



ASBURY UNIVERSITY

OFFICE OF THE REGISTRAR

registrar@asbury.edu

LA 100 WAIVER REQUEST

Incoming undergraduate transfer students with 30+ documented and transferrable credits completed after their high school graduation date may be permitted to waive LA 100 as a required course. Form must be submitted to the Registrar's Office (registrar@asbury.edu) before the close of the Add/Drop window in the student's first semester of attendance. Late requests will not be processed.

Name: _____ ID#: _____ Major: _____

High School: _____ Graduation Date: _____

Previous Institution(s) attended after High School Graduation Date:

College/University Name: _____

Final Semester at that institution: _____

Please read the following Asbury University policy:

1. Student must have graduated from high school at least one (1) year prior to attending Asbury University.
2. Student must have earned a minimum of 30 credits completed after high school graduation and which are eligible to be transferred according to Asbury University transfer policy.
3. All final and official transcripts must be received and evaluated by the University before the start of the student's first term of attendance.
4. Request for the LA 100 waiver must be received by the Registrar's Office no later than the final day of the Add/Drop window (first Friday of the term). Late requests will not be considered.
5. If waiver is granted, the student may be required to complete an additional one (1) elective credit in order to complete the required total of 124 credits needed for graduation (depending on student's program).

I have read the above policy; I understand that I will be required to complete LA 100 if the conditions above are not met.

Student Signature: _____ Date: _____

OFFICE USE ONLY

- | | |
|--|--|
| <input type="checkbox"/> HS Graduation Date? _____ | <input type="checkbox"/> Audit Comment Entered |
| <input type="checkbox"/> 30 or more credits? _____ | <input type="checkbox"/> DPA Updated |
| <input type="checkbox"/> LA 100 unregistered | Completed by: _____ |
| | Date: _____ |

Received
