completed more than 67% of his cumulative hours attempted, he has achieved SAP. If the student were still under 67% at the close of spring, he would be placed on Financial Aid Suspension and be considered ineligible for aid for the next payment period.

- Transfer credits count both as hours attempted and hours earned.
- All repeated courses count as hours attempted, but only one of the courses counts toward completed credits. The highest grade attained will be used in the GPA calculation.
- Undergraduates may receive aid for a maximum of 150% of the published length of the educational program. Students enrolled full-time in a four-year program will be eligible to receive aid for a maximum of 12 semesters. Students who are not on track to earn their degree within the maximum time-frame will be denied aid.

[NOTE: Financial Aid requirements may vary from Academic requirements. Students may be cleared academically to register and continue enrollment, but not be eligible for financial aid.]

Qualitative: The Registrar's Office monitors adequate cumulative grade point average (GPA) according to the following academic progress scale. Students who do not satisfy the academic progress scale outlined below are placed on academic probation for a semester.

ACADEMIC PROGRESS SCALE	
Semester hours Attempted	Cumulative Grade Point Average
1 - 24	1.70
25 - 37	1.80
38 - 59	1.90
60 or more	2.00

Students who fail to satisfy the academic progress scale after a semester of academic probation may be allowed to continue for an additional semester of academic probation if it is determined that they are making suitable academic progress, or they may be placed on academic suspension and not allowed to enroll for one semester (not including summer).

Students placed on academic suspension shall forfeit all financial aid until such time as they are again meeting the minimum standards.

Students placed on academic suspension who are re-admitted will have the status of "suspended with permission to enroll." They may register and continue without financial aid. At such time as these students reach the minimum academic standards, they will again be eligible for financial aid.

Reinstatement of aid is also dependent on availability of funds.

Evaluation of Satisfactory Academic Progress will be at the end of each payment period, including summer. If a student has not achieved SAP at the end of the first payment period, he/she will be given a Financial Aid SAP warning but will be eligible to receive financial aid for the next payment period.

If a student fails to achieve SAP in the payment period following the one for which he/she received a Financial Aid SAP warning, the student will be placed on Financial Aid SAP suspension and will not be eligible for financial aid.

Any student placed on academic suspension by Asbury University will automatically be on Financial Aid SAP suspension.

Students may have their financial aid reinstated without an appeal in the payment period following their successful attainment of the 67% cumulative course completion percentage and/or their successful attainment of the necessary GPA requirements.

Appeals for Financial Aid SAP suspension: Asbury University recognizes that students on Financial Aid SAP suspension may have extenuating circumstances. Appeals are welcome, and every effort will be made to give careful consideration to each appeal. If an appeal is granted, the student will be placed on Financial Aid SAP probation. This will be for one additional payment period only (unless an acceptable Action Plan has been created by the student's faculty advisor), during which time the student must attain SAP. Appeals should be in writing, designated "SAP Appeal," and sent to the Financial Aid Office at Asbury University. Each appeal must include a minimum of:

- An explanation as to why the student did not meet Satisfactory Academic Progress.
- A plan of action that will allow the student to meet Satisfactory Academic Progress at the next evaluation.

Time Frame for Financial Aid - Undergraduate Programs

The maximum time frame a student can receive financial aid is equal to 150% of the normal expected time it takes to complete the academic program. The normal expected timeframe to complete Undergraduate degree programs at Asbury University is four years; therefore, a student may receive financial aid for a maximum of six years or 12 semesters at a full-time rate.

Appeals Procedure for Financial Aid Decisions

There are occasions when a student may be denied financial aid. The reasons for denial may include one or more of the following:

Annual income and assets of parents are sufficient to meet educational costs.

Annual income and assets of student and/or spouse are sufficient to meet educational costs.

Student is not making satisfactory academic progress toward a degree.

Student owes a refund or repayment on previous aid and/or is in default on student loan payments.

Student is taking less than a half-time load.

Student is not a citizen or permanent resident of the United States (required for federal programs).

Other resources listed by the student should be adequate to meet educational costs.

Student has failed to provide sufficient information in order for an award to be made or has failed to provide requested documentation on reported information.

Student is enrolled in a semester beyond his/her tenth semester.

There are also times when a family's financial resources may change after the original application is submitted and a review of aid awarded is in order.

A student who loses financial aid based upon the academic progress policy or concerning any of the items mentioned above may appeal the loss of funds to the Financial Aid Appeals Committee. The Financial Aid Appeals Committee will consist of the Director of Financial Aid, the Assistant Director of Financial Aid, the Assistant Vice President for Business Affairs, and the Vice Provost. Information regarding the appeal process may be obtained in the Financial Aid Office.

Any appeal for reconsideration must be made to the Financial Aid Committee in writing. An interview may also be needed to clarify new information, or the presentation of documentation may be required for verification of data. In all cases, a student will receive a written response to his/her appeal from the Financial Aid Committee.

Scholarships & Additional Resources for Traditional Undergraduates

To learn more about these scholarships, expectations, and how to apply online go to: www.asbury.edu/scholarships

Scholarships, Awards, Grants: The scholarship program at Asbury University has been established to recognize outstanding academic achievement, leadership ability, excellence of performance and/or financial need. Recipients are selected on the basis of academic performance as shown by grade point average, test scores, and other criteria. Scholarships are awarded on an annual basis and are awarded only to those students pursuing their first bachelor's degree on a full-time basis (minimum 12 hours per semester). Awards shall cover the traditional terms, fall and spring, only. Complete procedures for applying for scholarships may be obtained from the Financial Aid Office or the Admissions Office. Transfer students are entitled to receive a scholarship for the normal timeframe expected to complete the degree requirements, not to exceed four years or eight semesters. In order to receive scholarships, students must be enrolled at and complete their financial aid through Asbury University. Students enrolled in the 3-2 Engineering program with the University of Kentucky are not eligible to receive Asbury University scholarships once they have enrolled at and are handling financial aid through the University of Kentucky.

John Wesley Hughes Scholarship: Scholarships equal to 100% of tuition will be awarded on a competitive basis to students who demonstrate the highest outstanding scholastic achievement. Eligible applicants will receive an invitation to the competition weekend held each year in early spring. To be invited to the competition weekend, applicants must meet the criteria for a Presidential Scholarship or a Governor's Scholarship. Evaluation will include academic records, test scores, rank in class, extra-curricular activities, leadership ability, quality of high school program, letters of recommendation, an essay and an interview. Students are entitled to receive the scholarship for up to four years or eight semesters as long as a 3.6 cumulative GPA is maintained. Students who do not maintain the required 3.6 cumulative GPA at the end of any academic year will qualify for the Presidential Scholarship indicated by the current cumulative GPA. This scholarship may be reinstated by re-attaining the necessary CGPA. It is the responsibility of the student to notify the Financial Aid Office once the minimum cumulative GPA is re-attained.

Merit Finalist/Frances Asbury Honors Scholarship: A scholarship equal to 75% of tuition will be awarded to National Merit finalists who graduated from high school the previous spring and are entering their freshman year during the fall semester. Students are entitled to receive the scholarship for up to four years or eight semesters as long as a 3.5 cumulative GPA is maintained. A student who does not maintain a 3.5 cumulative GPA at the end of an academic year will qualify for the Presidential Scholarship indicated by the current cumulative GPA. This scholarship may be reinstated by re-attaining the necessary CGPA. It is the responsibility of the student to notify the Financial Aid Office once the minimum cumulative GPA is re-attained.

H C Morrison Scholarship: Scholarships equal to 75% of tuition will be awarded on a competitive basis to new students who demonstrate the most outstanding scholastic achievement. Eligible applicants will receive an invitation to the competition weekend held each year in early spring. To be invited to the competition weekend, applicants must meet the criteria for a Presidential Scholarship or a Governor's Scholarship. Evaluation will include academic records, test scores, rank in class, extra-curricular activities, leadership ability, quality of high school program, letters of recommendation, an essay and an interview. Students are entitled to receive the scholarship for up to four years or eight semesters as long as a 3.5 cumulative GPA is maintained. Students who do not maintain the required 3.5 cumulative GPA at the end of any academic year will qualify for the Presidential Scholarship indicated by the current cumulative GPA. This scholarship may be reinstated by re-attaining the necessary CGPA. It is the responsibility of the student to notify the Financial Aid Office once the minimum cumulative GPA is re-attained.

Governor's Scholarship: Scholarships equal to 35% of tuition may be awarded to students who graduated from Kentucky high schools and who attended the Governor's Scholars program, the Governor's School for the Arts program, or the Governor's School for Entrepreneurs Program. This Scholarship will not, however, affect additional need-based Asbury aid or aid received from the Kentucky Educational Excellence Scholarship (KEES) program or other external sources. This award is renewed for up to four years or eight semesters provided the recipient maintains a cumulative GPA of 3.30 at Asbury University.

A student who loses a scholarship at a particular level and then subsequently reaches the required GPA for that level may have the scholarship reinstated. A student who loses a scholarship at a particular level may not receive a scholarship at a lower level. It is the responsibility of the student to notify the Financial Aid Office once the minimum cumulative GPA is re-attained. Students who meet the above criteria but do not meet the minimum scores for acceptance will not be awarded a Governor's Scholarship.

Recipients of the Kentucky Governor's Scholarship will be invited to campus in early spring to compete for the Hughes and Morrison Scholarships. Students who compete but do not receive a Hughes or Morrison will be awarded a \$2500 bonus.

Music Performance Scholarship: Music Performance Scholarships are available to prospective students with demonstrated abilities and interest in music. Eligible students include those intending to major or minor in music, and students only desiring to actively participate in music ensembles.

- Applicants must complete the Asbury University admissions application process, be admitted in good standing, perform an audition, submit a "Music Performance Scholarship" application, submit a Letter of Recommendation from a music professional who knows the applicant's work, and have a minimum 2.25 (4.0 scale) high school or college GPA. Music Performance Scholarships will be awarded soon after the application process is complete, and Asbury University receives the candidate's completed FAFSA.
- The initial scholarship is offered by contract and is maintained annually by active participation in an assigned ensemble and by meeting the minimum cumulative GPA required for graduation.
- Keyboard and guitar students must also take private lessons on their auditioned instrument. Students must continue to participate into their eighth semester, unless student teaching. Students awarded large scholarships based on successful auditions in several areas may be assigned participation in several ensembles. Scholarship recipients in composition begin lessons in the sophomore year.
- The specific ensemble requirements for each semester are as follows: Orchestral strings and harp enroll in the Orchestra, wind and percussion instruments enroll in Concert Band, vocalists enroll in the Asbury Chorale, handbell ringers enroll in Handbell Choir, and, in addition to private lessons, guitar and keyboard students are assigned an ensemble by their Area Coordinator.
- For more information, or to request an application, contact the Music Department Office by calling 1-859-858-3511, campus ext. 2250, or by emailing the Music Department Chair at mark.schell@asbury.edu.

Multicultural Scholarships: Harry Hosier Scholarship (African-American students) and Jose Velazquez Scholarship (Hispanic-American students)

The purpose of these scholarships is to provide and maintain an awareness of the value the University places on ethnic diversity and its attention to multicultural concerns on campus. Hosier and Velazquez scholarships equal to 70% of tuition are awarded to incoming students. The requirements for consideration are U.S. citizenship or U.S. permanent resident and a minimum grade point average of 3.0 on a 4.0 scale. Evaluation will also include academic records, test scores, rank in class, extracurricular activities (particularly as they relate to American ethnic minority concerns), leadership ability, letters of recommendation and an essay. This is a competitive scholarship for accepted students who have submitted the application and references by the deadline listed in the application. This award is renewed for up to four years or eight semesters provided the recipient maintains a cumulative GPA of 2.25 at Asbury University and upholds the program's expectations.

Rogers Scholars Award: Scholarships equal to 20% of tuition will be awarded to students who successfully completed the Rogers Scholars program, have a high school GPA of 3.0 or better, and an ACT of 24 or above. This award is renewable for up to four years or eight semesters provided the recipient maintains a cumulative GPA of 3.10 at Asbury University. Incoming students who demonstrate eligibility for a higher percentage scholarship based on GPA and/or ACT score will be awarded the higher of the two scholarships.

Howard and Beverly Dayton School of Business Scholarship: This scholarship for new students is designed to support Christian men and women interested in advancing the cause of Christ in the fields of Business Administration, Marketing, Sport Management, and Accounting. A \$10,000 Howard and Beverly Dayton School of Business Scholarship will be awarded each year and can be renewed annually. This scholarship is competitive and non-need based. Students must be accepted by the University, declare a major within the Dayton School of Business, and have achieved a minimum composite test score of ACT 24 or SAT 1110, and a cumulative high school GPA of 3.0 or higher. Candidates with higher academic qualifications and evidence of involvement in business or leadership-related areas will be given priority. A cumulative GPA of 3.4 is required to retain this scholarship. For consideration, please complete the scholarship application online in the Business School.

JPL Indian Springs Scholarship: One scholarship of \$5,000 per year (\$20,000 total over four years) is available for a new, incoming student in the traditional, residential undergraduate program who is actively involved in the Indian Springs Camp Meeting. Students from Indian Springs must complete the form found on the website regarding his/her participation in the annual event and must be accepted by February 1. The scholarship will be awarded March 1. The student/s must be accepted in good standing to be considered for this award. This scholarship is added on top of all other financial aid. The FAFSA must be filed by March 1.

The Salvation Army Scholarship: Scholarships of \$2,500 per year (\$10,000 total over four years) are available for new, incoming students in the traditional, residential undergraduate program who are actively involved in The Salvation Army.

Students from The Salvation Army must submit a letter of recommendation from a Corps Officer regarding his/her participation in the Army. The scholarship will be awarded March 1. The student/s must be accepted in good standing to be considered for this award. This scholarship is added on top of all other financial aid.

Multicultural Scholarship: Emerging Leader-Scholar Program: The purpose of this scholarship is to identify and develop U.S. ethnic students who are interested in becoming leaders on campus, as well as create a more diverse and rich learning environment in the traditional undergraduate liberal and applied arts programs at Asbury University.

\$5,000 Emerging Leader-Scholar Program scholarships will be awarded to incoming students. The requirements for consideration are U.S. citizenship or U.S. permanent resident and a minimum grade point average of 3.0 on a 4.0 scale. Evaluation will also include academic records, test scores, rank in class, extracurricular activities (particularly as they relate to American ethnic minority concerns), leadership ability, letters of recommendation and an essay. This is a competitive scholarship for accepted students who have submitted the application and references by the deadline listed in the expectations found in the link listed at the start of this section. This award is renewed for up to four years or eight semesters provided the recipient maintains a cumulative GPA of 2.25

Christian Ministry Scholarship: A Christian Ministry Scholarship of \$1000/year has been established for traditional undergraduate students who have at least one parent working in a paid, full-time Christian Ministry.

Alumni Recognition Scholarship: An Alumni Recognition Scholarship of \$1500/year has been established for traditional undergraduate students who have at least one parent who is an alumnus of Asbury University.

Out of State Scholarship: An Out of State Scholarship of \$2000/year has been established for traditional undergraduate students who reside anywhere in the world, but outside the Commonwealth of Kentucky.

International Student Scholarship: Each year the Scholarship Committee will select new international applicants to receive partial scholarships. Selection will be based upon academic standing and a statement of fiscal responsibility. The awarding of these scholarships to new recipients will be made in early spring each year. This scholarship is available only to persons who are not citizens or permanent residents of the United States.

- The purpose of this scholarship is to serve the international community through the education of young leaders, to provide qualified international students the opportunity of an education at Asbury University and to maintain an awareness of international concerns through the presence of students from other countries on campus.
- These scholarships may be renewed for a total of four years or eight semesters (excluding any summer terms) as long as the student maintains satisfactory academic progress. Failure to maintain acceptable academic progress will result in notification of scholarship non-renewal.

Asbury University Alumni Honors Award: Awards consisting of 5% of tuition will be given annually to entering freshmen who are the direct descendants of an Asbury University alumnus. These are one-time awards and are not renewable. The scholarships will be awarded to students who have outstanding high school records. A letter of application must be received by April 15 by the Alumni Relations Office, which selects the recipients. For detailed information, please contact the Alumni Relations Office.

Church Match Grant: The Church Match program was established to encourage churches to support students with scholarship aid. Asbury University will match scholarships awarded by churches up to \$1000 per academic year. The Church Match Grant is not dependent on need and students do not need to fill out a FAFSA to qualify. Gifts will be accepted from churches and mission agencies only and the annual gifts must be received at the University by the first day of classes of an award year. Students enrolling for the spring semester (who were not enrolled in the fall) need to have funds in by the first day of classes of the spring semester. The Church Match Grant will not be awarded for the Summer Term. Applications are required and are available online at <https://www.asbury.edu/offices/financial-aid/forms>.

Multiple Family Waiver: When more than one dependent sibling from a family is enrolled full-time at Asbury University as a traditional undergraduate student, a tuition waiver will be granted for each student (4% of tuition per student for two students and 5% of tuition per student for three or more students). This waiver also applies to husband and wife who are both enrolled full-time in the traditional undergraduate program at Asbury University.

Institutional Employment: Eligible students who have filed their employment application with the Human Resources Office may obtain on-campus employment in such areas as offices, laboratories, dormitories, the library, the cafeteria, the physical plant, or the tutoring services. Students may work up to twenty hours per week at the approved minimum wage level. Applications are required and are available in the Campus Employment Office.

Senior Citizen Waiver: Students enrolled in the traditional undergraduate program who are at least 62 years of age and who are U.S. citizens may receive a waiver of tuition for a maximum of 4.0 credit hours per academic semester (including summer). See Academic Policies > Class Registration > Other Registration Procedures for information.

Endowed Scholarships: The following annual scholarships are awarded by the Financial Aid Office using income from endowment funds. Selection is determined by the FAFSA.

Carl L. and Emma Lou Akers Memorial Endowed Scholarship
 Alabama Endowed Scholarship
 Chris Louis Allison Memorial Endowed Scholarship (pastoral or missionary ministry)
 George R. Allison Memorial Endowed Scholarship
 The Ruth Hall Anderson Endowed Scholarship (music major with preference to piano and/or organ students)
 Andrus-McDougall Family Endowed Scholarship Fund
 Ralph C. and Katherine B. Argo Memorial Endowed Scholarship
 John Frank Askins, Sr. Endowed Scholarship
 Asbury University Alumni Endowed Scholarship
 Asbury University Alumni Honors Endowed Scholarship (descendent of alumnus)
 Asbury University Fund for Ancient Languages Endowed Scholarship
 Rev. Thomas E. Atkins Jr. '68 and Mrs. Susan T. Atkins '69 Endowed Scholarship Fund
 Rev. Tom and Sara Avery Endowed Scholarship
 J. David and Pauline Odell Aycock Endowed Scholarship (students of missionary parents serving outside the United States)
 John L. Ayers Endowed Scholarship (pastoral ministry)
 Elizabeth Hutcherson Bailey Memorial Endowed Scholarship (elementary education majors)
 Paul Bailey Endowed Scholarship
 Concert Band Endowed Scholarship Program
 Bonnie J. Banker Endowed Scholarship Fund
 Dorothy Marie Barbo, MD Endowed Scholarship Fund
 Howard C. and Agnes L. Barnett Endowed Scholarship
 Justus J. and Nellie C. Barnett Endowed Scholarship
 Horace C. and Jennie W. Barrow Memorial Endowed Scholarship
 The Wayne and Jean Barthel Endowed Scholarship (full-time Christian service)
 Henry and Elsie Bayless Endowed Scholarship
 Onesia Beadle Memorial Ministerial Endowed Scholarship
 Alice Marie Jackson Beck Endowed Scholarship (Secondary Education-English majors)
 Walter and Beatrice Beck Endowed Scholarship
 The Bell-Boney Endowed Scholarship (Christian service, nursing, teaching)
 James A. and Emily Boney Bell Endowed Scholarship (Christian service, nursing, teaching)
 The Charles and Dorothy Bertges Endowed Scholarship (students from Lowville United Methodist Church)
 Berwanger Endowed Scholarship
 Maude Betts Endowed Scholarship
 Ruth W. and Roscoe Bierley Memorial Endowed Scholarship
 Blackburn, Bolerjack, Deeke, Huber & McFarland Memorial Endowed Scholarship (non-music majors participating in Orchestra, Concert Choir or Collegium Vocal Ensemble)
 Mr. and Mrs. William H. Blair and Rev. and Mrs. Harry W. Snyder Endowed Scholarship
 Lloyd M. and Maude E. Blakely Endowed Scholarship
 Ralph E. and Virginia J. Blodgett Endowed Scholarship (Christian service)
 Charles L. and Kathryn Adams Boss Endowed Scholarship (Native American and/or African/American students)
 Rebecca A. and Tyre G. Boss Memorial Endowed Scholarship
 James A. Bowles Family Memorial Endowed Scholarship (students preparing for missionary service)
 Margaret Round Brabon Missionary Scholarship (juniors or seniors preparing for missionary service outside the United States and Canada)
 John M. Backman, Sr. and Jayne Hatfield '52 Brackman Memorial Endowed Scholarship
 Hallie Mayhew Brashear Memorial Endowed Scholarship
 Jewel Abney Brockinton Memorial Endowed Scholarship
 Bessie M. Brown Endowed Scholarship (missionary service)
 Rev. and Mrs. Edward Brown Memorial Endowed Scholarship
 Ruth L. and Sheridan E. Brown Endowed Scholarship for Salvation Army Students
 Verner Haden and Pearl Esther Brown Memorial Endowed Scholarship (students from under developed countries planning to return to their homeland)

Joyce E. Brubaker Memorial Endowed Scholarship (senior Secondary Education English major)
 Dorothy (Wehrli) Buhler Endowed Scholarship
 Rev. Dr. Emanuel and Mary Burkman Tuition Grant for Ministerial Majors
 Ted and Nancy Burkman Tuition Grant for Biology Majors
 Ricky Burns/Ichthus Endowed Scholarship
 F. G. and Avis C. Bynum Endowed Scholarship (student preparing for career in ministry and service in the United Methodist Church)
 Mrs. Helen D. Canaday Endowed Scholarship (freshman Salvationist, music major)
 Carmicheal Endowed Scholarship
 Benis Gordon Carnes and Rebecca Bingham Carnes Memorial Endowed Scholarship (African-American students)
 Dr. Paul L. Carnes Memorial Endowed Scholarship (graduates of Elizabethtown High School)
 The Hal and Tillie Carpenter Endowed Scholarship (Tippecanoe County, Indiana)
 Jordan Witt Carter Memorial Endowed Scholarship
 Mamie D. Chambers Memorial Endowed Scholarship
 Thomas Cleon Chambers, Sr. Memorial Endowed Scholarship
 Dr. Pak Chue Chan and Ethel Groce Chan Endowed Scholarship
 Gerald O. and Dreama J. Chapman Endowed Scholarship
 W. H. Chapman Memorial Endowed Scholarship (art students)
 Rev. John H. and Mrs. Helen I. Chasteen Endowed Scholarship (students of missionary parents)
 Helen Wylie Clapp Memorial Endowed Scholarship
 Class of 1938 Endowed Scholarship
 Class of 1939 Endowed Scholarship
 Class of 1956 - Jay B. Kenyon Memorial Missionary Scholarship
 Colonels Harlan and Ethel Cleveland Memorial Endowed Scholarship
 Charles and Thsora W. Cobb Memorial Endowed Scholarship
 Patsy M. Collins Memorial Endowed Scholarship
 Eugene I. Cooper Family Memorial Endowed Scholarship
 Cooper-Mowery Scholarship Endowment Fund
 Corbitt Family Endowed Scholarship
 Mary Corley Memorial Endowed Scholarship
 Steven Wayne Countiss Memorial Fund
 T. Delos and Virginia Jones Crary Endowed Scholarship
 Cre8tive Group Endowed Scholarship
 Helen B. Cropp Endowed Scholarship
 J. B. Crouse Jr. Memorial Endowed Scholarship Fund
 J. L. and Hannah Crouse Memorial Endowed Scholarship
 Kimber Franklin and Mildred Edythe Neale Crouse Memorial Scholarship (juniors and seniors preparing for missionary service)
 Dottie and Karl Crowe Teacher/Ministerial Endowed Scholarship (students preparing for vocations in education or pastoral ministry)
 H. E. and Lelia Cunningham Endowed Scholarship
 Rev. and Mrs. J.C. Cunningham, Mr. and Mrs. C.J. Jones, and Mr. and Mrs. James S. Jones Endowed Scholarship (California students)
 Margaret Williams Curtis Endowed Scholarship
 Jack and Wilma Davis Memorial Endowed Scholarship (married students)
 Margaret Fillingim '68 Davis Teaching Scholarship
 Warner P. and Jessica Lee Davis Endowed Scholarship
 Howard and Beverly Dayton School of Business Endowed Scholarship
 Marvin G. Dean Memorial Endowed Music Scholarship
 Judge J. W. and Wynelle Scott Deese Endowed Scholarship for Science
 Louis R. and Madeline Kelso Dennis Endowed Scholarship (students from China, Sarawak, Korea, Singapore or other Asian countries)
 Rev. Newton B. and Mrs. Helen Wax Dickens Memorial Endowed Scholarship (ministerial students)
 Richard Dickinson Memorial Endowed Scholarship

Leo V. Diebold Memorial Endowed Scholarship (Batesville District or North Arkansas Conference of the United Methodist Church)
 Huet Davis Dillon and Cora Ann Sink Dillon Memorial Endowed Scholarship
 Thomas W. Ditto Endowed Scholarship
 Edward and Ruth Dodd Endowed Scholarship (students preparing for foreign missionary service)
 Sylvia Donaldson, Phyllis Donaldson and Norma Huber Endowed Scholarship (choral music education or church music students)
 Erika A. Dorsett Memorial Endowed Scholarship (ministerial students)
 Whitney J. Dough & Kathleen N. Dough Memorial Endowed Scholarship
 Evangeline C. Dunn Memorial Endowed Scholarship (United Methodist ministerial students)
 Early Family Endowed Scholarship
 D. Alford Early Endowed Scholarship
 Rev. William Clark Early Memorial Endowed Scholarship
 William E. and Doris Akers Eddy Memorial Endowed Scholarship (students preparing for full-time Christian service or those entering the mission field)
 Joseph B. Edie Endowed Scholarship
 William R. and Willie P. Edwards Memorial Endowed Scholarship
 Carmon and Mildred Elliott Endowed Scholarship (English, Drama, Elementary Education, Accounting or Business majors)
 Betty Griffith Erskine Memorial Endowed Scholarship
 John Hillary Finch, Sr. and Stella Conrad Finch Memorial Endowed Scholarship (students preparing to teach biology in secondary school)
 Leon Fisher Memorial Endowed Scholarship (Salvation Army students)
 Florida Asbury Endowed Scholarship
 Elizabeth Maxey and Elbert M. Fly Memorial Endowed Scholarship (education majors)
 Ford-Veazey Endowed Scholarship
 The June Lawrence Foster Memorial Endowed Scholarship (music voice majors)
 Nellie G. Frank Memorial Endowed Scholarship
 E. E. and Frances W. Franklin Endowed Scholarship
 Roy A. & Bernice Froderman Endowed Scholarship
 Henry E. and Edith E. Fryer and William J. Short Endowed Scholarship (students from missionary families or those preparing for ministry, missionary work or other Christian service)
 Frank B. and Lucille Fryman Scholarship for Athletes
 Rev. J. O. Fuller Endowed Scholarship
 John H. Furbay Endowed Scholarship (international students studying at Asbury University or U. S. students studying abroad)
 Dwight L. and Helen R. Gadbery Memorial Endowed Scholarship (Christian service)
 Cuthbert C. and Mamie Holton Galbreath Memorial Endowed Scholarship
 H. Raymond and V. Josephine Garner Endowed Scholarship (psychology majors)
 Rev. William B. and Betty R. Garnett Endowed Scholarship
 Timothy Edward Garrett Endowed Scholarship
 Bessie M. Gehrig Memorial Endowed Scholarship (science major)
 General Endowed Scholarship
 General Ministerial Endowed Scholarship
 Gettig Endowed Scholarship
 Dr. James D. and Sarah E. Gibson Endowed Scholarship
 William E. and Mary K. Gill Endowed Scholarship
 Glover-Bridewell Endowed Scholarship (music student)
 The Floyd Sterling Gordon and Betty Jeanne Gordon Endowed Scholarship
 Dr. Sandra Gray Endowed Scholarship
 Henry T. Grayson Endowed Scholarship (student from Alabama-West Florida Conference of the United Methodist Church preparing for ministry or missionary work)
 Gladys M. Greathouse Endowed Scholarship (speech majors)
 Carmen and Jim Greeson Endowed Scholarship
 Margaret Thompson Griffith Memorial Endowed Scholarship (education majors)
 John E. Grigg Endowed Scholarship

Paul Asbury and Anna Grout Scholarship Fund (Hispanic students)
 Hager Pre-Med Student Endowed Scholarship
 Ruth Lansell Hager Memorial Endowed Scholarship (education majors)
 Joe R. and Clotilde Littlejohn Hair Endowed Scholarship
 Stuart L. Hall Endowed Scholarship
 Cecil B. Hamann Memorial Endowed Scholarship
 Cecil B. Hamann Memorial Medical Missions Endowed Scholarship
 Gertrude D. Hamilton Memorial Endowed Scholarship
 Dr. and Mrs. James E. Hamilton Endowed Scholarship
 James E. Hamlin Endowed Scholarship (students from Fort Valley United Methodist Church or South Georgia Conference of the United Methodist Church)
 Brigadier Mrs. Elsie A. Hammerstrom Endowed Scholarship (Salvation Army students)
 Herbert & Martha Harkleroad Endowed Scholarship
 Marjorie Harmon Endowed Scholarship
 Ted and Katherine Harper Memorial Endowed Scholarship (student athletes)
 Frank G. and Frances M. Harris Endowed Scholarship (Georgia students)
 HartLex Business Endowed Scholarship (junior or senior business majors)
 Mr. and Mrs. Robert Carnahan Hatton Endowed Scholarship
 Aaron Todd Hawks Memorial Endowed Scholarship (Freshmen Salvation Army students)
 William and Jean Henderson Endowed Scholarship (Missouri students)
 Lillian E. Henry Endowed Scholarship
 Reverend Paul F. and Helen Skeen Hill Endowed Scholarship
 Ruby Mann Hilley Endowed Scholarship
 E. D. and Fern Hinkle Memorial Endowed Scholarship
 Clarence W. Hoeper Memorial Endowed Scholarship (Salvation Army and/or missionary students)
 Holmes-Carrier Endowed Scholarship
 Lydia H. Holmes Memorial Endowed Scholarship
 C. T. and Annie Hooper Endowed Scholarship
 Harry Hosier Endowed Scholarship for Black Americans
 Aaron D. and Florence Houglin Memorial Endowed Scholarship
 Christopher Vernon Howard Memorial Endowed Scholarship
 Henry H. and Irene Howell Memorial Medical Missions Endowed Scholarship
 Florence S. Hubbard Memorial Endowed Scholarship
 James A. and Sylvia Hughes Memorial Endowed Scholarship
 John W. and Mary W. Hughes Memorial Endowed Scholarship
 Don Joseph Hunt Scholarship Endowment Fund
 C. J. Hunter Endowed Scholarship (students from Trinity United Methodist Church, Maysville, KY or students from Mason County, KY)
 J. Kenneth and Faith Hutcherson Memorial Endowed Scholarship
 Gregory B. Isaacs Endowed Scholarship
 Robert G. Jackson Endowed Scholarship
 Francis Asbury Jagggers Endowed Scholarship (ministry students)
 Eda LaFaye Schlatter Jameson Endowed Scholarship
 Jamison-Coil Endowed Scholarship
 Hugh Dean Jessup Memorial Endowed Scholarship
 Charles "Chic" Johnson Memorial Endowed Scholarship (ministry students)
 Z. T. and Sarah M. Johnson Christian Service Scholarship
 Paul and Jeanne Jolley Endowed Scholarship
 Doug Jones Scholarship Endowment Fund
 E. Stanley Jones Endowed Scholarship
 Travis and Linda Shoults Keller Endowed Scholarship for School of Communication Arts
 Jay B. and Ella Dee Kenyon Memorial Endowed Scholarship
 Charles W. Keysor Memorial Endowed Scholarship (journalism students)
 Dr. Hal Kime Endowed Scholarship

Judith White Kinder Memorial Endowed Scholarship
 Dr. Amy King Scholarship Endowment Fund
 Helen King and Arthur R. Smith Memorial Endowed Scholarship
 James H. King Memorial Endowed Scholarship
 Dennis F. and Elsie B. Kinlaw Endowed Scholarship
 Kirkland-Kinlaw Endowed Scholarship (ministry, Christian education, or education majors)
 Klingler-Huyett Endowed Ministerial Scholarship
 Diane Knippers Memorial Endowed Scholarship
 Donald J. Kosin, Jr. Memorial Endowed Scholarship
 Henry and Vera Krichbaum Memorial Endowed Scholarship
 Judith Lamb Krusich Memorial Endowed Scholarship (missionary, ministry or social work students)
 Dr. Roger W. and Ruth Hinkle Kusche Endowed Scholarship
 Lashbrook Endowed Scholarship (sophomore, junior or senior business students)
 Solomon Lasoi Memorial Endowed Scholarship
 Dr. Ting Lee Memorial Endowed Scholarship (freshman student)
 Dr. Larry D. & Lora S. Lehman Memorial Endowed Scholarship
 Russell and Mary Lenox Memorial Endowed Scholarship (full-time Christian ministry)
 Albert M. and Laura I. Lewis Endowed Scholarship (children of Salvation Army officers serving in Indiana or Central Territory)
 Edward B. Lewis Memorial Endowed Scholarship
 David and Mary Lindsey Family Memorial Endowed Scholarship (Philosophy or Bible & Theology students)
 Rev. Dr. Carl C. Ling Memorial Endowed Scholarship (ministry students)
 Joan Hammerstrom Lingle Endowed Scholarship (Salvation Army students)
 Darrell and Prudence Tam Long Missionary Endowed Scholarship
 Ralph W. Loudenslager Endowed Scholarship
 Donald and Lois Lovejoy Memorial Music Endowed Scholarship
 Richard Kildow Lovejoy Memorial Endowed Scholarship (business majors)
 Sara Hart Lovitt Memorial Endowed Scholarship
 Clayton and Emily Luce Endowed Scholarship
 George E. Luce Business Endowed Scholarship
 George E. and Willouise B. Luce Endowed Scholarship
 Rev. Richard C. and Bonnie L. Ludden Memorial Endowed Scholarship
 Arlie Shepherd Mann Endowed Scholarship
 William Robert and Betty Birdsong Mann Endowed Scholarship
 Married Students Endowed Scholarship
 Bill and Jessie Ruth Martin Memorial Endowed Scholarship
 Mary Mason Memorial Endowed Scholarship
 Jesta Bell Matherly Endowed Scholarship (art major)
 J. & L. McClure Memorial, M. Powell, and Dr. Charles T. Pinkston Endowed Scholarship
 Gene Fred and Geraldine McConnell Memorial Endowed Scholarship
 Nancy J. McConnell Endowed Scholarship Fund
 John C. McCorkle Memorial Endowed Scholarship (students preparing to be missionaries)
 Jeanine Leist '69 McDowell Scholarship Endowment Fund
 Paul R. McDowell Endowed Scholarship
 Paul R. McDowell and William D. Powell Memorial Endowed Scholarship (junior or senior)
 McFadden Family Endowed Scholarship Fund
 McFarland Endowed Scholarship (pre-med or biology major)
 James Norris and Jean L. McKenzie Endowed Scholarship Fund
 Dr. Ed and Martha McKinley Endowed Scholarship
 Velma C. McNitt Endowed Scholarship (junior or senior student)
 Rudy Medlock Endowed Scholarship (art major)
 L. L. and Vera N. Milam Ministerial Scholarship Fund
 Andy and Joan Miller Endowed Scholarship (Salvation Army students)
 Leland S. and Hazel E. Miller Endowed Scholarship (students whose parents are missionaries)
 Ralph E. Mills Endowed Scholarship

Ralph E. Mills Salvation Army Endowed Scholarship
 O. B. Minter Endowed Scholarship
 Missionary Martyrs Endowed Scholarship
 Phillip W. and Dorothy L. Moegerle Memorial Endowed Scholarship (two or more students from the same family attending the University at the same time)
 Marjorie Stratton Moore Endowed Scholarship (Methodist students)
 Myrtle Rollings Moore Memorial Endowed Scholarship
 Sadie Maude Moore Memorial Endowed Scholarship (students preparing for careers in Christian missions and ministry)
 Erville Morehead Endowed Scholarship (junior or senior psychology major)
 Mr. Paul E. '69 and Dr. Martha Lowery '68 Morgan Scholarship Endowment Fund
 Henry Clay Morrison Endowed Scholarship Fund
 Rev. William W. and Minnie S. Morrow Memorial Endowed Scholarship (male ministerial student)
 Dr. Alan and Yvonne Moulton Endowed Scholarship Fund
 Ruth E. Mullins Memorial Endowed Scholarship
 Reverend Mitchell C. and Faye Murrow Endowed Scholarship (for students from North Carolina)
 John I. and Ollie Naylor Memorial Endowed Scholarship
 Rev. Robert "Bob" Nelson, Jr. Endowed Scholarship Fund
 Dorothy Helton Nixon Memorial Endowed Scholarship (sophomore, junior or senior elementary education majors)
 Myrtle P. Nixon Memorial Endowed Scholarship (pre-med students)
 Oscar Nonneman Memorial Endowed Scholarship (education, psychology, sociology or social work majors)
 S. Edward Notson Memorial Endowed Scholarship
 Robert and Dorothy Oetjen Endowed Scholarship
 Lucille Strouse Oliver Endowed Scholarship
 Basil and Rachel Osipoff Memorial Endowed Scholarship (junior or senior music major with preference given to voice students)
 Paul and Gene Pappas Memorial Endowed Scholarship
 Rev. Edward B. Parker & Agnes Chambers Parker Memorial Endowed Scholarship
 Becca Chasteen Parks Endowed Scholarship
 Esther Logsdon Paul Memorial Endowed Scholarship
 Doyle "Jack" Pavy Memorial Athletic Endowed Scholarship
 Remove - Thomas and Polly Payne Endowed Scholarship Fund
 Tommy and Polly Payne Endowed Scholarship Fund
 Era Wilder Peniston Endowed Scholarship (organ student)
 Robert and Era Peniston Scholarship Award (Honors Recital participants)
 Rev. and Mrs. Frank L. Perry Endowed Scholarship
 E. Robert Pfeiffer and Esther H. Pfeiffer Endowed Scholarship (pastoral ministry or missions)
 Ford and Virginia Philpot Endowed Scholarship (students interested in Christian service from either Eastern Kentucky or missionary families)
 Herman and Emilie Pielemeier Memorial Endowed Scholarship
 Rev. C. P. and Alice Garriott Pilow Memorial Endowed Scholarship
 Dr. Geri Polvino Family Endowed Scholarship
 Frances T. Powers Ministerial Scholarship
 Audrey Price Memorial Endowed Scholarship
 Geoffrey and Janis Price Endowed Scholarship Fund
 Rita J. Pritchett Memorial Endowed Scholarship
 A. T. and Roberta Puntney and Grandchildren Endowed Scholarship
 Jack and Dorothy Rains Endowed Scholarship
 James W. and Jean C. Ranes Endowed Scholarship (student from family of minister or missionary)
 Harry and Judy Ranier Endowed Scholarship
 J. Paul Ray Medical Missions Endowed Scholarship
 Register-Redeker Memorial Endowed Scholarship
 Evelyn M. Rhodes Memorial Endowed Scholarship
 Richardson Memorial S.A.S.F. Scholarship
 Dr. Roy Ben Ridley and Nancy Crary Ridley Endowed Scholarship

Ben Ripley Memorial Endowed Scholarship
 Olive M. Ritter Memorial Endowed Scholarship
 The Rollings Memorial Endowed Scholarship
 William H. and Easter Bell M. Roughton Endowed Scholarship (full-time Christian service, student from Georgia or Florida)
 Paul Kistler Rowell Endowed Scholarship (students preparing for ministry in the Methodist church)
 June Bissell Ryan Endowed Scholarship
 Rydberg Endowed Scholarship
 Donald E. and Wilma I. Sanders Family Endowed Music Scholarship
 Claude K. Sands Memorial Endowed Scholarship
 Clifford L. and Blanche Schissler Endowed Scholarship (students preparing for full-time Christian service)
 Lee L. and Dawn P. Schissler Endowed Scholarship
 R. & M. Schmidt Endowed Scholarship
 Thomas Earl Scott Memorial Endowed Scholarship
 Ruth Seifert Endowed Scholarship (junior or senior art studio and/or art education major)
 Robert and Fay Sellers Endowed Scholarship
 Hammell P. Shipps Science Award
 Franklin W. Shisler Endowed Scholarship
 Anna C. Short Memorial Endowed Scholarship
 Fannie Haynes Simrall Memorial Endowed Scholarship
 Haskell W. and Willa Smith Memorial Endowed Scholarship
 M. Ray and Jean M. Smith Memorial Endowed Scholarship (pre-ministerial students)
 Margaret Ann Smith Memorial Endowed Scholarship
 Dr. Myron R. Smith Endowed Scholarship Fund
 Rev. Robert M. Smith Memorial Endowed Scholarship
 Sammye and Arthur Smith and Mary and Ezra King Memorial Endowed Scholarship (students preparing for missionary service)
 Stuart A. Smith Endowed Athletic Scholarship
 Dr. W.T. Smith and Lora Lee Barwick Smith Endowed Scholarship
 Lenore Long Smoot and Josephine Long Diavastes Memorial Endowed Scholarship
 Soffranko-Hale Endowed Scholarship (students of missionary parents who have served in developing countries)
 Dorothy Spalding Memorial Music Endowed Scholarship
 Sparks Collegiate Institute and Sparks College Endowed Scholarship
 James Stanford Endowed Scholarship
 Catherine B. Stevens Endowed Scholarship (education of pastors for the United Methodist Church)
 Stewart Memorial Endowed Scholarship
 The Stilz Whitmore Family Endowment Scholarship
 Bishop and Mrs. Mack B. Stokes Endowed Scholarship (pre-ministerial students)
 Strickland Family Scholarship (pastor or missionary)
 Joe and Eileen Tanzey Endowed Scholarship
 Edmond S. and Ada R. Taylor Endowed Scholarship (foreign ministerial students)
 Helen Taylor Endowed Scholarship
 Philip L. and June W. Taylor Endowed Scholarship
 Joe Thacker Family Endowed Scholarship
 Nida Haskins Thayer Memorial Endowed Scholarship
 John and Margaret Therkelsen Endowed Scholarship
 Dorothy P. Thomas Memorial Endowed Scholarship (Alabama-West Florida Conference of UMC)
 Lewis M. and Louise Scheible Thompson Memorial Endowed Scholarship (students majoring in Education)
 William B. and Mary Thompson Memorial Endowed Scholarship (pre-med students)
 George W. Thumm and Myrtle V. Thumm Memorial Endowed Scholarship
 Evelyn Thurman Endowed Library Science Scholarship
 Sybil Bowden Tomlin Memorial Endowed Scholarship
 Town-Magarian Memorial Endowed Scholarship
 Vending Scholarship
 Carl and Lorene Vives Endowed Scholarship

Olaf Wakefield Memorial Endowed Scholarship (North Carolina ministry students)
 Joyce Ganocy Walker Memorial Endowed Scholarship
 Mildred and Virginia Waller Memorial Endowed Scholarship
 Arthur F. and Beatrice L. Walz, Sr. Scholarship
 Watchman Endowed Scholarship (seniors)
 Dr. Edward Wills Watkins Memorial Endowed Scholarship
 Gertie and Willie Weakley Memorial Endowed Scholarship (United Methodist ministerial students)
 William G. Wells Memorial Endowed Scholarship (ministerial students)
 Y. D. and Annie Laurie Westerfield Memorial Endowed Scholarship (speech and voice majors)
 Ben Whaley Endowed Scholarship (UM student from Africa)
 Goldie and Orvil Wheatley Endowed Scholarship
 F. Bates White Endowed Scholarship
 Davis T. Whitehurst Memorial Endowed Scholarship
 Albin C. and Kathryn Rieke Whitworth Endowed Scholarship
 Stan and Marna Wiggam Endowed Scholarship
 Robert F. Wiley, Sr. and Janie Katherine Wiley Memorial Endowed Scholarship (pre-med students)
 Williams/Fairbanks Endowed Scholarship
 Bentley A. Williamston Memorial Endowed Scholarship (male ministerial student)
 Willingham Memorial Endowed Scholarship
 Jay Wilson, Jr. Memorial Endowed Scholarship (junior or senior history education major)
 Gertrude Wiltsee Endowed Scholarship (preference for students from Victory Memorial UMC, Indianapolis)
 Don K. Winslow Memorial Business Management Endowed Scholarship
 Don Kenneth Winslow Memorial Endowed Scholarship (junior or senior accounting majors)
 Mr. and Mrs. Jimmie Winslow Endowed Scholarship
 Anna Thorp Wolford Memorial Endowed Scholarship
 Lee Wommer Memorial Endowed Scholarship
 C. B. Wymond Memorial Endowed Scholarship
 Nancy Yocum Wynn and U. O. Wynn Memorial Endowed Scholarship (students preparing for missionary service)
 Zaire-Reid Endowed Scholarship
 Cecil C. Zweifel Endowed Scholarship for Athletes

Non-Endowed Scholarships: The following scholarships are funded annually from gifts to Asbury University.

African Ministry Scholarship Fund
 AIKCU LG&E and Kentucky Utilities Named Scholars Program
 AIKCU Toyota Motor Manufacturing, Kentucky Inc. Named Scholars Program
 AIKCU UPS Foundation Named Scholars Program
 Jonathan N. Bassett Scholarship Fund
 Breeding-Louden Scholarship
 Chinese Student Scholarship
 John and Suzanne Coleman Non-Endowed Scholarship
 Coleman-Shealy "Finish Well" Scholarship Fund
 General Scholarship for Communication Arts Majors
 Frona Davis Ministerial Scholarship Fund
 Howard and Beverly Dayton School of Business Scholarship
 James and Gladys Kraus Scholarship Fund
 Richard C. and Martha B. Kraus Scholarship Program
 General Scholarship for Education Majors
 EMC Scholarship for Future Teachers
 The Froderman Foundation Scholarship
 John 11 Scholarship Fund
 JPL Indian Springs Scholarship Fund
 Missionary Children Scholarship
 Dr. William H. Moyer Memorial Scholarship Fund
 Music Scholarship

Pathway Scholarship
 Scholarships for Principal Licensure Program Graduate Students
 Rev. Donald C. and Elizabeth Porteous Non-Endowed Scholarship (nursing or health related field other than a medical degree)
 Pulliam Journalism Student Fund
 Dr. Samuel K. Riffell Memorial Scholarship Fund
 Salvation Army Student Scholarship Fund
 Sarah Scholarship for Communication Arts Masters
 Jonathan Noel Sprague Music Scholarship for Chorale
 Jonathan Noel Sprague Music Scholarship for Concert Band
 United Methodist Scholarship Fund
 Visual Arts Scholars Fund
 Trevor Whitaker Memorial Scholarship

Institutional Loans: Funds from the following institutional loans are available to students who are pursuing at least half-time enrollment with a GPA of 2.00, who have been at Asbury for at least one semester, and who have a history of payments being made to the student's account.

Asbury Student Fund
 George L. Bagby Scholarship/Loan Fund
 C.V. and Edna Bailey Student Loan Fund
 Raymond and Margaretta Bennett Student Loan Fund
 Earl and Elsie Butcher Loan Fund
 Clark-Sikes Scholarship/Loan Fund (United Methodist student)
 Emily Boyer Frazer Memorial Loan Fund
 The Jackie Fries Student Loan Fund
 Grace P. Gowin Loan Fund
 Wallace and Peggy Harned Student Loan Fund
 Elnor H. Hath Loan Fund
 George D. and Vera L. Heagen Student Loan Fund
 Howard E. and Mabel R. Hedinger Loan Fund
 Henry Howell Loan Fund
 Myrtle P. Howell Student Loan Fund
 Hughes-Wilson Endowed Loan Fund
 E. Stanley Jones Loan/Scholarship Fund (junior or senior planning career in international service/ministry; cancellation for service performed)
 Light-Trust Scholarship/Loan Fund
 Martha Linder Loan Fund
 Ira and Edith Mann Loan Fund
 William Robert and Betty Birdsong Mann Student Loan Fund
 Fred L. Martin Memorial Student Loan Fund
 Elsie Matheny Loan Fund
 Millard-Kyburz Memorial Loan Fund
 The Connie L. Moore Memorial Loan Fund
 Clayton Morrison Loan Fund
 Ira and Pearl Nichterlein Student Loan Fund
 G. Reid and Maude Smith Student Loan Fund
 Margaret A. Smith Loan Fund
 Frances F. Stansbury Memorial Scholarship/Loan Fund (active United Methodist students)
 Mary and Alma Townsend Student Loan Fund
 J. H. Tumlin Minister's Fund
 Goldie S. Vincent Student Loan Fund
 Wakefield Loan Fund
 Larry Ward Student Loan Fund
 Emma F. Whitson Loan Fund

Clinton and Margaret Williams Student Loan Fund

Verne E. Wilson Student Loan Fund

Repayment of most of these loans begins six months after discontinuing school attendance at an interest rate of 6% per annum. Loan repayment can be deferred as long as an individual remains in half-time attendance at an accredited institution of higher education. Deferment is not to exceed five years. For specific information regarding any of the above-mentioned loans, please contact the Financial Aid Office, Asbury University.

ACADEMIC INFORMATION FOR GRADUATE STUDENTS

See **Academic Resources for All Students** for

- Academic Services and Resources
- Academic Integrity
- Academic Appeals
- Withdrawing from the University

Student Status and Responsibility

Information regarding Community Expectations for students enrolled in the Graduate Program can be found on the website: www.asbury.edu/academics/degrees/online/community-life and in the specific program Student Handbook.

*Asbury Email Account is the official means of communicating with academic office representatives and faculty unless meeting in person on campus.

Class Attendance

In order to assure maximum benefit from class instruction, it is important for students to attend class and complete readings and assignments. Instructors will explain to students at the beginning of each course their attendance expectations and grading policies with respect to absences from class sessions. Students are responsible for class attendance, including punctuality, participation, collegiality, notifying instructors of absences in a timely manner, etc.

See expectations of Academic Integrity under Academic Information for all Students.

Full-Time Academic Status and Academic Load

- The normal academic load per semester varies by specific graduate program.
- 9 or more hours per semester is considered full-time for all graduate programs.
- Below 9 hours per semester is considered part-time for all graduate programs.

Financial Aid Enrollment Status and Academic Load

- *For Financial Aid purposes graduate full-time is 6 or more hours.*
- *For Financial Aid purposes graduate half-time is 3-5 hours.*
- *For Financial Aid purposes under 3 hours is considered graduate less-than-half-time.*

Class Registration Procedures for Graduate Students

It is the student's responsibility to verify the accuracy of their class schedule on the student portal (portal.asbury.edu) prior to the Drop/Add deadline for the term, and to make any necessary schedule adjustments prior to this deadline.

- All attendees of a course (student or auditor) are to be officially registered and on the class roster.
- Students will be expected to attend the classes on their schedule as of the close of Drop/Add (and only those classes) and will be billed and graded accordingly.
- Students will NOT receive a grade or credit for courses in which they are not properly registered.
- Courses may not be registered or added to the schedule after the fact.

NOTE: Asbury University reserves the right to change course offerings, and to cancel any course not elected by a sufficient number of students at the time offered.

Registration Changes During the Official Drop/Add Period

1. The official Drop/Add periods and the dates of the Last Day to Drop or Add a class are listed in the academic calendar found at the front of the Academic Catalog.
2. Classes starting on a date after the Official Drop/Add period closes may only be withdrawn or exchanged.
3. Classes must be registered before the end of the official Drop/Add period published for the program.
4. A student can unregister a class during the official Drop/Add period via online registration on the student portal and will have the class cancelled and will not be charged for that particular class.
5. If the student wishes to completely withdraw from all classes at the institution any time after the first day of classes, please see Withdrawal from the University to completely withdraw.
6. No class can be unregistered after the Drop/Add deadline. After the Official Drop/Add period the class can be withdrawn with a grade of 'W' up to the deadline for withdrawing a class. Withdrawing from a class must be officially completed through the Registrar's Office. See 'Withdrawal From A Class after the Drop/Add period' for official process.
7. Students in a graduate program which has classes scheduled to start after the drop/add period ends may be allowed to exchange later classes (for the same credit amount), or add a later class, **BEFORE THE CLASS START DATE**, at the discretion of the Registrar.
8. Students in the graduate program who wish to drop/withdraw from a modular course that meets early in the term but retain a modular course that meets later in the term, even if done during the drop/add period, must contact financial aid to ensure continuation of aid.

NOTE: Changing enrollment status from full-time - to half-time, or less - when unregistering or dropping a course may impact financial aid eligibility. It is the student's responsibility to contact financial aid to see if any change in registration will affect aid.

Withdrawing from a Class After the Drop/Add Period

The Drop/Add periods and Last dates to withdraw from a class based on start and end date of the class are listed in the Academic Calendars.

For classes with start and end dates that are not the full semester or are not in one of the regular class module periods, the last date to withdraw without a grade of "F" is before the two-thirds point of the class.

1. A student must contact the Registrar's Office to withdraw from any class.
 - a. Email registrar@asbury.edu
 - b. The instructor cannot withdraw the student. Notifying the instructor or advisor does not constitute an official withdrawal from a class.
 - c. A student who stops attending a class without giving official withdrawal notice to the Registrar's Office will remain registered and receive a grade of 'F' at the end of the course.
 - d. The official date of withdrawing the class is determined by the student's date of notification to the Registrar's Office.
 - e. To withdraw from all registered classes see withdrawing from the university.
2. Students must withdraw before the Last day to withdraw without an 'F' set for their program and class session. The official **Last Date to Withdraw from the class sessions** for each program is listed in the academic calendars (Traditional Undergrad, APS, or Graduate) found at the front of this Academic Catalog. For classes with start and end dates that do not follow the official class sessions or modules listed in the calendar, the last date to withdraw without a grade of F is before the two-thirds point of the class. After the last date to withdraw or after two-thirds of the class sessions have passed, the student must receive the earned grade for the class.
3. Once a course ends or a grade is recorded the course may not be withdrawn.
4. **Students completing below full-time hours may have their financial aid reduced, and should, therefore, check with financial aid before making the decision to withdraw the course.**
5. A grade of 'W' is recorded on the transcript for any withdrawn course. The course will not factor into the calculation of the GPA but will factor into satisfactory progress for financial aid.
6. Students receive no refund of tuition and fees for an individual course which is withdrawn after the official Drop/Add date unless completely withdrawing from all courses at the institution.
7. Students may not unregister/cancel enrollment in a class after the Drop/Add period for the class has passed. The class and hours remain on the schedule as part of their original registered hours for billing and financial aid.
 - a. Classes that have started can only be withdrawn after the drop/add period.

- b. Modular classes which have not yet started, but which will start after the official drop/add period, can be withdrawn, but may be exchanged for another class that has not yet started.
8. Students in programs with modular classes who wish to withdraw from the beginning or middle modular courses but continue with a class later in a semester should contact financial aid to insure continuation of aid in classes that follow the withdrawn class.

To Withdraw from all courses see Withdrawal from the University under Academic Information for all Students. Email registrar@asbury.edu for information about withdrawing from the university.

Other Registration Procedures

Registering for Contract Courses

Contract courses are defined as all non-classroom instruction for which credit is given including, but not limited to: Independent Studies, Directed Studies, Internships/Apprenticeships, and Theses/Creative Projects. Any course where the course description indicates 'Contract Course' will follow these procedures.

1. All contract courses are subject to the same policies as regular classroom courses with reference to Drop/Add dates, tuition charges, and grading deadlines.
2. All contract courses require an appropriately approved contract created between student and instructor. The Non-classroom Course Contract form is available in the Registrar's Office.
3. The Contract form requires the signatures of the student, the instructor of record, the advisor(s), the department chair, and the dean of the appropriate college/school prior to submission to the Registrar's Office. It is the student's responsibility to secure these signatures.
4. To register for a contract course, the student must submit a fully approved contract form to the Registrar's Office by the Drop/Add deadline for the term.

Graduate Program Requirements and Limitations

1. Each graduate program determines if any contract courses are allowed in their program.
2. If allowed, contract courses used as requirements in a program should have specific pre-requisite and maximum credit limitations set by the program.
3. Contract courses can only be taken to fulfill a degree requirement at the graduate level and cannot serve as extra general electives.

Independent Study and Directed Instruction

1. **Independent Study** is individualized study on a topic of interest beyond the content of regular course offerings. Requires a minimum of 1 - 3 meetings with instructor during the semester. [Registered with course numbers ___ 591/691]
2. There are two forms of **Directed Instruction**:
 - a. **Directed Study** - a faculty-directed study on a topic of interest beyond the content of regular course offerings. Requires a minimum of 50 minutes per week with instructor during the semester. [Registered with course numbers ___ 592/692]
 - b. **Directed Course** - a faculty-directed individualized offering of a regular course not available in a semester, using the course's regular syllabus. Requires a minimum of 50 minutes per week with instructor during the semester. [Registered with the Asbury University Catalog course number, and *drs in course title.] The following factors will govern the approval decisions which will be made by the Department Chair and Dean: validity of need (i.e. required for graduation), inability to substitute an appropriate available course, availability of a teacher, and the student's ability and willingness to meet the demands of directed study.

Internships/Apprenticeships

Internships/Apprenticeships which are set up on an individual basis will require a Non-classroom Course Contract form to register for credit. These courses involve time spent in practical experiences and work. These are only available in specific graduate programs.

- Internship/Apprenticeships are subject to the same policies as regular classroom courses with reference to Drop/Add dates, tuition charges, and grading deadlines.
- Students should work with their program advisor to establish an apprenticeship's requirements in work hours, the work location, and required documentation for grading.

- Students are required to register for an internship/apprenticeship during the academic term within which the internship activity ends and the grades will be expected.

Graduate Theses/Creative Projects Registration

Graduate thesis course [Registered course number '799'] allows graduate students working on master's level research, theses or creative projects to remain enrolled until satisfactory completion of the requirement. Master's students must remain actively enrolled while writing or working on their thesis/project.

- Each graduate program will have set the minimum credits that will be required for that program's thesis/creative project.
- The thesis advisor works with the student to develop a plan of study to set the pace/terms in which the individual student should complete the required number of credits for the thesis/creative project.
- **IMPORTANT:** The plan of study must allow for all submission and review of the thesis/creative project by the graduate faculty to be completed before the end date of the final registered '799' class.
- If the thesis/creative project is not finished in the set time plan, the student will continue to register for the 1.0 credit in 799 each semester until 'passing' is reported to the registrar's office by the graduate faculty on the Thesis/Creative Project Approval Form.

Extended Enrollment To Complete The Thesis/Creative Project

- If the graduate faculty determines the thesis/creative project is not complete or is not ready for review before the class end date the student must register for 1.0 additional credit in '799' in the next semester.
- Student must register each semester in a '799' until satisfactorily completed as determined by the graduate faculty (may skip summer term only).
- Students who sit out a fall or spring semester will have to apply for readmission to return and must register again for 1.0 credit '799' to continue the process to complete the thesis/creative project.
- The thesis/creative project must be finished within 5 years of starting in the degree program to meet the program graduation requirement. Shorter deadlines may be imposed by specific graduate programs.

Grading the Thesis/Creative Project/Research Project

- The '799' Thesis/Creative Project course will be assigned the letter grade of 'L' (load credit) by the Registrar, designating the course as in 'load' for the student.
- The '799' class may not be assigned an incomplete grade to finish work at a later date. If the submission and faculty review is not completed by the end date of the registered term, the student must register for an additional 1.0 credit thesis/project class. No late submissions are allowed.
- Upon successful completion of the thesis/creative project/research project review by the graduate faculty, the graduate department chair/program director completes the Thesis/Creative Project Approval Form and submits the final approval to the Registrar. The Registrar records a passing grade of 'P' in place of the 'L' recorded as the final grade for the last registered 799, indicating the student has satisfactorily completed the thesis/creative project for the program.

Requesting to Repeat a Course

Registering to repeat a course requires assistance from the Registrar's Office. See Grades section for Repeat Grading policies. Email registrar@asbury.edu to register.

Requesting Course Exchanges Before Class Start Date

In the programs that have modular classes which have classes starting later in the term students may have the option to exchange future courses which have not yet begun.

1. The exchange must occur prior to the start date of both courses involved.
2. Both courses involved in the exchange must be worth the same number of credits.
3. Students must contact the Registrar's Office to make this adjustment to their official registration. (registrar@asbury.edu)
4. Students should not attend courses for which they are not officially registered.

Undergraduate Student Permission to Take Graduate Level Courses

Qualified undergraduate seniors who demonstrate outstanding scholastic ability, may be permitted to enroll for a graduate course (500-level) simultaneously with undergraduate courses with permission from the graduate program. See Undergraduate Academic Policies > Class Registration> Other Registration Procedures.

Grades and Satisfactory Academic Progress

Examinations

All assignments are to be due by and all examinations must be given by the posted last date of the class. Posted class end dates may not be extended. No final examination or academic activity can be scheduled after the class end date. Graduate courses typically schedule any final examination in the last few days of the class.

Grade Scale

The grades which are assigned to student performance in a particular course are listed below with their respective quality point values. Scholastic standing is defined as the ratio of total quality points to the total semester hour credits attempted, excluding transfer hours and non-graded credit hours (credit in a credit/no-credit course). For each hour of graded credit, quality points are assigned as follows:

Grade	Description	Quality Points
A	Excellent	4.00
A-		3.70
B+		3.30
B	Good	3.00
B-		2.70
C+		2.30
C	Average	2.00
C-		1.70
D	Passing	1.00
F	Failure	0.00
FN	Unearned F	0.00

["FN" - The grade of "FN" is awarded to a student who ceased attendance/participation and consequently failed to complete the course objectives.

'F' - The grade of 'F' is awarded for a student who completed the class but failed in accordance with syllabus standards, whether due to academic performance or irregular attendance/participation.]

The following grades are not counted in the calculation of the grade point average.

I	Incomplete
W	Withdrew
P	Passing credit/no credit course
N	Not passing credit/no credit course
L	Load credit for ongoing master's research
AU	Course set to an Audit (0.00 credit)

The Class Grading Window

All assignments are to be due by and all examinations must be given by the posted last date of the class. Posted class end dates may not be extended. No final examination or academic activity can be scheduled after the class end date. Grades are issued no later than one week after the posted last day of a class. Any perceived discrepancies should be reported to the course instructor. Changes must be reported by the instructor to the Registrar's Office in writing within 30 days of the posting of the grade.

Grade Changes

Final course grades may be changed only in the case of miscalculation of points. Re-evaluation of a student's work or late submission of work by a student is not normal grounds for changing a final course grade. Within 30 days of posting a final

grade an instructor may change a final course grade by filing the appropriate form with the Registrar. This change must be submitted by the instructor and approved by the responsible department chair. After 30 days of posting a final grade an instructor desiring to change the grade must seek approval of the responsible dean over their department and file such a request with the Vice Provost. Decisions of the Vice Provost will be considered final. After the 30 day change of grade period, and after graduation has been posted, all grades of the student are final.

Incomplete Grades

1. A temporary grade of incomplete ('I') may be granted by the Dean of the appropriate college/school where the course resides. An incomplete may be granted, at the instructor's recommendation, due to extenuating circumstances that interrupt the semester, such as equipment breakdown or medical crisis. Quality of work or failure to meet deadlines is not a criterion for an incomplete and will not be granted on such basis. A student seeking an incomplete in more than one course may only be granted by the Vice Provost. The end date of a course may not be extended outside of an approved incomplete.
2. Faculty or students anticipating the need for an incomplete should contact the appropriate Dean of the college prior to the completion of the course. Once approved by the appropriate Dean, the faculty member submits the incomplete request to the Registrar.
3. An incomplete cannot be initiated by the student after the course's end date. Once an incomplete is granted the student is informed of the incomplete. It is then the student's responsibility to contact the instructor and make satisfactory arrangements to complete the outstanding work. A student who receives an 'I' grade must complete the work within 60 days of the course's end date. Once an incomplete is granted, a student may not request to be withdrawn from the incomplete. A final grade of 'F' will be recorded for students who do not complete the outstanding work by the deadline.

Repeat Course Grading Policy

1. Registering to repeat a course requires assistance from the Registrar's Office. (registrar@asbury.edu)
2. Students in all Graduate programs may repeat a grade of 'C' or below.
3. No more than two graduate courses may be repeated by a student in a graduate program.
4. The repeated course must be repeated at Asbury University with a course deemed equivalent by the Registrar's Office.
5. The higher earned grade in any repeated course will count in the computation of the cumulative grade point average.
6. Credit hours in repeated courses will count only once academically. Financial Aid will count the both course attempts in total attempted credits for financial aid calculations.
7. Repeated courses will be indicated as such on the permanent record.
8. A Graduate level course taken as an undergraduate student counts for grade and GPA only on the undergraduate transcript. Therefore, repeats of graduate courses taken as an undergraduate will not affect the graduate GPA.

For more academic assistance See Academic Resources and Accessibility under Academic Information for all Students.

Academic Standards, Probation & Suspension

The Registrar's Office has the responsibility to monitor academic progress for all students enrolled in the University.

Academic Standards for Graduate Students

Scholarship standards outline expectations for graduate students to remain in good academic standing based on grade point average.

1. Credit hours earned with a grade less than 'C' will not count as credit toward the graduate degree.
2. The master's degree requires a cumulative grade point average of 3.00 on all course work.
3. At the end of each academic term (including summer term), the academic standing of all master's students will be reviewed by the Vice Provost.
4. A student who falls below the 3.00 grade point average, term or cumulative, will be placed on academic probation for the next term of attendance.

5. Two consecutive terms of failure to maintain the 3.00 grade point average, term or cumulative, will result in the student's suspension from graduate study for a period of one semester.
6. A graduate student who earns less than a 2.00 GPA in a single semester may be suspended at the end of that semester without a period of academic probation.
7. Any student readmitted after such a suspension must maintain at least a 3.30 term grade point average until his/her cumulative grade point average reaches the required 3.00.
8. A student will not be re-admitted after a second suspension.

For resolution of issues see Academic Appeals under Academic Information for all Students.

Graduation Application and Commencement Eligibility

Graduation Application

All students who are in the final year of completing a degree must complete the graduation application (degree progress form) by the stated deadline. Commencement information may be found online: www.asbury.edu/offices/registrar/graduation
For each degree, all degree candidates must be listed in an annual commencement program to be officially be recognized for the conferring of a degree.

Application Deadlines

- To graduate in December and be listed in commencement the following May (required - regardless of commencement attendance), the graduation application deadline is October 15.
- To graduate in May or August and be listed in May Commencement of the same year (required - regardless of commencement attendance), the graduation application deadline is February 15.
- If the expected graduation date must be moved to a new academic/commencement year, a new graduation application is required to be submitted by the next posted deadline.

Final decisions regarding commencement eligibility for the annual May Commencement are made each year on February 15 based on remaining graduation requirements, commencement eligibility criteria listed below, and the information provided by the student on the graduation application.

Eligibility Criteria for Degree Candidates to Graduate & be listed in Commencement

[Please refer to the Degree Requirements sections in each Graduate Program for the specific graduation requirements.]

To be listed in the annual May Commencement a student must meet the following criteria:

1. Have a cumulative GPA of at least 3.00.

1. Students must file a "Graduation Application" form in the Registrar's Office for the correct academic/commencement year of their expected graduation date by the posted deadline listed above. Commencement information may be found online: www.asbury.edu/offices/registrar/graduation.

If the expected graduation date must be moved to a new academic/commencement year, a new graduation application is required to be submitted by the next posted deadline.

1. Will have completed all requirements for a degree by one of the following:
 - A. Have completed all degree requirements and graduated the previous December.
 - B. Are enrolled in the current spring semester for ALL remaining requirements which will be completed by the May commencement.
 - C. Will have no more than 7 semester hours remaining to complete at Asbury University after the May Commencement AND should be able to complete those 7 hours in the summer term. [For the M.A. and M.A.T.in Education: student must be finished with or be enrolled in spring in EDG 680 Research and Development BEFORE the May Commencement.]
 - D. NOTE: Some graduate programs may require all work to be completed before participating in the commencement ceremony.

4. Have approval for graduation by the program faculty. See specific requirements for each graduate program.

Ordering Commencement Ceremony Regalia

Graduate commencement master's hood & gown must be purchased for a fee by each graduate candidate participating in commencement. Ordering commencement regalia is part of the graduation application process.

Graduate Transfer Credit

All official transcripts, presented to Asbury University for admissions and awarding of credit, must be sent directly from the other institution to Asbury University. Student delivered transcripts and scores may be used for advising; however, they are NOT acceptable as final, official transcripts the transfer of credit.

General Policies for Transfer Credit in Graduate Programs

- No more than 35% of required graduate hours may come from work outside the Asbury University graduate program. At least 65% of the credit for the graduate degree must be completed as a graduate student at Asbury University.
- Each individual graduate program may have stricter limits on the use of transfer credit from other institutions and outside sources.
- Graduate transfer credit is processed at the time of enrollment based on the recommendation of the specific graduate program director who will evaluate the official transcripts from the incoming student's prior institutions. The graduate program director forwards the recommendation to the Registrar for approval and processing by the end of the student's first semester.

Transfer Of Courses From Another Graduate Program

1. Only credits completed at a regionally-accredited graduate school may be transferred to the graduate program.
2. Outside credit can only be transferred from official transcripts mailed by the other institution or sent by official electronic transfer directly to Asbury University. Credit will not be accepted from faxed, copied, emailed or hand delivered transcripts.
3. Transfer courses must be equivalent to Asbury University courses and meet all accreditation requirements for the respective program.
4. Only graduate courses with a grade of 'B' or better may be transferred.
5. Any graduate level course older than 10 years at the time of program admission is ineligible for transfer and use towards any degree above the Bachelor's level.
6. No graduate courses may be pre-approved to take elsewhere for transfer after matriculation to the Asbury University graduate program.
7. A graduate level course recorded on the academic transcript in one program (at Asbury or at another institution) may be transferred and used only in one additional program, provided the course meets all other transfer conditions and degree requirements.

Graduate course work completed as an undergraduate at Asbury University

1. A limited number of graduate level courses may be completed while an undergraduate student at Asbury University that then may be considered to meet the requirements in a graduate program with certain stipulations.
2. Graduate courses used to satisfy the major requirements for another Asbury degree or credential may not be applied to a graduate program unless specifically indicated and approved by the Vice Provost. [The Dean of the School of Education approves all prior coursework for the education licensure credential.]
3. Limit of 9 graduate level credits for use in one graduate program may be completed prior to earning the bachelor's degree.
4. A graduate level course recorded on the academic transcript in the Asbury undergraduate program may be transferred and used only in one graduate program, provided the course meets all other transfer conditions and degree requirements.
5. The graduate course must have a minimum posted grade of 'B' to be used in one graduate program.
6. Graduate courses taken as an undergraduate will count only in the undergraduate GPA and will not factor into the graduate GPA.

Credit For Prior Learning - Specific Graduate Programs Only

Credit for Prior Learning (CPL) is not accepted in all graduate program offerings. Please refer to specific program advisors for details and eligibility.

Credit is potentially awarded for knowledge gained through employment, training, and life experiences as self-assessed and documented in a portfolio. Students write about what they learned in the work environment at a level that evidences graduate credit. Any credit awarded is academic recognition of graduate-level learning done outside the formal classrooms of Asbury University. There will be a cost to apply for CPL credit. The cost will vary by program area, faculty time required, and number of faculty involved in the learning assessment. A typical review takes 3 hours and is completed by 2 faculty members.

1. Consideration to award CPL is contingent upon applicant showing what learning occurred through the experience. The experience itself does not warrant credit. Faculty reviewers look for academic proficiencies (what was learned) and not for AU course equivalency:
 - Evaluators will look for acquired skills and competencies (what has been learned);
 - Evaluators will make recommendations to the respective school or college dean to award credit for competencies demonstrated by the student in the self-assessment and documentation.
1. Candidates can only use experiences which occurred within the previous seven years prior to starting in the graduate program, and after the completion date of their latest undergraduate degree.
2. No more than 25% of the degree (9 credits for a 36 hour program) - rounded to the lower credit amount - can be counted towards a master's degree through a combination of transfer credit and CPL. Specific graduate programs may have stricter limits on CPL usage.
3. Credit is awarded only for documented student achievement corresponding to academic proficiencies for specific courses within the Asbury's graduate curricular offerings. The award letter identifies the specific competencies awarded, the credit hours for that competency, and the graduate level of the award.
4. CPL is granted by the school or college dean only upon the recommendation of appropriately qualified teaching faculty for the course. Persons whose responsibility is primarily recruitment are excluded from portfolio reviews intended for graduate CPL.
5. Credit granted for prior experiential learning appears on students' transcripts and may not duplicate other credit awarded to the student in fulfillment of degree requirements.
6. The institution makes no assurances regarding the number of credits to be awarded prior to the completion of the institution's full review process.

Degree Requirements - Graduate Programs

It is the student's responsibility to fulfill all degree requirements.

Students must meet the following minimum degree requirements in all master's programs. Each graduate program may have additional or stricter requirements than outlined below.

1. Completion of required total credit hours of graduate level coursework (minimum of 30 hours or more) as set by the specific graduate program and degree.
 - a. Graduate students are expected to complete approximately 65% or more of all program course requirements as a student at Asbury University. See 'Graduate Transfer Credit'.
 - b. No more than 9.0 graduate credits may be shared and count towards a second master's degree.
 - c. A master's degree should be completed within five years from the date of first enrollment in the specific graduate program. Students taking longer must apply through their program director to request an extension of academic time.
2. Minimum cumulative grade point average of 3.00 in all coursework.
2. Successfully complete all program requirements within 5 years from date of first enrollment.
3. Students are expected to graduate under the requirements of the Academic Catalog in effect at the time of first enrollment. (note exceptions)
 - Students may elect to graduate under new requirements placed in effect while enrolled.
 - Students who withdraw or become inactive must reenroll within two years of the last term attended to continue on the same year catalog degree requirements.
 - Students who reenroll after the two years become subject to all catalog degree requirements in place at the time of reenrollment.
 - Graduate students with any break in enrollment may be subject to new requirements mandated by outside accrediting agencies upon reenrollment, even within the two year period.

- Returning students may not reenroll in a degree program that has been discontinued. Returning students in such programs must declare a current active program at the time of readmission.
- 4. Completion of all projects, portfolios, comprehensive examinations or assessment tests as required by individual graduate programs or the University administration.
- 5. Approval for graduation by the graduate program faculty.
- 6. Students must file a "Graduation Application" form in the Registrar's Office for the correct academic/commencement year of their expected graduation date by the posted deadline (generally, Oct. 15 for December graduation, and Feb. 15 for May or August graduation).

The Graduation Application link will be emailed from the Registrar's Office based on student's remaining requirements and graduation date. Students may email Registrar's Office for graduation application information when reaching fulfillment of all requirements.

See specific Admission and Degree requirements for each Graduate Program and Degree

Business M.B.A. degree

Communication M.A. and M.F.A. degrees

Education M.A. and M.A.T. degrees

Education Ed.S. Degree

M.B.A. Program - Granting the M.B.A. Degree

1. Maintain a 3.0 grade point throughout the program.
2. Successfully complete all program requirements in a maximum of 5 years from date of first enrollment.
3. Minimum of 36.0 hour of graduate credit.
4. Approval for graduation by the program faculty.
5. Submit a Graduation Application showing course plan for final requirements, in the Registrar's Office by posted deadline for the commencement year and their expected graduation date (Oct. 15 for December graduation, and Feb. 15 for May or August graduation).

The Graduation Application link will be emailed from the Registrar's Office based on student's remaining requirements and graduation date. Students may email Registrar's Office for graduation application information when reaching fulfillment of all requirements.

Admissions Information for the MBA Program

Graduate Communication - Granting the M.A. and M.F.A. Degree

1. Successfully complete all program requirements in a maximum of 5 years from date of first enrollment.
2. Minimum cumulative grade point average of 3.00.
3. Minimum of 30.0 hour of graduate credit for the M.A. and a minimum of 42 hours of graduate credit for the M.F.A. degree.
4. Approval for graduation by the program faculty.
5. Submit a Graduation Application showing course plan for final requirements, in the Registrar's Office by posted deadline for the commencement year and their expected graduation date (Oct. 15 for December graduation, and Feb. 15 for May or August graduation).

The Graduation Application link will be emailed from the Registrar's Office based on student's remaining requirements and graduation date. Students may email Registrar's Office for graduation application information when reaching fulfillment of all requirements.

Admissions Information for the Graduate Communication Program

Graduate Education - Granting of the M.A. OR M.A.T. Degree (Gate 6)

The actual granting of the M.A. or M.A.T. degree requires completion of the following:

1. Successful completion of all coursework in a maximum of 5 years from the date of enrollment.

2. Minimum cumulative grade point average of 3.00.
3. Minimum of 30.0 hours of graduate coursework.
4. Successful submission of Exit Professional Portfolio.
5. Successful completion of Action Research and Project Presentation.
6. Approval for graduation by the program faculty.
7. Submission of a Graduation Application showing course plan for final requirements, in the Registrar's Office by posted deadline for the commencement year and expected graduation date (Oct. 15 for December graduation, and Feb. 15 for May or August graduation).

The Graduation Application link will be emailed from the Registrar's Office based on student's remaining requirements and graduation date. Students may email Registrar's Office for graduation application information when reaching fulfillment of all requirements.

Admissions Information for Graduate Education Master's Programs

Graduate Education - Post Master's Completions and Ed.S. Degree Requirements

Exiting the Principal Licensure Program, Level I (Gate 8)

Exit from Level I of the Principal Licensure Program includes the following requirements:

1. Successful completion of all coursework in a maximum of 5 years from the date of enrollment.
2. 3.00 GPA
3. Satisfactory Clinical Performance
4. Successful completion of Capstone Project
5. Successful completion of Key Assessments
6. Successful completion of KY-STIAP
7. Successful completion of SLLA

In conjunction with completion of the Principal Licensure Program Level I, candidates acquire licensure for Level I in

- Instructional Supervisor
- Director of Pupil Personnel

Exiting the Principal Licensure Program, Level II (Gate 9)

Exit from Level II Program includes the following requirements:

1. 3.00 GPA
2. Satisfactory Clinical Performance
3. Work Samples demonstrating application of Professional Standards for Educational Leaders (PSEL) and impact on student achievement

In conjunction with completion of the Principal Licensure Program Level II, candidates acquire licensure for Level II in

- Instructional Supervisor

Granting the ED.S. Degree

The actual granting of the Education Specialist (Ed.S.) degree requires completion of the following:

1. Successful completion of LDG 781 - Ed.S. Research Project (1)
2. Approval for graduation by the program faculty
3. Submission of a Graduation Application showing course plan for final requirements in the Registrar's Office by posted deadline for the commencement year and their expected graduation date (Oct. 15 for December graduation or Feb. 15 for May graduation).

The Graduation Application link will be emailed from the Registrar's Office based on student's remaining requirements and graduation date. Students may email Registrar's Office for graduation application information when reaching fulfillment of all requirements.

Admissions Information for Graduate Education Post Master's Program

Admissions and Requirements for the Master of Business Administration

Master of Business Administration

Sustainable, innovative wealth creation in the economy, as well as viable, effective social institutions in the nonprofit sector, require sophisticated management skills grounded in a robust understanding of ethics and Christian virtues. Asbury University's online MBA program educates men and women from around the world in a graduate management curriculum that will enable them to integrate their faith and work in a manner that leads to our distinctive focus on management of the triple bottom line - profit, people, and purpose. First, profit is important to sustain and grow the organization. This requires students to learn how to steward financial capital. Second, people are equally important; this principle necessitates that managers be stewards of social capital. Without trust and respectful treatment, employees and suppliers cannot create value for the customers. Third, a business needs a broader purpose. Students need to learn that spiritual capital can transform the community in which the business works. Students who complete our program will be poised to provide effective leadership in management, with integrity and conscience, across a broad range of careers and organizations.

DAYTON SCHOOL OF BUSINESS GRADUATE PROGRAMS

See the University Course Catalog for course descriptions.

FOR THE MASTER OF BUSINESS ADMINISTRATION (M.B.A.) DEGREE:

BUSINESS ADMINISTRATION (MBA) Program Requirements (36)

MBA Core (15)

__ 3	MBA	511	History of Business & Faith
__ 3	MBA	515	Strategic Leadership
__ 3	MBA	518	Strategic Analytics
__ 3	MBA	611	Entrepreneurship & Innovation
__ 3	MBA	614	Capstone Project

REQUIRED PATHWAY + ONE FOCUS (21 hours total):

BUSINESS MANAGEMENT PATHWAYS – Take Core (12) + Focus (9)

Pathway Core (12)

__ 3	MBA	512	Accounting
__ 3	MBA	513	Financial Management
__ 3	MBA	516	Strategic Marketing
__ 3	MBA	517	Managerial Economics

Plus, choose one Required Focus:

A. MBAB - Business Management Focus(12 Core + Choose 9)

Choose 9 hours:

	ACG	501	Advanced Auditing
	ACG	502	Advanced Tax
__ 3	MBA	514	Business Ethics
	MBA	519	Business Law
	MBA	612	Social Entrepreneurship
__ 3	MBA	615	International Business
	MBA	616	HR/Organizational Behavior*
	NPM	525	Board and Leadership Development
__ 3	NPM	528	Project Management
	NPM	625	Global Issues

	NPM	626	Human Resources for Nonprofits*
	DSG	630	Viral Marketing Methods
	DSG	650	The Business of Media

B. MBABE - Business Mgmt Equine Focus (12 Core + 9 Focus)

__ 3	MBA	535	Equine Management
__ 3	MBA	536	Equine Sales/Marketing
__ 3	MBA	539	Equine Legal Issues/Risk Mgmt.

C. MBABS - Business Mgmt Sport Focus (12 Core + 9 Focus)

__ 3	MBA	543	Sport Management Leadership
__ 3	MBA	545	Sport Venue/Event Mgmt.
__ 3	MBA	546	Sport Marketing Strategies

NONPROFIT MANAGEMENT PATHWAYS – Take Core (9) + Focus (12)

Pathway Core (9)

__ 3	NPM	522	Nonprofit Financial Management
__ 3	NPM	523	Strategic Fundraising
__ 3	NPM	526	Nonprofit Marketing

Plus, choose a Required Focus:

A. MBAN - Nonprofit Management Focus (9 Core + Choose 12)

Choose 12 hours:

	ACG	501	Advanced Auditing
	ACG	502	Advanced Tax
__ 3	MBA	514	Business Ethics
	MBA	519	Business Law
__ 3	MBA	612	Social Entrepreneurship
	MBA	615	International Business
__ 3	MBA	616	HR/Organizational Behavior*
	NPM	525	Board and Leadership Development
__ 3	NPM	528	Project Management
	NPM	625	Global Issues
	NPM	626	Human Resources for Nonprofits*
	DSG	630	Viral Marketing Methods
	DSG	650	The Business of Media

B. MBANE - Nonprofit Mgmt Equine Focus (9 Core + 12 Focus)

__ 3	MBA	535	Equine Management
__ 3	MBA	536	Equine Sales/Marketing
__ 3	MBA	539	Equine Legal Issues/Risk Mgmt.

Choose any 500/600 level MBA/NPM from MBAN pool (not already used)

__ 3 MBA / NPM _____ (see MBAN for options)

C. MBANS - Nonprofit Mgmt Sport Focus (9 Core + 12 Focus)

__ 3	MBA	543	Sport Management Leadership
__ 3	MBA	545	Sport Venue/Event Mgmt.
__ 3	MBA	546	Sport Marketing Strategies

Choose any 500/600 level MBA/NPM from MBAN pool (not already used)

__ 3 MBA / NPM _____ (see MBAN for options)

* Due to overlap of course materials, students may only take one Human Resources course (MBA 616 or NPM 626).

MBA Program Admission Requirements:

The following information details the application process, admissions, transfer, and pre-MBA foundation requirements of the program.

Application Process for Admission to the MBA Program

1. MBA Application. Complete the application at www.asbury.edu/ApplyMBA.
2. Transcripts. Submit official transcripts showing:
 - Conferred Bachelor's degree(s). Note: Graduate admissions may request additional transcript(s) as necessary to fulfill admissions or state certification requirements,
 - All Master's coursework or beyond, including any Master's conferral (independent of intent to transfer)

All transcripts must be delivered directly from each college/university at which undergraduate and/or graduate work was completed (please see instructions below).

1. Mail: Asbury University, Graduate Admissions; One Macklem Drive; Wilmore, KY 40390
- Official electronic transcripts: GradAdmissions@asbury.edu
- Official transcripts from non-US institutions must be submitted through World Education Services (WES).
- Hand-carried transcripts, even in sealed envelopes, will not be accepted.
3. Peregrine Exam. Students are required to take the Peregrine Inbound Assessment Exam at the time of application. A link for the exam will be provided upon submission of the online application.
4. Letters of Recommendation. Provide at least (3) three recommendations (1 - academic, 2 - character, and 3 - professional) from individuals who are able to objectively assess the quality of the student's character, capabilities, and accomplishments. References should be non-family members who can measure an applicant's overall potential as an MBA student and future business leader. Online application provides instructions. An email address for each reference will be requested on the application.
5. Resume. Submit a current resume via the application portal or by email to GradAdmissions@asbury.edu.
6. Essay. Complete the Short Essay on the online application.
7. Community Expectations. Sign and submit the Asbury University Community Expectations Statement on the online application.
8. English Language Proficiency. International students (with the exception of those who hold a degree from an accredited U.S. institution of higher education) must submit official results of the Test of English as a Foreign Language (written or computer exam), and the Test of Written English. International students can also submit the official results of the iBT (internet based test) for the TOEFL or the IELTS (International English Language Testing System).

Admission Requirements for the MBA Program

1. Completed MBA application materials.
2. Undergraduate degree and transcripts. Official transcripts of all undergraduate and graduate coursework from accredited institutions. Applicants should possess a four-year undergraduate degree (or its equivalent) with a minimum cumulative grade point average of 2.5 or higher on a 4.0 point scale. Candidates not meeting the grade point average criteria may apply for admission on a conditional status.
3. Peregrine Scores. It is expected that students will meet or exceed a score of 40 on the Peregrine Inbound Assessment Exam.
4. TOEFL. Students are expected to have a strong command of English to be successful in the program and later in their career. All applicants whose native language is not English (with the exception of those who hold a degree from an accredited U.S. institution of higher education) must submit a TOEFL score above 550 (paper based) or 213 (computer-based test) and a score of 4.5 on the Test of Written English (TWE) meets this expectation. An IBT exam score of 79 would be equivalent to the TOEFL.
5. Work Experience. While work experience is preferred, there is no minimum requirement. Work experience and test scores are considered together to gauge the readiness of the student for graduate business success.
6. Transfer Credits. A maximum of 9 graduate course credits can be transferred from an accredited institution. Transfer credit is evaluated on a case-by-case basis.

Pre-MBA Foundation Requirements

Generally, it is assumed that students have completed a degree in business administration or accounting (major or minor) or possess a mastery of pre-MBA skills and knowledge. However, many students will come from non-business backgrounds, or need to refresh their basic business knowledge. Certification of pre-MBA foundation courses may be satisfied in one of the following options:

1. Earn at least a 'C' in these pre-requisite courses at Asbury or equivalent:
 - a. ECN 100 level Economics or higher, including, ECN 272 - Introduction to Microeconomics (3) or ECN 273 - Introduction to Macroeconomics (3).
 - b. ACC 100 level Accounting or higher - including, ACC 201 - Financial Accounting (3).
 - c. BU 100 level Statistics or higher - including ECN 325 - Statistics for Economics (3) or BU 261 - Business Analytics I (3)

[These course credits will not be counted toward fulfillment of the M.B.A. degree.]

2. Passing equivalent courses at another accredited school online or via correspondence courses.
3. Passing college-level proficiency (CLEP) examinations.
4. Successfully completing Series 1 and 2 of the Institute for Business Management and Leadership Excellence.

MBA Degree Graduation Requirements

1. Maintain a 3.0 grade point throughout the program.
2. Successfully complete all program requirements in a maximum of 5 years from date of first enrollment.
3. Minimum of 36.0 hour of graduate credit.
4. Approval for graduation by the program faculty.
5. Submit a Graduation Application showing course plan for final requirements, in the Registrar's Office by posted deadline for the commencement year and their expected graduation date (Oct. 15 for December graduation, and Feb. 15 for May or August graduation).

The Graduation Application link will be emailed from the Registrar's Office based on student's remaining requirements and graduation date. Students may email Registrar's Office for graduation application information when reaching fulfillment of all requirements.

Admissions for Graduate Programs in Communication

The graduate learning climate promotes individual inquiry, questioning, application, analysis, evaluation, as well as critique, and reflective thinking. Students are encouraged to grow individually because of academic excellence and spiritual vitality and to develop professionally through hands-on experience. The graduate programs prepare the individual student to engage culture as a professional, find relevant stories, and share them in a compelling manner with target audiences.

SCHOOL OF COMMUNICATION ARTS GRADUATE PROGRAMS

See the University Course Catalog for course descriptions.

FOR THE MASTER OF ARTS (M.A.) DEGREE:

DIGITAL STORYTELLING (DSG) Program Requirements (30)

Prerequisites: [Prerequisite courses available online.]

MC	121	Audio Production* or equivalent/experience
MC	261	Television Production* or equivalent/experience
MC	302	Single Camera Production* or equivalent/experience

Digital Storytelling Core (12):

__ 1	DSG	502	Intro Grad. Communication
__ 3	DSG	550	Master Storytellers Seminar
__ 3	DSG	630	Viral Marketing Methods
__ 2	DSG	640	Communication Research Methods
__ 3	DSG	642	Media Ethics & Criticism

Choose one of the following Industry courses (3):

	DSG	625	Deconstructing the Documentary
__ 3	DSG	650	The Business of Media
	MCG	530	Media Ministry & the Church

Choose one of the following Experiential courses (3):

	DSG	612	Summer Film Production**
__ 3	DSG	613	Summer Television Production**
	DSG	710	Directed Apprenticeship

Choose one of the following Media Writing courses (3):

	DSG	582	Feature Film Screenwriting
__ 3	DSG	585	Cross-Platform Storytelling
	DSG	614	Writing the One-Hour Drama
	DSG	616	Writing the Half-Hour Comedy
	MCG	533	Adv Journalistic Research/Writing

Choose three DSG or **MCG classes not previously used (9):

(May also choose an MBA or NPM 500-level course or an IDG course)

__ 3	___	___	_____
__ 3	___	___	_____
__ 3	___	___	_____

* Offered on campus fall and spring semester and as a 2-3 week intensive online class during the summer.

** Some MCG and DSG courses only offered on campus.

*** Course offered off-campus but not online

INSTRUCTIONAL DESIGN, INNOVATION & LEADERSHIP (IDG) PROGRAM REQUIREMENTS (30)**(21 Core + 9 Pathway)**

Instructional Design Core (21):

__ 1	DSG	502	Intro Grad. Communication
__ 2	DSG	640	Communication Research Methods
__ 3	IDG	503	Design Thinking & Instructional Design
__ 3	IDG	520	Issues Leading Innovation/Sys Integration
__ 2	IDG	536	Emerging Tech for Learning Design
__ 3	IDG	650	Predictive Learner Analytics
__ 3	IDG	675	Learning Engineering/Leading Innovation
__ 4	IDG	799	Capstone/Thesis/Project

REQUIRED PATHWAY (choose one)**IDGL - Leadership Pathway (9)**

	IDG	550	Project Management
__ 3	MBA	515	Strategic Leadership
__ 3	MBA	516	Strategic Marketing
__ 3	MBA	616	Human Resources/Org. Management

IDGD - Digital Storytelling Pathway (9)

	DSG	550	Master Storytelling Seminar
__ 3	DSG	585	Cross Platform Storytelling
__ 3	DSG	630	Viral Marketing: Methods, Messages, Media

__ 3 DSG 642 Media Ethics & Criticism

IDGO - Open Pathway (9)

DSG 550 Master Storytelling Seminar
 __ 3 DSG 585 Cross Platform Storytelling
 DSG 630 Viral Marketing: Methods, Messages, Media
 __ 3 DSG 642 Media Ethics & Criticism
 IDG 550 Project Management
 __ 3 MBA 515 Strategic Leadership
 MBA 516 Strategic Marketing
 MBA 616 Human Resources/Org. Management

FOR THE MASTER OF FINE ARTS (M.F.A.) DEGREE:

FILM & TELEVISION PRODUCTION (MFAFP) Program Requirements (42)

Prerequisites:

MC 121 Audio Production* or equivalent/experience
 MC 261 Television Production* or equivalent/experience
 MC 302 Single Camera Production* or equivalent/experience

Prerequisite courses available online.

Core (24):

__ 1 DSG 502 Intro Grad. Communication
 __ 3 DSG 550 Master Storytellers Seminar
 __ 3 DSG 610 Cinematography Theory/Practice
 __ 3 DSG 642 Media Ethics & Criticism
 __ 3 DSG 650 The Business of Media
 __ 3 DSG 680 Los Angeles Media Workshop***
 __ 5 DSG 799 Creative Project
 __ 3 MCG 528 Editing Practice & Theory

Choose one Production course:

DSG 625 Deconstructing the Documentary
 __ 3 MCG 520 Design for Film, TV & Theatre
 MCG 524 Producing the Film**
 MCG 590 Sound for Picture

Choose one Directing course:

__ 3 DSG 588 Directing the Actor
 DSG 655 Directing for Film & TV

Choose one Experiential course:

DSG 612 Summer Film Production**
 __ 3 DSG 613 Summer Television Production**
 DSG 710 Directed Apprenticeship

Choose one Writing course:

DSG 582 Feature Film Screenwriting
 DSG 585 Cross-Platform Storytelling
 __ 3 DSG 614 Writing the One-Hour Drama
 DSG 616 Writing the Half-Hour Comedy
 MCG 533 Adv Journalistic Research/Writing

Choose 6 hours DSG or **MCG classes not previously used:

(May also choose an MBA or NPM 500-level course or an IDG course)

__ 3 _____
 __ 3 _____

SCREENWRITING (MFASW) Program Requirements (42)

Prerequisite:

MC 302 Single Camera Production* or equivalent/experience

Prerequisite course available online.

Core (36):

__ 1	DSG	502	Intro Grad. Communication
__ 3	DSG	520	Tools for Writers
__ 3	DSG	550	Master Storytellers Seminar
__ 3	DSG	582	Feature Film Screenwriting
__ 3	DSG	585	Cross-Platform Storytelling
__ 3	DSG	600	Reading the Great Scripts
__ 3	DSG	614	Writing the One-Hour Drama
__ 3	DSG	616	Writing the Half-Hour Comedy
__ 3	DSG	620	Rewriting the Script
__ 3	DSG	642	Media Ethics & Criticism
__ 3	DSG	680	Los Angeles Media Workshop***
__ 5	DSG	799	Creative Project

Choose 6 hours DSG or **MCG classes not previously used:

(May also choose an MBA or NPM 500-level course or an IDG course)

__ 3 _____
 __ 3 _____

* Offered on campus fall and spring semester and as a 2-3 week intensive online class during the summer.

** Some MCG and DSG courses only offered on campus.

*** Course offered off-campus but not online

Note: A substitution may be made for the two week Los Angeles Media Workshop due to extenuating circumstances. Substitutions must be approved by the faculty advisor and Graduate Director.

Application Process for All Graduate Communication Degree Programs

1. Complete online application at apply.asbury.edu.
2. Submit official transcripts showing conferred Bachelor's degree(s). In addition, all transcripts of Master's coursework or beyond, including any Master's conferral (independent of intent to transfer) are required to be submitted. Transcripts of all undergraduate degree-granting institution and any graduate work transcript(s) must be sent *directly* from the credit-granting institution. Hand-carried transcripts, even in a sealed envelope, are not official. Credit can only be transferred from official transcripts mailed by the other institution or sent by official electronic transfer. Credit will not be accepted from faxed, copied, emailed or hand delivered transcripts. International candidates whose transcripts are from a non-US institution must submit transcripts through World Education Services (WES), and request the WES ICAP package with verified transcript and course-by-course description. *Candidates not meeting the grade point average criteria may apply for admission on a conditional status.*

Mail transcripts to:

Asbury University
 School of Communication Arts/Graduate Coordinator
 One Macklem Dr.
 Wilmore, KY 40390

Electronic official transfer of transcripts can be submitted to gradcom@asbury.edu.

3. Submit a current resume (include awards, leadership positions, and industry experience).
4. TOEFL for all applicants whose native language is not English: 577 minimum on the paper based test (PBT) or 90 minimum on the Internet based test (iBT).
5. Request two references (1) current or recent employer, and (2) a personal reference (not a family member). References are submitted during the online application process.

The Master of Arts Degree

Digital Storytelling

This MA program is designed to strengthen student skill sets in creating and managing media narratives, along with gaining expertise with technology requirements. The program is designed to prepare students to craft compelling stories for a variety of contexts including film, live production, and the web. The program will provide a foundation of theoretical knowledge and practical skills needed for exceptional digital storytelling. The digital storytelling program is highly customizable, allowing the student to shape the program in the manner that best suits their interests, whether the student is a long-time media industry veteran or is contemplating a career shift.

[Note: An agreement exists between Asbury University and Lumina College Ltd. for delivery of this master of arts degree.]

M.A. Program Admission Requirements

1. Bachelor's degree or an advanced degree from a regionally accredited college or university with a cumulative grade point average of 2.5 on a 4.0 scale, or a cumulative grade point average of 3.0 on a 4.0 scale (based on last 60 hours of undergraduate degree). *Candidates not meeting the grade point average criteria may apply for admission on a conditional status.*
2. Personal Vision Essay (maximum 350 words) in which you convey your personal vision (goals and life purpose) for implementing digital storytelling in your career. Clearly state in your essay the contributions you expect to make to the field of digital storytelling and how this program will help you achieve those goals.

Transfer of Credits: With approval of the Dean of the School of Communication Arts and the Registrar, a student may transfer up to nine semester hours of prior graduate credits toward a Master of Arts degree. These credits must have been completed at a regionally-accredited graduate school. Only courses with a grade of B or better which are equivalent to Asbury University courses may be transferred.

Credit for Prior Learning: Students entering the MA program can satisfy a maximum of three credits for extensive professional media experience through a Credit for Prior Learning (CPL) process. There will be a cost to apply for CPL credit. See Credit For Prior Learning in Academic Information for Graduate Students.

The Master of Fine Arts

Screenwriting

Students enrolled in the MFA in Screenwriting program will learn how to become a versatile and marketable writer by studying a variety of genres including feature films, television programming and webisodes. They will refine their skills and develop a valuable professional network by studying under leading faculty and expert writers working in the industry. They have the opportunity to refine their skills and cultivate a valuable professional network as they take advantage of opportunities unique to Asbury, like a two-week summer session in Los Angeles (L.A.) and an intensive summer session at Asbury's state-of-the-art Miller Communication Building.

Film & Television Production

The M.F.A. in Film & Television Production at Asbury University equips students with the expertise needed to be a successful professional working in the media industry. MFA students in Film & Television Production will learn the fundamental principles of storytelling and discover how to expertly translate them in practice. Students work closely with top faculty and successful industry professionals to hone their craft. Students enjoy unique benefits exclusive to Asbury, including an intensive summer session at Asbury's state-of-the-art Miller Communication Building facility and a two-week summer session in Los Angeles (L.A.) where they can establish important professional connections.

M.F.A. Program Additional Application and Admission Requirements

1. Bachelor's degree or an advanced degree from a regionally accredited college or university with a cumulative grade point average of 3.0 on a 4.0 scale, or a cumulative grade point average of 3.0 on a 4.0 scale (based on last 60 hours of undergraduate degree). If GPA is lower than 3.0 (based on last 60 hours of undergraduate degree), a GRE will be required with a minimum score of 940. *Candidates not meeting the minimum GRE criteria may apply for admission on a conditional status.*

2. The M.F.A. in Screenwriting requires the following:
 - a. Writing Sample of 15-25 Pages of material that aligns with the type of writing that you are pursuing (example: drama, comedy, etc.).
 - b. Essay (500-750 words) in which you present yourself as a unique individual with characteristics, values, and experiences that influence who you are as a screenwriter. Please clearly state in your essay your personal vision (goals and life purpose) for pursuing the M.F.A. in Screenwriting. What kinds of scripts do you hope to write? What contributions do you expect to make to the field? How will the M.F.A. program help you achieve these goals? Please write in a manner that is clear, creative, and professional.
3. The M.F.A. in Film & Television Production requires the following:
 - a. 6-30 minute film/video production or demo reel with supporting documentation (must be submitted online). Applicant must have played a significant role in the production submitted or the reel must only include your work.
 - b. Essay (500-750 words) in which you present yourself as a unique individual with characteristics, values, and experiences that influence who you are as a visual storyteller. Please clearly state in your essay your personal vision (goals and life purpose) for pursuing the M.F.A. in Film and Television Production. What kinds of stories do you hope to tell? What contributions do you expect to make to the field? How will the M.F.A. program help you achieve these goals? Please write in a manner that is clear, creative, and professional.

Transfer of Credits: With approval of the Dean of the School of Communication Arts and the Registrar, a student may transfer up to twelve semester hours of prior graduate credits toward the Master of Fine Arts degree. These credits must have been completed at a regionally-accredited graduate school. Only courses with a grade of B or better which are equivalent to Asbury University courses may be transferred. Any graduate level course older than ten years at the time of program admission is ineligible for transfer and use towards any master's degree.

*Students who have completed the M.A. in Digital Storytelling at Asbury and wish to pursue an M.F.A. degree may utilize up to fifteen credit hours from their completed M.A. degree at Asbury toward the M.F.A. degree.

Credit for Prior Learning: Students entering the MFA program can satisfy a maximum of three credits for extensive professional media experience through a Credit for Prior Learning (CPL) process. There will be a cost to apply for CPL credit. See Credit For Prior Learning in Academic Information for Graduate Students.

Degree Requirements (M.A. and M.F.A.)

1. Successfully complete all program requirements in a maximum of 5 years from date of first enrollment.
2. Minimum cumulative grade point average of 3.00.
3. Minimum of 30.0 hour of graduate credit for the M.A. and a minimum of 42 hours of graduate credit for the M.F.A. degree.
4. Approval for graduation by the program faculty.
5. Submit a Graduation Application showing course plan for final requirements, in the Registrar's Office by posted deadline for the commencement year and their expected graduation date (Oct. 15 for December graduation, and Feb. 15 for May or August graduation).

The Graduation Application link will be emailed from the Registrar's Office based on student's remaining requirements and graduation date. Students may email Registrar's Office for graduation application information when reaching fulfillment of all requirements.

Admissions Graduate Education Programs

Graduate Education Program Mission Statement

The Graduate Education Program of Asbury University is committed to preparing leaders for the schools of today and tomorrow. As part of the School of Education, the following mission statement applies to the Graduate Education Program: *Our mission as the School of Education is to facilitate the preparation of professional educators who embody world-class academic excellence, spiritual integrity, and servant leadership.*

Graduate Education Governance

The Dean of the School of Education and the School of Education Administrative Council are responsible, within the School of Education, for all policies related to the Graduate Education Program including admission, graduation, academic policies, and appeals. The Vice Provost and Registrar serve as policy and curricular consultants for institutional graduate issues. The School of Education is responsible for recommending candidates for education licensure.

SCHOOL OF EDUCATION GRADUATE PROGRAMS

See the University Course Catalog for course descriptions.

FOR THE MASTER OF ARTS IN TEACHING (M.A.T.) DEGREE:

For initial teaching certification [PRE-REQUISITE: PRAXIS Core Academic Skills for Educators: Reading, Writing, & Math exam]

Master of Arts in Teaching Available in These Content Areas:

1. English as a Second Language P-12
2. Learning & Behavioral Disorders P-12
3. Elementary Education P-5
4. Middle School Education (5-9) non-LBD
5. Middle School Education (5-9) with LBD
6. Teacher Education in:
 - Biological Science (8-12)
 - Chemistry (8-12)
 - English (8-12)
 - French (P-12)
 - Latin (P-12)
 - Mathematics (8-12)
 - Social Studies (8-12)
 - Spanish (P-12)

ENGLISH AS SECOND LANGUAGE P-12 (ESLG) Program Requirements (47 - 51)

Core Requirements (45)

__ 2	EDG	500	Clinical Component I
__ 3	EDG	505	Learning/Perform Assessment
__ 3	EDG	510	Culture/Design/Management
__ 2	EDG	601	Clinical II
__ 3	EDG	605	Foundations of Learning
__ 2	EDG	628	Intervention for Differentiation
__ 2	EDG	636	Instructional Technologies
__ 3	EDG	680	Research Development
__ 1	EDG	681	Research Project
__ 3	SEG	520	Exceptional Learner
__ 3	SEG	640	Language Learning & Literacy
__ 3	TEL	500	Intro to TESL
__ 3	TEL	531	Linguistics & Advanced Grammar
__ 3	TEL	535	Sound Systems of Language
__ 3	TEL	536	Grammatical Structure of Language
__ 3	TEL	618	TESL Methods/Culture
__ 3	TEL	619	TESL Methods/Assessment

Also complete one (2 - 6):

For MAT, Option 6 (Alternative Certification) students, with current teaching position in program field of study:

__ 2 EDG 700 Clinical Component III (Option 6)

OR

For MAT, Traditional students (Student Teaching semester required, if no Option 6 certification):

__ 6 EDG 701/702 Clinical Component III (Student Teaching)

LEARNING AND BEHAVIOR DISORDERS P-12 (LBDA) Program Requirements (44-48)

Core Requirements (42)

__ 2	EDG	500	Orientation & Clinical I
__ 3	EDG	505	Learn Theories & Perform Assess
__ 2	EDG	601	Clinical Component II
__ 3	EDG	605	Foundations of Learning
__ 2	EDG	628	Intervention for Differentiation
__ 2	EDG	636	Instructional Technologies
__ 3	EDG	680	Research Development
__ 1	EDG	681	Research Project
__ 3	SEG	520	Exceptional Learner
__ 3	SEG	630	Behavioral Intervention
__ 3	SEG	632	Collaboration & Advocacy
__ 3	SEG	634	Early Childhood Education
__ 3	SEG	638	Intro Students with LBD
__ 3	SEG	640	Language Learning/Literacy
__ 3	SEG	660	Methods & Assessment I
__ 3	SEG	672	Methods & Assessment II

Also complete one (2 - 6):

For MAT, Option 6 (Alternative Certification) students, with current teaching position in program field of study:

__ 2 EDG 700 Clinical Component III (Option 6)

OR

For MAT, Traditional students (Student Teaching semester required, if no Option 6 certification):

__ 6 EDG 701/702 Clinical Component III (Student Teaching)

ELEMENTARY EDUCATION (P-5) Program Requirements (45 - 49)

[Prerequisite: Bachelor's Degree, PRAXIS I CASE]

Core Requirements (27):

__ 2	EDG	500	Clinical Component I
__ 3	EDG	505	Learning/Perform Assess
__ 3	EDG	510	Culture/Design/Management
__ 3	EDG	550	Literacy Assessment (P-5)
__ 2	EDG	601	Clinical II
__ 3	EDG	605	Foundations of Learning
__ 2	EDG	628	Intervention/Differentiation
__ 2	EDG	636	Instructional Technologies
__ 3	EDG	680	Research Development
__ 1	EDG	681	Research Project
__ 3	SEG	520	Exceptional Learner

Plus complete P-5 content area courses (16):

__ 2	EDG	541	Language Arts Methods & Content (P-5)
__ 2	EDG	542	Reading Methods & Content (P-5)
__ 3	EDG	560	Social Studies Methods & Content (P-5)
__ 2	EDG	576	Arts & Humanities, Practical Living (P-5)
__ 3	EDG	582	Science Methods & Content (P-5)
__ 2	MTG	502	Math Methods & Content (Primary)
__ 2	MTG	503	Math Methods & Content (Intermediate)

Also complete one (2-6):

With Option 6 Alternative Certification

__ 2 EDG 700 Clinical Component III

Without Option 6 Alternative Certification

__ 6 EDG 701/702 Clinical Component III

MIDDLE SCHOOL EDUCATION (5-9) (MSEG) Non-LBD Program Requirements (38 - 42)

[Prerequisite: major or appropriate coursework in two areas (Science, English, Math, Social Studies, LBD); pass 2 Middle School content PRAXIS tests]

Core Requirements (30)

__ 2	EDG	500	Clinical Component I
__ 3	EDG	505	Learning/Perform Assessment
__ 3	EDG	510	Culture/Design/Management
__ 3	EDG	525	MS Curriculum & Methods
__ 3	EDG	585	Literacy for Secondary School
__ 2	EDG	601	Clinical II
__ 3	EDG	605	Foundations of Learning
__ 2	EDG	628	Intervention/Differentiation
__ 2	EDG	636	Instructional Technologies
__ 3	EDG	680	Research Development
__ 1	EDG	681	Research Project
__ 3	SEG	520	Exceptional Learner

Complete subject area (6)

Choose 2 subject areas from: Biology/Chemistry, English, Math, Social Studies courses under BLG/CHG, ELG, MTG, SSG.

Subject One __ 3 ____ 510 Advanced Topics

Subject Two __ 3 ____ 510 Advanced Topics

Also complete one (2 - 6):

For MAT, Option 6 (Alternative Certification) students, with current teaching position in program field of study:

__ 2 EDG 700 Clinical Component III (Option 6)

OR

For MAT, Traditional students (Student Teaching semester required, if no Option 6 certification):

__ 6 EDG 701/702 Clinical Component III (Student Teaching)

MIDDLE SCHOOL EDUCATION (5-9) (MSLG) Program Requirements (53 - 57)

Completing LBD as subject area concurrently

[Prerequisite: major or appropriate coursework in one area (Science, English, Math, Social Studies);

Pass one Middle School content PRAXIS test]

Core Requirements (30)

__ 2	EDG	500	Clinical Component I
__ 3	EDG	505	Learning/Perform Assessment
__ 3	EDG	510	Culture/Design/Management
__ 3	EDG	525	MS Curriculum & Methods
__ 3	EDG	585	Literacy for Secondary School
__ 2	EDG	601	Clinical II
__ 3	EDG	605	Foundations of Learning
__ 2	EDG	628	Intervention/Differentiation
__ 2	EDG	636	Instructional Technologies
__ 3	EDG	680	Research Development
__ 1	EDG	681	Research Project
__ 3	SEG	520	Exceptional Learner

Complete subject area (21)

Subject One __ 3 ____ 510 Advanced Topics

[Choose from Science, English, Mathematics, Social Studies courses under BLG, CHG, ELG, MTC, SSG]

Plus Subject Two Complete LBD requirements

__ 3	SEG	630	Behavioral Intervention
__ 3	SEG	632	Collaboration & Advocacy
__ 3	SEG	638	Intro Students with LBD
__ 3	SEG	640	Language Learning & Literacy
__ 3	SEG	670	Research Stats & Subject Design
__ 3	SEG	672	Methods & Assessment II

Also complete one (2 - 6):

For MAT, Option 6 (Alternative Certification) students, with current teaching position in program field of study:

__ 2	EDG	700	Clinical Component III (Option 6)
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OR

For MAT, Traditional students (Student Teaching semester required, if no Option 6 certification):

__ 6	EDG	701/702	Clinical Component III (Student Teaching)
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TEACHER EDUCATION (8-12) or (P-12) Program Requirements (38 – 42)

[Prerequisite: A major in subject area; pass content PRAXIS] Available in the following subject areas:

- Biological Science (8-12) (BIOG)
- Chemistry (8-12) (CHEG)
- English (8-12) (ELG)
- French (P-12) (FRG)
- Latin (P-12) (LTG)
- Mathematics (8-12) (MATG)
- Social Studies (8-12) (SSG)
- Spanish (P-12) (SPG)

Core Requirements for all subject areas (30)

__ 2	EDG	500	Clinical Component I
__ 3	EDG	505	Learning/Perform Assessment
__ 3	EDG	510	Culture/Design/Management
__ 3	EDG	585	Literacy for Secondary School
__ 2	EDG	601	Clinical II
__ 3	EDG	605	Foundations of Learning
__ 2	EDG	628	Intervention/Differentiation
__ 3	EDG	630	Secondary Methods/Strategies
__ 2	EDG	636	Instructional Technologies
__ 3	EDG	680	Research Development
__ 1	EDG	681	Research Project
__ 3	SEG	520	Exceptional Learner

Also complete one (2 - 6):

For MAT, Option 6 (Alternative Certification) students, with current teaching position in program field of study

__ 2	EDG	700	Clinical Component III (6)
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For MAT, Traditional students (Student Teaching semester required, if no Option 6 certification):

__ 6	EDG	701/702	Clinical Component III (Student Teaching)
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PLUS complete one set of subject area requirements (6)

For teaching Biology, Chemistry, English, French, Latin, Mathematics, Social Studies, or Spanish

[See courses under BLG, CHG, ELG, FRG, LTG, MTG, SSG, or SPG]

__ 3	__	510	Advanced Topics in Subject Area
__ 3	__	610	Adv Independent Research/Adv Topics II

FOR THE MASTER OF ARTS (M.A.) DEGREE:

For certified teachers

ENGLISH AS A SECOND LANGUAGE P-12 (ESLE) Program Requirements (36)

[Prerequisites: Teacher Certification]

__ 2	EDG	500	Clinical Component I
__ 2	EDG	601	Clinical II
__ 3	EDG	605	Foundations of Learning
__ 2	EDG	628	Intervention/Differentiation
__ 2	EDG	636	Instructional Technologies
__ 3	EDG	680	Research Development
__ 1	EDG	681	Research Project

Choose one:

__ 3	SEG	520	Exceptional Learner
	SEG	638	Intro Students with LBD

Also take:

__ 3	TEL	500	Intro to Teaching ESL
__ 3	TEL	531	Linguistics/Advanced Grammar
__ 3	TEL	535	Sound Systems of Language
__ 3	TEL	536	Grammatical Structure of Language
__ 3	TEL	618	TESL Methods/Culture
__ 3	TEL	619	TESL Methods/Assessment

LEARNING AND BEHAVIOR DISORDERS P-12 (LBD) Program Requirements (34)

[Prerequisites: Teacher Certification; ED 320 or SEG 520 or equivalent]

__ 2	EDG	500	Orientation & Clinical I
__ 3	EDG	605	Foundations of Learning
__ 2	EDG	628	Interventions/Differentiation
__ 2	EDG	636	Instructional Technologies
__ 3	EDG	680	Research Development
__ 1	EDG	681	Research Project
__ 3	SEG	630	Behavioral Intervention
__ 3	SEG	632	Collaboration & Advocacy
__ 3	SEG	634	Early Child Spec Populations
__ 3	SEG	638	Intro Students with LBD
__ 3	SEG	640	Language Learn/Literacy
__ 3	SEG	660	Methods & Assessment I
__ 3	SEG	672	Methods & Assessment II

LITERACY SPECIALIST P-12 (LITG) Program Requirements (34)

[Prerequisites: Teacher Certification]

__ 3	EDG	605	Foundations of Learning
__ 2	EDG	628	Interventions/Differentiation
__ 2	EDG	636	Instructional Technologies
__ 3	EDG	680	Research Development
__ 1	EDG	681	Research Project
__ 3	LDG	614	Instructional Leadership
__ 3	LTY	600	Reading & Writing Elem School
__ 3	LTY	610	Reading & Writing Content Areas

__ 3	LTY	620	Clinical Assess of Literacy
__ 3	LTY	630	Literacy Interventions
__ 2	LTY	640	Professional Develop Sem
__ 3	LTY	642	Investigations in Literacy
__ 3	LTY	644	Leadership in Literacy

PRINCIPAL LICENSURE (PL) Program Requirements (30)

[Prerequisites: Teacher Certification and 3 years successful teaching experience]

For Level I Certification: Instructional Leadership Core (30):

__ 3	LDG	510	Introduction to the Principalship
__ 3	LDG	518	Assessment & Student Performance
__ 3	LDG	520	Professional Growth & Teacher Performance
__ 3	LDG	522	School Personnel & Finance
__ 3	LDG	530	Establishing a Collaborative Culture
__ 3	LDG	548	Management & Organization in Schools
__ 3	LDG	550	Data Driven Decision Making
__ 3	LDG	560	School Law & Legal Responsibilities
__ 3	LDG	563	Differentiated & Equitable Instruction
__ 3	LDG	575	Planning for Improvement / Gate 8

Endorsements and proficiency evaluations in several areas are also available for qualified candidates. Contact School of Education for further details.

Application Process

1. Completed graduate application form at no charge, including Character and Fitness and Reference Waiver forms.
2. Official transcripts are required from institutions that granted any and all undergraduate or graduate degrees. In addition, transcripts from all graduate-level programs attended are required even if a degree was not granted. Graduate admissions may request additional transcript(s) as necessary to fulfill admissions or state certification requirements.

*NOTE: Transcript of undergraduate degree-granting institution and any graduate work transcript(s) must be sent *directly* from the credit-granting institution to Asbury University Graduate Education Admissions. Hand-carried transcripts, even in sealed envelopes, will not be accepted. Electronic transcripts are acceptable only if, when printed, they do not show watermarks.

Transcripts from non-US institutions must be submitted through World Education Services (WES).

Submit all transcripts/correspondence to:

Graduate Education Admissions

Asbury University
One Macklem Drive
Wilmore, Kentucky 40390

For further information, contact Graduate Education Office: 859-858-3511 (x2502)

3. Bachelor's degree or an advanced degree from a regionally-accredited college or university with a cumulative grade point average of 2.75 on a 4.0 scale. This requirement may also be met by cumulative grade point average of 3.00 on last 30 hours of undergraduate coursework or graduate coursework.
4. Valid Teaching Certificate (only for programs with certificate as a prerequisite).
5. TOEFL for all applicants whose native language is not English: 550 minimum on the paper based test (PBT) or 80 minimum on the Internet based test (iBT).
6. M.A.T. degree candidates only: Kentucky's passing score for full admission. Choose one:
 - a. Passing score on PRAXIS Core Academic Skills for Educators: Reading, Writing & Math exam, OR

- b. Successful completion of the Graduate Record Exam (GRE) administered by the Education Testing Service with the following corresponding scores on the corresponding sections:
 - i. Verbal Reasoning - 150;
 - ii. Quantitative Reasoning - 143; and
 - iii. Analytical Writing - 4.0.

NOTE: For the M.A.T. (excluding LBD and ESL), must pass the PRAXIS II content exam in respective discipline.

7. Final admission to the Graduate Education Program will be made by the School of Education.

This results in provisional admittance for the first hours of graduate work. See below requirements for admission to Degree Status.

Endorsements and proficiency evaluations in several areas are also available for qualified candidates. Contact Graduate Education for further details.

Transfer of Credits: With approval of the Dean of the School of Education and the Registrar, a student may transfer up to nine semester hours of prior graduate credits toward the master's degree. These credits must have been recently completed at a regionally-accredited graduate school. Only courses with a grade of B or better which are equivalent to Asbury University courses may be transferred. See Graduate Transfer Policies.

Admission to Degree Status (Gate 5)

The student must meet all of the following requirements to be admitted into degree status.

1. Successful completion of at least 6 semester hours at Asbury University.
2. Minimum of 3.00 grade point average on all graduate coursework completed.
3. Successful submission of Entry Professional Portfolio demonstrating critical thinking, communication, creativity, and collaboration as well as demonstrating professional dispositions expected of professional educators.

Certification Examinations

All candidates seeking teacher certification are to take the appropriate PRAXIS II Specialty Area Examination(s) and Principles of Learning and Teacher Examination(s) in order to be certified. Contact the Graduate Education Office for a list of tests required for each program area.

EPSB Disclaimer: Teacher certification requirements are subject to change. Before registering for the test(s), please refer to the Education Professional Standards Board (EPSB) website at www.epsb.ky.gov for current requirements or contact the Division of Educator Preparation, Assessment, and Internship at (502)564-5789.

A bachelor's degree is a pre-requisite to all of the Master of Arts and Master of Arts in Teaching degree programs. Additional pre-requisites may be required for each program. All of these programs lead to Kentucky certification.

Granting of the M.A. OR M.A.T. Degree (Gate 6)

The actual granting of the M.A. or M.A.T. degree requires completion of the following:

1. Successful completion of all coursework in a maximum of 5 years from the date of enrollment.
2. Minimum cumulative grade point average of 3.00.
3. Minimum of 30.0 hours of graduate coursework.
4. Successful submission of Exit Professional Portfolio.
5. Successful completion of Action Research and Project Presentation.
6. Approval for graduation by the program faculty.
7. Submission of a Graduation Application showing course plan for final requirements, in the Registrar's Office by posted deadline for the commencement year and expected graduation date (Oct. 15 for December graduation, and Feb. 15 for May or August graduation).

The Graduation Application link will be emailed from the Registrar's Office based on student's remaining requirements and graduation date. Students may email Registrar's Office for graduation application information when reaching fulfillment of all requirements.

Post Master's Programs in Graduate Education

Principal Licensure / Instructional Supervisor Program

This program is a required post-Masters certification, offered as an Ed.S. Degree, and includes 37 hours above the Master's degree of intensive research and field work. There are no electives.

The graduate educational leadership model is a hybrid model with weekly synchronous sessions. Level I provides initial certification, while Level II provides lifetime certification. Completion of 1-credit hour research project course, LDG 781, is required for the Education Specialist (Ed.S.) degree.

FOR THE EDUCATION SPECIALIST (ED.S.) DEGREE:

[See the University Course Catalog for course descriptions.](#)

PRINCIPAL LICENSURE / INSTRUCTIONAL SUPERVISOR (PLIS) Program Requirements (37)

[PREREQUISITES: M.A. degree, Teacher Certification, and 3 years successful teaching experience]

For Level I Certification: Instructional Leadership Core (30)

__ 3	LDG	710	Leading Teaching & Learning/Orientation
__ 3	LDG	718	Und. Assessment/Monitoring Performance
__ 3	LDG	720	Collaborative Performance Appraisal
__ 3	LDG	722	Financial Resources & Personnel Selection
__ 3	LDG	730	Building & Sustain Professional Learning Communities
__ 3	LDG	748	Organizational Structure
__ 3	LDG	750	Using Data to Improve Student Achievement
__ 3	LDG	760	Financial Resources & Legal Responsibilities
__ 3	LDG	763	Leading Differentiated Instruction
__ 3	LDG	775	Capstone Project: Gate 8

For Level II Certification: Administrative/Principal Emphasis (6)

__ 3	LDG	704	Model Effective Leadership 1
__ 3	LDG	705	Model Effective Leadership 2

For Ed.S. Degree (1)

__ 1	LDG	781	Ed.S. Research Project
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In conjunction with completion of Principal Licensure Level II candidates qualify for dual licensure with Instructional Supervisor Certification. (**Federal financial aid eligibility is available only for degree-seeking (Ed.S.) candidates*)

Program Application Requirements and Admission to Principal Licensure and ED.S. Degree Status

Admission to the Graduate Education Program for Principal Licensure / Instructional Supervisor includes the requirements and protocols outlined below.

Pre-requisites: Master's Degree; teaching certification; 3 years teaching experience

- A. **Completed online application** at apply.asbury.edu at no charge.
- B. **Applicant portfolio**--must include the following supporting documents for admission:
 1. Official transcripts are required from institutions that granted any and all undergraduate or graduate degrees. In addition, transcripts from all graduate-level programs attended are required even if a degree was not granted. Graduate admissions may request additional transcript(s) as necessary to fulfill admissions or state certification requirements.
 2. Master's degree from a regionally-accredited college or university with a cumulative grade point average of 3.00 on a 4.00 scale.

***NOTE:** Transcript of undergraduate degree-granting institution and any graduate work transcript(s) must be sent *directly* from the credit-granting institution to Asbury University Graduate Education Admissions. Hand-

carried transcripts, even in sealed envelopes, will not be accepted. Electronic transcripts are acceptable only if, when printed, they do not show watermarks.

Transcripts from non-US institutions must be submitted through World Education Services (WES).

Submit all transcripts/correspondence to:

Graduate Education Admissions

Asbury University

One Macklem Drive

Wilmore, Kentucky 40390

For further information, contact Graduate Education Office: 859-858-3511 (x2502)

3. Copy of current teaching license
4. Letter of application outlining:
 - a. skills and understanding related to his/her ability to improve student achievement
 - b. evidence of ability to exhibit both leadership and an advanced knowledge of curriculum, instruction, and assessment
 - c. personal statement of career goals
 - d. resume or CV showing at least three years' successful teaching experience
5. Character and Fitness form
6. Professional Recommendations (choose at least 2) from applicant's:
 - a. principal
 - b. superintendent, his designee, or other supervisor OR Master's program professor
 - c. colleague
7. Principal Candidate Interview

- C. **District/University Screening Committee Review.** All above required admission submissions will be reviewed to determine if applicant meets requirements for entry into program.

Admission to Principal Licensure Level I/Ed.S. Degree Status (Gate 7)

The student must meet all of the following requirements to be admitted into degree status and/or certification-only programs.

1. Successful completion of 9 semester hours at Asbury University.
2. Minimum of 3.00 grade point average on all graduate coursework completed.
3. Successful submission of Program Entry Professional Portfolio.

Post Master's Completions and Ed.S. Degree Requirements

Exiting the Principal Licensure Program, Level I (Gate 8)

Exit from Level I of the Principal Licensure Program includes the following requirements:

1. Successful completion of all coursework in a maximum of 5 years from the date of enrollment.
2. 3.00 GPA
3. Satisfactory Clinical Performance
4. Successful completion of Capstone Project
5. Successful completion of Key Assessments
6. Successful completion of KY-STIAP
7. Successful completion of SLLA

In conjunction with completion of the Principal Licensure Program Level I, candidates acquire licensure for Level I in

- Instructional Supervisor
- Director of Pupil Personnel

Exiting the Principal Licensure Program, Level II (Gate 9)

Exit from Level II Program includes the following requirements:

1. 3.00 GPA
2. Satisfactory Clinical Performance

3. Work Samples demonstrating application of Professional Standards for Educational Leaders (PSEL) and impact on student achievement

In conjunction with completion of the Principal Licensure Program Level II, candidates acquire licensure for Level II in

- Instructional Supervisor

Granting the ED.S. Degree

The actual granting of the Education Specialist (Ed.S.) degree requires completion of the following:

1. Successful completion of LDG 781 - Ed.S. Research Project (1)
2. Approval for graduation by the program faculty
3. Submission of a Graduation Application showing course plan for final requirements in the Registrar's Office by posted deadline for the commencement year and their expected graduation date (Oct. 15 for December graduation or Feb. 15 for May graduation.

The Graduation Application link will be emailed from the Registrar's Office based on student's remaining requirements and graduation date. Students may email Registrar's Office for graduation application information when reaching fulfillment of all requirements.

Post Master's Non-degree Programs

Programs for State Administrative Certifications Only*

Additional courses are available for educators to meet state certification requirements in **Director of Pupil Personnel, Instructional Supervisor, and School Superintendent**. Applicants for the non-degree programs in Director of Pupil Personnel and Instructional Supervisor will follow similar admissions requirements as outlined above for Post Master's Degree programs. The specifics for School Superintendent admissions are below. Contact Graduate Admissions for more information. Candidates in state certification programs are considered non-degree not eligible for Federal financial aid. **Federal financial aid eligibility is available only for degree-seeking (Ed.S.) candidates.*

OTHER PROGRAMS FOR STATE TEACHER CERTIFICATIONS ONLY*

(Candidates in state certification programs are considered non-degree not eligible for Federal financial aid.)

DIRECTOR OF PUPIL PERSONNEL (DPP) State certification only Program Requirements (27)

[PREREQUISITES: M.A. degree and Teacher Certification.]

Level I: (21)

__ 3	LDG	710	Leading Teaching & Learning/Orientation
__ 3	LDG	730	Building & Sustain Professional Learning Communities
__ 3	LDG	748	Organizational Structure
__ 3	LDG	750	Using Data to Improve Student Achievement
__ 3	LDG	760	Financial Resources & Legal Responsibilities
__ 3	LDG	763	Leading Differentiated Instruction
__ 3	LDG	775	Capstone Project: Gate 8

Level II: (6)

__ 3	LDG	706	Director of Pupil Personnel: Leading Student Services
__ 3	LDG	707	Director of Pupil Personnel: Seminar/Practicum

INSTRUCTIONAL SUPERVISOR (ISL) State certification only Program Requirements (18)

[PREREQUISITES: M.A. degree and Teacher Certification.]

Instructional Leadership Level I (18)

__ 3	LDG	710	Leading Teaching & Learning / Orientation
__ 3	LDG	718	Und. Assessment/Monitoring Performance
__ 3	LDG	730	Building & Sustain Professional Learning Communities
__ 3	LDG	748	Organizational Structure
__ 3	LDG	763	Leading Differentiated Instruction

__ 3	LDG	775	Capstone Project: Gate 8
Optional Level II (6)			
__ 3	LDG	704	Model Effective Leadership 1
__ 3	LDG	705	Model Effective Leadership 2

***SCHOOL SUPERINTENDENT (SUPT) State certification only Program Requirements (12)**

[PREREQUISITES: M.A. degree, Teacher Certification and Level II Certification for Principal or Instructional Supervisor]

__ 3	LDG	708	Roles/Responsibilities of Superintendents
__ 3	LDG	709	Instructional Planning for Student Learning
__ 3	LDG	711	School District Management
__ 3	LDG	712	Systems of Change

School Superintendent Certification*

Admission to the Graduate Education Program for the Superintendent Certification Program includes the requirements and protocols outlined below:

Admission to the Superintendent Program Requirements:

1. Master's Degree (3.0 GPA or higher on a 4.0 scale)
2. Current qualifications for KY Teaching Certification
3. Completion of Levels I and II preparation and certification for the position of school principal, or instructional supervisor; OR for a candidate who completed preparation for principal prior to 1988, completion of the assessments for administration; and completion of at least three (3) years of full-time teaching experience, including at least 140 days per year.
4. Applicant portfolio, which must include the following supporting documents for admission:
 - a. Written letter of recommendation from a supervisor/education agency representative attesting to applicant's suitability for school leadership
 - b. Completed online application at no charge (apply.asbury.edu)
 - c. Official transcripts are required from institutions that granted any and all undergraduate or graduate degrees. In addition, transcripts from all graduate-level programs attended are required even if a degree was not granted. Graduate admissions may request additional transcript(s) as necessary to fulfill admissions or state certification requirements.
 - d. Master's degree from a regionally-accredited college or university with a cumulative grade point average of 3.00 on a 4.00 scale.

***NOTE:** Transcript of undergraduate degree-granting institution and any graduate work transcript(s) must be sent *directly* from the credit-granting institution to Asbury University Graduate Education Admissions. Hand-carried transcripts, even in sealed envelopes, will not be accepted. Electronic transcripts are acceptable only if, when printed, they do not show watermarks.

Transcripts from non-US institutions must be submitted through World Education Services (WES).

Submit all transcripts/correspondence to:

Graduate Education Admissions

Asbury University
One Macklem Drive
Wilmore, Kentucky 40390

For further information, contact Graduate Education Office: 859-858-3511 (x2502)

5. Character and Fitness Form
6. University Screening Committee Interview
7. All above required admission submissions will be reviewed to determine if applicant meets requirements for entry into program.

Admission to Superintendent Certification (Gate 10)

The student must meet all of the following requirements to be admitted into certification-only program.

- Successful completion of 6 semester hours at Asbury University.
- Minimum of 3.00 grade point average on all graduate coursework completed.
- Successful submission of Program Entry Professional Superintendent Dossier.

Exit from the Superintendent Program Requirements:

1. Complete the four course sequence with a minimum 3.0 GPA and no individual class grade below a C
2. Complete a minimum of 60 clinical hours with an experienced superintendent
3. Obtain a minimum score of proficient (3.0 on a 4.0 scale) on the Capstone Project (Dossier) and presentation (Gate 11)
4. Complete the ETS School Superintendent Assessment (6021)
5. At least **2 years administrative experience** as a principal, instructional supervisor, guidance counselor, DPP, DoSE, school business administrator, local district coordinator of vocational education, or a coordinator, administrator, or supervisor of district-wide services. Other administrative experience may be substituted for this requirement with the approval of the Educational Professional Standards Board.
6. Receive a cumulative passing score of 3 or above on a 5-point scale on the faculty dispositions evaluations

*Federal financial aid eligibility is not available for state certification-only candidates.

FINANCIAL INFORMATION - GRADUATE STUDENTS

Academic Year 2021-2022 Tuition

Graduate Studies Tuition & Fees

Programs	Academic Year 2021-2022 Tuition
Graduate Business	\$595 per credit hour
Graduate Communication	\$595 per credit hour plus \$50 per term technology fee
Graduate Education	\$475 per credit hour
See University Fees and Course Fees below that may apply.	

Graduate Student Fees

General Fees

ID Card Replacement Fee \$11
Late financial registration \$37

Married / Non-Traditional Student Housing (Fall 2021 & Spring 2022)

1 Bedroom Apartment	\$1,362-\$2,157 per semester, plus utilities
2 Bedroom Apartment	\$2,657 per semester, plus utilities

Married / Non-Traditional Student Summer Housing (June- July 2022)

1 Bedroom Apartment	\$544-\$862 per 2-month period, plus utilities
2 Bedroom Apartment	\$1,062 per 2-month period, plus utilities

Because of fluctuating economic conditions, all costs and fees are subject to change without notice.

Miscellaneous Fees and Services for All Students

1. Throughout the school year, students may incur additional charges from several different areas. It is recommended that all miscellaneous charges be paid at the time/location incurred. In most cases, any charge that is not paid to the appropriate department within one month will be added to the student's account. A \$5.00 service fee is assessed for each transaction that is applied to the student's account. Some of the areas that have miscellaneous charges are mentioned below, although this is not an exhaustive list.
2. Students are permitted to purchase books at the AU Virtual Bookstore using a charge voucher. These purchases will be charged to the student's account.
3. Library and media charges for overdue books and unreturned materials should be paid at the library. Parking fines should be paid at the Cashier's Office.
4. All students are given a university email account as the preferred email communication with the university.
5. Any student can bring their computer to campus and use the network. Asbury University supports standard Ethernet networking cards.

Graduate Course Fees

Certain courses are subject to a fee. Such courses include the notation "Fee" in their course description. Students who withdraw from a course after the end of the Drop/Add period do not receive a reduction to tuition or fees.

Specific Graduate Course Flat Fees Charged Per Course

DSG 612	\$ 50
DSG 613	\$ 50
EDG 500	\$139
EDG 501	\$ 30
EDG 505, EDG 510, EDG 525, EDG 585	\$ 50
EDG 541 EDG 542 EDG 550 EDG 560 EDG 576 EDG 582	\$ 30
EDG 591, EDG 593, EDG 595	\$ 30
EDG 601	\$ 50
EDG 605, EDG 628, EDG 630, EDG 636	\$ 30
EDG 680	\$200
EDG 681	\$200
EDG 700, EDG 701 and 702	\$150
LDG 510, LDG 614 and LDG 710	\$139
LDG 708	\$ 50
LDG - all other LDG courses	\$ 30
LTJ all courses	\$ 30
MTG 502 MTG 503	\$ 30
SEG all courses	\$ 30
TEL all courses	\$ 30

Other Graduate Academic Credit Fees

There will be a cost to apply for CPL credit. The cost will vary by program area, faculty time required, and number of faculty involved in the learning assessment. A typical review takes 3 hours and is done by 2 faculty members.

Ordering Master's Commencement Ceremony Regalia

Graduate commencement master's hood & gown must be purchased for a fee by each graduate candidate participating in commencement.

Payment Information

The academic year for the Graduate Program is divided into three sessions: Fall Semester, Spring Semester and Summer Term.

Registration is held prior to the beginning of each semester and a "Term Billing Summary" will be available on the Asbury Portal. The Term Billing Summary displays the following calculation, based on pending charges and financial aid to date:

Amount Due = Total Pending Charges - Total Financial Aid

Student Loans and Outside Scholarships will be included in the calculation only if they have been confirmed and approval has been submitted to and processed by the Financial Aid Office.

Note: Checks for scholarships are considered as financial aid and should be mailed to the Financial Aid Office.

The student is responsible for ensuring payment of tuition, fees and all other debts to the University is made in a timely matter. We recommend that all miscellaneous charges be paid at the location where incurred to avoid service charges.

Payment Options

Payment in Full - Payment in full of Term Billing Summary AMOUNT DUE is due on the first day of each semester. Any unpaid balance is subject to interest and late fees.

All students will be enrolled in the Payment in Full option unless they enroll in a CASHNet Installment Payment Plan (explained below) during the financial registration period.

Payment Plan - Students will receive email notification prior to each semester enrollment period with detailed instructions for enrolling in a CASHNet installment payment plan. The Term Billing Summary AMOUNT DUE, or any portion you choose, may be divided over 4 or 5 equal, monthly payments. Payments are due to CASHNet by the last business day of each month. CASHNet charges a non-refundable application fee of \$35 per semester to enroll in an installment payment plan. The payment plan incurs no interest charge but may incur a late fee from CASHNet if payment is not received by the due date. After missing the second payment, the account will be removed from the CASHNet payment plan, and the balance will become due immediately to Asbury University. Any unpaid balance is subject to interest and late fees.

Student Financial Responsibility

Students must sign a Statement of Financial Responsibility each semester. It is expected that when a student electronically acknowledges a financial agreement to pay all tuition and fees, the student is pledging to faithfully fulfill all financial obligations to the University. The University reserves the right to take whatever steps are necessary for those who default on payment. Diplomas and official transcripts are not released until all academic and financial obligations to the University are satisfied.

Policy on Unpaid Balances

1. Students must pay all previous balances before registering for a subsequent semester.
2. If a student's account is unpaid at graduation, the diploma/transcript is withheld until such payment is made.
3. Academic transcripts and diplomas will be released to:
 - A. non-enrolled students only when (1) the student account is paid in full and (2) University loans are being paid on schedule.
 - B. currently enrolled students when either: (1) the student account is paid in full, or (2) the student is fulfilling the terms of their particular Payment Plan and all requirements of the Financial Aid Office have been fulfilled.
4. Late charges and Student Account registration holds will not be applied to students for the portion of charges covered by VA education benefits under Chapter 31 or 33. Students will not be required to borrow additional funds to cover a balance caused by delayed disbursement funding from VA under Chapter 31 or 33.

Reduction in Charges Related to Withdrawal from the University

[For official withdrawal procedures, please see Graduate 'Academic Policies & Procedures' > 'Withdrawal from the University'.]

1. The Registrar's Office documents the student's official date of withdrawal and the remaining academic weeks registered in the semester based on the official withdrawal procedures. *The official date of withdrawal is determined by the student's date of notification to the Registrar's Office.*
 - Total 'ACADEMIC WEEKS' equals the count of weeks from the first class start date to the last class end date registered on the student's schedule for the semester.
 - Total 'COMPLETED WEEKS' equals the count of weeks from first class start date through the week of the student's official withdrawal from the university.
 - **(ACADEMIC WEEKS - COMPLETED WEEKS) / ACADEMIC WEEKS x 100 = percentage of semester remaining.**
2. Students withdrawing from the University within the official Drop/Add period will be refunded all charges.
3. After the Drop/Add period, any reduction in charges will be calculated using the criteria above for academic weeks and completed weeks.
4. Course fees, lab fees, and student activity fees are not refundable after the Drop/Add period.

5. Student Accounts will use the percentage of semester remaining provided by the Registrar's Office to determine any reduction in tuition.
6. The student will be charged a withdrawal fee of 5% of the total charges, not to exceed \$100.00.
7. Financial Aid will base any reduction in aid on the date the student requested to withdraw or the midpoint of the enrollment/payment period if the student stopped attending without notification, which may differ from the official withdrawal date. Refer to Financial Assistance - Graduate Students.
8. Refunds cannot be made to the student until all awards are withdrawn, adjusted, or applied to the account.
9. Students who withdraw or are dismissed from the University must complete an application for readmission and be readmitted before being permitted to register again.

FINANCIAL ASSISTANCE - GRADUATE STUDENTS

(Financial aid information is subject to change. Go to www.asbury.edu/offices/financial-aid for latest information.)

At Asbury University we want to partner with you in funding your education. It is most advantageous to think of funding your education as a partnership between:

You, Federal and State Governments, and Outside Sources.

Federal financial aid is available to students who are pursuing a degree on at least a half-time basis (five or more credit hours per semester).

To be considered for federal aid at Asbury University, students must complete the Free Application for Federal Student Aid (FAFSA) and the Graduate Aid Application each year. The FAFSA is available after October 1 of the year prior to planned enrollment.

Offers of financial aid will only be sent to students who have received official acceptance from the Admissions Office and have completed all necessary paperwork. It is the responsibility of the student to ensure that all the appropriate paperwork is turned in to the Financial Aid Office for processing. Students entering and applying for financial aid for the Fall semester (including those selected for verification) must have all paperwork completed and in the Financial Aid Office by September 1 of that fall term. For students entering in the Spring semester, the deadline is February 1 of that spring term.

The Government (Federal and State)

Federal Grants

Federal TEACH Grant: The U.S. Department of Education's TEACH Grant Program provides grant funds to postsecondary students who are completing or plan to complete coursework that is needed to begin a career in teaching, and who agree to serve for at least four years as a full-time, highly qualified teacher in a high-need field, in a school serving low-income students. Eligible full-time students may receive up to \$4,000 per year in TEACH Grant funds, up to a maximum of \$8,000 for graduate study.

If you receive a TEACH Grant, but do not complete the required four years of teaching service within eight years after completing the coursework for which you received the grant, or if you otherwise do not meet the requirements of the TEACH Grant Program, all TEACH Grant funds that you received will be converted to a Federal Direct Unsubsidized loan that you must repay in full, with interest, to the U.S. Department of Education. Once a TEACH Grant is converted to a loan, it cannot be converted back to a grant. For detailed information on this grant, please visit the federal government website:

<https://studentloans.gov/myDirectLoan/index.action>

Federal Loans and Work Study

Federal Direct Loan: The Direct Loan program enables a student to borrow directly from the U.S. Department of Education. Graduate students may be able to borrow up to \$20,500 per year based on eligibility; only Direct Unsubsidized loans are available to Graduate students. The above regulations and provisions of the Direct Loan are subject to change by federal legislative action. The interest rates on Unsubsidized loans may vary from year to year, but cap at 8.25%.

Federal Direct PLUS Loan: The Direct PLUS Loan is available to graduate students, if they are credit-worthy applicants. A graduate student may apply to borrow up to the total Cost of Attendance less any other financial aid for which the student has qualified. The student may borrow to help pay for educational expenses as long as he/she is enrolled at least half time in a degree program while meeting all basic eligibility requirements. Students must complete a FAFSA and qualify with the U.S. Department of Education. The regulations and provisions of the PLUS loan are subject to change by federal legislative action.

Federal College Work Study Program: Students are eligible for part-time employment under the Federal College Work Study program if they meet the requirements to receive federal aid. The selection of students will be made as follows: All students with financial need will be considered, but if funds are not sufficient to cover all requests, students demonstrating the greatest financial need will be given priority.

Outside Sources

Veteran's Benefits: Veterans, their spouses, or dependents may qualify for VA Education and Training Benefits. Eligibility is determined by the VA. For more details and to apply for education benefits, visit www.gibill.va.gov or call 1.888.442.4551 (request to speak with an educational benefits counselor).

To use VA benefits at Asbury University students must submit a written request to use their VA education benefits, and their Certificate of Eligibility (COE) for educational benefits. These items are due no later than the first day of classes. Depending on the type of benefits being used the student may be required to provide additional information necessary to the proper certification of enrollment.

Alternative Loans: Alternative loans are available for students to reduce any balance between the cost of education and financial aid. These loans are received through a lending institution, with several types being available. Financial Aid personnel will work with a student to determine the best type of loan option and will provide application information. Alternative loans will be counted as pending aid against the student's account for a period not to exceed 60 days after the loan has been originated. After that time such loans will automatically be removed from the student's pending aid. The alternative loan, however, may still be processed and applied to the student's account following the resolution of any issues.

Financial Aid Application

In order to be considered for financial aid, you must file the FAFSA each year (<https://studentaid.ed.gov>), and complete a Graduate Aid Application (www.asbury.edu/offices/financial-aid/forms).

General Policies & Notes

1. Requests for financial aid award eligibility must be made during the academic year for which the aid is intended.
2. Student course load for Financial Aid purposes: Graduate students will be considered full-time or half-time for any enrolled semester according to the following schedule of minimum semester hours:

Graduate Enrollment	Full-time 6+	Half-time 3-5
3. In order to receive financial aid for 2021-2022 students enrolling in the Fall must have their files completed by September 1, 2021, and students enrolling in the Spring must have their files completed by February 1, 2022. A completed file includes: final FAFSA information, completed verification, if selected, and completion of all information deemed necessary by the Financial Aid Office. Students who complete their files after the deadline will be ineligible for aid until such time as their file is complete.		

Repayment Policy:

A portion or the entire amount of the cash disbursement may have to be repaid to the awarding program(s) when a student has received a cash disbursement in the form of a check (or cash) from Title IV, Kentucky Higher Education Assistance Authority, or non-Title IV programs. Full repayments of the cash disbursement amounts will be required if:

1. The student was not eligible to receive the funds when they were disbursed.
2. The student officially or unofficially withdraws from or is expelled by the University before the first day of classes for a payment period.
3. The student unofficially withdraws from the University and the institution is unable to document the student's last day of attendance. In this situation, the midpoint of the semester will be used to assess return of aid.

Return of Title IV (Federal) Financial Aid:

When a student withdraws during a term, the amount of federal financial aid earned by the student is determined on a pro-rata basis up to the end of 60 percent of the term (as determined by federal calculations). For example, if the student has completed 30 percent of the term, he/she has earned 30 percent of the federal aid originally scheduled to be received. Once a student has completed more than 60 percent of the term, he/she has earned all of his/her federal financial aid. (Federal Work-Study funds are excluded from the return of Title IV funds requirements.)

If a student has received excess funds, the University must return a portion of the excess equal to the lesser of: The student's institutional charges multiplied by the unearned percentage of funds or the entire amount of excess funds. If the aid to be returned is in the form of a loan that has been released to the student borrower, the student can repay the loan in accordance with the terms of the promissory note over a period of time. If the aid to be returned is in the form of grant funds, the law provides that the student must repay 50 percent of the grant rather than 100 percent.

Order of Federal Funds to Be Returned:

The funds must be credited to outstanding loan balances or to any amount awarded for the term in which a return of funds is required in the following order:

Direct Unsubsidized Loans
 Direct PLUS Loans
 Other Title IV Assistance

Institutional financial aid will be refunded according to the schedule below.

The institution has 30 days from the student's last date of attendance to complete a Return of Title IV calculation. The institution has 45 days from the student's last date of attendance to make any required refund of federal aid.

Refund of Institutional Financial Aid:

1. Calculation of financial aid refunds are made after notification of the student's official withdrawal from the University is made to the Financial Aid Office by the Office of the Registrar.
2. The date used in determining amount of aid earned will be the last date of attendance in an academically-related activity, or the midpoint of the period of enrollment if no notification was given.
3. The following calculations are used for refunds:
 - A. For calculating refunds the 'ACADEMIC WEEKS' for a semester are calculated based on the official start and end dates of the student's registered courses.
 - B. Percentage of reduction in financial aid is based on percentage of semester attended before withdrawal or the midpoint of the period of enrollment if no withdrawal notification was given.

Reduction in amount of aid available to student based on:

Percentage of semester attended = 100% - (withdrawal date/total academic weeks)

NOTE: percentage of reduction in tuition charges to student is based on percentage of semester enrolled through the date of withdrawal notification. Please refer to "Refunds" in the Student Accounts section for the policy for tuition refunds.

Refund of Private Scholarships and Grants:

Unless otherwise requested by the donor, the refund of private assistance follows the pro-rata policy for the cancellation of institutional charges and financial aid.

Refund of Kentucky State Aid:

THE KHEAA Teach Scholarship follows the pro-rata policy for the cancellation of institutional charges and financial aid.

Satisfactory Academic Progress - Graduate Studies

See Academic Information for Graduate Students for the Academic Standards for Graduate Students.

Quantitative: The Financial Aid Office monitors semester hours of graduate students receiving aid to ensure that an appropriate course load is maintained according to the following chart:

Aid status	Required semester load	Required annual hours completed to continue receiving aid
Full-time	6	12
Half-time	3-5	6

All students, including graduate students, are subject to the Academic Progress and Financial Aid policy described above except as more specifically delineated below.

All students, including graduate students, are subject to the Appeals Procedure for Financial Aid as follows below.

All students, including graduate students, are subject to the Academic Appeals Procedures as delineated in Academic Resources for All Students.

In order to be eligible for financial aid (i.e., loans), graduate students must be enrolled for a minimum of 5 semester hours in any given semester (summer, fall, and/or spring) and be making satisfactory progress toward the completion of the master's degree or completion of other degree programs. The pace of completion varies by specific academic program. Normally, a graduate student should be completing at least 10 semester hours per academic year.

At the end of each semester, including summer, all graduate students will be reviewed by the Vice Provost and the Financial Aid Office with regard to: (1) academic status (scholarship standards) and (2) satisfactory academic progress. Students found: 1) not meeting the *scholarship standard* of a 3.00 cumulative grade point average, and/or 2) not making *satisfactory academic progress* (failure to complete sufficient hours attempted) will be treated according to the *Quantitative* and *Qualitative* processes as described above.

Time Frame for Financial Aid -Graduate Programs

The maximum time frame a student can receive financial aid is equal to 150% of the normal expected time it takes to complete the specific academic program. The various graduate degree programs require in the range of 32 to 60 semester hours to complete. The pace of completion varies by specific academic program. Normally, a graduate student should be completing at least 10 semester hours per academic year.

Appeals Procedure for Financial Aid Decisions

There are occasions when a student may be denied financial aid. The reasons for denial may include one or more of the following:

- Annual income and assets of student and/or spouse are sufficient to meet educational costs.
- Student is not making satisfactory academic progress toward a degree.
- Student owes a refund or repayment on previous aid and/or is in default on student loan payments.
- Student is taking less than a half-time load.
- Student is not a citizen or permanent resident of the United States (required for federal programs).
- Other resources listed by the student should be adequate to meet educational costs.
- Student has failed to provide sufficient information in order for an award to be made or has failed to provide requested documentation on reported information.
- Student is enrolled in a semester beyond 150% of program length.

There are also times when a family's financial resources may change after the original application is submitted and a review of aid awarded is in order.

A student who loses financial aid based upon the academic progress policy or concerning any of the items mentioned above may appeal the loss of funds to the Financial Aid Appeals Committee. The Financial Aid Appeals Committee will consist of the Director of Financial Aid, the Assistant Director of Financial Aid, the Assistant Vice President for Business Affairs, and the Vice Provost. Information regarding the appeal process may be obtained in the Financial Aid Office.

Appeals: Asbury University recognizes that students placed on Financial Aid Suspension may have extenuating circumstances beyond their control. Appeals are welcome and careful consideration is given to each appeal. Appeals must be in writing, designated "SAP Appeal," and sent to the Financial Aid Office at Asbury University. The deadline to submit an appeal is 30 days from the date of Financial Aid Suspension notification. Each appeal must include a minimum of:

- An explanation as to why the student did not meet Satisfactory Academic Progress.
- A plan of action stating how the student plans to meet Satisfactory Academic Progress at the next evaluation.
- Supporting documentation (e.g. medical records for health concerns).

Extenuating circumstances beyond a student's control include, but are not limited to:

- Death of an immediate family member (mother, father, spouse, legal guardian, sibling, child)

- Major medical issue experienced by the student and/or an immediate family member of the student (as designated above)
- COVID 19-related health concerns
- Involuntary call to active military duty
- Other extreme circumstances (case by case basis)

The following circumstances are not considered extenuating and/or beyond the student's control:

- Not knowing the deadline or procedure
- Work conflicts
- Incarceration resulting from a guilty verdict
- Voluntary overtime
- Not needing or wanting a class, not doing well in a class, or having too heavy a course load
- Wishing to improve your GPA
- Concerns that fall within the scope of a normal college experience

If an appeal is approved and student is placed on Financial Aid Probation:

- it will be for one additional payment period only, if it is determined by the Financial Aid Office to be mathematically possible to attain SAP in one semester. By the close of this semester, the student must attain SAP to continuing receiving aid. If he/she does not attain SAP, his/her status will revert to Financial Aid Suspension and federal and state aid will not be awarded in the next period of enrollment. There is a possibility of receiving institutional aid, based on funds availability.
- it may be for more than one semester, if it is determined that one semester is not sufficient time to attain SAP. In this circumstance, an Action Plan is required, which is established by the student working with his/her academic advisor. The Action Plan must be followed exactly as established. Any changes must be made by the academic advisor and reported to the Financial Aid Office. By the end of the Action Plan, the student must attain SAP to continuing receiving aid. If he/she does not attain SAP, his/her status will revert to Financial Aid Suspension and federal and state aid will not be awarded in the next period of enrollment. There is a possibility of receiving institutional aid, based on funds availability.

If an appeal is denied:

- the student will be notified in writing that he/she remains on Financial Aid Suspension, with no federal or state aid eligibility, until SAP is regained in a subsequent semester. He/she is responsible to pay any bill that is incurred during this time.

The Financial Aid Office will review the student's academic record at the close of each probationary semester to determine if SAP is met, at which time the student regains aid eligibility.

Directory - Asbury University Full-time Faculty

(Year following title indicates appointment to faculty)

GEORGE B. ALLEN

Associate Professor of Business Marketing (2014)
B.S., Oral Roberts University, 1977;
M.B.A., Oral Roberts University, 1979;
D.B.A., Kennesaw State University, 2014

MELISSA H. ALTMAN

Assistant Professor of Equine Studies (2017)
B.A., Asbury University, 2012;
Ph.D., University of Kentucky, 2017

KEVIN L. ANDERSON

Professor of Bible and Theology (2002)
B.A., Trinity Bible College, 1988;
M.Div., Nazarene Theological Seminary, 1993;
Ph.D., London Bible College, 2001

MICHELLE ASBILL

Assistant Professor of Social Work (2021)
B.S.W., Azusa Pacific University, 2004;
M.S.W., University of Madison-Wisconsin, 2005;
M.A., Wheaton College, 2007;
M.A., New Bulgarian University, 2012;
M.A., University of Illinois Urbana-Champaign, 2013;
Ph.D., University of Illinois Urbana-Champaign, 2017

KEITH A. BARKER

Professor of Art (2000)
B.A., Asbury University, 1992;
M.F.A., Savannah College of Art and Design, 2000

SARAH E. BELLEW

Assistant Professor of Undergraduate Social Work (2016)
B.S.W., Roberts Wesleyan College, 1995;
M.S.W., University of Kentucky, 1997

AMY B. BESSIN

Associate Professor of Library Science (2013)
Assistant Director of Library Services
B.A., Taylor University, 2007;
M.A., Western Kentucky University, 2009;
M.S.L.S., University of Kentucky, 2013

TOLULOPE BEWAJI

Assistant Professor of Business (2021)
B.A., The University of the West Indies-Mona, 2002;
M.B.A., University of Louisiana at Monroe, 2015;
Ph.D., Temple University, 2009

SHARON G. BIXLER

Assistant Professor of Middle/Sec. Education (2016)
B.A., Georgetown College, 1989;
M.Ed., Georgetown College, 2008;
Ph.D., University of Kentucky, 2016

BARRY R. BLAIR

Associate Professor of Media Communication-Audio (2009)
B.S., Kentucky Christian University, 1990;
M.F.A., Middle Tennessee State University, 2011

BENJAMIN F. BRAMMELL

Professor of Biology (2010)
B.S., Eastern Kentucky University, 1998;
M.S., Tennessee Technological University, 2000;
Ph.D., University of Kentucky, 2005

BRUCE M. BRANAN

Professor of Chemistry (2000)
B.S., University of North Carolina, Greensboro, 1989;
Ph.D., Ohio State University, 1994

KIMBERLY H. BROCKMAN

Assistant Professor of Educational Leadership (2019)
B.A., Western Kentucky University, 1983;
M.A., University of Minnesota, 1986;
Ph.D., University of Minnesota, 1988

DEVIN G. BROWN

Professor of English (1996)
B.A., Culver-Stockton College, 1975;
M.A., Eastern Illinois University, 1978;
M.A., University of Florida, 1979;
Ph.D., University of South Carolina, 1994

JULIANNE BURNETT

Assistant Professor of Christian Studies & Philosophies (2020)
B.A., University of Exeter, 2006;
M.A., University of Exeter, 2007;
M.A., Wesley Biblical Seminary, 2012;
Ph.D., Nazarene Theological College, University of Manchester, 2019

BONITA S. CAIRNS-DESCOTEUX

Professor of Social Work (2007)
 B.A., Asbury University, 1974;
 M.Ed., Worcester State College, 1976;
 M.S.W., University of Connecticut, 1981;
 Ed.D., University of Rochester, 1994

MOLLIE CARTER

Assistant Professor of Psychology (2021)
 B.S., Union University, 2011;
 M.A., Oral Roberts University, 2013;
 Ph.D., The University of Memphis, 2020

STEPHEN K. CLEMENTS

Professor of Political Science (2008)
 B.A., Asbury University, 1983;
 M.A., University of Chicago, 1991;
 Ph.D., University of Chicago, 1998

C. TIMOTHY CROOK

Associate Professor of Education (2002)
 B.A., Asbury University, 1975;
 M.A.Ed, Georgetown College, 1980;
 Ed.D., Spalding University, 2011

JANET B. DEAN

Professor of Psychology (2008)
 B.A., University of Akron, 1992;
 M.A., Asbury Theological Seminary, 1994;
 M.Div., Asbury Theological Seminary, 1997;
 M.A., Ohio State University, 2001;
 Ph.D., Ohio State University, 2003

KRISTOPHER DIETRICH

Associate Professor of Communication & Theatre Arts
 (1974)
 B.F.A., University of Lethbridge, 1998;
 M.F.A., University of Missouri-Kansas City, 2004

ROBERT TRENT ELLSWORTH

Assistant Professor of Adventure Leadership (2018)
 B.A., Asbury University, 2003;
 M.A., Prescott College, 2011

ETHAN C. ENGELHARDT

Assistant Professor of Social Work (2018)
 B.A., Asbury University, 2013;
 M.S.W., Arizona State University, 2014

KRISTINA K. ERNY

Assistant Professor of Creative Writing (2018)
 B.A., Asbury University, 2006;
 M.F.A., The University of Arizona, 2010

GLEN P. FLANIGAN

Professor of Instrumental Music (2001)
 B.S., Asbury University, 1983;
 M.S., University of Illinois at Urbana Champaign, 1984;
 Ph.D., University of Kentucky, 2008

SEAN R. GAFFNEY

Associate Professor of Screenwriting (2018)
 B.F.A., Drake University, 1986;
 M.F.A., Columbia University, 1993

CHARLES E. GOBIN

Professor of English (1996)
 B.A., University of Georgia, 1982;
 M.A., University of Florida, 1989;
 Ph.D., University of Florida, 1994

ALESHA L. GRAVES

Assistant Professor of Accounting (2016)
 B.S., Georgetown College, 1999;
 M.S., University of Connecticut, 2012;
 D.B.A., George Fox University, 2021

BETHANY R. GROVES

Instructor of Distance Services & Research Librarian
 (2018)
 B.A., Indiana Wesleyan University, 2004;
 M.S.L.S., University of Kentucky, 2009

BARBARA L. HAMILTON

Assistant Professor of Middle/Sec. Education (2017)
 B.A., Asbury University, 1992;
 M.A., Asbury University, 2013;
 M.A., University of the Cumberland, 2016

SARAH E. HOGENCAMP

Associate Professor of Media Communication (2013)
 B.A., Asbury University, 2003;
 M.F.A., National University, 2014

GAY L. HOLCOMB

Associate Professor of Psychology (2005)
 B.A., Asbury University, 1997;
 Ph.D., University of Kentucky, 2004

HEATHER W. HORNBEAK

Assistant Professor of Communications (2016)
 B.A., Union University, 2004;
 M.F.A., Azusa Pacific University, 2016

BRIAN C. HULL

Associate Professor of Youth Ministries (2008)
 B.A., Olivet Nazarene University, 1996;
 M.R.E., Nazarene Theological Seminary, 1998;
 Ph.D., Asbury Theological Seminary, 2014

CHERYLL CROWE JOHNSON

Professor of Mathematics Education (2013)
 B.S., Asbury College 2003;
 M.A.Ed., Georgetown College, 2005;
 Ph.D., University of Kentucky, 2008

ELIZABETH B. JONES

Associate Professor of Communication (2014)
 B.A., Grove City College, 2005;
 M.A., Ball State University, 2007;
 Ph.D., Ohio State University, 2014

LISA A. JONES

Assistant Professor of Instructional Design (2018)
 B.A., Shawnee State University, 2005;
 Ed.D., Morehead State University, 2013

MICHAEL J. KANE

Professor of Business/Marketing/Accounting (2013)
 B.A., Wofford College, 1977;
 M.B.A., University of South Carolina, 1979;
 Ph.D., University of South Carolina, 1986

SAM KIM

Assistant Professor of Intercultural Studies (2021)
 B.S., SungKyunKwan University, 1989;
 M.Div., Seoul Theological University, 1992;
 M.A. Asian Center for Theological Studies & Mission,
 2002;
 Ph.D., Asbury Theological Seminary, 2013

DUK-HYUNG LEE

Professor of Mathematics (2001)
 B.S., Inha University, Korea, 1982;
 M.A., Arizona State University, 1987;
 Ph.D., Arizona State University, 1994

RICHARD M. MANIERI

Assistant Professor of Media Communication (2018)
 B.A., Villanova University, 1985;
 M.F.A., Leslie University, 2010

NATHAN T. MILLER

Assistant Professor of Instrumental Music & Music
 Literature (2014)
 B.A., Asbury University, 2005;
 M.M., University of Cincinnati, 2007;
 Ph.D., University of Kentucky, 2020

K. PAUL NESSELROADE

Professor of Psychology (2002)
 B.S., Asbury University, 1990;
 M.A., University of Louisville, 1993;
 Ph.D., University of Louisville, 1998

SUZANNE B. NICHOLSON

Professor of New Testament & Theology (2020)
 B.A., University of Minnesota, 1992;
 M.Div., Asbury Theological Seminary, 1999;
 Ph.D., University of Durham, 2007

JAMES R. OWENS

Professor of Media Communication (1981)
 B.A., Asbury University, 1979;
 M.S.Ed., Indiana University, 1980;
 Ed.S., Indiana University, 1981;
 Ph.D., Southeastern University, 1983

MARGARET PARK SMITH

Professor of Art (2008)
 B.A., Wheaton College, 1998;
 M.F.A., University of Minnesota, 2004

ERIN K. PENNER

Associate Professor of American Literature (2013)
 B.A., Yale University, 2005;
 M.A., Cornell University, 2008;
 Ph.D., Cornell University, 2012

CLAIRE B. PETERSON

Associate Professor of Philosophy (2011)
 B.A., Asbury University, 2004;
 M.A., Notre Dame, 2007;
 Ph.D., Notre Dame, 2011

DANIEL S. PINKSTON

Professor of Worship Arts (2020)
 B.A., Ouachita Baptist University, 1995;
 M.M., Southwestern Baptist Theological Seminary, 1997;
 D.M.A., Southwestern Baptist Theological Seminary, 2000

NICHOLAS J. PLACIDO

Associate Professor of Social Work (2008)
 B.A., Houghton College, 1976;
 M.S.W., Florida State University, 1987;
 M.A., Wheaton College, 1998;
 Psy.D., Wheaton College, 2002

JARED L. PORTER

Assistant Professor of Library Science (2018)
 Director of Library Services
 B.A., Asbury University, 2000;
 M.Div., Asbury Theological Seminary, 2005;
 M.S.L.S., Florida State University, 2007

HAROLD L. RAINWATER

Associate Professor of Equine Studies (1974)
 B.A., Asbury University, 1969;
 M.S., Eastern Kentucky University, 1974

ALICE L. RHODES

Assistant Professor of Education (2017)
 B.S., Asbury University, 1997;
 M.A., Asbury University, 2003;
 Ph.D., University of Kentucky, 2016

RANDY R. RICHARDSON

Associate Professor of Classical Languages (1981-1983,
 1993)
 B.A., Indiana State University, 1979;
 M.A., Indiana State University, 1981

DAVID R. RIEL

Associate Professor of Education (2009)
 B.A., Asbury University, 1975;
 M.Ed., Xavier University, 1977;
 Ed.D., Morehead State University, 2014

ADRIANA RIVERA-VARGAS

Assistant Professor of Spanish (2018)
 B.A., Universidad Internacional, 2010;
 M.A., University of Kentucky 2015

TOWANNA A. ROLLER

Professor of Mathematics (1991)
 B.A., Asbury University, 1983;
 M.A., Southern Methodist University, 1985;
 Ph.D., Southern Methodist University, 1988

MICHAEL D. ROSS

Assistant Professor of Business (2016)
 B.S., Indiana University, 1988;
 M.A., University of Kentucky, 1991

MARVIN RUFFNER

Professor of Plant Biology (2021)
 B.S., University of Kentucky, 1998;
 M.S., University of Kentucky, 2004;
 Ph.D., University of Kentucky, 2012

KATRINA B. SALLEY

Associate Professor of Library Science (2014)
 Education Librarian
 B.A., Berea College, 1999;
 M.A., University of Kentucky, 2004;
 M.S.L.S., University of Kentucky, 2006

MARK D. SCHELL

Professor of Organ and Church Music (1990)
 B.A., Asbury University, 1987;
 M.C.M., Southern Baptist Theological Seminary, 1990;
 D.M.A., Southern Baptist Theological Seminary, 1995

CHRISTOPHER M. SEGRE-LEWIS

Professor of Art (2007)
 B.A., Asbury University, 1998;
 M.F.A., University of Kentucky, 2005

WILSON D. SHAFER

Assistant Professor of Chemistry (2017)
 B.A., University of Kentucky, 2003;
 M.S., Eastern Kentucky University, 2007;
 Ph.D., University of Kentucky, 2015

WILLIAM BRIAN SHELTON

Professor of Christian Studies & Philosophies (2020)
 B.A., Asbury University, 1989;
 M.Div., Covenant Theological Seminary, 1997;
 Ph.D., St. Louis University, 2003

JAMES W. SHORES

Associate Professor of Communication (2015)
 B.A., University of North Carolina Chapel Hill, 1985;
 M.S., University of North Carolina Chapel Hill, 1994;
 Ph.D., Regent University, 2008

JOSHUA B. SMITH

Associate Professor of Graphic Design (2012)
 B.A., Wheaton College, 1998;
 M.F.A., University of Kentucky, 2012

MICHELLE L. SMITH

Assistant Professor of Sport Management (2016)
 B.S., Middle TN State University, 1990;
 M.S., University of Kentucky, 2010

DANIEL H. STRAIT

Professor of English (1998)
 B.A., Houghton College, 1987;
 M.A., Florida Atlantic University, 1991;
 Ph.D., Indiana University of Pennsylvania, 1998

LINDA H. STRATFORD

Professor of Art (2000)
 B.S., Vanderbilt University, 1980;
 M.A., Florida Atlantic University, 1990;
 Ph.D., State University of New York at Stony Brook, 2001

VINSON H. SUTLIVE

Professor of Exercise Science (2016)
 B.A., College of William & Mary, 1977;
 M.A. College of William & Mary, 1980;
 Ph.D., Indiana University, 1996

DAVID R. SWARTZ

Professor of History (2010)
 B.A., Wheaton College, 1999;
 M.A., University of Notre Dame, 2006;
 Ph.D., University of Notre Dame, 2008

SHELBY G. THACKER

Professor of Spanish (1989)
 B.A., University of Kentucky, 1978;
 M.A., University of Kentucky, 1980;
 Ph.D., University of Kentucky, 1992

JOY VAUGHAN

Instructor of Christian Studies & Philosophies (2021)
 B.M., Bowling Green State University, 2005;
 M.Div. Oral Roberts University, 2008;
 M.A., Oral Roberts University, 2010;
 Ph.D., Asbury Theological Seminary, 2020

EMILY S. WALSH

Assistant Professor of Accounting (2007)
 B.A., Asbury University, 1998;
 M.B.A., Norwich University, 2006

LAURA WALTHER

Professor of Analytical Chemistry (2021)
 B.A., Asbury College, 1991;
 M.S. Eastern Kentucky University, 2001;
 Ph.D., University of Kentucky, 2019

MEGAN WEAVER-SEITZ

Assistant Professor of Media Communications (2019)
 B.A., University of California, 2005;
 B.A., University of California, 2005;
 M.F.A., Chapman University, 2010

LISA WEAVER-SWARTZ

Assistant Professor of Sociology (2021)
 A.A., Rosedale Bible College, 2002;
 B.A., Bethel College, 2005;
 M.A., University of Notre Dame, 2009;
 Ph.D., University of Notre Dame, 2017

DAVID WHITAKER

Assistant Professor of Communication & Theatre Arts
 (2021)
 M.A., University of Reading, 2017;
 M.F.A., Asbury University, 2020

CATHRIN WILBANKS

Assistant Professor of Equine Facilitated Mental Health
 (2021)
 B.A., Asbury University, 2011;
 M.S., Prescott College, 2014

MARY ANN WILDER

Assistant Professor of Piano (2019)
 A.A., Okaloosa-Walton Community College, 2000;
 B.A., Asbury University, 2003;
 M.M., University of Louisville, 2005

LEWIS M. WILLIAN

Assistant Professor of Educational Leadership (2018)
 B.S., Eastern Kentucky University, 1985;
 M.A., Eastern Kentucky University, 1991;
 Ed.D., Morehead State University, 2014

TODD L. WOLD

Assistant Professor of Communication Arts (2016)
 B.A., University of Northwestern-St Paul, 1993;
 M.A., Bethel University, 2009

BRITTANY M. WORTHEN

Assistant Professor of Elementary Education (2016)
 B.A., Asbury University, 2008;
 M.A., Asbury University, 2012;
 Ed.D., University of Kentucky, 2021

MICHAEL P. YODER

Associate Professor of Business Management (2017)
 B.A., Whitworth University, 2005;
 M.I.M., Whitworth University, 2007;
 M.A., Seattle Pacific University, 2014;
 Ph.D., Seattle Pacific University, 2017

Emeriti Faculty

Approved by Board of Trustees

JAMES N. BEHNKE April 8, 2006

Professor of Chemistry, 1979-2006; B.S., Central Michigan University, 1967; Ph.D., Michigan State University, 1973

JOHN A. BRUSHABER April 8, 2006

Associate Professor of Biology, 1980-2006; B.A., University of Arkansas, 1966; Ph.D., North Carolina State University, 1970

LYNN G. COOPER March 2, 2018

Professor of Instrumental Music, 1985-2017; B.Mus., University of Michigan, 1966; M.Mus., University of Michigan, 1978; Ed.D., University of Kentucky, 1994

JAMES E. CURNOW November 1, 2003

- composer-in-residence emeritus-

Composer in Residence, 1974-1981, 1994-2003; B.S.Ed., Wayne State University, 1966; M.M., Michigan State University, 1970

DONALD D. DONALDSON April 8, 2006

Professor of Choral Music, 1984-2000; B.A., Kansas Wesleyan University, 1960; M.M.E., Wichita State University, 1963; D.M.A., University of Missouri, 1975

JAMES E. HAMILTON April 8, 2006

Professor of Philosophy, 1970-2006; B.A., Houghton College, 1963; M.Div., Asbury Theological Seminary, 1967; M.A., Miami University (Ohio), 1969; Ph.D., State University of New York College at Buffalo, 1972

BEATRICE H. HOLZ November 1, 2014

Professor of Music Education and Voice, 1987-2013; B.M., University of Cincinnati, 1973; M.Mus., University of Hartford, 1978; Ph.D., University of Kentucky, 1996

RONALD W. HOLZ March 2, 2018

Professor of Instrumental Music/Music Literature, 1981-2014; B.S., University of Connecticut, 1970; M.Mus., University of Cincinnati, 1973; Ph.D., University of Connecticut, 1981

RALPH R. JOLY April 8, 2006

Professor of English, 1977-2005; B.R.E., William Tyndale College, 1964; M.A., Eastern Michigan University, 1965; Ph.D., University of North Carolina at Chapel Hill, 1973

RONALD L. KOTESKEY October 27, 2001

Professor of Psychology, 1970-2002; B.A., Asbury University, 1963; M.A., Wayne State University, 1966; Ph.D., Wayne State University, 1967

ROY L. LAUTER March 4, 2005

Associate Professor of Education, 1972-2005; B.A., Asbury University, 1964; M.A.Ed., University of Kentucky, 1969

EDWARD H. MCKINLEY November 2, 2013

Professor of History, 1970-2010; B.A., University of California, Berkeley, 1965; M.A., University of Wisconsin, 1966; Ph.D., University of Wisconsin, 1971

RUDY L. MEDLOCK November 2, 2013

Professor of Art, 1971-2008; B.S., Indiana State University, 1965; M.F.A., Indiana University, 1970

GERALD I. MILLER October 29, 2020

Professor of Bible and Biblical Languages, 1973-2020

B.A., Asbury University, 1966; M.Div., Asbury Theological Seminary, 1969; Ph.D., Johns Hopkins University, 1980

ARTHUR J. NONNEMAN November 2, 2013

Professor of Psychology, 1991-2008; B.A., Northwestern University, 1965; M.S., University of Michigan, 1968; Ph.D., University of Florida, 1970

BURNAM W. REYNOLDS April 9, 2019

Professor of History, 1972-2019; B.A., Asbury University, 1970; M.A., University of Kentucky, 1972; Ph.D., University of Kentucky, 1980

RICHARD B. REZNIK April 8, 2006

Professor of Chemistry, 1986-2007; B.S., Massachusetts Institute of Technology, 1964; M.S., Case Western Reserve University, 1968; Ph.D., Case Western Reserve University, 1970

R. DAVID RIGHTMIRE October 29, 2020

Professor of Bible and Theology, 1985-2020

B.A., Bloomfield College, 1975; M.Div., Asbury Theological Seminary, 1979; Ph.D., Marquette University, 1987

W. PHILIP THORNTON March 8, 2008

Professor of Missions and Sociology, 1980-2008; B.A., Asbury University, 1968; M.Div., Asbury Theological Seminary, 1972; Ph.D., Southern Methodist University, 1981

J. PAUL VINCENT November 1, 2014

Professor of English, 1976-2013; B.A., Roberts Wesleyan College, 1970; M.A., State University of New York College at Buffalo, 1971; Ph.D., Syracuse University, 1979

RONALD G. WELLING October 27, 2001

Professor of Mathematics, 1965-1967, 1970-2000; B.A., Asbury University, 1957; M.S., Kansas State University, 1959; Ph.D., Indiana University, 1973

FRANK H. WILBUR March 8, 2008

Professor of Biology, 1988-2007; B.S., Washington and Lee University, 1965; Ph.D., University of Virginia, 1970

STANLEY F. WIGGAM April 8, 2006

Dean of Admissions, 1987-2006; Associate Professor of Physical Education, 1965-2006; B.S., Greenville College, 1964; M.S., Eastern Illinois University, 1965

Directory - Academic Program Coordinators

*AHS - College of Arts, Humanities & Social Sciences

*DSB - Dayton School of Business

*COM - School of Communication Arts

*SOE - School of Education

*SHM - School of Science, Health & Mathematics

Traditional Undergraduate Programs	Coordinator	*College
Accounting	Emily Walsh	DSB
Actuarial Mathematics	Duk Lee	SHM
Adventure Education & Leadership	Trent Ellsworth	SHM
Ancient Languages	Randy Richardson	AHS
Art & Design	Keith Barker	AHS
Art Grades P-12	Keith Barker/Tim Crook	AHS/SOE
Associate of Arts Degree	Steve Clements	AHS
Audio Production minor	Barry Blair	COM
Bible-Theology	Brian Shelton	AHS
Biology	Ben Brammell	SHM
Biology - Pre-Nursing; Health Professions Advising	Bruce Branan	SHM
Biology - Pre-Pharmacy	Bruce Branan	SHM
Biological Sciences Grades 8-12	Marvin Ruffner/Sharon Bixler	SHM /SOE
Business Administration	Mike Yoder	DSB
Chemistry, B.A.	Bruce Branan	SHM
Chemistry Applied Research, B.S.	Bruce Branan	SHM
Chemistry - Biochemistry, B.S.	Laura Walther	SHM
Chemistry Grades 8-12	Bruce Branan/Sharon Bixler	SHM /SOE
Christian Ministries	Brian Hull	AHS
Coaching minor	Vins Sutlive	SHM
Communication	Jim Shores	COM
Computational Mathematics	Duk Lee	SHM
Computational Science	Wilson Shafer	SHM
Creative Writing	Chuck Gobin	AHS
Elementary School Grades P-5	Tim Crook	SOE
Engineering Mathematics	Cheryll Crowe Johnson	SHM
English	Chuck Gobin	AHS
English as a Second Language minor	Chuck Gobin	AHS
English Grades 8-12	Chuck Gobin/Sharon Bixler	AHS/SOE
Entrepreneurship minor	Mike Yoder	DSB
Equine Science	Melissa Altman	SHM
Equine Studies	Melissa Altman	SHM
Exercise Science/Kinesiology	Vinson Sutlive	SHM
Finance	Emily Walsh	DSB

Traditional Undergraduate Programs	Coordinator	*College
French	Randy Richardson	AHS
French Grades P-12	Randy Richardson /Tim Crook	AHS/SOE
Graphic Design minor	Keith Barker	AHS
Health and PE Grades P-12	Ken Pickerill/Tim Crook	SHM/SOE
Health Communication	Elizabeth Jones/Vins Sutlive	COM/SHM
History	David Swartz	AHS
Instructional Design	Lisa Jones	COM/SHM
Intercultural Studies	Sam Kim	AHS
Journalism	Rich Manieri	COM
Latin Education P-12	Randy Richardson/Tim Crook	AHS/SOE
LBD dual certification	Allie Rhodes	SOE
Leadership minor	Jim Shores	COM
Marketing	George Allen	DSB
Mathematics	Towanna Roller	SHM
Mathematics Grades 8-12	Cheryl Crowe Johnson/Sharon Bixler	SHM/SOE
Media Communication	Jim Owens/Sean Gaffney	COM
Middle School Grades 5-9	Sharon Bixler	SOE
Music	Mark Schell	AHS
Music Grades P-12 (Integrated)	Mark Schell/Tim Crook	AHS/SOE
Pastoral Ministries	Brian Shelton	AHS
Philosophy	Claire Brown Peterson	AHS
Photography & Digital Imaging minor	Keith Barker	AHS
Physics minor	Vins Sutlive	SHM
Political Science/Pre-Law Advising	Steve Clements	AHS
Pre-Art Therapy	Keith Barker	AHS
Psychology	Paul Nesselroade	AHS
Public Relations minor	Todd Wold	COM
Social Media minor	Elizabeth Jones	COM
Social Studies Grades 8-12	Steve Clements/Sharon Bixler	AHS/SOE
Social Work	Sarah Bellew	AHS
Sociology	Lisa Weaver-Swartz	AHS
Spanish	Shelby Thacker	AHS
Spanish Grades P-12	Shelby Thacker /Tim Crook	AHS/SOE
Sport Management	Michelle Smith	DSB
Theatre	Kris Dietrich	COM
Worship Arts	Daniel Pinkston	AHS
Youth Ministries	Brian Hull	AHS

APS Online Programs	Coordinator	College
Associate of Science Degree	Steve Clements	AHS
Digital Content Creation	David Whitaker	COM
Elementary Education P-5	Tim Crook	SOE
Health Communication	Elizabeth Jones/Vins Sutlive	COM/SHM
Health Promotions & Wellness; Public Health	Vins Sutlive	SHM
Instructional Design; Instructional Design for Health Professions	Lisa Jones	COM
Leadership & Ministry	Brian Shelton	AHS
Ministry Management - Salvation Army	Brian Shelton/Mike Yoder	AHS/DSB
Organizational Management	Mike Yoder	DSB
Social Work	Sarah Bellew	AHS

Graduate Studies Programs	Coordinator	College
Masters of Business Administration	Mike Yoder	DSB
Digital Storytelling	Elizabeth Jones	COM
Film & Television Production; Screenwriting M.F.A.	Elizabeth Jones	COM
Director of Pupil Personnel	Lewis Willian	SOE
Elementary Education P-5 Alt. Certification	Tim Crook	SOE
English as a Second Language P-12	Kim Brockman	SOE
Instructional Design, Leadership & Innovation	Lisa Jones	COM
Learning and Behavior Disorders P-12	Allie Rhodes	SOE
Literacy Specialist P-12 Endorsement	Brittany Worthen	SOE
Middle School Grades Alt. Certification	Sharon Bixler	SOE
Principal Licensure/Instructional Supervisor	Lewis Willian	SOE
Teacher Education P-5, P-12 Alt. Certifications	Kim Brockman	SOE
Teacher Education 8-12 Alt. Certifications	Sharon Bixler	SOE
School Superintendent	Lewis Willian	SOE

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Chaplain

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Associate Dean for the Catalyst Center

HEIDI SUNNY, B.S.N.
Director of Student Health Services

CHRISTINE K. ENDICOTT
Director of Conference Services and Campus Events

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Communications**

JENNIFER MCCORD, B.A.
Director of Strategic Communications

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Compliance Notifications

Asbury University does not discriminate on the basis of race, color, gender, age, national or ethnic origin, or disability in the admission of students, educational policies and programs, employment policies, and activities. In addition, Asbury University does not discriminate on the basis of religion in the admission of students and student access to educational programs. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Director of Human Resources, Asbury University, Wilmore, KY 40390; 859-858-3511, ext. 2357.

In conformity with the pertinent requirements of *Title IX of the Education Amendments of 1972* enacted by the Congress of the United States, Asbury University does not within the context of its religious principles, its heritage, its mission and its goals discriminate on the basis of sex in the areas of employment, admission, educational programs, or other activities. Inquiries concerning the application of Title IX to Asbury University may be addressed to a Title IX Coordinator. A listing of Title IX Coordinators may be found in the Sexual Misconduct policy located on the Asbury University website (www.asbury.edu/student-life/resources/handbook-community-life/general-policies-and-procedures), and as an addendum to the Student, Employee and Faculty Handbooks.

In compliance with the **Equity in Athletics Disclosure Act (1994)**, Asbury University completes the *Report on Athletic Program Participation Rates and Financial Support Data* (34 CFR 668.47). Copies of this report may be requested from the Director of Athletics, Asbury University.

As required by the *Student Right-to-Know Act (101-542)*, Asbury University hereby reports that the graduation rate [representing the number of students in the cohort who earned a degree within six years of freshmen matriculation] for the cohort of first-time, full-time freshmen who entered in

Fall 2007 cohort is 64.1%;
 Fall 2008 cohort is 65.8%;
 Fall 2009 cohort is 62.9%;
 Fall 2010 cohort is 63.2%;
 Fall 2011 cohort is 68.8%;
 Fall 2012 cohort is 60.9%;
 Fall 2013 cohort is 68.3%;
 Fall 2014 cohort is 63.0%.

The average for these eight cohorts is 65.8%. Questions regarding these statistics should be addressed to the Registrar.

Annual Notification of Rights Under FERPA

Asbury University complies with the Family Education Rights and Privacy Act, 20 U. S. C. § 1232g (FERPA), which affords eligible students certain rights with respect to their education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution.) Asbury University students are considered to be in attendance once they have registered for courses for their initial term of enrollment.

These rights include:

1. **The right to inspect and review the student's education records** within 45 days after the day Asbury University receives a request for access. A student should submit to the Registrar a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. **The right to request an amendment of the student's education record/s that the student believes are inaccurate or misleading**, or otherwise in violation of the student's privacy rights under FERPA.
 A student who wishes to ask the University to amend a record that they believe is inaccurate or misleading should write the school official responsible for the record, clearly identify the part of the record the student wants changed and specify why it should be changed. If the school decides not to amend the record as requested, the school will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. **The right to provide written consent before the university discloses personally identifiable information (PII)** from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

Asbury University discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interest. School officials are those persons employed by Asbury University in administrative, supervisory, academic, research, instructional, advisory, governance, and support staff functions of the University (including law enforcement unit personnel and health staff). They do not necessarily need to be paid employees of the University; school officials may include students serving on official committees or assisting a school official in performing his or her tasks; contractors, consultants, volunteers or other parties outside of Asbury University to whom Asbury University has outsourced institutional services or functions (such as an attorney, auditor, or collection agent). A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for Asbury University. Education records can be released without written consent to Local, State, and Federal agencies as well as contracted agencies that qualify as Asbury University school officials.

4. **The right to file with the U.S. Department of Education a complaint concerning alleged failures by Asbury University to comply with the requirements of FERPA.**

The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202

Directory Information

Asbury University may release, without the written consent of the student, the following items which have been specified as public or "directory information" for students: name, address(es), email address(es), telephone number(s), fields of study, level and classification, enrollment status, dates of attendance, actual and expected graduation date, degree(s) conferred, including dates, honors, scholarships and awards, previous institution(s) or agency attended, past and present participation in officially recognized activities and sports, and weight and height of athletic team members, and photograph or video image.

Asbury works hard to protect each student's privacy and does not automatically release directory information to all requestors. Information that is NOT classified as directory information and is therefore not released without advance student permission or applicable exception under the Act includes: specific course grades, grade point averages, race or ethnic group, or parent names.

However, a currently enrolled student may request under the provisions of the Family Educational Rights and Privacy Act of 1974, that the University not release any directory information by completing the FERPA Block Form available from the Office of the Registrar by the end of the drop/add period of the fall semester. Requests for non-disclosure will be honored until the student releases the hold on disclosure or until the end of the last term of the student's enrollment, whichever comes first. The student accepts all consequences of having his or her directory information withheld, and the institution assumes no liability for honoring the student's instructions that such information be withheld.

For more information regarding FERPA please visit: <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>